



Wrightson Ridge School
350 West Sahuarita Road
Sahuarita, AZ 85629
Ph: (520) 625-3502 ex. 2000

Mrs. Shelly Lizardi, Principal
Mr. Wil Arias, Assistant Principal



Dear Parents,

Wrightson Ridge School's **Positive Behavior Intervention System (PBIS)** program was developed by the University Of Arizona College Of Education PBIS.org and with the teachers and staff. It is a school wide plan which promotes positive behaviors from all students and staff. Wrightson Ridge is proud to incorporate this program in an effort to continuously improve our school as well. We have implemented the Wrightson Ridge Roadrunner Reward (Caught in the Act!) and continue to help students Lead with Excellence! As an effective way to communicate between home and school, we are sending a copy home of two of the forms we use as a part of the program. Parents, if you have further questions please do not hesitate to contact the office.

PBIS Program:

The focus of this program is to catch kids doing things right and praising them for it. Then, the secondary focus is to re-teach correct behaviors to those who need reinforcement.

If a student is forgetting to follow the school rules, the following steps are taken:

- Reminders
- Offtrack Tickets: are given if negative behavior continues.
 - Teacher or Staff member giving the Offtrack Ticket needs to fill out the rule that was broken and the consequence
 - White copy needs to go home, get signed, AND returned by the student the following day.
 - Yellow copy goes to the classroom teacher for their record.
 - Pink Copy goes to the counselor
 - 3 Offtrack Tickets in a quarter leads to an automatic discipline referral to the principal.
- Referrals:
 - Discipline Referrals: are given in the event of a serious offense. Discipline referrals result in the student being sent straight to an administrator.
- Administrators will consider the following general factors when determining appropriate disciplinary consequences:
 - The age of the student
 - The ability of the student to understand that the conduct was prohibited
 - The motivation for the misconduct
 - The ability of the student to understand the potential risk of the misconduct to the health and/or safety of others and their property
 - The ability of the student to understand the potential of the disruption to the Institution
 - The ability of the student to understand the potential for disciplinary consequences
 - The potential and actual jeopardy to the members of the educational community and their property resulting from the misconduct
 - The severity of the actual result of the misconduct
 - The repetition of incidents of misconduct either with or without disciplinary intervention between the separate incidents

If a student by following the school rules, the following steps can be taken:

- Verbal Praise given to a student FOLLOWING the BEEP Rules





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- Students following the rules are given Verbal Praise. As their positive behavior continues it is up to the teacher's discretion as to when to go to the next step, a Roadrunner Reward.
- Roadrunner Rewards are given to a student when they:
 - Go above and beyond expectations
 - Are showing major improvements in their behavior
 - Have been noticed **Leading with Excellence** multiple times
 - When a student receives a **Roadrunner Reward**:
 - The staff member that "caught" the student in the positive act will fill out the reward
 - A portion of the slip will be cut off and will be kept at school, indicating which student received the reward. The student will be entered into a drawing for a weekly prize.

The following are copies of the Off Track Warning, The Discipline Referral, and the Roadrunner Reward:

✂ ✈ K-5th OFF TRACK TICKET ✂ ✈

Roadrunner: _____ Date: _____
 Teacher: _____ Time: _____
 Location: _____
 Reported by: _____

RULE BROKEN:
 Be Respectful
 Be Responsible
 Be Safe
 Be Kind

CONSEQUENCE RECEIVED:
 Lost time at recess
 Remove from an activity
 Behavior reflection sheet
 Other: _____

Description of Incident: _____

 Parent Signature: _____

WHITE-HOME YELLOW-OFFICE PINK-TEACHER

Wrightson Ridge School Student Discipline Referral

Name _____ ID# _____ Date _____ Grade _____ Reported By _____
 Date/Time of Incident _____ Location _____ Teacher _____ SPED: Y N 504: Y N

VIOLATION:

- 3 or more Dues Code/D
- Tardies
- Truancy
- Disruption/Insubordination/Inappropriate Language
- Bus Violation
- Academic Misconduct (lying, cheating, forgery, plagiarism)
- Theft
- Horseplay/Recklessness (careless behavior posing a safety/health risk)
- Minor Altercations/Aggression (e.g. hitting, pushing, poking, low level hostility) or Verbal Provocation (inciting one to fight)
- Fighting/Assault**
- Harassment, Non-sexual* (threat of harm, intimidation, or bullying)
- Harassment, Sexual*
- Property destruction**
- Tobacco/E-Cigarette* (use or possession)
- Drugs**/Alcohol* (use or possession)
- Pulling Fire Alarm/Setting Fire**
- Weapon**/Dangerous Device (use or possession)
- 3 Off Track Warnings
- Lunch Detention Not Served/After School Detention Not Served
- Other _____

OFFICE USE ONLY

PS Log Entry: _____
 AZ SAFE Incident ID: _____
 Entered By: _____
*Must be reported to ADE
 **Must be reported to Police and ADE

Incident Description:

Home Contact:

Parent phone contact	Date/Time: _____	Phone #1: _____	Le# Message: _____
	Date/Time: _____	Phone #2: _____	Thru# (x): _____
Parent email contact	Date/Time: _____	Bmail: _____	(if unable to reach by phone)
Parent conference	Date/Time: _____		

This is the 1st 2nd 3rd 4th 5th Other: _____ referral this semester. _____ Semester 1 _____ Semester 2

Discipline Action:

- Lunch Detention Date(s): _____ Sandwich _____ Hamburger _____ Home Lunch _____
- ISD _____ periods Date(s): _____ Loss of Activity _____
- ASD _____ days (Th, 3:30-5:00PM) Date(s): _____ Community Service (_____ hrs.) _____
- ACB* _____ day(s) _____ period Date(s): _____ Restitution (\$ _____) _____
- OSS* _____ day(s) _____ period(s) Date(s): _____ Pending LITS Hearing _____ Citation* (# _____)
- Mediation, with possible signing of Peace Contract _____ Other _____

.....
 I will arrive at detention no later than five minutes after the bell rings. If I am late or fail to report, I understand that I will be assigned additional day(s). All ASD students take the activity bus home, unless a parent picks them up

Student Signature: _____ Administration: _____ Date: _____

WHITE — OFFICE COPY YELLOW — STUDENT COPY (to be given to parent) PINK — ACE COPY

Roadrunner Reward!

✂ To Teacher: cut and place in grade level envelope in front office

Roadrunner: _____ was caught in the act today!
 Roadrunner: _____

I was caught following this school rule: (circle)
 Be Respectful Be Responsible Be Safe Please be Kind

Comments: _____

Given by: _____
 Teacher (1st Period): _____ Grade: _____

Teacher (1st Period): _____

