



350 W. SAHUARITA ROAD, BUILDING 10  
SAHUARITA, AZ 85629-9000  
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*OFFICE OF THE SUPERINTENDENT*

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## MINUTES

### **NOTICE OF PUBLIC MEETING**

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Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board will hold a meeting open to the public as listed below.

#### **PUBLIC HEARING FOR ADOPTION OF FY 2019-20 EXPENDITURE BUDGET**

Mrs. Huie Presented the 2019-20 Expenditure Budget.

#### **REGULAR GOVERNING BOARD MEETING**

July 10, 2019

6 p.m.

**TIME: Immediately following the public hearing for the  
Adoption of FY 2019/20 Expenditure Budget.**

**District Auditorium  
350 W. Sahuarita Rd. Bldg. #21 – Sub Hall B  
Sahuarita, AZ 85629**

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#### **GOVERNING BOARD**

Mr. John Sparks	President
Mrs. Shari Lowell	Clerk
Mrs. Elaine Hall	Member
Mr. Kevin Opalka	Member

#### **REVISED AGENDA**

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- I. Call Meeting to Order
  - A. Pledge of Allegiance
  - B. Roll Call

*Present:*

*Absent:*

#### **Governing Board:**

Governing Board Clerk – Shari Lowell  
Governing Board Member – Elaine Hall  
Governing Board Member – Kevin Opalka

Governing Board President – John Sparks

#### **District Administration:**

*Approved at the August 14, 2019, Governing Board Meeting*

**Governing Board Meeting Agenda, July 10, 2019**

Superintendent – Dr. Manuel Valenzuela  
Assistant Superintendent – Brett Bonner  
Assistant Superintendent – Scott Downs  
Chief Financial Officer – Lizette Huie

**II. Approval of Agenda**

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>	
Approval	Approval of the Agenda for July 10, 2019	K Opalka	E Hall	Passed	E. Hall S. Lowell K. Opalka	Yes Yes Yes

**III. Approval of Minutes**

■ Board Meeting Minutes – June 26, 2019

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>	
Approval	Approval of the Board Meeting Minutes for June 26, 2019	K Opalka	E Hall	Passed	E. Hall S. Lowell K. Opalka	Yes Yes Yes

**IV. Approval and Ratification of Vouchers**

Mrs. Huie recommends ratification of previously approved payroll Voucher 27 in the amount totaling \$568,129.19, previously approved payroll Voucher 28 in the amount totaling \$568,129.19, previously approved payroll Voucher 29 in the amount totaling \$568,129.19, previously approved payroll Voucher 30 in the amount totaling \$568,206.67, and previously approved payroll Voucher 31 in the amount totaling \$388,441.82. She further recommends ratification of previously approved expense Voucher 1967 in the amount totaling \$791,744.77, previously approved expense Voucher 1968 in the amount totaling \$145,331.28, new expense Voucher #1974 for the period ending August 7, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #1975 for the period ending August 14, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #1976 for the period ending August 21, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #1977 for the period ending August 28, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2006 for the period ending August 7, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2007 for the period ending August 14, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2008 for the period ending August 21, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2009 for the period ending August 28, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2010 for the period ending September 4, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2011 for the period ending September 11, 2019, in the amount not to exceed \$2,000,000, and new expense Voucher #2012 for the period ending September 11, 2019, in the amount not to exceed \$2,000,000.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>	
Approval	Approval Ratification of Vouchers	E Hall	K Opalka	Passed	E. Hall S. Lowell K. Opalka	Yes Yes Yes

**V. Superintendent Reports**

The superintendent may present reports at this time.

**Governing Board Meeting Agenda, July 10, 2019**

Dr. Valenzuela shared that the construction is in its last phase of the 2016 Bond Project. Construction should be completed very close to the start of the school year.

Dr. Valenzuela mentioned that Mr. Sparks is not present, he is sitting around a campsite somewhere in Ohio with his son. Mr. Sparks sends his regards and will be back next week.

**VI. Governing Board Reports**

The Governing Board may present reports at this time.

**VII. Recognition of Staff, Students and Community**

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

**A. Community - None**

**B. Staff - None**

**C. Students - None**

**VIII. Call to the Public**

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Boards discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

**IX. New Business**

**A. Instruction – Discussion and Possible Action – None**

**B. Business – Discussion and Possible Action**

1. Adoption of the 2019-20 Expenditure Budget

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>	<b>Vote</b>	
Approval	Approval of the Adoption of the 2019-20 Expenditure Budget	K Opalka	E Hall	Passed	E. Hall S. Lowell K. Opalka	Yes Yes Yes

2. Expenditure Report – Mrs. Lizette Huie updated the Governing Board on expenditures for the month.

**C. Governing Board - Discussion and Possible Action – None**

**D. Personnel - Discussion and Possible Action - None**

**X. Consent Agenda – Discussion and Possible Action**

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Governing Board Meeting Agenda, July 10, 2019

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Consent Agenda	E Hall	K Opalka	Passed	E. Hall S. Lowell K. Opalka	Yes Yes Yes

**A. Employment / Change of Status / Transfers / Separations**

1. Scott Boone, Director of I.T., I.T., Status Change – Effective 06/20/19 to 08/01/19
2. Maria Curiel, Custodian II, FAC/ATS, Promotion – Effective 06/10/19
3. Jessica Grimm, Secretary-Asst. Principal, ATS, Status Change – Effective 06/16/19 to 07/05/19
4. Jessica Grimm, Secretary-Asst. Principal, ATS, Status Change – Effective 07/08/09
5. Miguel Gomez, Social Studies Teacher., WGHS, Replacement – Effective 07/25/19
6. Howard Kauffman, Summer School Bus Driver, Summer Hire , Transportation – Effective 07/01/19 to 07/31/19
7. Marcus Lima, Field Trip Bus Driver, Summer Hire, Transportation – Effective 07/01/19 to 07/31/19
8. Jose Carlos Maldonado, Field Trip Bus Driver, Summer Hire, Transportation – Effective 07/01/19 to 07/31/19
9. Kristina Martin, Business Services Manager, Hire – Effective 07/22/19
10. Laura Morrison, 5<sup>th</sup> Grade Teacher, SIS, Replacement – Effective 07/25/19
11. Robert Bruce Nelson, Field Trip Bus Driver, Summer Hire, Transportation – Effective 07/01/19 to 07/31/19
12. Angelique Pena, Summer Hire, Transportation, Effective 07/01/19 to 07/31/19
13. Catherine Reese, CTE Secretary, Status Change, Effective 07/08/19
14. Iris Tello, Field Trip Bus Driver, Summer Hire, Transportation – Effective 07/01/19 to 07/31/19
15. Cecilia Bonillas, Custodian III, Facilities/WRS, Hire – Effective 07/09/19 ++
16. Carlos Davila, Campus Monitor, SHS, Transfer – Effective 07/31/19 ++
17. Laura Morrison, 5<sup>th</sup> Grade Teacher, SIS, Hire – Effective 07/25/19 ++
18. Noelle Reese, Registrar, WGHS, Hire – Effective 07/09/19 ++
19. Evelyn Rivera, Bus Driver Trainee, Transportation, Hire – Effective 07/09/19 ++
20. Lynn Sexton, Bus Driver Trainee, Transportation, Hire – Effective 07/10/19 ++
21. Vickey Smith, Math Teacher, SHS, Hire – Effective 07/25/19 ++

**B. Resignations / Terminations / Separations**

1. Brian Berg, Assistant Coach-Football, WGHS, Resignation – Effective 05/30/19
2. Sarah Kline, English Teacher, SHS, Resignation – Effective 07/05/19 ++

**C. Addendums**

1. Rosa Alvarado, Sahuarita Fellows, CVES
2. Rita Hardy, Sahuarita Fellows, WGHS
3. Aviana Kirby, Grant Writer, DIST
4. Derek Marshall, Extra Duty, SHS
5. Lilette Smith Reaves, Sahuarita Fellows, ATS
6. Jennifer Vaterlaus, Kindergarten Assessment Book Update, DIST
7. Luis Arevalo, Extra Duty Hours, SHS ++
8. Jennifer Bello, Sahuarita Fellows, SPS ++
9. Amy Kueck, BT Math Calendar Customization, WGHS ++
10. Kathy Turner, BT Math Calendar Customization, SHS ++

**D. Request for Leave of Absence**

1. Armando Enriquez, Custodian III, FAC/ATS – Effective 06/07/19 to 08/01/19

**E. Volunteers ++**

1. Taralee Elam, SIS/SMS ++

**Governing Board Meeting Agenda, July 10, 2019**

**F. Continuing Education Credits – None**

**G. Use of School Facilities ++**

<b>Name of Organization</b>	<b>Purpose</b>	<b>Facility</b>	<b>Dates</b>
Ballet Continental	Nutcracker Paquita	Auditorium	September 5 – 7, 2019 December 5-8, 2019 ++
Arizona Youth Partnership	Stronger Families Project	ATS Library A106	August 29 – September 12, 2019 ++
Expressions Dance Co	Dancing Through Time The Most Wonderful Time of The Year	Auditorium	November 23, 2019 May 9, 2020 ++
Green Valley Band	Joyous Music Of the Season World Tour 2020 Lights, Camera, Adventure! America! Our Nation, People and Heroes	Auditorium	December 15, 2019 January 16, 2020 March 8, 2020 April 19, 2020 ++
Hey Productions	Aladdin Jr. Into the Woods Jr.	Auditorium	November 12-16, 2019 February 27- 29, 2020 ++
Rancho Sahuarita	R.S Lap Swim Hours	Pool	July 5 – August 25, 2019 ++

**H. Gifts and Donations**

<b>Name</b>	<b>Amount/Item</b>	<b>Department/School</b>
Merrie Connon	1 Desk File Cabinet, 1 Desk Drawer Cabinet, 1 Office Desk, 1 Cubical Desk Surface Table	ATS
Merrie Connon	2 Multi-file Pedestals	ATS
Pima County Wastewater Conveyance Division	4 boxes of hanging file Folders	District
Applied Materials Foundation	\$60.00	SMS - Undesignated

**I. Approval of School Clubs & PTO/Booster Support Organizations ++**

1. Anza Trail PTO Inc. ++
2. SIS PTP ++

**J. PTO/Booster Monthly Report**

1. Anza Trail PTO – None
2. Copper View Elementary PTO – None
3. SHS – Music Boosters – None
4. SHS – Power Football Booster Club – None
5. SIS PTP – None
6. SMS PTO –None
7. SPS PTO – None
8. SUSD #30 Educational Enrichment Foundation – June 2019 ++
9. WGHS – Grad Night Booster Club – None
10. WGHS – Red Wolves Music Boosters – June 2019 ++
11. WGHS – Football Booster – None
12. WRS – Roadrunners PTO – None

**K. Approval of Student Fund-Raising Activities**

<b>Organization</b>	<b>Sale Item Description</b>	<b>Fundraiser Dates</b>
ATS – PTO	Spirit Rock	July 1, 2019 – May 30, 2020

*Approved at the August 14, 2019, Governing Board Meeting*

ATS – PTO	Spirit Gear	July 1, 2019 – May 30, 2020
CVES	Scholastic Book Fair	September 16-25, 2019
CVES	Scholastic Book Fair	December 2 – 12, 2019
CVES	Scholastic Book Fair	April 27 – May 6, 2020
SHS – NJROTC	Car Wash	August 10, 2019 ++
SIS – PTO	Out of Dress Code Fridays	August 2019 – May 2020 ++
SIS – PTO	Sale of Spirit Shirts	August 2019 – May 2020 ++

**L. Overnight Travel**

School & Names	Purpose	Travel Destination	Travel Dates
District/CTE – Josh Fields, Brett Bonner, + 6 teachers, 2 Asst. Principals, 4 Counselors,	ACTE Visions Conference	Anaheim, CA	December 3-7, 2019
District – Scott Downs	2019 Fall Law Academy	Tubac, AZ	October 1-3, 2019

**M. Approval of Revenue and Expenditure Reports - None**

1. Special Accounts – None
2. Maintenance and Operations – None

**N. Approval of Agreements - None**

**XI. Possible Future Agenda Considerations**

**XII. Establish Next Board Meeting** – August 14, 2019, Sahuarita District Auditorium, 350 W. Sahuarita Rd., Bldg. #21, Sahuarita, AZ 85629

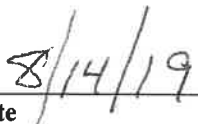
**XIII. Executive Session – 38-431.03.2 – Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.**

**XIV. Adjournment**

The agenda is subject to change up to 24 hours prior to the scheduled Board Meeting. Any changes will be noted on the revised agenda that is posted 24 hours prior to the scheduled meeting.

The Sahuarita Unified School District would like to ensure the accessibility of these meetings to all community members, persons with disabilities may request reasonable accommodations by contacting Betsy Palacios, Executive Assistant to the Superintendent/Governing Board, at 520-625-3502, Ext. 1001. Please submit your request one week prior to the scheduled meeting to allow time for arrangements.

  
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 Governing Board Clerk Signature

  
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 Date