

350 W. SAHUARITA ROAD, BUILDING 10  
SAHUARITA, AZ 85629-9000  
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OFFICE OF THE SUPERINTENDENT

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## MINUTES

### NOTICE OF PUBLIC MEETING

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Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board will hold a meeting open to the public as listed below.

#### REGULAR GOVERNING BOARD MEETING

May 9, 2018

6 p.m.

District Auditorium, Building #21 - Sub Hall B  
350 W. Sahuarita Rd.  
Sahuarita, AZ 85629

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#### GOVERNING BOARD

Mr. John Sparks	President
Mrs. Dalia Zimmerman	Clerk
Mrs. Kris Ham	Member
Mr. Tom Murphy	Member
Mrs. Shari Lowell	Member

#### REVISED AGENDA

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- I. Call Meeting to Order
  - A. Pledge of Allegiance
  - B. Roll Call

*Present:*

*Absent:*

#### Governing Board:

Governing Board President – John Sparks

Governing Board Clerk – Dalia Zimmerman

Governing Board Member – Kris Ham

Governing Board Member – Shari Lowell

Governing Board Member – Tom Murphy

*Approved at the May 30, 2018, Governing Board Meeting*

**District Administration:**

Superintendent – Dr. Manuel Valenzuela  
 Assistant Superintendent – Scott Downs  
 Assistant Superintendent – Brett Bonner  
 Business Director – Charlotte Gates

**IA. Governing Board Temporary Reorganization**

1. Election of Temporary Board President – Discussion & Possible Action

One Board Member will move to make Shari Lowell Temporary President, and another Board Member will second the motion. A vote is taken approving the new president. She will sign her son’s diploma.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Temporary Board President	T. Murphy	K. Ham	Passed	Unanimous

2. Re-Election of 2018 Board President – Discussion & Possible Action

One Board Member will move to re-elect John Sparks as Board President and another Board Member will second the motion. A vote is taken approving the new Board President.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Re-election of the 2018 Board President	K. Ham	S. Lowell	Passed	Unanimous

**II. Approval of Agenda**

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Agenda	K. Ham	T. Murphy	Passed	Unanimous

**III. Approval of Minutes**

■ Board Meeting Minutes – April 25, 2018

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Board Minutes for April 25, 2018	T. Murphy	K. Ham	Passed	Unanimous

**IV. Approval and Ratification of Vouchers**

Mrs. Gates recommended ratification of previously approved payroll Voucher 21 in the amount totaling \$1,330,335.81. She further recommended ratification of previously approved expense Voucher 1865 in the amount totaling \$1,664,981.65, previously approved expense Voucher 1866 in the amount totaling \$115,716.50, previously approved expense Voucher 1867 in the amount totaling \$40,618.29, previously approved expense Voucher 1868 in the amount totaling \$104,584.33, new expense Voucher #1873 for the period ending May 23, 2018, in the amount not to exceed \$2,000,000, new expense Voucher #1874 for the period ending May 23, 2018, in the amount not to exceed \$2,000,000, and new expense Voucher #1875 for the period ending May 30, 2018, in the amount not to exceed \$2,000,000.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the ratification of vouchers.	T. Murphy	K. Ham	Passed	Unanimous

**V. Superintendent Reports**

The superintendent may present reports at this time.

Dr. Valenzuela shared the enrollment numbers, showing that we are down 8 students but still showing an increase from last year.

Dr. Valenzuela shared a photo from the Wrightson Ridge School Beam Signing ceremony.

Dr. Valenzuela also mentioned that the WGHS yearbook for this year has received an award of Excellence from Jostens for the State of Arizona.

Dr. Valenzuela shared that the SHS Softball Team are State Champions. Congratulations!

Dr. Valenzuela also mentioned that we will be having graduation for both of our high schools beginning two weeks from today.

Dr. Valenzuela also shared that tomorrow is the Board Lunch at Copper View Elementary School.

**VI. Governing Board Reports**

The Governing Board may present reports at this time.

Tom Murphy thanked Dr. Valenzuela for attending the last Town Council Meeting. Travis Goeden completed a grant for the School Resource Officer. He also attended the Wrightson Ridge event revealing the mascot and school colors. He also attended a Walden Grove music event, which is bitter sweet because it will be my last one. He also attended the Retirement Ceremony, and Mr. Herrera was recognized and he was the only music teacher in the school district, through some of the tough times the 90's. Now we have 12 music teachers. He remembers the words of Dr. St. John; he just wanted someone to play the National Anthem effectively. We have come a long ways, and a lot of it is attributed to our voters who have kept our Maintenance and Operation Override in place, I am very grateful to our community. Mr. Murphy told Mr. Downs that he did a great job organizing this event. It was a culmination of 127 years of employment with our school district. The one that blew him away was Mr. Walker with 50 years of service. It is these good people and the people that sit in front of me that benefit our students, thank you.

Shari Lowell said that it was a great two weeks. She said that she and Dr. Valenzuela were able to visit some schools and talk to some kids and teachers. The Wrightson Ridge event was phenomenal, it was great to see the Jockeys out there, and all of the new teachers were there. Every day is a reminder of the community that we live in and how lucky we are for the kids in our community that we are focused on them.

Dalia Zimmerman is grateful for everybody. She was able to see Mr. Herrera perform with Mrs. Garcia, we have amazing teachers, we are blessed. The SHS softball team how exciting for them. She has a friend on the team and she probably is not awake today. She thanked the parents for their support they have given the SHS softball team.

Kris Ham said she has missed a few meetings, she is glad to be back. She said this is the best time of the year. She thanked Erica Felix for having the SHS Softball game on Facebook Live. She also mentioned that the SHS Baseball Team will be advancing in their competition they will be playing on Monday.

John Sparks said that this past week he fulfilled his role as a father and he went to Disneyland with all three of his junior high sons. The Anza Trail band performed on stage at Disneyland. The students also had an opportunity to play under the director of California University Long Beach. He said during his trip he reflected upon the commitment and dedication of all of our staff, whether it be teachers, support staff, or administration. As we went through the process people would ask questions about the things going on in the State. It made him realize that we do live in a special community. And again he wore his blue and red tie, because he hopes as we move forward from all that has happened good and bad, and everything that it involved. He is personally grateful for all that you do. He felt blessed to live in this community. He thanked everyone for what they do every day.

**VII. Recognition of Staff, Students and Community**

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

**A. Staff**

**B. Students**

**C. Community – Sahuarita Educational Enrichment Foundation – Teacher Mini Grant Presentations**

The Sahuarita Educational Enrichment Foundation gave a presentation on the Teacher Mini Grant Program.

**VIII. Call to the Public**

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Board's discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

Mark Hatfield – Communication during work stoppage

Tracy Alexander – RedforEd

Nate Ratey – RedforEd

**IX. New Business**

**A. Instruction – Discussion and Possible Action**

**B. Business – Discussion and Possible Action ☒☒**

1. RFP Renewals for 2018-19

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the RFP Renewals for 2018-19	T. Murphy	K. Ham	Passed	Unanimous

2. Sole Source Procurement

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Sole Source Procurement	K. Ham	T. Murphy	Passed	Unanimous

3. RFP 2018-2 Auditor Services

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the RFP 2018-2 Auditor Services	K. Ham	T. Murphy	Passed	Unanimous

4. School Facilities Board Renewal Grant/ SIS Bleachers

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the School Facilities Board Renewal Grant/SIS Bleachers	D Zimmerman	T. Murphy	Passed	Unanimous

5. 2018-19 Proposed Fees

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the 2018-19 Proposed Fees	K. Ham	D. Zimmerman	Passed	Unanimous

6. Revision of Fiscal Year Budget 2017-18 ❖❖

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Revision of Fiscal Year Budget 2017-18	D Zimmerman	T. Murphy	Passed	Unanimous

7. Public Online Auction Items ❖❖

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Public Online Auction Items	T. Murphy	K. Ham	Passed	Unanimous

**C. Governing Board - Discussion and Possible Action**

**D. Personnel - Discussion and Possible Action ❖❖**

1. Appointment of the Wrightson Ridge Assistant Principal – Wil Arias ❖❖

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Appointment of the Wrightson Ridge K-8 School Assistant Principal – Wil Arias	D Zimmerman	T. Murphy	Passed	Unanimous

**X. Consent Agenda – Discussion and Possible Action**

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Consent Agenda	T. Murphy	D. Zimmerman	Passed	Unanimous

**A. Employment / Change of Status / Transfers**

1. Joseph Amodea, Social Studies Teacher, WGHS, Transfer – Effective 08/01/18
2. Barbara Coan, Custodian, SHS, Status Change – Effective 04/18/18 to 06/01/18
3. Chrisie Dang, 4<sup>th</sup> Grade Teacher, CVES, Status Change – Effective 08/01/18
4. Angel Garcia, Inclusion Assistant, SPS, Replacement – Effective 04/26/18
5. Jose Lopez, Bus Driver, Transportation, Status Change – Effective 05/24/18 to 07/23/18

*Approved at the May 30, 2018, Governing Board Meeting*

6. Emery Mahoney, School Psychologist, SHS/WGHS, Status Change – Effective 04/30/18 to 05/22/18
7. Kristina Martin, HR Benefits Specialist, District, Transfer – Effective ~~05/03/18~~ 05/11/18 ❖❖
8. Renee Miranda, 3<sup>rd</sup> Grade Teacher, WRS, Hire – Effective 08/01/18
9. Alicia Mohler, ELL Teacher, WGHS, Transfer – Effective 08/01/18
10. Juana Munoz, Custodian III, FAC/SIS, Status Change – Effective 04/20/18 to 05/07/18
11. Luz Robinson, Inclusion Assistant, SPS, Replacement – Effective 04/26/18
12. Lindsay Romero, Counselor-K-5<sup>th</sup>, ATS, Status Change – Effective 04/26/18
13. Joseph Scott, Math Teacher, WGHS, Hire – Effective 07/26/18
14. Luke Smith, Spanish Teacher, SHS, Status Change – Effective 04/23/18 to 05/14/18
15. Caroline Torres, Math Teacher, WGHS, Transfer – Effective 08/01/18
16. Maricruz Zepeda-Wilson, Math Teacher, WGHS, Transfer – Effective 08/01/18
17. Jenny Van Ness, Inclusion Assistant, SPS, Hire – Effective 05/03/18
18. Amanda Bagwell, 2<sup>nd</sup> Grade Teacher, CVES, Hire – Effective 07/26/18 ❖❖
19. Tim Berrier, PE Teacher, SHS, Hire – Effective 07/26/18 ❖❖
20. Anna Carbajal, Preschool teacher, ECC, Hire – Effective 07/26/18 ❖❖
21. Melissa Jaramillo, Accounting Clerk, District, Hire – Effective 05/22/18 ❖❖
22. Danny Pfund, Sped Math Teacher, SHS, Hire – Effective 07/26/18 ❖❖
23. Sylvia Prieto, Preschool Teacher, ECC, Hire – Effective 07/26/18 ❖❖
24. Traci Butler, Counselor, SPS, Status Change – Effective 05/03/18 to 05/25/18 ❖❖
25. Tessa Chittum, Kindergarten Teacher, SPS, Status Change – Effective 05/07/18 ❖❖
26. Tracy Cordova, Kindergarten Teacher, ATS, Status Change – Effective 05/02/18 ❖❖
27. Juana Munoz, Custodian, SIS, Status Change – Effective 05/07/18 to 05/14/18 ❖❖
28. Clarisa Nido, Principal, SIS, Status Change – Effective 05/07/18 ❖❖
29. John Sussmann, Custodian, FAC/SIS, Status Change – Effective 05/01/18 to 05/14/18 ❖❖

**B. Resignations / Terminations / Separations**

1. Joshua Bohan, Alternative School Teacher, Alternative School, Resignation – Effective 05/25/18
2. Nola Dominici, Health/PE Teacher, SHS, Resignation – Effective 05/26/18
3. Tracy Joost, Special Education Teacher, ECC, Resignation – Effective 05/25/18
4. Jennifer Lyon, Technology Specialist, SIS, Resignation – Effective 05/02/18
5. Vanessa Martinez, Attendance Clerk, WGHS, Resignation – Effective 05/18/18
6. Jessica Rapoza, Inclusion Health Assistant, SPS, Resignation – Effective 05/04/18
7. Laura Stoop Reyes, Inclusion Health Assistant, SHS, Resignation – Effective 05/14/18 ❖❖
8. Carolina Sherril, Inclusion Assistant, SHS, Resignation – Effective 05/17/18
9. Diana Teslow, HR Specialist-Benefits, ASO/HR, Resignation – Effective 05/10/18
10. Julie Claiborne, Instructional Aide, CVES, Resignation – Effective 05/24/18 ❖❖
11. Consuelo Garcia De Leon, Custodian, ATS, Termination – Effective 05/09/18 ❖❖
12. Jonathan McClintock, Social Studies Teacher, SHS, Resignation – Effective 05/26/18 ❖❖
13. Dana Ormerod, Occupational Therapist, District, Resignation – Effective 05/25/18 ❖❖
14. Lois Smith, Social Studies Teacher, SHS, Resignation – Effective 05/26/18 ❖❖
15. Elizabeth York, Health/PE Teacher, WGHS, Resignation – Effective 05/25/18 ❖❖

**C. Addendum**

1. Kelsy Baker, Split Spring Facilitator, SPS
2. Emily Bertelsen, Split Spring Facilitator, WGHS
3. KaSandra Blanco, Split Spring Facilitator, ATS
4. Laura Blanco, Split Spring Facilitator, District
5. Dayna Burke, Split Spring Facilitator, SPS
6. Meegan Burr, Summer School Coordinator, SHS
7. Traci Butler, Split Spring Facilitator, SPS
8. Joseph DeFazio, Summer Co-Coordinator, SHS
9. Michael DeSouza, Asst. Principal/Extra Days, SHS
10. Liz Flores, Split Spring Facilitator, ATS
11. Patti Gloy, Split Spring Facilitator, SMS
12. Travis Goeden, Dual Enrollment Teacher, WGHS
13. Douglas Hansen, Dual Enrollment Teacher, WGHS
14. Adam Johnson, Split Spring Facilitator, SIS

15. Derek Marshall, Extra Duties, SHS
16. Mary McGraw, Split Spring Facilitator, ATS
17. Sara Mora, Split Spring Facilitator, ATS
18. Carl Nelson, Split Spring Facilitator, ATS
19. Danielle Pack, Split Spring Facilitator, SIS
20. Mandi Patterson, Split Spring Facilitator, ATS
21. Veronica Preciado, Split Spring Facilitator, District
22. Karin Rojahn, Split Spring Facilitator, WGHS
23. Luis Sainz, Split Spring Facilitator, SIS
24. Jeanine Sanders, 2 extra days, ATS
25. Rachel Simms, Split Spring Facilitator, SPS
26. Kim Snyder, Split Spring Facilitator, CVES
27. Jan Spooner, Split Spring Facilitator, SPS
28. Maricruz Zepeda-Wilson, Split Spring Facilitator, ATS

**D. Request for Leave of Absence**

1. Nancy Wilde, 4<sup>th</sup> Grade Teacher, SIS – 05/02/18 to 05/30/18

**E. Volunteers**

1. Matthew Bracety, SHS
2. Clarissa Echave, ATS
3. Jesus Fernando Mejia, SHS
4. Marc Polanco, ATS
5. Maria Elena Esparza, ATS ❖❖

**F. Use of School Facilities**

Name of Organization	Purpose	Facility	Dates
Boy Scout Troop #383	Swim Test	Aquatic Center	May 19, 2018
Common Ground Church	Vacation Bible School	ATS Cafeteria/Gym/Band Room	June 20-23, 2018
Town of Sahuarita	Memorial Drive	District Parking Lot	Date change 6/1/18
USA Youth Sports	Photos	SPS Gym	May 17, 2018 May 22, 2018 ❖❖

**G. Gifts and Donations**

Name	Amount/Item	Department/School
Arizona School Boards Association Insurance Trust	\$750.00	District - Undesignated
Ken Corley	1 set of golf clubs/bag, 1 pair of golf shoes, 15 dozen golf balls, dozens of tees and markers, golf towels	SHS – Golf Program
Pepsi Bottling Group	\$287.63	SHS - Undesignated
Eagle Scout Troop #313	3 large benches, painting of other benches, raking of rocks, watering trees, picking up litter, birdhouses, and added sand to the sandbox	SIS
The Green Valley Community Chorus	\$1000.00	WGHS - Choir
Hudbay	\$2200.00	WGHS - Chromebooks
WeFund4U	\$4628.00	WGHS – Law & Public Safety \$4200 NTHS/\$428

*Approved at the May 30, 2018, Governing Board Meeting*

Leonard & Rachelle Lizardi	\$200.00	WRS - Undesignated
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**H. Approval of School Clubs & PTO/Booster Support Organizations**

1. Anza Trail PTO

**I. PTO/Booster Monthly Reports**

1. Anza Trail PTO – None
2. Copper View Elementary PTO – None
3. SHS – Music Boosters – March 2018
4. SHS – Power Football Booster Club – None
5. SIS PTP – None
6. SMS PTO – None
7. SPS PTO – January & February 2018
8. SUSD #30 Educational Enrichment Foundation – None
9. WGHS - Grad Night Booster Club – None
10. WGHS - Red Wolves Music Boosters – None
11. WGHS – Football Booster – February – March 2018

**J. Approval of Student Fund-Raising Activities**

Organization	Sale Item Description	Fundraiser Dates
ATS	Scholastic Book Fair	May 4-21, 2018
SHS – NJROTC	Car Wash	August 11, 2018
SHS – SHS Band	Car Wash	June 1, 2018
Sopori	Scholastic Book Fair	March 18-26, 2019
Sopori	Yearbook Sales	August 2018 – May 2019
WGHS – Red Wolves Music Boosters	Band Camp Registration Fees	July 16-27, 2018 ❖❖

**K. Overnight Travel**

School & Names	Purpose	Travel Destination	Travel Dates
ATS - Nataly Van Alstine + 5 students	Tobacco Prevention Conference	Phoenix, AZ	June 7-9, 2018
SHS – Miriam Gonzalez, Matthew Bracety + 7 students	AZ FCCLA Leadership	Tucson, AZ	March 25-27, 2019
SHS/WGHS / CTE - D. Marshall, R. Warren, A. Morales, R. Garrigan, D. Hansen, R. Pemble, A. Davalos + 68 students	SkillsUSA State	Phoenix, AZ	April 1-3, 2019
SHS/WGHS/CTE – Pete Morales, Renita Wheeler, + 4 students	Spring Leadership Conference	Tucson, AZ	April 1-3, 2019
WGHS – Liz York, + 5 students	Conference	Phoenix, AZ	June 7-9, 2018

**L. Approval of Revenue and Expenditure Reports**

1. Special Accounts – None
2. Maintenance and Operations – None

**M. Approval of Agreements**

1. U of A Teacher In Residence Agreement – 2018-19 ❖❖
2. JTED Intergovernmental Agreement (IGA) – 2018-19 ❖❖



XI. Establish Next Board Meeting – May 30, 2018, at 6 p.m., District Auditorium

XII. Executive Session – Discussion and Possible Action - None

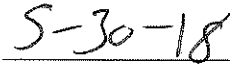
XIII. Adjournment

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Adjournment – 7:15 p.m.	T. Murphy	D. Zimmerman	Passed	Unanimous

The agenda is subject to change up to 24 hours prior to the scheduled Board Meeting. Any changes will be noted on the revised agenda that is posted 24 hours prior to the scheduled meeting.

The Sahuarita Unified School District would like to ensure the accessibility of these meetings to all community members, persons with disabilities may request reasonable accommodations by contacting Betsy Palacios, Executive Assistant to the Superintendent/Governing Board, at 520-625-3502, Ext. 1001. Please submit your request one week prior to the scheduled meeting to allow time for arrangements.

  
\_\_\_\_\_  
Governing Board Clerk Signature

  
\_\_\_\_\_  
Date