April 22, 2020

**ADDENDUM #1**

**RFP 2020-1 Dental & Life Insurance Services**

In regards to the REQUEST FOR PROPOSALS issued April 3, 2020, note the following clarifications, changes and/or additions.

1. Dental census has been provided in excel format. Visit [www.susd30.us](http://www.susd30.us) to access.
2. Life census has been provided in excel format. Visit [www.susd30.us](http://www.susd30.us) to access.
3. RFP forms have been made available individually. Visit [www.susd30.us](http://www.susd30.us) to access.
4. Dental Count has been provided in excel format. Visit [www.susd30.us](http://www.susd30.us) to access.
5. Delta Premiums have been provided. Visit [www.susd30.us](http://www.susd30.us) to access.
6. RFP has been made available in word format. Visit [www.susd30.us](http://www.susd30.us) to access.
7. SUSD’s plan is in a pool group. Claim experience is not available. Premium and enrollment by month has been provided. Visit [www.susd30.us](http://www.susd30.us) to access.
8. Both the DPPO and DHMO are included in the RFP. You have the option of responding to one or both plans.
9. RFP reads “The current Principal plan provides a $50 annual deductible plan. Please provide a quote for a 50%/50% and 100% plan.” **Clarification**: Please provide a detailed quote for one or both dental plans similar to the dental benefit summary attached to this RFP.
10. There are **no** commissions attached to the current DPPO contract.
11. The RFP is for basic life and not for supplemental life. Please see attachment 3 for rate information.
12. One employee receives $100k. All other employees receive $20k. Please refer to attachment 4.
13. Electronic signatures are being accepted at this time due to COVID-19.
14. Non-Collusion Affidavit is required and can be submitted without a notary at this time due to COVID-19. The Non-Collusion Affidavit must be completed, signed, and notarized prior to a contract being issued.
15. Proposal due date remains the same, Monday, May 4, 2020, at 1:00 PM (local AZ time).
16. End of Addendum/Amendment #1.

**Be sure to note receipt of this addendum/amendment on your bid documents.**

Thank you,



Lizette Huie,

Chief Financial Officer

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