



350 W. SAHUARITA ROAD, BUILDING 10
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OFFICE OF THE SUPERINTENDENT

MINUTES

NOTICE OF PUBLIC MEETING

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board will hold a meeting open to the public as listed below.

October 23, 2019

6 p.m.

Sopori Elementary School
5000 W. Arivaca Road
Amado, AZ 85645

GOVERNING BOARD

Mr. John Sparks	President
Mrs. Shari Lowell	Clerk
Mrs. Elaine Hall	Member
Mr. Kevin Opalka	Member
Mrs. Denise Reis	Member

REVISED AGENDA

- I. Call Meeting to Order
- A. Pledge of Allegiance
- B. Roll Call

Present:

Absent:

Governing Board:

Governing Board President – John Sparks
Governing Board Clerk – Shari Lowell
Governing Board Member – Elaine Hall
Governing Board Member – Kevin Opalka
Governing Board Member – Denise Reis

District Administration:

Superintendent – Dr. Manuel Valenzuela
Assistant Superintendent – Brett Bonner
Assistant Superintendent – Scott Downs
Lizette Huie – Chief Financial Officer

Posted District Administration Office
5:00 p.m., October 22, 2019

Governing Board Meeting Agenda, October 23, 2019

II. Approval of Agenda

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Agenda for October 23, 2019	S Lowell	K Opalka	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Reis	Yes

III. Approval of Minutes

- Board Meeting Minutes – October 2, 2019
- Special Board Meeting Minutes – October 14, 2019

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Board Meeting Minutes October 2, 2019, Special Meeting Notices – October 14, 2019	D Reis	E Hall	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Reis	Yes

IV. Approval and Ratification of Vouchers

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval Ratification of Vouchers	K Opalka	E Hall	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Reis	Yes

Mrs. Huie recommended ratification of previously approved payroll Voucher 6 in the amount totaling \$1,631,456.96, previously approved payroll Voucher 7 in the amount totaling \$1,580,834.01, new payroll Voucher 11 for the period ending November 29, 2019, in the amount not to exceed \$3,000,000, and new payroll Voucher 12 for the period ending December 13, 2019, in the amount not to exceed \$3,000,000. She further recommended ratification of previously approved expense Voucher 2014 in the amount totaling \$297,023.54, previously approved expense Voucher 2015 in the amount totaling \$123,213.03, previously approved expense Voucher 2016 in the amount totaling \$2,230.81, previously approved expense Voucher 2017 in the amount totaling \$425,772.27, previously approved expense Voucher 2018 in the amount totaling \$654,659.58, new expense Voucher #2024 for the period ending November 20, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2025 for the period ending November 20, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2026 for the period ending November 26, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2027 for the period ending December 4, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2028 for the period ending December 11, 2019, in the amount not to exceed \$2,000,000, new expense Voucher #2029 for the period ending December 18, 2019, in the amount not to exceed \$2,000,000, and new expense Voucher #2030 for the ending December 18, 2019, in the amount not to exceed \$2,000,000.

V. Superintendent Reports

The superintendent may present reports at this time.

Dr. Valenzuela reviewed the enrollment report.

Governing Board Meeting Agenda, October 23, 2019

Dr. Valenzuela mentioned the NJROTC Raider Challenge. He said that our teams were very successful. Sahuarita has multiple teams and both teams represented very well.

Dr. Valenzuela also attended the annual NJROTC Military Inspection. This event was a successful event.

Dr. Valenzuela shared photos from the Farmers Market. SFE goes above and beyond in delivering quality food to our students every day. Dr. Valenzuela thanked them for their partnership.

Dr. Valenzuela shared an article from the Sahuarita Sun that featured Sopori. This school is a special place and has special people.

Dr. Valenzuela also mentioned that Mr. Downs is a certified commercial bus driver.

VI. Governing Board Reports

The Governing Board may present reports at this time.

Denise Reis – Attended the band competition that took place at SHS. It was great to see the bands do so well. Her children were talking about the Farmers Market, and being introduced to things they were not familiar with.

Kevin Opalka – ASBA Pima Co. Meeting – Manzo Elementary, participated in the meeting and he said the school was very interesting. T21 and Tobacco issues, collectively everyone was in support in that direction. Vaping was also another topic, it is an epidemic across the country. John Sparks was elected County Co. Director of ASBA/Pima Co., he was elected by his peers. He said he was on campus today and the amount of orange was amazing, Be a Buddy not a Bully!

Shari Lowell – attended SHS homecoming. October is the month of band competitions, both of our schools are doing amazing well.

Elaine Hall – apologized for being late. She also said that she loves the Sopori School.

John Sparks attended the NJROTC Inspection. He also attended the Band competition. He said that he had a gentleman complement about the District having students who are well behaved, and everyone was helpful.

VII. Recognition of Staff, Students and Community

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

A. Community – None

B. Staff – None

C. Students – None

VIII. Call to the Public

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Board's discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

IX. New Business

A. Instruction – Discussion and Possible Action – None

B. Business – Discussion and Possible Action

1. Bond Update Presentation - Mrs. Huie and Mr. Downs presented the Bond update.

C. Governing Board - Discussion and Possible Action

1. 2019 ASBA Bylaw Voting

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	ASBA Bylaw Change Voting 2019	K Opalka	E Hall	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Reis	Yes

D. Personnel - Discussion and Possible Action – None

X. Consent Agenda – Discussion and Possible Action

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Consent Agenda	E Hall	K Opalka	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Reis	Yes

A. Employment / Change of Status / Transfers

1. Brian Conrad, Sports Aide, WGHS, Hire – Effective 10/03/19
2. Kathlene Davis, Secretary-A/P, SMS, Replacement – Effective 10/01/19
3. Judith Garduno, Classroom Aide, ECC, Replacement – Effective 10/15/19
4. Frank Gilvin, Asst. Coach-Basketball (Girls), WGHS, Replacement – Effective 11/04/19
5. Cindy Lopez-Grijalva, Inclusion Assistant, SHS, Replacement – Effective 10/15/19
6. Reyna Lozano, Inclusion Assistant, ECC, Replacement – Effective 10/15/19
7. Philip O'Connor, Bus Driver, TRANS, Hire – Effective 10/15/19
8. Angelica Pena, Sports Aide, WGHS, Hire – Effective 10/03/19
9. Belen Quezada de Stephens, Bus Driver, TRANS, Status Change – Effective 10/04/19
10. Evelyn Rivera, Bus Driver, TRANS, Status Change – Effective 09/30/19
11. Michelle Roosma, Teacher-Homebound, ATS, Hire , - Effective 10/16/19
12. Vickey Smith, Teacher-ACE, SHS, Status Change – Effective 10/02/19
13. Marie Williams, Asst. Coach-Cheer, SHS, Replacement – Effective 09/27/19
14. Shannon Clarke, Inclusion Asst., WRS, Hire –Effective 10/24/19 ++
15. Dina Lugo, Custodian III, WGHS, Hire – Effective 10/24/19 ++
16. Silvia Mora, Custodian III, WGHS, Hire – Effective 10/24/19 ++
17. Julio Quihuis, Bus Driver Trainee, TRANS, Hire – Effective 10/24/19 ++
18. Leslie Rupp, Inclusion Asst., SPS, Hire – Effective 10/24/19 ++
19. Brianne Young, Instructional Aide – Title I, Sopori, Transfer – Effective 10/14/19 ++

B. Resignations / Terminations

1. John Albertie, Bus Driver Trainee, TRANS, Separation – Effective 09/10/19
2. Lynne Behren, DIBELS Tester, DIST, Separation – Effective 07/01/19
3. Clarice Bird, DIBELS Tester, DIST, Separation – Effective 07/01/19
4. Mary Blevins, DIBELS Tester, DIST, Separation – Effective 07/01/19
5. Vicky Cochran, DIBELS Tester, DIST, Separation – Effective 07/01/19
6. Judy Cutler, DIBELS Team Coordinator, DIST, Separation – Effective 07/01/19
7. Mikayla Dedrick, Assistant Coach-Cheer, SHS, Resignation – Effective 09/27/19
8. Armando Enriquez, Custodian III, FAC/ATS, Resignation – Effective 09/30/19
9. Cheryl Ferguson, DIBELS Tester, DIST, Separation – Effective 07/01/19
10. Debra Fetting, DIBELS Tester, DIST, Separation – Effective 07/01/19
11. Alejandrina Gallardo, Bus Driver, TRANS, Resignation – Effective 10/18/19
12. Airam Gastelum, Program Aide, LINK, Resignation – Effective 10/11/19
13. Amanda Good, DIBELS Tester, DIST, Separation – Effective 07/01/19
14. Emery Mahoney, School Psychologist, SHS/SOP, Resignation – Effective 12/20/19
15. Carl Nelson, Assistant Coach-Basketball (Girls), WGHS, Resignation – Effective 10/03/19
16. Diane Nickolas, DIBELS Tester, DIST, Separation – Effective 07/01/19
17. Mildred Musson, DIBELS Tester, DIST, Separation – Effective 07/01/19
18. Melanie Redford, DIBELS Tester, DIST, Separation – Effective 07/01/19
19. Michael Reeves, Bus Driver, TRANS, Resignation – Effective 10/22/19
20. Christine Sanders, DIBELS Tester, DIST, Separation – Effective 07/01/19
21. Meghan Selich, Inclusion Assistant, SPS, Resignation – Effective 10/04/19
22. Suzanne Sparks, DIBELS Tester, DIST, Separation – Effective 07/01/19
23. Mary Swigert, DIBELS Tester, DIST, Separation – Effective 07/01/19
24. Holly Thompson, DIBELS Tester, DIST, Separation – Effective 07/01/19
25. Richard Trethewey, Bus Driver Trainee, TRANS, Termination – Effective 10/09/19
26. Patricia Venegas, Bus Driver, TRANS, Resignation – Effective 10/02/19
27. Cheryl Wright, Teacher-2nd, SPS, Resignation – Effective 11/01/19
28. Alisa Carter, Instructional Aide, CVES, Resignation – Effective 11/01/19 ++
29. John Clarke, Lead Custodian, ATS, Resignation – Effective 10/18/19 ++
30. Courtney Grammer, Bus Driver Trainee, TRANS, Resignation – Effective 10/21/19 ++
31. Esteban Lizarraga, Inclusion Health, ECC, Resignation – Effective 10/25/19 ++
32. Jamie McKibben, Inclusion Asst., SMS, Resignation – Effective 10/21/19 ++
33. Samantha Romero, Program Associate, LINK, Resignation – Effective 10/31/19 ++
34. Glenn Shanklin, Bus Driver Trainee, TRANS, Termination – Effective 09/13/19 ++
35. Jennifer Ybarra, Instructional Aide – Title I, Sopori, Resignation – Effective 10/04/19 ++

C. Addendum

1. Tracy Alexander, SUSD/NMSI Coordinator, WGHS
2. Kristen Blaser, SUSD/NMSI Coordinator, WGHS
3. Elizabeth Dahl, Enrichment Choir, SPS
4. Yvette Favela, 6/5-Spanish, SHS
5. Roberto Franzone, Asst. Girls Soccer Coach, SHS
6. Jeff Gilbert, Coach (A)-Basketball (Boys), WRS
7. Amy Kueck, 6/5-Math, ALT
8. Elizabeth Lehr, SUSD/NMSI Administrator, SHS
9. Rosa Leon, Class Sponsor-Freshmen, SHS
10. Kristi Lopez, Pom Dance, WGHS
11. Matthew Montgomery, 6/5-Math, ALT
12. Jim Rawlings, Head Coach-Soccer (Girls), SHS
13. Benjamin Reynolds, 6/5-Math, SHS

D. Request for Leave of Absence – None

E. Volunteers

1. Tracie Beuden, ATS

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2. Tania Cordero, ATS
3. Amanda Fox, SIS
4. Maribel Gomez, ATS
5. Martha Hansen, SIS
6. Douglas Shane John Higgins, ATS
7. Heaather Higgins, ATS
8. Paul Kramkowski, WGHS
9. David Masterson, SHS
10. Sylvia Reed, SIS
11. Ashwin Singh, WGHS
12. Emily Terry, ATS
13. Andrew Michael Wilds, ATS
14. Victoria Callicotte, WRS ++
15. Norma Cardona De Mejia, WGHS ++
16. Rebecca Hogge, ATS ++
17. Garrett Jarvis, ATS ++
18. Rose Jarvis, ATS ++
19. Ricardo Machado, ATS ++
20. Rami Dale Bauer Martin, ATS ++
21. Nicole Mitchell, ATS ++
22. Victoria Miranda Noblecia, ATS ++
23. Cristina Torres, ATS ++
24. Holly Whatcott, WGHS ++
25. Holly Wright, ATS ++

F. Continuing Education Credits – None

G. Use of School Facilities

Name of Organization	Purpose	Facility	Dates
Town of Sahuarita	Rancho Lap Swim	Pool	November 2 – 17, 2019, Saturdays and Sundays
True Concord Voices & Orchestra	Mozart and Da Vinci	Auditorium	November 22, 2019
USA Youth Sports	Fall 2019 Photos	SPS Gym	October 29, 2019
U of A Family Engagement program	Triple P Behavior Management	Central Cafeteria	November 14 – December 12, 2019 Thursdays

H. Gifts and Donations

Name	Amount/Item	Department/School
James Coberly	Book – Becoming by Michelle Obama	SHS
Laura & Mark Hatfield	Samsung 60' plasma display, Samsung 55' lcd Display Model, Blu Ray Player, Xbox 360 – 2 Remotes, 1 Wheel, Forza 2015, Forza Horizon, PS3 – 2 remotes, HDMI cord, Marco Group Apex adjustment Kidney Table, Solar Oak Black	SMS
Fidelity Charitable	\$5,400.00	SMS - STEM
Applied Materials Foundation	\$120.00	SMS - Undesignated
Suzanne Sparks	Clarinet	WRS

I. Approval of School Clubs & PTO/Booster Support Organizations

1. ATS – Elite Dance Crew
2. WGHS – Math, Engineering, Science Achievement (MESA) Club ++
3. WRS – Sahuarita Recreation Volleyball ++

J. PTO/Booster Monthly Report

1. Anza Trail PTO – None
2. Copper View Elementary PTO – September 2019
3. SHS – Music Boosters – September 2019 ++
4. SHS – Power Football Booster Club – None
5. SIS PTP – September 2019
6. SMS PTO – None
7. SPS PTO – None
8. SUSD #30 Educational Enrichment Foundation – None
9. WGHS – Grad Night Booster Club – June, July, & August 2019
10. WGHS – Red Wolves Music Boosters – September 2019
11. WGHS – Football Booster – None
12. WRS – Roadrunners PTO – None
13. WGHS – None

K. Approval of Student Fund-Raising Activities

Organization	Sale Item Description	Fundraiser Dates
CVES – School	Onion Sale Fundraiser	October 2019 – May 2020
CVES – STUCO	Apparel Sales	October 2019 – May 2020
SHS – Cheer Boosters	2 Food Trucks/SHS Competition	October 26, 2019
SHS – Cheer Boosters	Admissions @ Wild West Classic	October 26, 2019
SHS – Cheer Boosters	\$1 Shout Outs	October 26, 2019
SHS – Junior Class	Reid Park Ticket Sales	October 2019 – May 2020
SHS – Auto Program	Repairs & Work Auto	October 2019 – June 2020
WGHS – Girls Basketball Club	Selling Cheesecakes	October – November 2019
WGHS – Sports Medicine	MOD Pizza Percentage Night	October 2019 – January 2020
WGHS – Student Council	Sell Pies	November 25-27, 2019
WRS – PTO	Selling drinks & Snacks	October 2019 – May 2020
WRS – PTO	Face Painting	October 31, 2019
WGHS – Tri- M Music Honor Society	Sell Popcorn	October 2019 – May 2020
SHS – Football Booster Club	Wild West Classic Cheer Competition, Concession	October 26, 2019 ++
SHS – Football Booster Club	End of Season Banquet	November – December 2019 ++
SHS – Student Council Senior Class	Corn hole Tournament	November 8, 2019 ++
WGHS – Red Wolf Art Squad	Selling T-Shirts	November 2019 – April 2020 ++
WGHS – Red Wolf Art Squad	Selling Buttons	November 2019 – April 2020 ++
WGHS – Red Wolf Art Squad	Online Fundraising	November 2019 – April 2020 ++
WGHS – Red Wolf Art Squad	Panda Express Percentage Night	November 2019 – January 2020 ++
WGHS – Red Wolf Art Squad	MOD Pizza Percentage Night	February – April 2020 ++

WGHS – Red Wolf Art Squad	Face Painting	November 2019 – April 2020 ++
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L. Overnight Travel

School & Names	Purpose	Travel Destination	Travel Dates
ATS – Michelle Roosma , Martha Gipson + 14 students	Hiking Club overnight	Saguaro National Park/West	March 7-8, 2020
SHS – Christine Garcia, Thomas Cervenka, Tom Herrera, Vincent Garcia + 30 students	NAU Performance	Flagstaff/Grand Canyon, AZ	February 4-9, 2020
SHS – Christine Garcia	AMEA Conference	Phoenix, AZ	January 30 – February 1, 2020
SHS – Christine Garcia, Thomas Cervenka, Tom Herrera, Vincent Garcia + TBA # of students	Spring All State Jazz	Phoenix, AZ	January 28 – February 1, 2020
SHS – Christine Garcia, Thomas Cervenka, 3 students	AMEA	Phoenix, AZ	April 2020
SMS – Jessica England	AMEA Conference	Mesa, AZ	January 31 – February 1, 2020
ECC – Cheryl McGlothen	Early Childhood SPED Summit	Phoenix, AZ	January 29 – 31, 2020 ++
ECC – Norma Gutierrez	Early Childhood SPED Summit	Phoenix, AZ	January 29 – 31, 2020 ++
SMS – Lisa Sargeant-Myers	AMEA Conference	Mesa, AZ	January 30-February 1, 2020 ++

M. Approval of Revenue and Expenditure Reports

1. Special Accounts – July – October 2019
2. Maintenance and Operations – None

N. Approval of Agreements - None

XI. Possible Future Agenda Considerations

XII. Establish Next Board Meeting – November 13, 2019, Sahuarita District Auditorium, 350 W. Sahuarita Rd., Bldg. #21, Sahuarita, AZ 85629

XIII. Executive Session – None

XIV. Adjournment 6:47 sl ko

The agenda is subject to change up to 24 hours prior to the scheduled Board Meeting. Any changes will be noted on the revised agenda that is posted 24 hours prior to the scheduled meeting.

The Sahuarita Unified School District would like to ensure the accessibility of these meetings to all community members, persons with disabilities may request reasonable accommodations by contacting Betsy Palacios, Executive Assistant to the Superintendent/Governing Board, at 520-625-3502, Ext. 1001. Please submit your request one week prior to the scheduled meeting to allow time for arrangements.


Governing Board Clerk Signature

11/13/19
Date