

350 W. SAHUARITA ROAD, BUILDING 10  
SAHUARITA, AZ 85629-9000  
PH: (520) 625-3502 x1001  
FAX: (520) 625-4609

*OFFICE OF THE SUPERINTENDENT*

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**NOTICE OF PUBLIC MEETING**

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**REGULAR GOVERNING BOARD MEETING**

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**June 22, 2016  
6:30 P.M.**

**District Auditorium, Building #21 - Sub Hall B  
350 W. Sahuarita Rd.,  
Sahuarita, AZ 85629**

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**MINUTES**

- I. Call Meeting to Order**
  - A. Pledge of Allegiance**
  - B. Roll Call**

*Present:*

*Absent:*

Governing Board President – Kris Ham  
Governing Board Clerk – John Sparks  
Governing Board Member – Elaine Hall  
Governing Board Member – Diana Kellermeyer  
Governing Board Member – Tom Murphy

**District Administration:**

Superintendent – Dr. Manuel Valenzuela  
Assistant Superintendent – Scott Downs  
Assistant Superintendent – Brett Bonner  
Director of Business Services – Charlotte Gates

- II. Approval of Agenda**

*Approved at the July 13, 2016, Governing Board Meeting*

Governing Board Meeting Minutes, June 22, 2016

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Revised Agenda	T. Murphy	D. Kellermeyer	Passed	Unanimous

III. Approval of Minutes

- Board Meeting Minutes – June 8, 2016

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Board Meeting Minutes for June 8, 2016	D. Kellermeyer	T. Murphy	Passed	Unanimous

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Voucher 26 in the amount totaling \$766,694.60, new payroll Voucher #1 for the period ending July 1, 2016, in the amount not to exceed \$2,000,000, new payroll Voucher #2 for period ending July 15, 2016, in the amount not to exceed \$2,000,000, new payroll Voucher #3 for period ending July 29, 2016, in the amount not to exceed \$2,000,000, and new payroll Voucher #4 for period ending August 12, 2016, in the amount not to exceed \$2,000,000. She further recommends ratification of previously approved expense Voucher 1683 in the amount totaling \$15,714.79, previously approved expense Voucher 1684 in the amount totaling \$62,678.75, previously approved expense Voucher 1685 in the amount totaling \$40,334.29, and previously approved expense Voucher 1686 in the amount totaling \$142,329.93.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the ratification of vouchers	J. Sparks	D. Kellermeyer	Passed	Unanimous

V. Call to the Public

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Boards discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

Dr. Jay St. John – Mr. St. John does not live in the School District, but he is the Treasurer on the Political Action Committee. He said that he helps the committee with the marketing portion. Dr. St. John asked the Board to vote in favor of the bond election, the need has not changed. He said that there are two questions that need to be answered what are we going to build? Where? He said that these are critical questions to answer. He explained that if you are in the inside it is easy to understand the complications, but the average citizen is aware. He recommended that a site be identified, he said that July 13 would be his suggested target date.

VI. Recognition of Staff, Students and Community

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

- A. Staff - None
- B. Students - None
- C. Community - None

Approved at the July 13, 2016, Governing Board Meeting

**VII. New Business**

**A. Instruction – Discussion and Possible Action - None**

**B. Business – Discussion and Possible Action**

1. RFP 2016-1 Miniature Golf, Arcade & Batting Cages

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of the RFP 2016-1 Miniature Golf, Arcade & Batting Cages	T. Murphy	J. Sparks	Passed	Unanimous

2. Community Outreach Program for the Deaf Agreement

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of the Community Outreach Program for the Deaf Agreement – Providing services for deaf interpretation	T. Murphy	D. Kellermeyer	Passed	Unanimous

3. Budget Revision – FY 16

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of the Budget Revision FY 16	D. Kellermeyer	J. Sparks	Passed	Unanimous

4. Proposed Budget – FY 17

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of the Proposed Budget FY 17	J. Sparks	T. Murphy	Passed	Unanimous

5. Sole Source Procurement ❖❖

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of the Sole Source Procurement  Heartland – Nutrition Software Town of Sahuarita –Waste Water Services	D. Kellermeyer	T. Murphy	Passed	Unanimous

6. Public Online Auction Items ❖❖

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of the Public Online Auction Items	J. Sparks	T. Murphy	Passed	Unanimous

**C. Governing Board - Discussion and Possible Action**

1. Resolution to Call for Election

TO CONSIDER, DISCUSS, AMEND IF DESIRED, AND, IF DEEMED ADVISABLE, TO ACT ON A RESOLUTION ORDERING AND CALLING A SPECIAL BOND ELECTION AND SPECIAL DISTRICT ADDITIONAL ASSISTANCE OVERRIDE ELECTION TO BE HELD IN AND FOR THE DISTRICT AND AUTHORIZING THE DIRECTOR OF BUSINESS SERVICES TO COMPLY WITH CERTAIN SECTIONS OF THE INTERNAL REVENUE CODE.

Pursuant to A.R.S. §38-431.02, the District shall post a statement on its website stating where all public notices of its meetings will be posted, including the physical and electronic locations and give additional public notice as is reasonable and practicable as to all meetings.

In addition to ensuring that the agenda was on file in the District Office and posted at least twenty-four (24) hours prior to the meeting in the usual places of posting District notices, the District shall also post all public meeting notices on its website and give additional public notice as is reasonable and practicable as to all meetings.

The District shall publish notice requesting arguments "for" or "against" the bond election, including the deadline for submitting arguments, in a newspaper of general circulation within the District four consecutive times if a daily newspaper or once a week for two consecutive weeks if a weekly newspaper.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of the Resolution to Call for Election	D. Kellermeyer	J. Sparks	Passed	Unanimous

Dr. Valenzuela gave a factual presentation regarding the request for a Bond Election.

**D. Personnel - Discussion and Possible Action ❖❖**

1. Appointment of the Assistant Principal for Anza Trail School – Mr. Julio Moreno

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of the Appoint of the Assistant Principal for Anza Trail School – Mr. Julio Moreno	T. Murphy	J. Sparks	Passed	Unanimous

**VIII. Superintendent Reports**

The superintendent may present reports at this time.

**IX. Consent Agenda – Discussion and Possible Action**

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of the Consent Agenda	T. Murphy	D. Kellermeyer	Passed	Unanimous

**A. Employment / Change of Status / Transfers**

1. Glenna Campbell, Dispatcher, Transportation, Status Change – Effective 06/30/16
2. Glenna Campbell, Safety Coordinator, Transportation, Status Change – Effective 07/05/16
3. Anna Chamberlain, State Tutor, SOP, Hire – Effective 04/12/16 to 04/28/16 **\*\*CORRECTED DATES\*\***
4. Melissa Cintron, Bus Driver, Transportation, Status Change – Effective 06/13/16 to 06/30/16
5. Melissa Cintron, Bus Driver, Transportation, Status Change – Effective 07/01/16 to 08/05/16
6. Norma Gina Gutierrez, Teacher-SpEd, ECC, New Hire – Effective 07/28/16
7. Margaret Hemwall-Brewer, Long-Term Substitute Teacher-6/5<sup>th</sup> Band & Orchestra, SMS, Status Change – Effective 08/03/16 to 09/16/16
8. David Henshall, Bus Driver Trainee, TRANS, Replacement – Effective 06/14/16
9. Darlene Lewis, Long-Term Substitute Teacher-8<sup>th</sup>/LA, SMS, Status Change – Effective 07/28/16 to 11/03/16
10. Gary Lowenberg, Long-Term Substitute Teacher-6<sup>th</sup>/SS, SMS, Status Change – Effective 09/12/16 to 10/17/16
11. Verlin Mosley, Bus Driver, Transportation, Status Change – Effective 06/14/16 to 06/30/16
12. Robert Mulligan, Bus Driver, Transportation, Status Change – Effective 06/14/16 to 06/30/16
13. Ute Sanderson, Bus Driver, Transportation, Status Change - Effective 06/14/16 to 06/30/16
14. Harry Sizemore, Bus Driver, Transportation, Status Change – Effective 06/13/16 to 06/30/16
15. Harry Sizemore, Bus Driver, Transportation, Status Change – Effective 07/01/16 to 08/05/16
16. Tracy Baier, 7<sup>th</sup> & 8<sup>th</sup> Grade Sped Teacher, ATS, Hire – Effective 07/28/16 **◆◆**
17. Tanaya Matthews, 6<sup>th</sup> Grade Science, SMS, Hire – Effective 07/28/16 **◆◆**
18. Susan Schipull, Science Teacher, SHS, Hire – Effective 07/28/16 **◆◆**
19. William Stratton, Teacher/AD, SHS, Hire – Effective 07/28/16 **◆◆**

**B. Resignations / Terminations / Separations**

1. Deborah Gil, Bus Driver, Transportation, Termination – Effective 06/22/16
2. Bryan Huie, Assistant Principal, ATS, Resignation – Effective 06/23/16
3. George Krillies, Bus Driver, Transportation, Resignation – Effective 06/14/16
4. Darlene Lewis, Long-Term Substitute Teacher-6<sup>th</sup>/SS, SMS, Transfer – Effective 06/06/16
5. Jose Lopez, HVAC Technician, FAC, Resignation – Effective 06/10/16
6. Kimberly Martinson, Teacher-7<sup>th</sup>/LA, SMS, Resignation – Effective 06/08/16
7. Roger Shuman, Bus Driver, Transportation, Resignation – Effective 06/17/16
8. Denise Webb, Classroom Lead, ECC, Resignation – Effective 06/30/16
9. Mark Rogers, Math Teacher, WGHS, Resignation – Effective 06/20/16 **◆◆**

**C. Addendums (All Addendums/Stipends are Effective for SY15.16)**

1. Douglas Hansen, - Instructor-Pima/Santa Cruz Co. Program of Study Summer Conference
2. Johanna Urquijo, Instructor-Pima/Santa Cruz Co. Program of Study Summer Conference

**D. Request for Leave of Absence – None**

**E. Volunteers**

1. Bruce Everett Perry, SHS

**F. Use of School Facilities**

Name of Organization	Purpose	Facility	Dates
Cub Scout Pack #357	Meetings	ATS Cafetorium	August 12, 15, 22, 29, 2016 September 9, 12, 19, 26, 2016 October 3, 17, 21, 24, 2016 November 4, 7, 14, 21, 28, 2016 December 5, 9, 12, 19, 2016 January 9, 13, 23, 30, 2017

			February 4, 6, 10, 13, 27, 2017 March 3, 6, 20, 27, 2017 April 3, 10, 14, 17, 24, 2017
Sahuarita Highlands HOA/Cadden Management	Board Meetings	WGHS/Wolf's Den	July 12, 2016
Sahuarita Stingrays	Annual Summer Banquet	Aquatic Complex	August 13, 2016
Real Basketball Development	Basketball Skills Development	SIS Gym	June 27 – July 27, 2016 ❖❖

**G. Gifts and Donations**

Name	Amount/Item	Department/School
Target	\$78.67	ATS - Undesignated
Life Touch	\$526.00	CVES - Undesignated
The Home Team/Long Realty	\$400.00	District – Professional Development
La Posada At Park Centre Inc.	\$100.00	SHS - ROTC
Target	\$8.58	SIS - Undesignated
Unitarian Universalists	\$732.93	Sopori - Undesignated
Life Touch	\$658.00	SPS - Undesignated
Target	\$200.00	SPS - Undesignated
Freeport-McMoRan Foundation	\$540.00	ATS – Instrumental Music = \$360 Choir = \$180 ❖❖
Margaret Esther Gallardo	1992 Chev S10 12 PU	SHS ❖❖
Scholastic Inc.	\$19.55	SIS – Undesignated ❖❖
Freeport-McMoRan Foundation	\$500.00	WGHS – Dance Team/PAC ❖❖

**H. Approval of School Clubs & PTO/Booster Support Organizations - None**

**I. PTO/Booster Monthly Reports**

1. Anza Trail PTO – None
2. Copper View Elementary PTO – None
3. SHS – Music Boosters – None
4. SIS - PTP – None
5. SPS - PTO – None
6. SUSD #30 Educational Enrichment Foundation – May 2016
7. WGHS - Grad Night Booster Club – None
8. WGHS - Red Wolves Music Boosters – None

**J. Approval of Student Fund-Raising Activities**

Organization	Sale Item Description	Fundraiser Dates
SEEF – The Women of Quail Creek	Concert/Gate Keepers	November 15, 2016
SHS – Band	Car Wash	September 10, 2016
SHS – Band	Selling water/Spirit Items	August 2016 – January 2017
SHS – Band	Band Music Grams	August 2016 – January 2017
WGHS – Academic Decathlon	Snack Sales	August 2016 – May 2017

WGHS – Cheerleaders	Car Wash	June 1 – July 23, 2016
WGHS – Cheerleading	Dinner Ticket Sales	June 11 – July 23, 2016
WGHS – Class of 2017	Hat Day	August – December 2016
WGHS – Class of 2017	Concession Stank Work	August 2016 – May 2017
WGHS – Class of 2017	Spirit Wear Sales	August 2016 – May 2017
WGHS – Music Boosters	Band Camp Registration Fee	July 25-29, 2016
WGHS – PAC Dance Team	Car Wash	June 11-18, 2016
WGHS – Student Council	Eegees Sales	August 2016
WGHS – Track Club	Sell Track Bags	July 2016 ❖❖
WGHS – Law & Public Safety Association	Ping Pong Pennies	June 2016 – May 2017 ❖❖
WGHS – Girls Basketball Club	Little Red Wolves Basketball	June 2016 ❖❖
WGHS – Student Council	Candy Sales	July – September 2016 ❖❖
		October – December 2016 ❖❖
		January – March 2017 ❖❖
		April – June 2017 ❖❖
WGHS – Drama Club	Movie Night Concessions	August 19, 2016 ❖❖
		December 2, 2016 ❖❖
		March 3, 2017 ❖❖
		May 12, 2017 ❖❖
WGHS – Student Council	Apparel Sales	July 2016 – May 2017 ❖❖
WGHS – Law & Public Safety	Car Wash	June – August 2016 ❖❖
WGHS – Choir Club	Concession Stand	July – September 2016 ❖❖
		October – December 2016 ❖❖
		January – March 2017 ❖❖
		April – June 2017 ❖❖

**K. Overnight Travel - None**

**L. Approval of Revenue and Expenditure Reports – July 2015 – June 2016**

**X. Board Reports**

The Governing Board may present reports at this time.

Mr. Murphy thanked Bryan Huie for his service to the District. He recalled being on the baseball field with him back in 2003, he said it looked like a golf course with all of his efforts he put into it. He said that he is always welcomed back if it doesn't work out for him.


**XI. Establish Next Board Meeting – July 13, 2016**

**XII. Executive Session – Discussion and Possible Action - None**

**XIII. Adjournment**

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the	D. Kellermeyer	J. Sparks	Passed	Unanimous

  
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 Governing Board Clerk Signature

  
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 Date