



350 W. SAHUARITA ROAD, BUILDING 10
SAHUARITA, AZ 85629-9000
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OFFICE OF THE SUPERINTENDENT

MINUTES

NOTICE OF PUBLIC MEETING

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board will hold a meeting open to the public as listed below:

REGULAR GOVERNING BOARD MEETING

January 24, 2018

6 p.m.

District Auditorium, Building #21 - Sub Hall B
350 W. Sahuarita Rd.
Sahuarita, AZ 85629

GOVERNING BOARD

| | |
|----------------------|-----------|
| Mr. John Sparks | President |
| Mrs. Dalia Zimmerman | Clerk |
| Mrs. Kris Ham | Member |
| Mr. Tom Murphy | Member |
| Mrs. Shari Lowell | Member |

REVISED AGENDA

- I. Call Meeting to Order
 - A. Pledge of Allegiance
 - B. Roll Call

Present:

Absent:

Governing Board:

Governing Board President – John Sparks

Governing Board Clerk – Dalia Zimmerman

Governing Board Member – Kris Ham

Governing Board Member – Shari Lowell

Approved at the February 14, 2018, Governing Board Meeting

Governing Board Member – Tom Murphy

District Administration:

Superintendent – Dr. Manuel Valenzuela

Assistant Superintendent – Brett Bonner

Assistant Superintendent – Scott Downs

Business Director – Charlotte Gates

II. Approval of Agenda

| Motion Type | Board Motion | Made By | Seconded By | Motion Result | Vote |
|--------------------|------------------------|----------------|--------------------|----------------------|-------------|
| Approval | Approval of the Agenda | D. Zimmerman | T. Murphy | Passed | Unanimous |

III. Approval of Minutes

■ Board Meeting Minutes – January 10, 2018

| Motion Type | Board Motion | Made By | Seconded By | Motion Result | Vote |
|--------------------|--|----------------|--------------------|----------------------|-------------|
| Approval | Approval of the Board Minutes for January 10, 2018 | T. Murphy | D. Zimmerman | Passed | Unanimous |

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Voucher 12 in the amount totaling \$1,539,423.66, previously approved payroll Voucher 13 in the amount totaling \$1,247,723.64, previously approved Voucher 14 in the amount totaling \$1,274,278.60, new payroll Voucher 17 for the period ending February 23, 2018, in the amount not to exceed \$2,000,000, new payroll Voucher 18 for the period ending March 9, 2018, in the amount not to exceed \$2,000,000, new payroll Voucher 19 for the period ending March 23, 2018, in the amount not to exceed \$2,000,000, new payroll Voucher 20 for the period ending April 6, 2018, in the amount not to exceed \$2,000,000, new payroll Voucher 21 for the period ending April 20, 2018, in the amount not to exceed \$2,000,000, new payroll Voucher 22 for the period ending May 4, 2018, in the amount not to exceed \$2,000,000, new payroll Voucher 23 for the period ending May 18, 2018, in the amount not to exceed \$2,000,000, and new payroll Voucher 24 for the period ending June 1, 2018, in the amount not to exceed \$2,000,000. She further recommended ratification of previously approved expense Voucher 1840 in the amount totaling \$1,553,084.61, previously approved expense Voucher 1841 in the amount totaling \$315,536.40, previously approved expense Voucher 1842 in the amount totaling \$400,288.56, previously approved expense Voucher 1843 in the amount totaling \$1,207,339.25, previously approved expense Voucher 1844 in the amount totaling \$168,030.25, previously approved expense Voucher 1845 in the amount totaling \$54,983.05, previously approved expense Voucher 1846 in the amount totaling \$71,797.86, new expense Voucher #1848 for the period ending January 31, 2018, in the amount not to exceed \$2,000,000, new expense Voucher #1849 for the period ending January 31, 2018, in the amount not to exceed \$2,000,000, new expense Voucher #1850 for the period ending February 7, 2018, in the amount not to exceed \$2,000,000, new expense Voucher #1851 for the period ending February 14, 2018, in the amount not to exceed \$2,000,000, new expense Voucher #1852 for the period ending February 14, 2018, in the amount not to exceed \$2,000,000.

Approved at the February 14, 2018, Governing Board Meeting

\$2,000,000, and new expense Voucher #1853 for the period ending February 21, 2018, in the amount not to exceed \$2,000,000.

| Motion Type | Board Motion | Made By | Seconded By | Motion Result | Vote |
|-------------|---|---------|-------------|---------------|-----------|
| Approval | Approval of the ratification of vouchers. | K. Ham | T. Murphy | Passed | Unanimous |

V. Superintendent Reports

The superintendent may present reports at this time.

Dr. Valenzuela shared photos of the District Spelling Bee winners
 A photo was shared from CVES where the celebrated the 100th Day of school.
 Dr. Valenzuela shared a photo of the State Marksman Competition.
 Dr. Valenzuela mentioned that Desarae Millet a WGHS student was the top trumpet player for the State.
 Dr. Valenzuela shared photos of the WGHS wrestling team, who did well at the Flowing Wells tournament.
 Dr. Valenzuela shared a video of the SHS cheerleaders who took 2nd at State.

VI. Recognition of Staff, Students and Community

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

A. Staff

1. January - Support Staff Member of the Month – Valeria Federico

B. Students

| | |
|-------------------------------|---|
| Sopori Elementary School | Stephany Miles – 3 rd Grade |
| Anza Trail School | Jennifer Kretschmer – Kindergarten Angel Estrada – 6 th Grade |
| Sahuarita Primary School | Sophia Felix – 2 nd Grade |
| Sahuarita Intermediate School | Christian Velez – 5 th Grade |
| Copper View School | Jayd Villa – 4 th Grade |
| Sahuarita Middle School | Logan Yslas – 6 th Grade |
| Sahuarita High School | Bethany Alger – 11 th Grade |
| Walden Grove High School | Guadalupe Gamez – 12 th Grade |

C. Community – None

VII. Call to the Public

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Board's discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

VIII. New Business

A. Instruction – Discussion and Possible Action – None

B. Business – Discussion and Possible Action

1. Sole Source Procurement

| Motion Type | Board Motion | Made By | Seconded By | Motion Result | Vote |
|-------------|-------------------------------------|-----------|--------------|---------------|-----------|
| Approval | Approval of Sole Source Procurement | T. Murphy | D. Zimmerman | Passed | Unanimous |

2. ADE – New K-8 School/Grade Approval ❖❖

| Motion Type | Board Motion | Made By | Seconded By | Motion Result | Vote |
|-------------|---|-------------|-------------|---------------|-----------|
| Approval | Approval of New K-8/Grade School (Name) for ADE | D Zimmerman | K. Ham | Passed | Unanimous |

C. Governing Board - Discussion and Possible Action

1. New Boundaries

| Motion Type | Board Motion | Made By | Seconded By | Motion Result | Vote |
|-------------|----------------------------|-----------|-------------|---------------|-----------|
| Approval | Approval of New Boundaries | T. Murphy | K. Ham | Passed | Unanimous |

D. Personnel - Discussion and Possible Action – None

IX. Consent Agenda – Discussion and Possible Action

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

| Motion Type | Board Motion | Made By | Seconded By | Motion Result | Vote |
|-------------|----------------------------|-----------|-------------|---------------|-----------|
| Approval | Approval of Consent Agenda | T. Murphy | K. Ham | Passed | Unanimous |

A. Employment / Change of Status / Transfers

1. Maria Bennett, Bus Driver, TRANS, Re-Hire – Effective 01/16/18
2. Daniel Barry, Teacher-PE, SIS, Status Change – Effective 01/17/18
3. Marcos Blanco, Sports Aide, WGHS, Hire – Effective 01/11/18

4. John Clark, Custodian II, FAC/WGHS, Promotion – Effective 01/18/18
5. Ana Contreras, Campus Monitor, ATS, Status Change – Effective 01/11/18
6. Bernardo Corrales, Coach (B)-Wrestling (0.5), SMS, Hire – Effective 12/30/17 to 05/24/18
7. Cristian Corrales, Coach (B)-Girls Basketball (0.5), SMS, Hire – Effective 12/31/17 to 05/24/18
8. Ana Macias, Custodian II, FAC/SHS, Promotion – Effective 01/18/18
9. Lindsey Mellen, Teacher-4, ATS, Status Change – Effective 01/10/18 to 02/07/18
10. Arturo Mendoza, Coach (B)-Wrestling (0.5), ATS, Hire – Effective 12/30/17 to 05/24/18
11. Lesli Montgomery, Accounting Clerk, BSO, Replacement – Effective 01/16/18
12. Mike Munkelnbeck, Coach (A)-Wrestling, ATS, Hire – Effective 12/30/17 to 05/24/18
13. Juana Munoz, Custodian, FAC/SIS, Status Change – Effective 01/11/18 to 01/22/18
14. Audrey Reida, 21st Century-Tutor, SOP, Hire – Effective 01/29/15 to 05/11/18
15. Don Watt, Head Coach-Football, SHS, Replacement – Effective 01/09/18
16. Brenda Dattilo, Inclusion Health Asst., SHS, Status Change – Effective 01/16/18 to 01/24/18 ❖❖

B. Resignations / Terminations

1. Nicole Beaver, Campus Monitor, SIS, Resignation – Effective 12/21/17
2. David Chavers, Inclusion Health Assistant, ECC, Resignation – Effective 12/21/17
3. Kyle Day, Assistant Coach-Football, SHS, Resignation – Effective 12/15/17
4. Kristie Flores, Clerk III-Attendance (HS), Resignation – Effective 01/26/18
5. Patricia Gloy, Teacher-ACE, SMS, Retirement – Effective 07/31/2018
6. Michael Szolowicz, Assistant Principal, SHS, Resignation – Effective 06/30/18
7. Melissa Killgore, Instructional Aide, ATS, Termination – Effective 01/24/18 ❖❖

C. Addendum

1. Isabel Correll, Coach (A)-Girls Basketball, SMS
2. Satorya Jackson, Coach (B)-Girls Basketball (0.5), SMS
3. Melissa Killgore, Coach (B)-Wrestling (0.5), ATS
4. Derek Marshall, JTED/CTE Placement Survey, SHS
5. Patrick McCarthy, Coach-Wrestling, SMS
6. Veronica McCarthy, Coach-Boys Soccer, SMS
7. Zachary Mellen, Coach (A)-Girls Basketball, ATS
8. Rachael Pemble, JTED/CTE Placement Survey, WGHS
9. Karin Rojahn, SPLI Fall Facilitator, WGHS
10. Damen Romero, Assistant Coach-Boys Basketball, SHS
11. Annie Tanner, Fall Instructional Coach, ATS
12. Nataly Van Alstine, Coach-Boys Soccer, ATS
13. Gabrielle Saint Paul, Contract Supplement, ATS ❖❖

D. Request for Leave of Absence – None

E. Volunteers

1. Jonathan Chavez, ATS
2. Kevin Opalka, ATS
3. Amanda Todd, ATS
4. Manuel Acosta, SPS ❖❖
5. Melissa Ayun, ATS ❖❖
6. Jessica Beltran, ATS ❖❖
7. Celena Carranza, ATS ❖❖
8. Mary Ann Chevela, SHS ❖❖
9. Elizabeth Cole, ATS ❖❖
10. Jamie Comeau, ATS/SHS ❖❖
11. Gabriela Costa, ATS ❖❖
12. Laura Denker, ATS/CVES/SPS ❖❖
13. Chiara Durando, ATS ❖❖
14. Keila Echevarria, ATS ❖❖

15. Angel Estrada, ATS ❖❖
16. Susan Fiehler, ATS ❖❖
17. Claudia Garcia, ATS ❖❖❖
18. Daniel Garcia, ATS ❖❖❖
19. Itzia Garcia, ATS/CVES/SPS/SIS/Sopori/SMS/SHS/WGHS ❖❖❖
20. Morgan Gardner, SPS/SIS ❖❖❖
21. Lorena Gastelum, SIS ❖❖❖
22. Kahoru Gerrish, ATS ❖❖❖
23. Derrick Gory, ATS ❖❖❖
24. Jesse Hancock, SPS/SIS ❖❖❖
25. Arran James Heller, ATS ❖❖❖
26. Lisa Herbst, ATS ❖❖❖
27. Nancey Hunt, ATS ❖❖❖
28. Kylie Ives, ATS ❖❖❖
29. Rona Kreamer, ATS ❖❖❖
30. Geovanna Lopez, ATS ❖❖❖
31. Laura Lukowski, ATS ❖❖❖
32. Kimberly Melendrez, ATS ❖❖❖
33. Vanessa Mixton-Garcia, ATS ❖❖❖
34. Melissa Molina, ATS ❖❖❖
35. Anthony Moreno, ATS ❖❖❖
36. Julio Pinedo, ATS ❖❖❖
37. Cheryl Rademacher, ATS ❖❖❖
38. Kristina Salgado, ATS ❖❖❖
39. Roslynn Sandoval, ATS ❖❖❖
40. Jeremy San Julian, ATS ❖❖❖
41. Cassandra Simonton, SPS/ATS ❖❖❖
42. Dorothy Stoops, SPS ❖❖❖
43. Jessica Udero, ATS ❖❖❖
44. Daniela Wallace, ATS/CVES ❖❖❖
45. Lynett Westergard, ATS ❖❖❖

F. Use of School Facilities

| Name of Organization | Purpose | Facility | Dates |
|-----------------------------|---------------------|--------------------|--|
| Sahuarita Highland HOA | HOA Meeting | WGHS Library | February 15, 2018 March 7, 2018 May 15, 2018 |
| Sahuarita Police Department | New Officer Testing | SHS JV Field/Track | March 10, 2018 |

G. Gifts and Donations

| Name | Amount/Item | Department/School |
|---------------------------------------|-------------------------------------|-----------------------|
| Box Tops for Education | \$689.20 | ATS |
| Anonymous | 3 volleyballs & 2 basketballs | District |
| Marisa Espinoza | 1 Samsung side by side refrigerator | SHS |
| LifeTouch | \$100.00 | SHS - Undesignated |
| Robert Forshaw | \$100.00 | SIS - Library |
| Box Tops for Education | \$70.20 | Sopori - Undesignated |
| LifeTouch | \$304.00 | SPS - undesignated |
| WGHS - Wolfpack Football Booster Club | \$25.00 | WGHS - STUCO |
| WGHS - Wolfpack Football Booster Club | \$142.53 | WGHS - STUCO |

| | | |
|-------------------|----------------------|---------------------|
| Walmart | \$750.00 | WGHS - Undesignated |
| Haven Golf Course | 2 sets of Golf Clubs | WGHS – Girls Golf |

H. Approval of School Clubs & PTO/Booster Support Organizations – None

I. PTO/Booster Monthly Reports

1. Anza Trail PTO – None
2. Copper View Elementary PTO – None
3. SHS – Music Boosters – December 2017
4. SHS – Power Football Booster Club – None
5. SIS PTP – None
6. SMS PTO – None
7. SPS PTO – None
8. SUSD #30 Educational Enrichment Foundation – None
9. WGHS - Grad Night Booster Club – None
10. WGHS - Red Wolves Music Boosters – None

J. Approval of Student Fund-Raising Activities

| Organization | Sale Item Description | Fundraiser Dates |
|---------------------------------------|---|--|
| SIS – STUCO | Mama’s Hawaiian BBQ | February 7, 2018 March 7, 2018 |
| WGHS – Baseball Club | Selling Tumbler Cups | February 12 – 21, 2018 |
| WGHS – Boys Soccer | T-shirt Sales | January 25 – February 9, 2018 |
| WGHS – German Club | Candy Sales | February – April 18, 2018 |
| WGHS – Junior Class Club | Match-o-Matics | January 31 – February 14, 2018 |
| WGHS – Law & Public Safety | Solicitation of Donors | January – March 2018 April – May 2018 |
| WGHS – Red Wolves Music Booster | Move w/ Heart Fitness | March 10, 2018 |
| ATS – 8 th Grade Promotion | Sell T-Shirts | January 25 – February 28, 2018 ✚✚ |
| ATS – Student Council | Snack Bar | January 25, 2018 – March 2018 ✚✚ |
| ATS – Band/Choir/Orchestra | Catalog Sale | February 2018✚✚ |
| ATS – Band/Choir/Orchestra | Car Wash | March 24, 2018✚✚ |
| CVES | Scholastic Book Fair | March 19-28, 2018 ✚✚ |
| SHS – Do Something Club | Sell Water & popsicles during campus clean up | April 17, 2018 ✚✚ |
| SHS – So Something Club | Selling Snacks | February – May 2018 ✚✚ |
| SHS – So Something Club | Collect Dress/Cinderella’s Closet | February 2018 ✚✚ |
| Sopori – Yearbook | Yearbook Sales | 2017-18 School Year ✚✚ |

K. Overnight Travel

| School & Names | Purpose | Travel Destination | Travel Dates |
|---|-----------------------------|--------------------|-------------------------------|
| SHS – Christine Garcia, Volunteers, 45 students | Choir/Orchestra Contest | Thatcher, AZ | April 10-11, 2018 |
| WGHS – Teresa Hill | Wrestling State Competition | Prescott, AZ | February 9-11 2018 |
| WGHS –Ryan Carle-Ogren, + 1 student | All-State Jazz | Mesa, AZ | January 31 – February 1, 2018 |

| | | | |
|---|--|----------------------|--------------------------|
| District/Transportation – Rick Lopez, Carlos Padilla, Joel Rios | T.A.A. Conference | Flagstaff, AZ | June 17-21, 2018 ❖❖ |
| SHS – CDR Brad Roberson, Msgt. King, Angie King + 14 students | NJROTC Leadership Academy | Phoenix, AZ | June 4-10, 2018 ❖❖ |
| SHS – Msgt. King, Angie King + 6 students | NJROTC Shooting Nationals | Phoenix/Chandler, AZ | February 8-10, 2018 ❖❖ |
| SHS – CDR Brad Roberson, Msgt. King, Angie King + 12 Students | AZ NJROTC Leadership Camp | Ft. Huachuca, AZ | May 29 – June 1, 2018 ❖❖ |
| SHS – CDR Brad Roberson + 5 Students | NJROTC Regional Brain Brawl | San Diego, CA | March 23-24, 2018 ❖❖ |
| SHS – CDR Brad Roberson + Msgt King, Angie King + 12 students | NJROTC Leadership Academy | Phoenix, AZ | June 3-9, 2018 ❖❖ |
| SMS – Jenna Robey | NAEA Convention | Seattle, WA | March 21-23, 2018 ❖❖ |
| Sopori – Stephanie Salazar Cook | AZ School Counselors Assoc. Conference | Scottsdale, AZ | February 25-27, 2018 ❖❖ |
| WGHS – Corey Noble | Coaching Clinic | Mesa, AZ | January 26-28, 2018 ❖❖ |

L. Approval of Revenue and Expenditure Reports

1. Special Accounts – None
2. Maintenance and Operations – None

M. Approval of Agreements ❖❖

1. U of A Student Teaching Intern Certificate Intergovernmental Agreement ❖❖

X. Board Reports

The Governing Board may present reports at this time.

Tom Murphy had an opportunity to attend the Copper View Staff Meeting, where it was announced that the CVES has passed the first hurdle for the A+ evaluation. He said that he is willing to do anything to help. He would like an opportunity to recognize the NRA organization for their contributions. Mr. Murphy thanked Shari for the 504 presentation it answered a lot of questions. It was helpful and informative.

Dalia Zimmerman seconded recognizing the NRA and their support of our kids, they are doing well. She congratulated the Copper View team, they are fantastic.

John Sparks attended the Walden Grove drama performance. He said the first performance was very light hearted. He said the second one was letters to Sala, which has a deep thematic content, he takes his children and his children understand the emotion and the content, it changes the way they view the world. There was a standing ovation in the end and it was well deserved. It is important to talk about topics that are important to our world, he appreciated it.

XI. Establish Next Board Meeting – February 14, 2018, at 6 p.m., District Auditorium

XII. Executive Session – Discussion and Possible Action – None

XIII. Adjournment

| Motion Type | Board Motion | Made By | Seconded By | Motion Result | Vote |
|--------------------|---------------------|----------------|--------------------|----------------------|-------------|
| Approval | Adjournment | K. Ham | T. Murphy | Passed | Unanimous |

The agenda is subject to change up to 24 hours prior to the scheduled Board Meeting. Any changes will be noted on the revised agenda that is posted 24 hours prior to the scheduled meeting.

The Sahuarita Unified School District would like to ensure the accessibility of these meetings to all community members, persons with disabilities may request reasonable accommodations by contacting Betsy Palacios, Executive Assistant to the Superintendent/Governing Board, at 520-625-3502, Ext. 1001. Please submit your request one week prior to the scheduled meeting to allow time for arrangements.

Dale Zimmerman

2-14-18

Governing Board Clerk Signature

Date