



350 W. SAHUARITA ROAD, BUILDING 10
SAHUARITA, AZ 85629-9000
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OFFICE OF THE SUPERINTENDENT

MINUTES

NOTICE OF PUBLIC MEETING

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board will hold a meeting open to the public as listed below.

REGULAR GOVERNING BOARD MEETING

June 26, 2019
6 p.m.
District Auditorium
350 W. Sahuarita Rd. Bldg. #21 – Sub Hall B
Sahuarita, AZ 85629

GOVERNING BOARD

Mr. John Sparks	President
Mrs. Shari Lowell	Clerk
Mrs. Elaine Hall	Member
Mr. Kevin Opalka	Member

REVISED AGENDA

- I. Call Meeting to Order
 - A. Pledge of Allegiance
 - B. Roll Call

Present:

Absent:

Governing Board:

Governing Board President – John Sparks
Governing Board Clerk – Shari Lowell
Governing Board Member – Elaine Hall
Governing Board Member – Kevin Opalka

District Administration:

Superintendent – Dr. Manuel Valenzuela
Assistant Superintendent – Brett Bonner
Assistant Superintendent – Scott Downs
Business Services Director – Charlotte Gates

Governing Board Meeting Agenda, June 26, 2019

II. Approval of Agenda

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Agenda for June 26, 2019	K Opalka	S Lowell	Passed	J. Sparks E. Hall S. Lowell K. Opalka	Yes Yes Yes Yes

III. Approval of Minutes

■ Board Meeting Minutes – June 12, 2019

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Board Meeting Minutes for June 12, 2019	S Lowell	K Opalka	Passed	J. Sparks E. Hall S. Lowell K. Opalka	Yes Yes Yes Yes

IV. Approval and Ratification of Vouchers

Mrs. Gates recommends ratification of previously approved payroll Voucher 25 in the amount totaling \$1,417,536.79, previously approved payroll Voucher 26 in the amount totaling \$968,254.34 , new payroll Voucher 1 for the period ending July 12, 2019, in the amount not to exceed \$3,000,000, new payroll Voucher 2 for the period ending July 26, 2019, in the amount not to exceed \$3,000,000, new payroll Voucher 3 for the period ending August 9, 2019, in the amount not to exceed \$3,000,000, new payroll Voucher 4 for the period ending August 23, 2019, in the amount not to exceed \$3,000,000, and new payroll Voucher 5 for the period ending September 6, 2019, in the amount not to exceed \$3,000,000. She further recommends ratification of previously approved expense Voucher 1965 in the amount totaling \$348,982.46, previously approved expense Voucher 1966 in the amount totaling \$625,580.00, new expense Voucher #1970 for the period ending July 10, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #1971 for the period ending July 17, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #1972 for the period ending July 24, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #1973 for the period ending July 31, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2001 for the period ending July 10, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2002 for the period ending July 17, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2003 for the period ending July 24, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2004 for the period ending July 24, 2019, in the amount not to exceed \$2,000,000, and new expense Voucher #2005 for the period ending July 31, 2019, in the amount not to exceed \$2,000,000.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval Ratification of Vouchers	E Hall	S Lowell	Passed	J. Sparks E. Hall S. Lowell K. Opalka	Yes Yes Yes Yes

V. Superintendent Reports

The superintendent may present reports at this time.

Dr. Valenzuela shared a picture of the SHS Thespian Club in Nebraska.
Dr. Valenzuela also mentioned that high school summer school is completed.
Dr. Valenzuela also shared that the K-8 summer school is coming to an end.

VI. Governing Board Reports

Governing Board Meeting Agenda, June 26, 2019

The Governing Board may present reports at this time.

Kevin Opalka shared that his child attends the LINK Program and they have a many activities for the children during the summer. He said that he has enjoyed being part of some of those activities. He also said that the LINK Staff are very professional and the kids have a good time.

VII. Recognition of Staff, Students and Community

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

A. Community - None

B. Staff

1. Association of School Business Officials Certificate of Excellence – Charlotte Gates

C. Students - None

VIII. Call to the Public

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Boards discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

IX. New Business

A. Instruction – Discussion and Possible Action – None

B. Business – Discussion and Possible Action

1. Proposed FY 2019-20 Budget

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Proposed FY 2019-20 Budget	S Lowell	E Hall	Passed	J. Sparks	Yes
					E. Hall	Yes
					S. Lowell	Yes
					K. Opalka	Yes

2. ADE Food Service Permanent Program Agreement

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the ADE Food Service Permanent Program Agreement	E Hall	S Lowell	Passed	J. Sparks	Yes
					E. Hall	Yes
					S. Lowell	Yes
					K. Opalka	Yes

3. ADE Food Service Authorized Signer

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
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Governing Board Meeting Agenda, June 26, 2019

Approval	Approval of the ADE Food Service Authorized Signer	S Lowell	E Hall	Passed	J. Sparks E. Hall S. Lowell K. Opalka	Yes Yes Yes Yes
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4. Authorization and Change of Check Signers

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the of the Authorization and Change of Check Signers	K Opalka	E Hall	Passed	J. Sparks E. Hall S. Lowell K. Opalka	Yes Yes Yes Yes

5. Award of RFP 2019-2 for Child Nutrition Programs

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Award of RFP 2019-2 for Child Nutrition Programs	K Opalka	E Hall	Passed	J. Sparks E. Hall S. Lowell K. Opalka	Yes Yes Yes Yes

6. Approval of Treasurer for Student Activity Accounts

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Approval of Treasurer for Student Activity Accounts – CFO – Lizette Huie	S Lowell	E Hall	Passed	J. Sparks E. Hall S. Lowell K. Opalka	Yes Yes Yes Yes

7. Blanket Resolution for Investment of Funds

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Blanket Resolution for Investment of Funds	E Hall	K Opalka	Passed	J. Sparks E. Hall S. Lowell K. Opalka	Yes Yes Yes Yes

8. Authorization To Exceed Fund Sub-categories within the Maintenance and Operation Budget

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Authorization To Exceed	K Opalka	E Hall	Passed	J. Sparks E. Hall S. Lowell K. Opalka	Yes Yes Yes Yes

Governing Board Meeting Agenda, June 26, 2019

Fund
Subcategories
within the
Maintenance
and Operation
Budget

9. Public Online Auction Items ++

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Public Online Items	K Opalka	E Hall	Passed	J. Sparks E. Hall S. Lowell K. Opalka	Yes Yes Yes Yes

C. Governing Board - Discussion and Possible Action

1. Policy Advisories 646-650 (Second Reading)
 - o Policy Advisory No. 646 – Policy DIE – Audits/Financial Monitoring
 - o Policy Advisory No. 647 – Regulation IHAMB-R – Family Life Education
 - o Policy Advisory No. 648 – Policy JFAA – Admission of Resident Students Exhibits JFAA-EA, JFAA-EB
 - o Policy Advisory No. 649 – Policy JFAB – Admission of Nonresident Students Exhibits JFAB-EA, JFAB-EB
 - o Policy Advisory No. 650 – Regulation KDB-R – Public Right to Know/Freedom of Information

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Tabled	Approval Policy Advisories 646-650 (Second Reading)	K Opalka	E Hall	Passed	J. Sparks E. Hall S. Lowell K. Opalka	Yes Yes Yes Yes

2. 2020 Governing Board Meeting/Lunch Schedule

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	2020 Governing Board Schedule /Lunch Schedule	E Hall	K Opalka	Passed	J. Sparks E. Hall S. Lowell K. Opalka	Yes Yes Yes Yes

D. Personnel - Discussion and Possible Action - None

X. Consent Agenda – Discussion and Possible Action

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Consent Agenda	S Lowell	E Hall	Passed	J. Sparks E. Hall S. Lowell	Yes Yes Yes

A. Employment / Change of Status / Transfers

1. Megan Anderson, College & Career Counselor, DIST, Re-Hire – Effective 07/25/19
2. Brandi Cox, Attendance Clerk III, WGHS, Hire – Effective 07/01/19
3. Jessica Grimm, Secretary, Asst. Principal, ATS, Status Change – Effective 06/16/19 to 06/29/19
4. Beth Lehr, Assistant Principal, SHS, Status Change – Effective 06/17/19
5. Rogelio Montoya, Security Guard, WGHS, Status Change – Effective 05/24/19
6. Joe Prince, SPED Teacher, SHS, Status Change, Effective 07/31/19
7. Terri Syverson, Secretary, WGHS, Hire – Effective 07/01/19
8. Mandy Christian, Classroom Lead, ECC, Status Change – Effective 07/31/19 ++
9. Tangee Craig, Health Assistant, WRS, Status Change – Effective 07/16/19 ++

B. Resignations / Terminations

1. Hayley Bostian, Classroom Aide, ECC, Resignation – Effective 05/22/19
2. Claudia Hinjosa, Custodian III, WRS, Resignation - Effective 06/04/19
3. Jeffrey Jordan, Teacher-8th/Social Studies, ATS, Resignation – Effective 06/12/19
4. Stephen Lane, Bus Driver, TRANS, Resignation – Effective 07/05/19
5. Alicia Mohler, Teacher-ELD, WGHS/SHS, Resignation – Effective 06/13/19
6. Jose Zozoya, Custodian III, WRS, Resignation – Effective – 06/04/19
7. Bianca Soria Galvarro, Inclusion Health Assistant, ECC, Resignation – Effective 05/23/19 +++

C. Addendum - None

D. Request for Leave of Absence – None

E. Volunteers – None

F. Continuing Education Credits – None

G. Use of School Facilities - None

H. Gifts and Donations

Name	Amount/Item	Department/School
La Posada	\$100.00	SHS - ROTC
Robert & Marie Moore	\$2,000.00	Sopori - Undesignated
Lifetouch	\$126.00	Sopori - Undesignated
The NRA Foundation, Inc.	\$25,590.00	WGHS – Law & Public Safety

I. Approval of School Clubs & PTO/Booster Support Organizations

1. Wrightson Ridge Middle School Student Council

J. PTO/Booster Monthly Report

1. Anza Trail PTO – May 2019
2. Copper View Elementary PTO – None
3. SHS – Music Boosters – None
4. SHS – Power Football Booster Club – None
5. SIS PTP – May 2019
6. SMS PTO – None
7. SPS PTO – April & May 2019
8. SUSD #30 Educational Enrichment Foundation – May 2019
9. WGHS – Grad Night Booster Club – February, March, April, May 2019

- 10. WGHS – Red Wolves Music Boosters – None
- 11. WGHS – Football Booster – None
- 12. WRS – Roadrunners PTO – None

K. Approval of Student Fund-Raising Activities – None

L. Overnight Travel

School & Names	Purpose	Travel Destination	Travel Dates
District – Lizette Huie	ASBO International Conference	National Harbor, Maryland	October 24-29, 2019
WGHS – Barry Cromer	AIAAA Conference	Prescott, AZ	September 7-10, 2019
District – Scott Downs, Linda Azuelo, Kristina Martin, Lorena Gastelum	2019 Fall ASPAA Conference	Prescott, AZ	November 20-22, 2019 ++

M. Approval of Revenue and Expenditure Reports - None

- 1. Special Accounts – July 2018 – June 2019
- 2. Maintenance and Operations – None

N. Approval of Agreements - None

XI. Possible Future Agenda Considerations

XII. Establish Next Board Meeting – July 10, 2019, Sahuarita District Auditorium, 350 W. Sahuarita Rd., Bldg. #21, Sahuarita, AZ 85629

XIII. Executive Session – None – ++ 38-431.03.2 – ~~Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.~~

XIV. Adjournment – 6:45 pm

The agenda is subject to change up to 24 hours prior to the scheduled Board Meeting. Any changes will be noted on the revised agenda that is posted 24 hours prior to the scheduled meeting.

The Sahuarita Unified School District would like to ensure the accessibility of these meetings to all community members, persons with disabilities may request reasonable accommodations by contacting Betsy Palacios, Executive Assistant to the Superintendent/Governing Board, at 520-625-3502, Ext. 1001. Please submit your request one week prior to the scheduled meeting to allow time for arrangements.



 Governing Board Clerk Signature

10-July-19

 Date