



350 W. SAHUARITA ROAD, BUILDING 10
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OFFICE OF THE SUPERINTENDENT

MINUTES

NOTICE OF PUBLIC MEETING

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board will hold a meeting open to the public as listed below.

STUDY SESSION

School Safety Presentation
January 23, 2019
5 P.M.
District Auditorium, Building #21 - Sub Hall B
350 W. Sahuarita Rd.
Sahuarita, AZ 85629

REGULAR GOVERNING BOARD MEETING

January 23, 2019
6 p.m.
District Auditorium, Building #21 - Sub Hall B
350 W. Sahuarita Rd.
Sahuarita, AZ 85629

GOVERNING BOARD

Mr. John Sparks	President
Mrs. Shari Lowell	Clerk
Mrs. Kris Ham	Member
Mr. Kevin Opalka	Member
Mrs. Dalia Zimmerman	Member

REVISED AGENDA

- I. Call Meeting to Order
 - A. Pledge of Allegiance
 - B. Roll Call

Present:

Absent:

Governing Board:

Governing Board President – John Sparks

Approved at the February 13, 2019, Governing Board Meeting

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Governing Board Clerk – Shari Lowell

Governing Board Member – Kris Ham

Governing Board Member – Kevin Opalka

Governing Board Member – Dalia Zimmerman

District Administration:

Superintendent – Dr. Manuel Valenzuela

Assistant Superintendent – Brett Bonner

Assistant Superintendent – Scott Downs

Director of Business Services – Charlotte Gates

II. Approval of Agenda

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Agenda for January 23, 2019	K. Opalka	S. Lowell	Passed	J. Sparks S. Lowell K. Opalka D. Zimmerman	Yes Yes Yes Yes

III. Approval of Minutes

- Board Meeting Minutes – January 9, 2019

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Minutes for January 9, 2019	S. Lowell	K. Opalka	Passed	J. Sparks S. Lowell K. Opalka D. Zimmerman	Yes Yes Yes Yes

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Voucher 13 in the amount totaling \$1,416,557.01, previously approved payroll Voucher 14 in the amount totaling \$1,432,215.56, new payroll Voucher 16 for the period ending February 8, 2019, in the amount not to exceed \$3,000,000, new payroll Voucher 17 for the period ending February 22, 2019, in the amount not to exceed \$3,000,000, new payroll Voucher 18 for the period ending March 8, 2019, in the amount not to exceed \$3,000,000, new payroll Voucher 19 for the period ending March 22, 2019, in the amount not to exceed \$3,000,000, new payroll Voucher 20 for the period ending April 5, 2019, in the amount not to exceed \$3,000,000, and new payroll Voucher 21 for the period ending April 19, 2019, in the amount not to exceed \$3,000,000. She further recommended ratification of previously approved expense Voucher 1936 in the amount totaling \$538,393.83, previously approved expense Voucher 1937 in the amount totaling \$180,679.63, new expense Voucher #1941 for the period ending January 30, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #1942 for the period ending February 6, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #1943 for the period ending February 6, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #1944 for the period ending February 13, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #1945 for the period ending February 29, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #1946 for the period ending February 27,

Approved at the February 13, 2019, Governing Board Meeting

Governing Board Meeting Minutes, January 23, 2019

2019, in the amount not to exceed \$2,000,000, and new expense Voucher #1947 for the period ending February 27, 2019, in the amount not to exceed \$2,000,000.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval and Ratification of Vouchers	D. Zimmerman	S. Lowell	Passed	J. Sparks S. Lowell K. Opalka D. Zimmerman	Yes Yes Yes Yes

V. Superintendent Reports

The superintendent may present reports at this time.

Dr. Valenzuela shared the enrollment report showed that the enrollment was down from last time, but from last year at this time we are up.

Dr. Valenzuela shared a photo of the Massing of the Colors for the Military Order of the World Wars. The program was largely produced by our NJROTC Cadets.

Dr. Valenzuela mentioned that he went to the Flowing Wells Wrestling Tournament, and he shared a few photos. He said that this is one of the biggest wrestling tournaments in the Western United States. Diego Guerrero, WGHS student, was involved in an amazing match against one of the State's top wrestlers. Diego won the match, Congratulations! Our students represent us with a high level of character and we think that is the most important value that our sports programs teach.

Dr. Valenzuela said that he also went to the Martin Luther King Jr. Basketball Tournament on Monday, we were grateful to be invited. He said he walked in and he saw all of the SHS administrators present. The cheerleaders performed at half time and it was fantastic. Ms. Verdugo was recognized as an outstanding member of the faculty.

Dr. Valenzuela again mentioned the NJROTC students, they participated in the Area 11 competition in California. Kaela Caulkins qualified for Nationals in Alabama.

Dr. Valenzuela also mentioned that Mrs. Lizette Huie, Business Coordinator, recently earned the distinction of (being one of the very few) Arizona Certified Business Officials there are only 30 in the State.

VI. Governing Board Reports

The Governing Board may present reports at this time.

Dalia Zimmerman said that she was at the Massing of the Colors, she said it has been around 100 years, it is a remembrance of those that paid the ultimate sacrifice for our Country. The best part of this ceremony was that we had students from Sahuarita Middle School and Sahuarita Intermediate School to witness this. It was a great event and she was grateful for all those that put the event on.

Shari Lowell had the opportunity to see the Winter Formal assembly. She has also been helping at Wrightson Ridge in the Library. She showed a picture of a roadrunner that was on campus. She also shared a photo of the librarian at WRS. Jennifer Lee she volunteers with Mrs. McGraw's class doing art projects. They did a project with another teacher in another state, and she shared photos of the project. She shared photos of the aquatic center at sunset, beautiful photos.

John Sparks said that he has been watching the Soccer games at both of the high schools. He said that boys/girls first place in the Region at Sahuarita, top 13. At Walden Grove the Girls are ranked No. 1, Walden is #2 because they lost to the Douglas bulldogs. At the high school the Drama Program SHS is going to Nationals. It is important to point out that the program is fairly small in size, took the State Title and represents the State in Nationals which is really cool. Walden Grove Drama did "1984", it was a great program, a great play. He felt bad because he missed the Massing of the Colors. Mr. Sparks thanked everyone for coming out and being part of the meeting. He mentioned that Wrightson Ridge would recognize their first Leader in Character.

VII. Recognition of Staff, Students and Community

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

A. Community – None

B. Staff

1. January Support Staff Team Member of the Month – Jessica Mendez/Health Assistant at Copper View Elementary School

C. Students

1. December Leader In Character Nominee:

Sopori Elementary School	Noah Ronquillo – 2 nd Grade
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2. January Leader In Character Nominees:

Sopori Elementary School	Benjamin Orozco - Kindergarten
Anza Trail School	Santiago Dominguez-Morales – Kindergarten Addison Waring – 6 th Grade
Sahuarita Primary School	Bane Bergeron – 2 nd Grade
Sahuarita Intermediate School	Elizabeth Lockner – 3 rd Grade
Copper View School	Rosella Martinez – 1 st Grade
Wrightson Ridge School	Zoey Ramos - Kindergarten
Sahuarita Middle School	Robert Elam – 6 th Grade
Sahuarita High School	Francisco Brito Jr. – 11 th Grade
Walden Grove High School	Demian Gibson – 12 th Grade

VIII. Call to the Public

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Boards discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

IX. New Business

A. Instruction – Discussion and Possible Action

1. Social Studies Adoption Presentation

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Tabled	Review of the Social Studies curriculum	K. Opalka	D. Zimmerman	Tabled	J. Sparks S. Lowell K. Opalka D. Zimmerman

2. New Course Proposal

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of New Course Proposal	S. Lowell	D. Zimmerman	Passed	J. Sparks S. Lowell K. Opalka D. Zimmerman

B. Business – Discussion and Possible Action

1. Sole Source Procurement

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of Sole Source Procurement	S. Lowell	K. Opalka	Passed	J. Sparks S. Lowell K. Opalka D. Zimmerman

C. Governing Board - Discussion and Possible Action – None

D. Personnel - Discussion and Possible Action – None

X. Consent Agenda – Discussion and Possible Action

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Consent Agenda	S. Lowell	K. Opalka	Passed	J. Sparks S. Lowell K. Opalka D. Zimmerman

A. Employment / Change of Status / Transfers

1. Monique Aguilar, Secretary-Asst. Principal, SHS, Status Change – Effective 01/10/19 to 04/15/19
2. Rosa Bray, Custodian III, FAC/WRS, Hire – Effective 01/10/19
3. Luz Burrel, Inclusion Assistant, SMS, Hire – Effective 01/10/19
4. Carlos Davila, Campus Monitor, ATS, Replacement – Effective 01/10/19

5. Francisco Gonzalez, Groundskeeper, FAC, Replacement – Effective 01/10/19
6. Heather Manzonelli, Ext. Resource/P.I. Teacher, SHS, Status Change – Effective 01/07/19
7. Rommyzl Magno, Inclusion Assistant, SPS, Replacement – Effective 01/10/19
8. Yamilet Martinez, LINK Program Specialist, LINK, Hire – Effective 01/16/19
9. Ronni Mayo-Gaston, Inclusion Assistant, SPS, Replacement – Effective 01/10/19
10. Rachel Scott, Inclusion Assistant, SMS, Replacement – Effective 01/10/19
11. Christine Serrano, Instructional Aide, SIS, Replacement – Effective 01/10/19
12. Brandon Smith, Instructional Aide, SMS, Replacement – Effective 01/10/19
13. James Urrea, Groundskeeper, FAC, Replacement – Effective 01/10/19
14. Larry Wilson, Custodian III, FAC/WRS, Hire – Effective 01/10/19

B. Resignations / Terminations / Separations

1. Ji-Yoon Jeon, Teacher-Math, WGHS, Resignation – Effective 01/25/19
2. Michael Prisco, Information Server Specialist, IT, Separation – Effective 12/21/18
3. Emilio Torres, Instructional Aide – ~~ALHS~~ SHS, Resignation – Effective 01/09/19 ++
4. Marcia Rene Valenzuela, Inclusion Assistant, SIS, Resignation – Effective 12/18/18
5. Larry Wilson, Custodian III, FAC/WRS, Resignation – Effective 01/11/19

C. Addendum

1. Brandon Barfield, (0.5) Coach (B)-Basketball (Girls), SMS
2. Emily Bertelsen, SPLI Facilitator, WGHS
3. Bernardo Corralez, (0.5) Coach (B)-Wrestling, SMS
4. Cristian Corralez, (0.5) Coach (B)-Basketball (Girls), SMS
5. Isabel Correll, Coach (A)-Basketball (Girls), SMS
6. Melissa Killgore, (0.5) Coach (B)-Wrestling, ATS
7. Patrick McCarthy, Coach-Wrestling, SMS
8. Veronica McCarthy, Coach-Soccer (Boys), SMS
9. Zachary Mellen, Coach (A)-Basketball (Girls), ATS
10. Arturo Mendoza, (0.5) Coach (B)-Wrestling, ATS
11. Mike Munkelnbeck, Coach (A)-Wrestling, ATS
12. Kalleannah Smith, Coach (B)-Basketball (Girls)
13. Nataly Van Alstine, Coach-Soccer (Boys), ATS
14. Shanna Wahlstrand, Weekend Academy-Teacher, WGHS
15. Deborah Drake, SPED Alternate Services, SHS ++
16. Jayme Frazier, SPED Alternate Services, SHS ++
17. Daniel Pfund, SPED Math, SHS ++
18. Joe Prince, SPED Alternate Services, SHS ++

D. Request for Leave of Absence

1. Marlin Quillin, Bus Driver, Trans – Effective 01/07/19 to 01/31/19

E. Volunteers

1. Cristal S. Campista, SOP
2. Karla Guerrero, SPS
3. Maria Igou, ATS
4. Travis Igou, ATS
5. Celene Ruiz, SPS
6. Joseph Ruiz, SPS
7. Corrine Thorpe, SPS
8. Gabriela Villa, SMS

- 9. Holly Winters, SPS
- 10. Heather Alvarez, Sopori ++
- 11. Denise Moreno, Sopori ++

F. Continuing Education Credits

- 1. Alicia Knable, ATS

G. Continuing Education Credits – None

H. Use of School Facilities

Name of Organization	Purpose	Facility	Dates
Rancho Sahuarita Management Company	Overflow for Special Town Event	ATS Front loop parking lot	April 15, 2019
Sahuarita Martial Arts Association	Taekwondo Tournament	WGHS Aux Gym 3111	March 23, 2019
Sahuarita Stingray	Junior Olympics	SIS Parking Lot	February 22, 23, 24, 2019

I. Gifts and Donations

Name	Amount/Item	Department/School
Freeport McMoRan Foundation	\$350.00	ATS - Scholastic Scope Magazines
SUSD Educational Enrichment Foundation	\$4501.69	ATS - \$368.55 – Chromebooks SIS - \$253.65 – Chromebooks SMS - \$507.30 – Chromebooks WRS - \$3372.19 - Chromebooks
Freeport McMoRan Foundation	\$500.00	ATS – Broadcasting Club
Erika Limmer	Telescope	District
Robert & Jessica Olson	\$50.00	ECC – Bike Fund
Freeport McMoRan Foundation	\$500.00	SHS - Books
Jay Silverman or Lindley Silverman	\$200.00	SHS - Drama
Freeport McMoRan Foundation	\$500.00	SIS - Chromebooks
SIS – PTP	\$10,000.00	SIS - Chromebooks
Freeport McMoRan Foundation	\$500.00	SIS – Library Books
SUSD Educational Enrichment Foundation	\$498.06	SIS – Library Books
Inter-State Studio	\$37.05	SMS - Undesignated
Applied Materials Foundation	\$60.00	SMS - Undesignated
Lifetouch	\$54.00	Sopori - Undesignated
Box Tops For Education	\$84.00	Sopori - Undesignated

Red Wolves Music Boosters	\$1491.90	WGHS – Band/Orchestra
The Green Valley Pecan Co.	\$200.00	WGHS – Camera Club
Southwest Pizza Inc./Peter Piper	\$96.40	WGHS - Dance
SUSD Clearing House Accounts	\$5.00	WGHS - Dance
The Green Valley Pecan Co.	\$600.00	WGHS – Law & Public Safety
The Green Valley Pecan Co.	\$600.00	WGHS - Stuco
Desert Oasis Refreshment Services	\$266.95	WGHS - Undesignated
Freeport McMoRan Foundation	\$500.00	WRS - Chromebooks
Freeport McMoRan Foundation	\$500.00	WRS - Chromebooks

J. Approval of School Clubs & PTO/Booster Support Organizations

1. Wrightson Ridge PTO ++

K. PTO/Booster Monthly Report

1. Anza Trail PTO – None
2. Copper View Elementary PTO – None
3. SHS – Music Boosters – November & December 2018
4. SHS – Power Football Booster Club – None
5. SIS PTP – December 2018
6. SMS PTO – December 2018
7. SPS PTO – None
8. SUSD #30 Educational Enrichment Foundation – None
9. WGHS – Grad Night Booster Club – None
10. WGHS – Red Wolves Music Boosters – September & November 2018
11. WGHS – Football Booster – None

L. Approval of Student Fund-Raising Activities

Organization	Sale Item Description	Fundraiser Dates
SHS – Boys Soccer	Soccer Skills Clinic	January 26, 2019 February 1, 2019 ++
SHS – Construction	Volunteer at Pecan Festival	November 10, 2018
SHS – Drama Club	Selling Chocolates	February 5-16, 2019
SHS – Drama Club	Ticket Sales – “I Never Saw A Butterfly”	February 7, 2019
SHS – Math Club	Panda Percentage Night	February – March 2019, Date TBD
SHS – Math Club	Selling chocolate bars	February 1 – March 8, 2019
SHS – Math Club	Henna Temporary Tattoos	February – May 2019
SHS – NHS	Selling Drinks	February – April 2019
SHS – NJROTC	Victory Fundraiser/Video Donations	January 16 – February 6, 2019
SHS – Student Council	Homerun Derby	January 30, 2019
SHS – Student Council/Junior	Selling Homerun Derby	January 30, 2019

Class ++		
SIS	Jump Rope For Heart	January 22 – February 22 2019
WGHS – Music Boosters	Zumbathon	February 9, 2019
ATS – 8 th Grade Promotion	T-shirt Sale	January 28 – March 28, 2019 ++
WGHS – Music Boosters	Sell water bottles/Tubac Festival	February 8-9, 2019 ++
WRS – STUCO	Jump Rope for Heart	January – March 2019 ++
WRS – STUCO	Valentine’s Day Grams	January – February 2019 ++
WRS – STUCO	Spirit Store	January – May 2019 ++
WRS – STUCO	Mama’s Hawaiian BBQ	February – April 2019 ++
WRS – STUCO	Panda Express	February – April 2019 ++
WRS – PTO	Box tops for Education	January – May 2019 ++
WRS – PTO	Sell Spirit Wear	January – May 2019 ++
WRS – PTO	Out of Uniform Days	January – May 2019 ++

M. Overnight Travel

School & Names	Purpose	Travel Destination	Travel Dates
District – Dr. Valenzuela	Milken Educator Awards Forum	New Orleans, LA	March 21-24, 2019
District – Scott Downs	ASPAA Spring Conference	Phoenix, AZ	April 3-4, 2019
SHS – CDR Roberson, MSgt King, Mrs. King + 12 students	NJROTC Leadership Academy	Phoenix, AZ	June 2-8, 2019
SHS – CDR Roberson, MSgt King, Mrs. King + 12 students	NJROTC Leadership Academy	Sierra Vista, AZ	May 27 – 31, 2019
WGHS – Chris Laughland	National Principals Conference	Boston, MA	July 17-21, 2019
WGHS – Teresa Hill, Hector Estrada	Wrestling Tournament	Prescott, AZ	February 8-9, 2019
ATS – Michelle Roosma, Martha Gipson + 12-14 students	Overnight Hiking Club	Saguaro Natl. Park/Tucson, AZ	March 9-10, 2019 ++
ATS – Rita Ornelas	WEB Basic Training	Colorado Springs, CO	March 10-14, 2019 ++
SHS – MSgt King, Angie King + 5 students	JRTOC Marksmanship Nationals	Anniston, AL	February 6-10, 2019 ++

N. Approval of Revenue and Expenditure Reports

1. Special Accounts – None
2. Maintenance and Operations – None

O. Approval of Agreements - None

XI. Possible Future Agenda Considerations

XII. Establish Next Board Meeting – February 13, 2019, Sahuarita District Auditorium, 350 W. Sahuarita Rd., Bldg. #21, Sahuarita, AZ 85629

XIII. Executive Session – Discussion and Possible Action – None

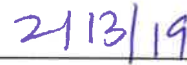
XIV. Adjournment

The agenda is subject to change up to 24 hours prior to the scheduled Board Meeting. Any changes will be noted on the revised agenda that is posted 24 hours prior to the scheduled meeting.

The Sahuarita Unified School District would like to ensure the accessibility of these meetings to all community members, persons with disabilities may request reasonable accommodations by contacting Betsy Palacios, Executive Assistant to the Superintendent/Governing Board, at 520-625-3502, Ext. 1001. Please submit your request one week prior to the scheduled meeting to allow time for arrangements.



Governing Board Signature



Date