



350 W. SAHUARITA ROAD, BUILDING 10
SAHUARITA, AZ 85629-9000
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OFFICE OF THE SUPERINTENDENT

MINUTES

NOTICE OF PUBLIC MEETING

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board will hold a meeting open to the public as listed below.

REGULAR GOVERNING BOARD MEETING

May 8, 2019
6 p.m.
District Auditorium
350 W. Sahuarita Rd. Bldg. #21 – Sub Hall B
Sahuarita, AZ 85629

GOVERNING BOARD

Mr. John Sparks	President
Mrs. Shari Lowell	Clerk
Mrs. Elaine Hall	Member
Mr. Kevin Opalka	Member
Mrs. Dalia Zimmerman	Member

REVISED AGENDA

- I. Call Meeting to Order
 - A. Pledge of Allegiance
 - B. Roll Call

Present:

Absent:

Governing Board:

Governing Board President – John Sparks
Governing Board Clerk – Shari Lowell
Governing Board Member – Elaine Hall
Governing Board Member – Kevin Opalka
Governing Board Member – Dalia Zimmerman

District Administration:

Superintendent – Dr. Manuel Valenzuela
Assistant Superintendent – Brett Bonner
Assistant Superintendent – Scott Downs
Business Services Director – Charlotte Gates

Approved at the May 29, 2019, Governing Board Meeting

Governing Board Meeting Minutes, May 8, 2019

II. Approval of Agenda

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Agenda for May 8, 2019	K. Opalka	D.Zimmerman	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Zimmerman	Yes

III. Approval of Minutes

■ Board Meeting Minutes – April 24, 2019

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the April 24, 2019	D Zimmerman	S. Lowell	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Zimmerman	Yes

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Voucher 21 in the amount totaling \$1,453,645.16, new payroll Voucher 27 for the period ending June 17, 2019, in the amount not to exceed \$3,000,000, new payroll Voucher 28 for the period ending June 19, 2019, in the amount not to exceed \$3,000,000, new payroll Voucher 29 for the period ending June 21, 2019, in the amount not to exceed \$3,000,000, new payroll Voucher 30 for the period ending June 23, 2019, in the amount not to exceed \$3,000,000, and new payroll Voucher 31 for the period ending June 28, 2019, in the amount not to exceed \$3,000,000. She further recommends ratification of previously approved expense Voucher 1955 in the amount totaling \$147,946.41, previously approved expense Voucher 1956 in the amount totaling \$67,524.06, and previously approved expense Voucher 1957 in the amount totaling \$888,450.93.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of Ratification of Vouchers	K. Opalka	D.Zimmerman	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Zimmerman	Yes

V. Superintendent Reports

The superintendent may present reports at this time.

Dr. Valenzuela thanked everyone for attending the last Board Meeting of the Academic year. Dr. Valenzuela said that we have a lot to be grateful for and we are thankful to our community.

Dr. Valenzuela shared the enrollment report was flat this month.

Dr. Valenzuela shared photos of the Copper View Garden.

Dr. Valenzuela wished the Sahuarita High School Baseball Team good luck. They will be moving on to the State Baseball finals.

Dr. Valenzuela mentioned that the International Association of School Business Officials has once again recognized our District for excellence in financial reporting. Mrs. Gates has a few more meetings with us until she rides off in the retirement sunset. We will have a formal presentation.

Approved at the May 29, 2019, Governing Board Meeting

Dr. Valenzuela shared a video from the State Mesa Competition sponsored by Myrna Hahn and Dr. Kathy Turner.

Dr. Valenzuela read a letter of gratitude from Ms. Lindsey Romero.

VI. Governing Board Reports

The Governing Board may present reports at this time.

Mr. Opalka had the opportunity to attend several STEM events over the past week. At Anza Trail it was well received, there were many families that participated. The Science Projects that the students have been bringing in. As well as the 3rd Grade Egg Drop, to see all the participation with all the students it offers a great experience for the kids.

Mrs. Zimmerman went to Pima Community College to hear of the future of the College. She said that Amphitheater was there and she didn't see Sahuarita there, other districts were there as well. It was interesting to hear what businesses wanted, and one of the key things that was needed was soft skills. She also mentioned that she went to a Science Fair, one of the student's did his project on Fort Night, playing the game all night long to see if you get tired. She suggested that next year he should incorporate the effects of snacks.

Mrs. Lowell thanked all the Admin. For updating the Social Media sites. The concerts have been wonderful. You can feel it in the air that the year is ending. Her hearing is coming back from the Walden Grove Assembly. She also mentioned that the Wrightson Ridge Library had all the kids have ideas for being kind. They made a chain in the library. She also said that there are chickens in the library. She said that her husband is afraid that she may adopt a chicken. She is grateful for all of the administrators that we have here that our kids have a good experience. She is grateful to be on campus to see it.

Mrs. Hall said that the retirement was a nice event. Making people feel that they are valued, that is what is special about our District.

Mr. Sparks also went to Copper View Garden night and got a bag of onions. He also was able to go to Washington D.C. with the 8th Graders from Anza Trail. It was a great experience, it makes an impact on our students. Giving our students the experience places outside of our community is great.

VII. Recognition of Staff, Students and Community

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

- A. Community** – Sahuarita Educational Enrichment Foundation – Teacher Mini Grant Presentations – Ms. Mora, Mrs. Spooner, and Tim Campbell
- B. Staff** – AZ School Counselor of the Year – Candice Alvarez
- C. Students** - None

VIII. Call to the Public

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Boards discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

Keanan Holzer – Policies and Procedures for Sexual Harassment in School
Cynthia Dean – Social Studies Curriculum Adoption
Fred Ginocchio – Social Studies Curriculum Adoption

Conny Swacita – Social Studies Curriculum Adoption

IX. New Business

A. Instruction – Discussion and Possible Action

1. Social Studies Curriculum Adoption

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Social Studies Curriculum Adoption	K. Opalka	E. Hall	Passed	J. Sparks S. Lowell E. Hall K. Opalka D. Zimmerman	Yes Yes Yes Yes Yes

2. Enrollment Capacities

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the of Enrollment Capacities	S. Lowell	D. Zimmerman	Passed	J. Sparks S. Lowell E. Hall K. Opalka D. Zimmerman	Yes Yes Yes Yes Yes

3. Student Services Program Update – Presentation given by Shari Bayomi, Dawn Molina, and

B. Business – Discussion and Possible Action

1. Expenditure Report – Mrs. Huie reported the monthly expenditures.

2. Revision of Fiscal Year Budget 2018-19

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Revision of Fiscal Year Budget 2018-19	S. Lowell	E. Hall	Passed	J. Sparks S. Lowell E. Hall K. Opalka D. Zimmerman	Yes Yes Yes Yes Yes

3. 2019-20 Renewals – RFP, RFQ, IFB ++

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the 2019-20 Renewals – RFP, RFQ & IFB	E Hall	S. Lowell	Passed	J. Sparks S. Lowell E. Hall K. Opalka D. Zimmerman	Yes Yes Yes Yes Yes

4. Sole Source Procurement ++

Governing Board Meeting Minutes, May 8, 2019

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Sole Source Procurement	K. Opalka	E. Hall	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Zimmerman	Yes

C. Governing Board - Discussion and Possible Action

1. ASBA Proposed Issues for 2020 Political Agenda

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the ASBA Proposed Issues for 2020 Political Agenda.	S. Lowell	E. Hall	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Zimmerman	Yes

D. Personnel - Discussion and Possible Action - None

1. Walden Grove High School Assistant Principal Appointment – Kreston Elkins ++

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Walden Grove High School Assistant Principal	K Opalka	S. Lowell	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Zimmerman	Yes

2. Walden Grove High School Assistant Principal Appointment – Kristen Blaser ++

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Walden Grove High School Assistant Principal	S. Lowell	K. Opalka	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Zimmerman	Yes

X. Consent Agenda – Discussion and Possible Action

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Consent	E Hall	S. Lowell	Passed	J. Sparks	Yes
					S. Lowell	Yes

Approved at the May 29, 2019, Governing Board Meeting

Agenda

E. Hall	Yes
K. Opalka	Yes
D. Zimmerman	Yes

A. Employment / Change of Status / Transfers

1. Stephanie Allread, Secretary-Asst. Principal, WRS, Transfer – Effective 07/11/19
2. Jennifer Bello, Teacher-1, SPS, Replacement – Effective 07/25/19
3. Ralph Chiariello, 7th Grade Math, Hire, ATS, Effective 07/2019
4. Zachary Davila, Teacher-SpEd Math, SHS, Replacement – Effective 07/25/19
5. Magdalena De La O, Health Assistant, ATS, Status Change – Effective 04/20/19 to 11/01/19
6. Jonathan Eves, Teacher-Social Studies, SHS, Hire – Effective 07/25/19
7. Cassandra Fernandez, Kindergarten Teacher, WRS, Hire – Effective 07/25/19
8. Roberto Figueroa, Teacher-Spanish, WGHS, Transfer – Effective 07/31/19
9. Carol Fisk, Summer School Teacher-P.E., WGHS, Hire – Effective 05/28/19 to 06/28/19
10. Esther Flannigan, Teacher-Culinary Arts, SHS, Hire – Effective 07/25/19
11. Laura Garcia, Technology Assistant, WRS, Transfer – Effective 07/31/19
12. Keila Herrera, Teacher- Spanish, WRS, Transfer – Effective 07/31/19
13. Shannon Holz, Teacher-K ELL, SPS, Replacement – Effective 07/25/19
14. Kathy Karren, Sports Aide, WGHS, Hire – Effective 04/26/19
15. Susan LaVecchia, Teacher-5, SIS, Status Change – Effective 04/22/19 to 05/20/19
16. Jeremy Maas, 8th Grade Language Arts, ATS, Hire – Effective 07/2019
17. Sara Mora, Teacher-College & Career Exploration, WRS, Transfer – Effective 07/31/19
18. Carl Nelson, Social Studies, WGHS, Transfer – Effective 07/31/19
19. Connie Nokes, Teacher-Drama/Choir, SHS, Hire – Effective 07/25/19
20. Rebecca Oravec, Teacher-Art (6-8), WRS, Hire – Effective 07/25/19
21. Jo Passet, 6th Grade Language Arts, ATS, Hire – Effective 07/2019
22. Engrid Pittenridge, Sports Aide, WGHS, Hire – Effective 04/25/19
23. Kvon Richards-Tayco, Sports Aide, WGHS, Hire – Effective 04/26/19
24. Catherine Reese, Sports Aide, WGHS, Hire – Effective 04/26/19
25. Noelle Reese, Health Assistant, SMS, Re-Hire – Effective 07/17/19
26. Danielle Rutherford, Teacher-Art, SHS, Hire – Effective 07/25/19
27. Katherine Solis, Teacher-English, SHS, Replacement – Effective 07/25/19
28. Janice Wikgren, Math Teacher, WGHS, Hire – Effective 07/27/19
29. Rhonda Valenton, Chemistry Teacher, WGHS, Hire – Effective 07/25/19 ++

B. Resignations / Terminations

1. Michelle Doty, Library Technician, Retirement – Effective 04/26/19
2. Myrna Hahn, Teacher-Math, SHS, Resignation – Effective 05/24/19
3. Shaynie Hoffman, Instructional Aide, CVES, Resignation – Effective 05/23/19
4. Brady Huff, Custodian III, FAC/SPS, Resignation – Effective 04/24/19
5. Stephanie Goucher, Dispatcher, TRANS, Resignation – Effective 05/17/19
6. Susana Plasencia, Teacher-Spanish, SHS, Resignation – Effective 05/24/19
7. Timothy Jessen, Science Teacher, WGHS, Resignation – Effective 05/24/19 ++
8. Rene Valdez, Head Baseball Coach, WGHS, Resignation – Effective 05/06/19 ++

C. Addendum

1. Tracy Alexander, SUSD NMSI Site Coordinator, WGHS
2. Tracy Alexander, Summer School Teacher-Edgenuity (English), WGHS
3. Uli Atkinson, Summer School Teacher-Alg I, WGHS
4. Melissa Beal, SUSD NMSI Site Coordinator, SHS
5. Hector Estrada, Jr., SUSD NMSI Site Coordinator, WGHS
6. Doug Hansen, Dual Enrollment, JTED/WGHS
7. Elizabeth Lehr, SUSD NMSI Site Coordinator, SHS
8. Jennifer Reichenbach, K-8 Summer School Teacher, ATS

Governing Board Meeting Minutes, May 8, 2019

9. Rosa Alvarez, 21st Century Summer Coordinator, Sopori ++
10. Maria Smalling, 21st Century Summer Coordinator, Sopori ++
11. Amanda Chavez, 21st Century Summer Coordinator, Sopori ++

D. Request for Leave of Absence

1. Timothy Berrier, Teacher-P.E., SHS
2. George Gamez, Custodian III, WGHS ++

E. Volunteer

1. Carl Askew Askren, SOP ++
2. Matilde Alvarez, SOP
3. E. Melissa Canez, SOP
4. Norma Cortez de Villa, SOP
5. Khrysthyn Havier, SOP
6. Liz Esmeralda Islava, SOP
7. Empartriz Lazalde, SOP
8. Thailand Little, ATS
9. Susan Musco, ATS
10. Linda Ochoa, SOP
11. Trinidad Velasquez, SOP
12. Clara Lynn Arndt, ATS ++
13. Giselle Barnett, ATS ++
14. John Boring, SMS ++
15. Anthony Cocchia, ATS ++
16. Angela Hardy, SMS ++
17. Luzana Langley, WRS ++
18. Gael Eduardo Suarez, ATS ++
19. Micah Weaver-Lukomski, ATS ++

F. Continuing Education Credits – None

G. Use of School Facilities

Name of Organization	Purpose	Facility	Dates
Sahuarita Basketball Association	SBC Shoot out	SIS gym	May 18, 2019

H. Gifts and Donations

Name	Amount/Item	Department/School
MOD Super Fast Pizza, LLC	\$122.84	ATS - Wrestling
Arizona School Board Association Insurance Trust	\$750.00	District – Gifts and Donations/Wellness
WeFund4U	\$1704.00	SHS - Drama
The Valle Verde Rotary Club Foundation Inc.	\$1365.00	SHS – Instrumental Music
American Ass. University Women/Green Valley Branch	\$150.00	SHS - Jockeys
SIS PTP	\$500.00	SIS – Gifts and Donations (sand)
The Valle Verde Rotary Club Foundation Inc.	\$1365.00	SMS – Instrumental Music
Grace Church	Altman 1000Q Followspot	WGHS

The Valle Verde Rotary Club	\$2725.00	WGHS – Instrumental Music
Panda Restaurant Group, Inc.	\$160.51	WGHS – Stuco = \$138.42 SHS – Stuco = \$22.09
MOD Super Fast Pizza, LLC	\$212.41	WGHS - Track
WeFund4U	\$1232.00	WGHS - Track
Pepsi Bottling Group LLC – FSV	\$277.49	WGHS - Undesignated
Believe Productions, Inc.	\$169.30	WRS - Stuco
Cashier’s Check	\$1160.00	WRS, CVES, ATS, SPS, Sopori, SIS Elementary Lunch Accounts – to cover negative balances
Jacobson Custom Homes, LLC	\$100.00	WRS, CVES, ATS, SPS, Sopori, SIS Elementary Lunch Accounts – to cover negative balances
Raul Yturralde & Kurt Von Geldern	\$140.00	WRS, CVES, ATS, SPS, Sopori, SIS Elementary Lunch Accounts – to cover negative balances
S and S Constructors, Inc.	\$500.00	WRS, CVES, ATS, SPS, Sopori, SIS Elementary Lunch Accounts – to cover negative balances

I. Approval of School Clubs & PTO/Booster Support Organizations - None

J. PTO/Booster Monthly Report

1. Anza Trail PTO – December – None
2. Copper View Elementary PTO – None
3. SHS – Music Boosters – February – March 2019
4. SHS – Power Football Booster Club – None
5. SIS PTP – None
6. SMS PTO – None
7. SPS PTO – None
8. SUSD #30 Educational Enrichment Foundation – None
9. WGHS – Grad Night Booster Club – None
10. WGHS – Red Wolves Music Boosters – None
11. WGHS – Football Booster – None
12. WRS – Roadrunners PTO – None

K. Approval of Student Fund-Raising Activities

Organization	Sale Item Description	Fundraiser Dates
SHS – Cheerleading	Caramel Corn Sales	May 10, 2019
SHS – Cheerleading	Car Wash	June 29 & July 13, 2019
SHS – Football	Gold Card Sale	August 17, 2019
SHS – Football	Youth Football Camp	July 6, 2019
SHS – Football Booster	Snack Bar Sales	August 2019 – February 2020
SHS – Football Booster	Car Wash	June – July 2019
SHS – Music Boosters	Silent Auction	May 3, 2019

SHS	Physical Fair	May 17, 2019
SMS – Jessica England	Popcorn Sales	September – December 2019 (Fridays)
SMS – Student Council	Water Bottle Sales	May – August 2019
SMS – Student Council	Spirit Shirt Sales	May – August 2019
Sopori	Book Fair	March 23 – April 3, 2019
Sopori – Yearbook	Sale of yearbooks	August 2019 – May 2020

L. Overnight Travel

School & Names	Purpose	Travel Destination	Travel Dates
SHS – Derek Marshall, Alya Verdugo, approx. 16 students	SVELTE Club	Belize City, Belize	March 7 – 14, 2020
SMS – Ryan Rodriguez & Nicole Mckay + 10 students	Student Council Convention	Scottsdale, AZ	May 3-4, 2019
WRS – Sara Mora	Paxton Patterson Professional Development	North Carolina	July 14-19, 2019
ATS – Nataly Van Alstine + 7 students	Tobacco Prevention Conference	Phoenix, AZ	June 6-8, 2019 ++
SIS – Clarisa Nido	Staff Development for Educators Conference	Las Vegas, NV	July 7-13, 2019 ++

M. Approval of Revenue and Expenditure Reports - None

1. Special Accounts – None
2. Maintenance and Operations – None

N. Approval of Agreements - None

O. Renewal of Administrative Contracts 2019-20 SY

- John Kneup – 2 year contract
- Beth Lehr – 1 year contract
- Mike DeSouza – 1 year contract
- Teresa Hill – 2 year contract
- Darlene Robinson – 2 year contract
- Jeanine Sanders – 1 year contract
- Julio Moreno – 1 year contract
- Shelly Lizardi – 2 year contract
- Wil Arias- 1 year contract
- Stephanie Silman – 2 year contract
- Robert Beachy – 1 year contract
- Clarissa Nido – 2 year contract
- Desi Raulston – 2 year contract
- Jim Heinzelmann – 2 year contract
- Tina Anderson – 2 year contract
- Scott Downs – 1 year contract
- Brett Bonner – 1 year contract
- Scott Boone – 1 year contract
- Shari Bayomi – 1 year contract
- Amber Woods – 1 year contract
- Mary Jo Boyter – 1 year contract
- Kevin Harcourt – 1 year contract

George Emerson – 1 year contract
Mike Fiesler – 1 year contract
Cheryl McGlothlen – 1 year contract
Jamie Nelson – 1 year contract
Linda Azuelo – 1 year contract
Josh Fields – 1 year contract
Aviana Kirby – 1 year contract

XI. Possible Future Agenda Considerations

XII. Establish Next Board Meeting – May 29, 2019, Sahuarita District Auditorium, 350 W. Sahuarita Rd., Bldg. #21, Sahuarita, AZ 85629

XIII. Executive Session – None

XIV. Adjournment

The agenda is subject to change up to 24 hours prior to the scheduled Board Meeting. Any changes will be noted on the revised agenda that is posted 24 hours prior to the scheduled meeting.

The Sahuarita Unified School District would like to ensure the accessibility of these meetings to all community members, persons with disabilities may request reasonable accommodations by contacting Betsy Palacios, Executive Assistant to the Superintendent/Governing Board, at 520-625-3502, Ext. 1001. Please submit your request one week prior to the scheduled meeting to allow time for arrangements.



Governing Board Clerk Signature

5/29/19

Date