



350 W. SAHUARITA ROAD, BUILDING 10  
SAHUARITA, AZ 85629-9000  
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*OFFICE OF THE SUPERINTENDENT*

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## MINUTES

### NOTICE OF PUBLIC MEETING

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#### STUDY SESSION

Proposed ASBA Proposed Bylaws Vote  
November 8, 2017  
5:30 p.m.

#### REGULAR GOVERNING BOARD MEETING

November 8, 2017  
6 p.m.  
District Auditorium, Building #21 - Sub Hall B  
350 W. Sahuarita Rd.  
Sahuarita, AZ 85629

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#### REVISED AGENDA

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- I. Call Meeting to Order
  - A. Pledge of Allegiance
  - B. Roll Call

*Present:*

*Absent:*

#### Governing Board:

Governing Board President – John Sparks  
Governing Board Clerk – Tom Murphy  
Governing Board Member – Kris Ham  
Governing Board Member – Shari Lowell  
Governing Board Member – Dalia Zimmerman

#### District Administration:

Superintendent – Dr. Manuel Valenzuela  
Assistant Superintendent – Brett Bonner  
Assistant Superintendent – Scott Downs

*Approved at the December 6, 2017, Governing Board Meeting*

**Governing Board Meeting Minutes, November 8, 2017**

Business Director – Charlotte Gates

**II. Approval of Agenda**

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of the Agenda	T. Murphy	D. Zimmerman	Passed	Unanimous

**III. Approval of Minutes**

- Board Meeting Minutes – October 25, 2017

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of the Board Minutes for October 25, 2017	D. Zimmerman	T. Murphy	Passed	Unanimous

**IV. Approval and Ratification of Vouchers**

Mrs. Gates recommends ratification of previously approved payroll Voucher 8 in the amount totaling \$1,293,979.66, new payroll Voucher 12 for the period ending December 15, 2017, in the amount not to exceed \$2,000,000, new payroll Voucher 13 for the period ending December 29, 2017, in the amount not to exceed \$2,000,000, new payroll Voucher 14 for the period ending January 12, 2018, in the amount not to exceed \$2,000,000, new payroll Voucher 15 for the period ending January 28, 2018, in the amount not to exceed \$2,000,000, and new payroll Voucher 16 for the period ending February 9, 2018, in the amount not to exceed \$2,000,000. She further recommends ratification of previously approved expense Voucher 1826 in the amount totaling \$247,540.54, previously approved expense Voucher 1827 in the amount totaling \$207,235.76, previously approved expense Voucher 1828 in the amount totaling \$144,920.26, new expense Voucher #1834 for the period ending November 21, 2017, in the amount not to exceed \$1,000,000, new expense Voucher #1835 for the period ending November 21, 2017, in the amount not to exceed \$1,000,000, new expense Voucher #1836 for the period ending November 29, 2017, in the amount not to exceed \$1,000,000, new expense Voucher #1837 for the period ending December 6, 2017, in the amount not to exceed \$1,000,000, and new expense Voucher #1838 for the period ending December 6, 2017, in the amount not to exceed \$1,000,000.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of the ratification of vouchers.	D. Zimmerman	T. Murphy	Passed	Unanimous

**V. Superintendent Reports**

The superintendent may present reports at this time.

Dr. Valenzuela reviewed the enrollment showing an increase from last year.

Dr. Valenzuela showed a news segment from KGUN that featured the WGHS PAC Team going viral on YouTube.

Dr. Valenzuela mentioned that one of our partners CORE Construction helped with the new HEO Program.

Dr. Valenzuela shared a news article of the SHS Band making it t the Elite Eight. Wishing the band well!

Dr. Valenzuela shared that Ryan Carle-Ogren was named as a finalist for the Circle K Teacher of the Year, Congratulations.

Dr. Valenzuela mentioned that Dr. Dachtyl and the Concussion Program will receive the Golden Bell Award.

*Approved at the December 6, 2017, Governing Board Meeting*

Dr. Valenzuela shared photos from WGHS who competed in the Math League. They placed 6<sup>th</sup>.

Dr. Valenzuela showed the news article of the Anza Trail Football team that had a successful season, Congratulations.

Dr. Valenzuela shared a photo of the SHS signing day with some student athletes.

Dr. Valenzuela mentioned that the NJROTC qualified and participated in a competition in Georgia. Dr. Valenzuela said he was grateful for the teachers and our students for setting the pace of excellence.

Dr. Valenzuela also shared photos of the Roving Chef Program.

**VI. Recognition of Staff, Students and Community**

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

**A. Staff**

1. November – Support Staff Member of the Month – Rosa Leon

**B. Students**

Copper View Elementary School	Samara Serrano – 2 <sup>nd</sup> Grade
Sahuarita Intermediate School	Drake Boring – 3 <sup>rd</sup> Grade
Sahuarita Primary School	Ryan Stewart – Kindergarten
Sopori Elementary School	Isaiah Islava Peralta – 1 <sup>st</sup> Grade
Anza Trail School	Isabella Wallace – 2 <sup>nd</sup> Grade Valentin Maldonado – 8 <sup>th</sup> Grade
Sahuarita Middle School	Teah Celaya – 7 <sup>th</sup> Grade
Sahuarita High School	Sariah Elam – 10 <sup>th</sup> Grade
Walden Grove High School	Siena Ciruli – 11 <sup>th</sup> Grade

**C. Community - None**

**VII. Call to the Public**

**Governing Board Meeting Minutes, November 8, 2017**

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Boards discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

Mary Chernoski – Shared information about the I-19 Show Down Band Competition.

**VIII. New Business**

**A. Instruction – Discussion and Possible Action**

1. Graduation Requirements

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of Graduation Requirements	T. Murphy	K. Ham	Passed	Unanimous

2. 2018-19 School Calendar

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of 2018-19 School Calendar	T. Murphy	K. Ham	Passed	Unanimous

3. Research Request Presentation ++

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of Research Request	T. Murphy	D. Zimmerman	Passed	Unanimous

**B. Business – Discussion and Possible Action**

1. Bond and/or Override Spending Report
2. Public Online Auction Items

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of Public Online Auction Items	D. Zimmerman	T. Murphy	Passed	Unanimous

**C. Governing Board - Discussion and Possible Action**

1. Proposed Change to ASBA Bylaws

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of Proposed Change to ASBA Bylaws	K. Ham	T. Murphy	Passed	Unanimous

**D. Personnel - Discussion and Possible Action - None**

**IX. Consent Agenda – Discussion and Possible Action**

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All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of Consent Agenda	D. Zimmerman	T. Murphy	Passed	Unanimous

**A. Employment / Change of Status / Transfers**

1. Ryan Dees, Assistant Coach-Soccer, WGHS, Replacement – Effective 10/30/17
2. Griselda De Flores, Custodian, SHS, Status Change – Effective 11/03/17
3. Mario Elias, Assistant Coach-Wrestling, SHS, Replacement – Effective 10/30/17
4. Jamie Farmer, 21<sup>st</sup> Century-Support Staff, SMS, Hire – Effective 10/23/17
5. Jamie Farmer, 21<sup>st</sup> Century-Parent Engagement, SMS, Hire – Effective 10/23/17
6. Roberto Franzone, Head Coach-Soccer (Girls), SHS, Replacement – Effective 10/30/17
7. Kevin Germany, Assistant Coach-Basketball (Boys), SHS, Replacement – Effective 10/31/17
8. David Green, Head Coach-Basketball (Girls), SHS, Replacement – Effective 10/30/17
9. Heidi Jimenez, Teacher-8<sup>th</sup>/L.A., ATS, Status Change – Effective 10/13/17
10. Jade Kingman, Custodian, FAC/ATS, Replacement – Effective 10/24/17
11. Christopher Lopez, Assistant Coach-Basketball (Girls), SHS, Replacement – Effective 10/31/17
12. Daniel Martinez, Floater Custodian, FAC, Replacement – Effective 10/24/17
13. Gabriel Mendoza, Assistant Coach-Soccer (Boys), SHS, Replacement – Effective 10/30/17
14. Raul Moreno, Assistant Coach, Basketball, SHS, Replacement – Effective 10/30/17
15. Norma Muehlmeier, Custodian, FAC/WGHS, Replacement – Effective 10/24/17
16. Penny Nichols-Hoffman, Teacher-KG, CVES, Status Change – Effective 11/20/17 to 12/05/17
17. Anthony Noel, Bus Driver Trainee, TRANS, Hire – Effective 10/24/17
18. Bernice Ogas, Campus Monitor, ATS, Status Change – Effective 10/23/17 to 11/03/17
19. Bernice Ogas, Campus Monitor, ATS, Status Change – Effective 11/06/17
20. Jim Rawlings, Assistant Coach-Soccer (Girls), SHS, Hire – Effective 10/30/17
21. William Simons, Assistant Coach-Wrestling, SHS, Replacement – Effective 10/30/17
22. Bryan Stuart, Head Coach-Wrestling, SHS, Replacement – Effective 10/30/17
23. Tara Ulrich, Inclusion Health Assistant, SPS, Replacement – Effective 10/24/17
24. Sherry Woodrich, Extended Resource, SIS, Status Change – Effective 11/13/17 to 01/08/18 ++

**B. Resignations / Terminations**

1. Kyle Day, Assistant Coach-Wrestling, SHS, Resignation – Effective 10/30/17
2. Christina Carrillo, Instructional Aide, ATS, Resignation – Effective 11/16/17
3. Manuel Duarte, Lifeguard, District/Aquatic Center, Resignation – Effective 11/01/17
4. Manuel Medina, Substitute Bus Driver, TRANS, Resignation – Effective 10/19/17
5. Raul Moreno, Asst. Coach Boys Basketball, SHS, Termination – Effective 10/31/17
6. Michelle Musquiz, Inclusion Health Assistant, SPS, Resignation – Effective 11/03/17
7. John O'Mara, Bus Driver, TRANS, Resignation – Effective 10/20/17
8. Renee Rupp, Instructional Aide, SMS, Resignation – Effective 10/13/17
9. Fadia Suarez, Program Aide, LINK, Resignation – Effective 11/10/17
10. Gary Townsend, Bus Driver, Transportation, Resignation – Effective 11/01/17
11. Maria Vera, Bus Driver, Transportation, Termination – Effective 11/08/17 ++

**C. Addendum**

1. Jose Aramburo, Asst. Coach Girls Basketball, WGHS
2. Ryan Atkinson, Head Coach Boys Soccer, WGHS
3. Scott Boyter, Winter Conditioning Coach, SHS
4. Benjaline Buttler, Asst. Coach Girls Basketball, WGHS
5. Oscar Caballeros, Assistant Coach-Basketball (Boys) (0.5), WGHS
6. Brian Conrad, Asst. Coach Girls Soccer, WGHS

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7. Louis Dachtyl, Head Coach-Soccer (Boys), SHS
8. Elizabeth Dahl, School Enrichment-Choir, SPS
9. Victor Gonzalez, Head Coach Wrestling, WGHS
10. Roberto Luna, Asst. Boys Basketball, SHS
11. Carey McLaughlin, Head Coach Girls Soccer, WGHS
12. Jeff Mayo-Gaston, Asst. Coach Boys Basketball (0.5), WGHS
13. Jennifer Meza, Head Coach Girls Basketball, WGHS
14. Adrian Morales, Sponsor-Habitat for Humanity (0.5), SHS
15. Adrian Morales, Sponsor-CTE/Construction, SHS
16. Michael Munkelbeck, Asst. Coach Wrestling (0.5), WGHS
17. Corey Noble, Asst. Coach Wrestling, WGHS
18. Richmond Slan, Asst. Coach Boys Basketball (0.5), WGHS
19. Lee Smith, Head Coach Boys Basketball, SHS
20. Rosa Sotelo, Assistant Coach-Basketball (Girls), SHS
21. Steven Stohlmann, Head Coach Boys Basketball, WGHS
22. Cesar Trejo, Asst. Coach Wrestling (0.5), WGHS
23. Rebecca Warren, Sponsor-Freshman Class, SHS

**D. Request for Leave of Absence ++**

1. Lisa Kettles, ELL Teacher, SMS, Effective 11/06/17 to 01/05/18 ++

**E. Volunteers ++**

1. Concepcion Alvarez, Sopori ++
2. Maria Alvarez, Sopori ++
3. Brandy Dekens, SPS ++
4. George Descamps, WGHS ++
5. Janice Descamps, WGHS ++
6. Maribel Rivera Garcia, SPS ++
7. Celissa Hansen, CVES ++
8. Kalyne Jensen, SIS ++
9. Kathryn Ann Love, SHS ++
10. Elizabeth Macias, SIS ++
11. Mark Mandel, SMS ++
12. Lauren O'Donnell, WGHS ++
13. Janis Steinfeld, SMS ++
14. Jesiree Valencia, SHS ++

**F. Continuing Education Credits – None**

**G. Use of School Facilities**

Name of Organization	Purpose	Facility	Dates
Child Evangelism Fellowship	Good News Club	CVES Gym	November 15 2017 – May 16, 2018 /Wednesdays
Child Evangelism Fellowship	Good News Club	SIS Portable #30	November 13, 2017 – May 14, 2018/ Mondays
Helmet Peak Fire Dept.	Academy Graduation	Auditorium Pod B	December 16, 2017
Town of Sahuarita	Volleyball/Basketball league	CVES Gym	January – April 26, 2018, Monday - Thursday
Sahuarita Police Dept.	Explorers	SHS JV Baseball Field	November 7, 2017
Sahuarita Stingrays	Master Practice	Aquatic Center	November 2, 2017 – May 30, 2018/ Tuesdays & Thursdays

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Sahuarita Stingrays	Swim-a-thon	Aquatic Center	November 11, 2017
Sahuarita Stingrays	Swim Meet	Aquatic Center	January 6, 2018
Sahuarita Stingrays	Swim Meet	Aquatic Center	February 3, 2018
Sahuarita GV 49ers	Football game	SHS Varsity Football Field	November 11, 2017 & December 9, 2017/Saturdays

**H. Gifts and Donations**

Name	Amount/Item	Department/School
Liberty Transport, LLC	\$425.00	ATS – Instr. Music Trip
Raytheon	\$120.00	District
Raytheon	\$385.00	District
Raytheon	\$400.00	District
Raytheon	\$69.24	District
Raytheon	\$120.00	District
Raytheon	\$69.24	District
Charles Glover	\$250.00	SHS - Baseball
Karen Balzer	Brother Laser Printer Model HL-2240	SIS
The American Red Cross	730 pillowcases, 730 pillowcase project booklets, and 25 sets of fabric markers	SIS
Country Fair White Elephant	1 rolling metal book cart	SPS
ASARCO LLC	\$500.00	WGHS – Student of the Month

**I. Approval of School Clubs & PTO/Booster Support Organizations**

1. SHS – Wrestling
2. WGHS – Chinese Club
3. WGHS – Engineering SkillsUSA
4. WGHS – Math Club
5. WGHS – National Technical Honor Society

**J. PTO/Booster Monthly Reports**

1. Anza Trail PTO – None
2. Copper View Elementary PTO – None
3. SHS – Music Boosters – September 2017
4. SHS – Power Football Booster Club – September 2017
5. SIS PTP – August & September 2017
6. SMS PTO – None
7. SPS PTO – None
8. SUSD #30 Educational Enrichment Foundation – None
9. WGHS - Grad Night Booster Club – None
10. WGHS - Red Wolves Music Boosters – September 2017
11. WGSB – Football Booster – None

**K. Approval of Student Fund-Raising Activities**

Organization	Sale Item Description	Fundraiser Dates
CVES – STUCCO	Harkins Theater/Loyalty cup popcorn voucher	November 15-29, 2017

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SHS – Mustang Mathletes	Henna Tattoos	November 9 – December 2017
WGHS – AV Mass Media	World’s Finest Chocolate	November – December 2017 January – May 2017
WGHS – Cheer	Parent Night Out	November – December 2017
WGHS – Cheer	Movie Night	November – December 2017
WGHS – Student Council	Powder Sales	September – November 2017
WGHS – Wolf Pack Wrestling Club	Victory Pretzel Sales	November 2017
WGHS – Wolf Pack Wrestling Club	Percentage Night – Mamas Hawaiian BBQ	November 2017 – January 2018
WGHS – Wolf Pack Wrestling Club	Sell Athletic apparel	November 2017 – January 2018
WGHS – Wolf Pack Wrestling Club	Online apparel store	November 2017 – January 2018
SHS – Junior Class Student Council	Selling snacks/Basketball Games	November 2017 – February 2018 ++
SHS – Junior Class Student Council	Selling Snacks/After School	November 2017 – December 2017 ++
SHS - Wrestling Booster Club	Gift Wrapping	December 2017 ++
SHS - Wrestling Booster Club	Water & Gatorade Sales	December 2017 – March 2018 ++
SHS - Wrestling Booster Club	Holiday Child Drop Off	December 2017 ++
SHS - Wrestling Booster Club	Bumper Sticker, Decal Sales	November 2017 – March 2018 ++
SHS – Wrestling Booster Club	Clothing Sales	November 2017 – March 2018 ++
WGHS – AV Mass Media	Snap Fundraising	November – December 2017 & January – March 2018 ++

**L. Overnight Travel**

School & Names	Purpose	Travel Destination	Travel Dates
CVES – Desi Raulston	ADE Workshop	Phoenix, AZ	September 25-28, 2017 January 30-31, 2018 (revised dates)
District/CTE – Joshua Fields	2018 Midwinter Conference	Prescott, AZ	January 31 – February 2, 2017
SHS – Rachael Pemble, Derek Marshall, Rebecca Warren, Adrian Morales, R. Garrigan, Doug Hansen, Alejandro Davalos, Travis Goeden, G. Youngblood, + 65 students	Skills USA Competition	Phoenix, AZ	April 2-4, 2018
WGHS – Alejandro Davalos, Evyn Davalos + 15 students	Film Industry Experience	Los Angeles, CA	March 8-11, 2018
District – Lizette Huie & Charlotte Gates	ASBO Leadership Conference	Austin, TX	February 7-10, 2018

**M. Approval of Revenue and Expenditure Reports**

1. Special Accounts – None
2. Maintenance and Operations – None

**N. Approval of Agreements – None**



**X. Board Reports**

The Governing Board may present reports at this time.

Shari Lowell said that the I-19 Show Down was great. It was great sharing our campus with others, and seeing how the students were involved. It was neat to see that our stands were full, and our students enjoying themselves. Mrs. Lowell shared that the Power Pack Attack will be tomorrow at 6 p.m.

Dalia Zimmerman had the opportunity to see the marching band in the White Elephant parade. It was great to see when the Anza students in the parade passed the Walden Grove students, they cheered them on. It was sad to see some of other Districts bonds that were not passed, we are so proud that our community supported our bonds. She also participated with SIS and SMS Beautification Day.

Tom Murphy said that all of these events happened on the same day, I-19, White Elephant Parade, Beautification Day, it shows our commitment to our students. We had a great NMSI presentation. Mr. Murphy mentioned how many lost their overrides and bonds elections and how well Phoenix did. SIS will be doing a veterans event in the morning, and ATS has a choir performance in the evening, and we have the SEEF Power Pack Attack Game.

Kris Ham said that she found it was interesting after yesterday's election. The City of Tucson chose to support the Zoo but did not support early childhood and bonds.

John Sparks said that he is continually thankful for the programs we have because our community has passed overrides. He said that NMSI was fun, and it shows the commitment of our business community. He enjoyed the band competition he said that these are traditions that continue.

**XI. Establish Next Board Meeting** – December 6, 2017, at 6 p.m., District Auditorium, 350 W. Sahuarita Rd., Bldg. #21

**XII. Executive Session**

38-431.03- A. 1. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

**XIII. Adjournment – 7:58 p.m.**



\_\_\_\_\_  
**Governing Board Signature**

December 6, 2017

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**Date**