



350 W. SAHUARITA ROAD, BUILDING 10  
 SAHUARITA, AZ 85629-9000  
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OFFICE OF THE SUPERINTENDENT

**MINUTES**

**NOTICE OF PUBLIC MEETING**

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board will hold a meeting open to the public as listed below.

**PUBLIC HEARING FOR TRUTH AND TAXATION  
 ADOPTION OF FY 2018-19 EXPENDITURE BUDGET**

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Motion to close hearing	T. Murphy	S. Lowell	Passed	Unanimous

**6 P.M. – July 11, 2018  
 District Auditorium, Building #21 - Sub Hall B  
 350 W. Sahuarita Rd.,  
 Sahuarita, AZ 85629**

**REGULAR GOVERNING BOARD MEETING**

**TIME: Immediately following the public hearing for Truth and Taxation and the Adoption of FY 2018/19 Expenditure Budget.**

**July 11, 2018  
 District Auditorium, Building #21 - Sub Hall B  
 350 W. Sahuarita Rd.  
 Sahuarita, AZ 85629**

**GOVERNING BOARD**

Mr. John Sparks	President
Mrs. Dalia Zimmerman	Clerk
Mrs. Kris Ham	Member
Mr. Tom Murphy	Member
Mrs. Shari Lowell	Member

**REVISED AGENDA**

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I. Call Meeting to Order

*Posted District Administration Office  
 4:00 p.m., July 10, 2018*

- A. Pledge of Allegiance
- B. Roll Call

*Present:*

*Absent:*

**Governing Board:**

Governing Board President – John Sparks

Governing Board Clerk – Dalia Zimmerman

Governing Board Member – Kris Ham

Governing Board Member – Shari Lowell

Governing Board Member – Tom Murphy

**District Administration:**

Superintendent – Dr. Manuel Valenzuela

Assistant Superintendent – Brett Bonner

Assistant Superintendent – Scott Downs

Business Director – Charlotte Gates

**II. Approval of Agenda**

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Agenda	S. Lowell	T. Murphy	Passed	Unanimous

**III. Approval of Minutes**

- Board Meeting Minutes – June 27, 2018

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Board Minutes for June 27, 2018	T. Murphy	S. Lowell	Passed	Unanimous

**IV. Approval and Ratification of Vouchers**

Mrs. Gates recommended ratification of previously approved payroll Voucher 26 in the amount totaling \$884,955.48, previously approved payroll Voucher 27 in the amount totaling \$488,377.35, new payroll Voucher 1 for the period ending July 13, 2018, in the amount not to exceed \$2,000,000, and new payroll Voucher 2 for the period ending July 27, 2018, in the amount not to exceed \$2,000,000. She further recommended ratification of previously approved expense Voucher 1876 in the amount totaling \$301,594.22, previously approved expense Voucher 1877 in the amount totaling \$1,620,653.69, previously approved expense Voucher 1878 in the amount totaling \$296,045.11, new expense Voucher #1881 for the period ending July 11, 2018, in the amount not to exceed \$2,000,000, new expense Voucher #1882 for the period ending July 11, 2018, in the amount not to exceed \$2,000,000, new expense Voucher #1901 for the period ending July 2, 2018, in the amount not to exceed \$2,000,000, new expense Voucher #1902 for the period ending July 11, 2018, in the amount not to exceed \$2,000,000.

*Approved at the August 8, 2018, Governing Board Meeting*

\$2,000,000, and new expense Voucher #1903 for the period ending July 27, 2018, in the amount not to exceed \$2,000,000.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>
Approval	Approval of the ratification of vouchers.	T. Murphy	S. Lowell	Passed	Unanimous

**V. Superintendent Reports**

The superintendent may present reports at this time.

Dr. Valenzuela said that there is a new sign that was created because of our partnership with the Town of Sahuarita, you can see it when you are driving on the highway.

Dr. Valenzuela mentioned that we lost one of our family members, one of our student's Mason Taylor. We were very touched by the community support. Also, by the donation of his organs by his family to save others lives.

Dr. Valenzuela mentioned the Dual Enrollment Agreement with Pima Community College. Thank you to Ms. Jamie Huber for all of her work.

Dr. Valenzuela mentioned the PAC's performance on a National stage America's Got Talent. We are so proud.

**VI. Governing Board Reports**

The Governing Board may present reports at this time.

Mr. Tom Murphy said he is appreciative to the flight team, because of the recent death of one of our students. He said he went to a fundraiser, there was a Go Fund Me account, they were able to raise some money for the family. He is thankful for the partnership with Pima Community College. Sahuarita Team Advisory Committee, students from both Walden Grove and Sahuarita High School, he was able to present to them.

Mrs. Shari Lowell said that it was great to see our facilities on the front page of the paper, the pool. Percussion camp starts on Monday. She said that her son Teddy, and Mason the student who passed, will be missed. She mentioned that at the hospital there were students and staff that showed up on July 4<sup>th</sup>, to say goodbye. They kids will miss him, but he will always be remembered. Shari said that the kids were praying for a miracle, and there were seven miracles. They were blown away by how many people that wanted to help, it was because of his impact on the lives of others.

Mr. John Sparks said he walked around the new school site, it was fun to watch it come along. This last week when he received the picture the donate for life flag that UMC flew in Mason's honor. From a mental health perspective and a nursing perspective it touched me immensely. One of the things nurses are often the interface for the primary contact, and it impacts lives tremendously, it was very touching.

**VII. Recognition of Staff, Students and Community**

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

A. Staff – None

B. Students – None

C. Community – None

**VIII. Call to the Public**

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Board's discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

**IX. New Business**

**A. Instruction – Discussion and Possible Action**

**B. Business – Discussion and Possible Action**

1. Adoption of the 2018/19 Expenditure Budget

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Adoption of the 2018-19 Expenditure Budget	S. Lowell	T. Murphy	Passed	Unanimous

2. Blanket Resolution Investment of Funds

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Blanket Resolution Investment of Funds	T. Murphy	S. Lowell	Passed	Unanimous

3. Student Activities Treasurer

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Student Activities Treasurer – Charlotte Gates	S. Lowell	T. Murphy	Passed	Unanimous

4. State of Arizona School Finance Facilities Board – Sahuarita Intermediate School Roofing

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the State of Arizona School Facilities Board/Sahuarita Intermediate School Roofing Project	S. Lowell	T. Murphy	Passed	Unanimous

5. Sole Source Procurement ☒☒

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Sole Source Procurement	T. Murphy	S. Lowell	Passed	Unanimous

**C. Governing Board - Discussion and Possible Action**

1. 2019 Governing Board Lunch Schedule

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the 2019 Governing Board Lunch Schedule	S. Lowell	T. Murphy	Passed	Unanimous

**D. Personnel - Discussion and Possible Action – None**

**X. Consent Agenda – Discussion and Possible Action**

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Consent Agenda	T. Murphy	S. Lowell	Passed	Unanimous

**A. Employment / Change of Status / Transfers**

1. Natasha Alday, Program Aide, LINK, Summer Hire – Effective 07/01/18 to 07/31/18
2. Uli Atkinson, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
3. Claudia Austin, Program Specialist, Summer Hire – Effective 07/01/18 to 07/31/18
4. Fernanda Barrios, Inclusion Asst., SHS, Hire – Effective 08/01/18
5. Stephanie Battle, Secretary, SIS, Hire – Effective 07/10/18
6. Melissa Beal, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
7. Stephanie Bowyer, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
8. Anna Brauner, Teacher-Science, SHS, Replacement – Effective 07/26/18
9. Josue Carrasco, Campus Monitor, SMS, Hire – Effective 08/01/18
10. Alexia Celez, Program Specialist, LINK, Summer Hire – Effective 07/01/18 to 07/31/18
11. Peter Clark, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
12. Rachael Connors, Clerk III/Attendance, WGHS, Hire – Effective 07/12/18
13. Brian Conrad, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
14. Yuridia Cordero, Inclusion Asst., SHS, Hire – Effective 08/01/18
15. Jayson Dotson, Program Aide, LINK, Summer Hire – Effective 07/01/18 to 07/31/18
16. Jocelyn Duarte, Program Specialist, LINK, Summer Hire – Effective 07/01/18 to 07/31/18
17. Ana Enriquez, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
18. Diane Espinoza, Inclusion Asst, SPS, Hire – Effective 08/01/18
19. Chris Fanning, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
20. Jayme Frazier, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
21. Jordan Frink, Program Aide, LINK, Summer Hire – Effective 07/01/18 to 07/31/18
22. Cesar Garcia, Groundskeeper, FAC, Hire – Effective 07/10/18
23. Sonia Guevara, Inclusion Health Asst., SPS, Hire – Effective 08/01/18
24. Myra Hahn, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
25. Eileen Hidalgo, Health Asst., SMS, Hire – Effective 07/18/18
26. Jennifer Huerta, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
27. Steve Jackson, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
28. Brandon Kattil, Program Specialist, LINK, Summer Hire – Effective 07/01/18 to 07/31/18
29. Amy Kueck, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
30. Alexis Leon, Program Specialist, LINK, Summer Hire – Effective 07/01/18 to 07/31/18
31. Rodney McGee, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
32. Kristine McIntyre, Campus Monitor, SMS, Hire – Effective 08/01/18
33. Joshua Madrigal, Program Aide, LINK, Summer Hire – Effective 07/01/18 to 07/31/18
34. Ariel Magallanes, Program Aide, LINK, Summer Hire – Effective 07/01/18 to 07/31/18
35. Yaseli Mariscal, Program Aide, LINK, Summer Hire – Effective 07/01/18 to 07/31/18

36. Yamilet Martinez, Program Aide, LINK, Summer Hire – Effective 07/01/18 to 07/31/18
37. Lara Mauldin, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
38. Job Mebrahtu, Instructional Aide, CVES, Hire – Effective 08/01/18
39. Zachary Mellen, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
40. Veronica Mendoza, Inclusion Asst., SHS, Hire – Effective 08/01/18
41. Lauren Miranda, Program Aide, LINK, Summer Hire – Effective 07/01/18 to 07/31/18
42. Lora Nastase, Title I Volunteer Coordinator, SIS, Hire – Effective 08/01/18
43. Gabriella Noriega, Program Aide, LINK, Summer Hire – Effective 07/01/18 to 07/31/18
44. Ana Orduno, Attendance Clerk II/Registrar, ATS, Hire – Effective 07/12/18
45. Daniel Pfund, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
46. Andrew Rasmussen, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
47. Raydn Riley, Program Aide, LINK, Summer Hire – Effective 07/01/18 to 07/15/18
48. Justine Saavedra, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
49. Joseph Scott, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
50. Jennifer Smith, EOY Teacher-SpEd, ATS, Replacement – Effective 07/26/18
51. Banca Soria-Galvarro, Inclusion Asst., ECC, Hire – Effective 08/01/18
52. John Sussmann, Custodian III, FAC/SMS, Status Change – Effective 07/01/18 to 07/12/18
53. Catrina Sutler, Classroom Aide, ECC, Hire – Effective 08/01/18
54. Diana Torres, Campus Monitor, CVES, Hire – Effective 08/01/18
55. Kathy Turner, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
56. Brenda Vasquez, Receptionist/PT, ECC, Hire – Effective 08/01/18
57. Maricruz Zepeda-Wilson, CPM Training, DIST, Hire – Effective 07/01/18 to 07/15/18
58. Maria Camacho, CTE Accounting Clerk, DIST, Status Change/Extra Day – Effective 07/09/18 ❖❖
59. Daniela Monreal, 7<sup>th</sup> Grade Science Teacher, ATS, Hire, Effective 07/26/18 ❖❖
60. Claudia Vasquez, Admin. Asst., Sopori, Status Change, Effective 12/10/18 to 03/25/19 ❖❖

**B. Resignations / Terminations / Separations**

1. Melissa Ackerley, Teacher-Music, ATS, Resignation – Effective 06/25/18
2. Darrel Baska, TRANS, Bus Driver, Resignation – Effective 05/24/18
3. Alex Evans, Teacher-Science, WGHS, Resignation – Effective 06/27/18
4. Travis Goeden, 21<sup>st</sup> Century Grant Writer Trainer, DIST, Resignation – Effective 07/01/18
5. Aaron Hefner, Inclusion Assistant, SPS, Resignation – Effective 05/24/18
6. Jose Herrera, Crossing Guard, ATS, Resignation – Effective 05/24/18
7. Beatrice Olivas, Admin. Asst.-Construction, DIST, Retirement – Effective 06/28/18

**C. Addendums**

1. Francis Garcia, Attendance Clerk, SIS, 07/03/18

**D. Request for Leave of Absence – None**

**E. Volunteers**

1. Beatrice Olivas, BSO

**F. Continuing Education Credits – None**

**G. Use of School Facilities**

Name of Organization	Purpose	Facility	Dates
Ballet Continental	Ballet Cinderella	Main Auditorium	September 6-9, 2018
Ballet Continental	The Nutcracker Ballet	Main Auditorium	November 29- December 2, 2018
Cub Scout Troop #300	Cub Scouts	SPS Gym	July 14, 2018
Fireheart Basketball	Basketball	Anza Gym	August 8, 2018 – May 8, 2019, Wednesdays

			August 11, 2018 – May 11, 2019 - Saturdays
Girl Scouts Daisy Troop	Daisy Troop Meetings	Anza Trail D1 Rm 136	August 30, 2018 – May 9, 2019
Greater Arizona Bicycling Association	Tumacacori Century	SHS Parking Lot	October 14, 2018
Green Valley Concert Band	Holiday Music for a Joyous Season	Main, Pod A & B Auditorium	December 9, 2018
Green Valley Concert Band	Out of This world: Music of the Planets and Space	Main Auditorium	January 20, 2019
Green Valley Concert Band	The Orient Express: The Silk Road & Beyond	Main Auditorium	March 3, 2019
Green Valley Concert Band	The Best Music of the Americas and all that Jazz	Main Auditorium	April 14, 2019
Pima County Elections	Primary & General Elections	Sopori Gym	August 28, 2018 and November 6, 2018
Sahuarita Stingrays	Swim Team Practices Masters Practice	Pool	August 13 – December 22, 2018 January 1 – March 23, 2019 April 1 – May 25, 2019
Sportz Tenacity	Youth Life Skills	SIS Gym	July 19, 2018, Thursday July 21 – May 11, 2019, Saturday

**H. Gifts and Donations**

Name	Amount/Item	Department/School
The Benevity Community Impact Fund	\$218.48	ATS – Instrumental Music
ECRS LLC/Pub 1922	\$1,000.00	SHS – Special Education
Applied Materials Foundation	\$60.00	SMS - Undesignated
Inter-State Studio & Publishing Co.	\$780.00	SMS - Undesignated
Applied Materials Foundation	\$90.00	SMS - Undesignated
Applied Materials Foundation	\$60.00	SMS - Undesignated
Samantha Burgin	\$200.00	WGHS - Dance

**I. Approval of School Clubs & PTO/Booster Support Organizations**

1. WGHS - Grad Night Booster Club

**J. PTO/Booster Monthly Report**

1. Anza Trail PTO – None
2. Copper View Elementary PTO – None
3. SHS – Music Boosters – None
4. SHS – Power Football Booster Club – None
5. SIS PTP – None SMS PTO – None
6. SPS PTO – None
7. SUSD #30 Educational Enrichment Foundation – None

*Approved at the August 8, 2018, Governing Board Meeting*

8. WGHS - Grad Night Booster Club – None
9. WGHS - Red Wolves Music Boosters – None
10. WGHS – Football Booster – None

**K. Approval of Student Fund-Raising Activities ++**

Organization	Sale Item Description	Fundraiser Dates
SHS Cheer	Cheer Camp	July 14-15, 2018 ++

**L. Overnight Travel**

School & Names	Purpose	Travel Destination	Travel Dates
SMS – Jessica England	Choral Conducting Workshop	San Diego, CA	July 29 – August 1 2018

**M. Approval of Revenue and Expenditure Reports**

1. Special Accounts – None
2. Maintenance and Operations – None

**N. Approval of Agreements**

1. Pima Community College District Intergovernmental Agreement

**XI. Possible Future Agenda Considerations**

**XII. Establish Next Board Meeting** – August 8, 2018, at 6 p.m., District Auditorium

**XIII. Executive Session – Discussion and Possible Action - None**

**XIV. Adjournment**

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Adjournment – 6:48 p.m.	S. Lowell	T. Murphy	Passed	Unanimous

The agenda is subject to change up to 24 hours prior to the scheduled Board Meeting. Any changes will be noted on the revised agenda that is posted 24 hours prior to the scheduled meeting.

The Sahuarita Unified School District would like to ensure the accessibility of these meetings to all community members, persons with disabilities may request reasonable accommodations by contacting Betsy Palacios, Executive Assistant to the Superintendent/Governing Board, at 520-625-3502, Ext. 1001. Please submit your request one week prior to the scheduled meeting to allow time for arrangements.

  
 \_\_\_\_\_  
 Governing Board Clerk Signature

  
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 Date