



350 W. SAHUARITA ROAD, BUILDING 10  
SAHUARITA, AZ 85629-9000  
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*OFFICE OF THE SUPERINTENDENT*

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MINUTES

NOTICE OF PUBLIC MEETING

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board will hold a meeting open to the public as listed below.

REGULAR GOVERNING BOARD MEETING

March 20, 2019

6 p.m.

District Auditorium

350 W. Sahuarita Rd. Bldg. #21 – Sub Hall B

Sahuarita, AZ 85629

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GOVERNING BOARD

Mr. John Sparks	President
Mrs. Shari Lowell	Clerk
Mr. Kevin Opalka	Member
Mrs. Dalia Zimmerman	Member

REVISED AGENDA

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- I. Call Meeting to Order
  - A. Pledge of Allegiance
  - B. Roll Call

*Present:*

*Absent:*

Governing Board:

Governing Board President – John Sparks

Governing Board Clerk – Shari Lowell

Governing Board Member – Kevin Opalka

Governing Board Member – Dalia Zimmerman

District Administration:

Superintendent – Dr. Manuel Valenzuela

Assistant Superintendent – Brett Bonner

Assistant Superintendent – Scott Downs

Business Services Director – Charlotte Gates

*Governing Board Approved on April 10, 2019*

**Governing Board Meeting Minutes, March 20, 2019****II. Approval of Agenda**

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>	
Approval	Approval of the Agenda	K. Opalka	S. Lowell	Passed	J. Sparks	Yes
					S. Lowell	Yes
					K. Opalka	Yes
					D. Zimmerman	Yes

**III. Approval of Minutes**■ **Board Meeting Minutes – February 27, 2019**

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>	
Approval	Approval of the February 27, 2019	D Zimmerman	S. Lowell	Passed	J. Sparks	Yes
					S. Lowell	Yes
					K. Opalka	Yes
					D. Zimmerman	Yes

**IV. Approval and Ratification of Vouchers**

Mrs. Gates recommends ratification of previously approved payroll Voucher 17 in the amount totaling \$1,454,961.91. She further recommends ratification of previously approved expense Voucher 1945 in the amount totaling \$327,060.53 and previously approved expense Voucher 1946 in the amount totaling \$113,832.90.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>	
Approval	Approval of Ratification of Vouchers	K. Opalka	D. Zimmerman	Passed	J. Sparks	Yes
					S. Lowell	Yes
					K. Opalka	Yes
					D. Zimmerman	Yes

**V. Superintendent Reports**

The superintendent may present reports at this time.

Dr. Valenzuela shared the enrollment reflecting no growth, flat.

Dr. Valenzuela shared a photo of the Raiders Challenge that the NJROTC participated in, they competed against 11 other teams and they came in 2<sup>nd</sup> place.

NJROTC will also compete in the Marksmanship Competition.

CVES Math Team came in 3<sup>rd</sup> place in the Region and three students will be competing in the State competition in May.

Dr. Valenzuela also shared photos the Roving Chef Program at Wrightson Ridge School. Our food service partner, SFE go above and beyond providing foods, they also educate our students on nutrition.

Dr. Valenzuela also showed pictures of SIS Safety Day with is now one of our traditions.

Some of our students who have traveled to Costa Rica, England and Germany. It is great that we have parents and community that supports these types of experiences for our students.

Dr. Valenzuela mentioned that about 6 years ago we raised \$1M to implement the NMSI Program. We are working on sustainability of the program and we have asked our same partners to help us. So far we have received about \$180,000. We would like to thank CORE Construction, Freeport McMoRan, La Posada, United Way of Southern AZ, Hudbad, Farmers Investment Company for all their contributions so far.

**VI. Governing Board Reports**

*Governing Board Approved on April 10, 2019*

The Governing Board may present reports at this time.

Dalia Zimmerman – Happy Spring!

Shari Lowell – Welcomed everyone back from Spring Break. She attended the Ironwood Ridge indoor percussion performance, the SUSD Winter Guard, there were over 10 schools competing in the Color Guard and they took third. Both of our Percussion HS Teams took 1<sup>st</sup> Place. She was able to see the students off on their trip to Germany. Her professional job is with American Airlines, she has worked for them for 30 years, she always said she would not let her children travel alone, but this time she let her son go. The students from Germany came here for 2 weeks, and our students go to Germany for 2 weeks. This is an experience that money can't buy. She communicated with her son she was worried about him being homesick, her son told her, that he was having too much fun to be homesick.

John Sparks attended the SHS Career Day, he was amazed that there was about 40-50 different occupations represented. He has been attending both Walden's and Sahuarita High School for a few years and they have grown. He also mentioned that the Winter Guard three years ago had one team, and today we have three. Our little District makes a big presence in the Phoenix area, it is cool to see these opportunities grow. He mentioned that these programs grew because they were student driven, it is great that we listen to our students. Welcome back from Spring Break.

**VII. Recognition of Staff, Students and Community**

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

**A. Community - None**

**B. Staff**

1. March Support Staff Team Member – Name to be Announced

**C. Students**

1. March Leader In Character Honorees:

Sopori Elementary School	Jacob Bowden – 2 <sup>nd</sup> Grade
Anza Trail School	Alexander Valenzuela – 4 <sup>th</sup> Grade Meredith Galus – 7 <sup>th</sup> Grade
Sahuarita Primary School	Daisy Jones – 2 <sup>nd</sup> Grade
Sahuarita Intermediate School	Hajira Kazia – 5 <sup>th</sup> Grade
Copper View School	Kiera Wilson – 1 <sup>st</sup> Grade
Wrightson Ridge School	Luciana Bojorquez – 2 <sup>nd</sup> Grade
Sahuarita Middle School	Sydney Ebertowski – 6 <sup>th</sup> Grade
Sahuarita High School	Zachary Shastay – 11 <sup>th</sup> Grade
Walden Grove High School	Caleb Arias – 9 <sup>th</sup> Grade

**VIII. Call to the Public**

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Boards discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

Ms. Georgia Hotton – Social Studies Textbook Adoption

**IX. New Business**

**A. Instruction – Discussion and Possible Action - None**

**B. Business – Discussion and Possible Action ++**

1. Electronic Payments Clearing Bank Account ++

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of Electronic Payments Clearing Bank Account	D Zimmerman	K. Opalka	Passed	J. Sparks	Yes
					S. Lowell	Yes
					K. Opalka	Yes
					D. Zimmerman	Yes

**C. Governing Board - Discussion and Possible Action - None**

**D. Personnel - Discussion and Possible Action - None**

**X. Consent Agenda – Discussion and Possible Action**

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Consent Agenda	K. Opalka	S. Lowell	Passed	J. Sparks	Yes
					S. Lowell	Yes
					K. Opalka	Yes
					D. Zimmerman	Yes

**A. Employment / Change of Status / Transfers**

1. Luz Burruel, Inclusion Assistant, SIS, Transfer – Effective 02/25/19
2. Kerry Carlisle, Teacher-Homebound, SMS, Hire – Effective 02/27/19
3. Tessa Chittum, (0.5) Teacher-1<sup>st</sup>, WRS, Re-Hire – Effective 07/31/19
4. Ginger Dunn, Teacher-Music, SOP, Status Change – Effective 02/25/19 to 03/01/19
5. Ginger Dunn, Teacher-Music, SOP, Status Change – Effective 03/04/19
6. Suqiong Fritz, 5<sup>th</sup> Grade Teacher, CVES, Status Change – Effective 07/25/19
7. Tamara Lynn Holcomb, Bus Driver, TRANS, Hire – Effective 03/19/19
8. Kathryn Karren, Health Assistant SIS, Hire – Effective 03/19/19
9. Grace Kirker, Chief Clerk, TRANS, Status Change – Effective 02/20/19 to 08/07/19

10. Ann Kurle, English Teacher, WGHS, Transfer – Effective 07/31/19
11. Jose Maldonado, Bus Driver, TRANS, Hire – Effective 03/19/19
12. Lynette Moreno, Clerk II-Attendance (Middle School), ATS, Hire – Effective 02/20/19
13. Linwood Thompson, Teacher-Social Studies, SHS, Hire – Effective 02/18/19
14. Yvonne Varela, 2<sup>nd</sup> Grade Teacher, CVES, Hire – Effective 02/25/19
15. Yvonne Varela, 4<sup>th</sup> Grade Teacher, CVES, Hire – Effective 07/25/19
16. Kathryn Weaver, Teacher-Homebound, SMS, Hire – Effective 02/27/19
17. Kelli Zielinski, 7<sup>th</sup> Grade Teacher/L.A., ATS, Hire – Effective 07/31/19
18. Shirley Porterfield, After School Suspension Sub., SHS, Hire – Effective 12/05/18 to 05/23/19 ++
19. Amy Siebert, 5<sup>th</sup> Grade Teacher, ATS, Transfer – Effective 07/2019 ++
20. Alyssa Wall, 2<sup>nd</sup> Grade Teacher, ATS, Transfer – Effective 07/2019 ++

**B. Resignations / Terminations**

1. Maxwell Butler, (0.5) Assistant Coach-Flag, SHS, Resignation – Effective 02/28/19
2. Stephanie Drew, 4<sup>th</sup> Grade Teacher, CVES, Resignation – Effective 05/24/19
3. Chris Lopez, Head Girls Basketball Coach, SHS, Resignation – Effective 03/04/19
4. Jennifer Meza, Head Girls Basketball Coach, WGHS, Resignation – Effective 03/05/19
5. Corina Moran, Instructional Aide, CVES, Resignation – Effective 03/08/19
6. Czarina Noriega, Health Assistant, SHS, Resignation – Effective 03/18/19
7. Lindsay Phizacklea, Inclusion Assistant, SPS, Resignation – Effective 03/20/19
8. Daniel Pfund, Teacher-SpEd Math, SHS, Resignation – Effective 05/24/19
9. Crystal Rivera, Inclusion Assistant, SMS, Resignation – Effective 03/08/19
10. Jeannie Schweigert, CTE Secretary, ESO, Resignation – Effective 03/08/19
11. Steven Stohlmann, Head Boys Basketball Coach, WGHS, Resignation – Effective 03/04/19
12. James Urrea, Groundskeeper, Facilities, Resignation – Effective 03/07/19
13. Kathleen Zollinger, Inclusion Assistant, SIS, Retirement – Effective 05/24/19
14. Emily Dumas, 2<sup>nd</sup> Grade, SPS, Resignation – Effective 05/24/19 ++
15. Laura Reyes, Head Cheer Coach, SHS, Resignation – Effective 05/23/19 ++

**C. Addendum**

1. Richard Garrigan, JTED Placement Survey, SHS
2. Doug Hansen, JTED Placement Survey, WGHS
3. Derek Marshall, JTED Placement Survey, SHS
4. Derek Marshall, JTED Placement Survey 2, SHS
5. Pete Morales, JTED Placement Survey, SHS
6. Rachael Pemble, JTED Placement Survey, WGHS
7. Brad Roberson, JTED Placement Survey, SHS
8. Rebecca Warren, JTED Placement Survey, SHS
9. Rebecca Warren, JRED Placement Survey 2, SHS
10. Renita Wheeler, JTED Placement Survey, WGHS
11. Adrian Morales, JTED Placement Survey, SHS ++

**D. Request for Leave of Absence**

1. Armando Bernal, Teacher-ELL, SHS – Effective 03/08/19 to 03/29/19
2. George Gamez, Custodian III, FAC/WGHS – Effective 02/28/19 to 04/08/19

**E. Volunteers**

1. Crystal Onochie, SPS
2. Jocelyn Peralta, Sopori
3. Christina Rardin, ATS
4. Angel Medrano, ATS ++
5. Scott Nistler, SHS ++
6. Linda Pina, Sopori ++
7. Damian Trujillo, SPS ++

- 8. Theresa Trujillo, SPS ++
- 9. Monica Weik, WGHS ++

**F. Continuing Education Credits – None**

**G. Use of School Facilities**

Name of Organization	Purpose	Facility	Dates
Sahuarita Stingrays	Practice ISR	Pool	March 22 – May 17, 2019, Fridays April 1 – May 21, 2019

**H. Gifts and Donations**

Name	Amount/Item	Department/School
WeFund4U	\$6,642.02	ATS - NJHS
Mama's Hawaiian BBQ	\$60.41	ATS - Wrestling
Annella Campbell	Art Supplies	District
ASARCO	20 rolls of adhesive printer paper assorted colors/sizes	District
Carol Sonnenberg	School Supplies	District
Hazel Kern	Yarn & Fabric	District
Susan Schmuck	Books	District
Terry Miers	Arts & Crafts Supplies	District
Crooks Designs, LLC	Garden Sign	SHS
Quail Creek Country Club Property Owners	\$3,200.00	SHS - Culinary
MOD Super Fast Pizza LLC	\$224.72	SHS - Drama
Amphenol Optimize MFG., Co.	\$500.00	SHS – Instr. Music
Commerce Bank	\$400.00	SHS - NJROTC
WeFund4U	\$15,840.44	SHS - NJROTC
Raytheon	\$170.00	SHS - Undesignated
Tom & Joan Finch	1970 Cable Nelson piano & bench	SIS
Grand Lodge of AZ Foundation	\$150.00	SMS – Ms. Sheppard-Cole
Applied Materials Foundation	\$60.00	SMS - Undesignated
Raytheon	\$80.78	SPS - Undesignated
Wells Fargo	\$35.00	SPS - Undesignated
Wells Fargo	\$35.00	SPS - Undesignated
German American Partnership Program Inc.	\$1,420.00	WGHS – German Trip
German American Partnership Program Inc.	\$770.00	WGHS – German Trip
Freeport-McMoRan Foundation	\$832.00	WGHS – Girls Soccer
WeFund4U	\$7,150.40	WGHS – PAC Dance Team
Barbara Larson	\$100.00	WGHS - Undesignated
Panda Restaurant Group	\$150.29	WRS - STUCCO

WeFund4U	\$4,569.95	WRS - Undesignated
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**I. Approval of School Clubs & PTO/Booster Support Organizations**

1. Wrightson Ridge Roadrunners PTO

**J. PTO/Booster Monthly Report**

1. Anza Trail PTO – None
2. Copper View Elementary PTO – None
3. SHS – Music Boosters – None
4. SHS – Power Football Booster Club – None
5. SIS PTP – None
6. SMS PTO – None
7. SPS PTO – November – December 2019
8. SUSD #30 Educational Enrichment Foundation – None
9. WGHS – Grad Night Booster Club – None
10. WGHS – Red Wolves Music Boosters – None
11. WGHS – Football Booster – None
12. WRS – Roadrunners PTO – February 2019

**K. Approval of Student Fund-Raising Activities**

Organization	Sale Item Description	Fundraiser Dates
SHS – Dance Club	Dance Workshop	March 2, 2019
SHS – Dance Club	Panda Express Percentage Night	February 2019
SHS – Dance Club	Victory Online	February 2019
SHS – Dance Club	MOD Pizza Percentage Night	January 2019
SHS – Dance Club	Dance Showcase Admission	January 26, 2019 (Board approved revision to change date)
SHS – Drama Club	Sell Chocolates	March 18-29, 2019
SHS – Drama Club	Panda Express Percentage Night	February – May 2019
SHS – FCCLA	Chocolate Covered Strawberries	February 14, 2019
SHS – FCCLA	Open Catering	February 14 – May 24, 2019
SHS – FCCLA	District Luncheon	March 22, 2019
SHS – FCCLA	Coffee Shop	February – April 2019
SHS – FCCLA	Pancake Breakfast	February – May 2019
SHS – NHS	Collecting Animal Items to donate	April 2019
SHS – Photography Club	Prom Photos	April 2019
SHS – Student Council	Corn hole Tournament	March 5-7, 2019
WGHS – Grad Night Boosters	Centurion Part	April 27, 2019
WGHS – Grad Night Boosters	Food Truck Round Up	March – December 2019
WGHS – Grad Night Boosters	Summer School Snack Bar	June – July 2019

WGHS – Red Wolves Music Boosters	Hosting AZMB Marching Band Competition/Sale Concessions & Souvenirs	September – October 2019
WRS – STUCO	Yearbook Sales	February – May 2019
SIS – Student Council	Pennies for Patients	March- April 2019 ++
SMS – Hoosier’s Club	Sale Pops & Ice Cream	March 20 – May 20, 2019 ++
SMS – Music Club	Sale T-shirts	April 1-12, 2019 ++
WGHS – Sophomore Class	Sports Tournament	March – June 2019 ++
WGHS – Sophomore Class	Pie a Teacher	March – May 2019 ++
WGHS – Sophomore Class	MOD Pizza Percentage Night	March – June 2019 ++
WGHS – Cheerleading	Car Wash Tickets, Graduation Balloons, snack sales candy bars and water bottles	March – July 2019 ++
WGHS – Boys Basketball	Snack Bar Baseball and Softball Games	March – May 2019 ++

**L. Overnight Travel**

School & Names	Purpose	Travel Destination	Travel Dates
SHS – MSgt King, Angie King, + 2 students	Joint Service Marksmanship Nationals	Anniston, AL	March 20-24, 2019
SHS Michelle Betteridge, Kevin Whiting + 9 students	International Thespian Festival	Lincoln, NE	June 23-30, 2019
SMS – John Haas & Nicole McKay, 2 Chaperones, + 40 students	Student Council Convention	Scottsdale, AZ	May 3-4, 2019
SHS – Rick Garrigan	Toyota Hybrid Training	Phoenix, AZ	May 29-31, 2019 ++
SHS – Rebecca Warren	Jostens Yearbook Camp	San Diego, CA	July 22-25 2019 ++

**M. Approval of Revenue and Expenditure Reports - None**

1. Special Accounts – None
2. Maintenance and Operations – None

**N. Approval of Agreements**

1. PowerSchool Agreement/PeopleAdmin

**XI. Possible Future Agenda Considerations**

**XII. Establish Next Board Meeting** – April 10, 2019, Sahuarita District Auditorium, 350 W. Sahuarita Rd., Bldg. #21, Sahuarita, AZ 85629

**XIII. Executive Session – Discussion and Possible Action - 38-431.03.A.2 – Discussion or consideration of records exempt by law from public inspection, including the receipt and**



**discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.**

**XIV. Adjournment**

**The agenda is subject to change up to 24 hours prior to the scheduled Board Meeting. Any changes will be noted on the revised agenda that is posted 24 hours prior to the scheduled meeting.**

**The Sahuarita Unified School District would like to ensure the accessibility of these meetings to all community members, persons with disabilities may request reasonable accommodations by contacting Betsy Palacios, Executive Assistant to the Superintendent/Governing Board, at 520-625-3502, Ext. 1001. Please submit your request one week prior to the scheduled meeting to allow time for arrangements.**

*Shari Corwell*

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Governing Board Clerk

*4/10/19*

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Date