



350 W. SAHUARITA ROAD, BUILDING 10
SAHUARITA, AZ 85629-9000
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OFFICE OF THE SUPERINTENDENT

MINUTES

NOTICE OF PUBLIC MEETING

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board will hold a meeting open to the public as listed below.

December 4, 2019

REGULAR GOVERNING BOARD MEETING

6 p.m.
District Auditorium
350 W. Sahuarita Rd. Bldg. #21 – Sub Hall B
Sahuarita, AZ 85629

GOVERNING BOARD

Dr. John Sparks	President
Mrs. Shari Lowell	Clerk
Mrs. Elaine Hall	Member
Mr. Kevin Opalka	Member
Mrs. Denise Reis	Member

REVISED AGENDA

- I. **Call Meeting to Order**
 - A. **Pledge of Allegiance**
 - B. **Roll Call**

Present:

Absent:

Governing Board:

Governing Board President – Dr. John Sparks
Governing Board Clerk – Shari Lowell
Governing Board Member – Elaine Hall
Governing Board Member – Kevin Opalka
Governing Board Member – Denise Reis

District Administration:

Superintendent – Dr. Manuel Valenzuela
Assistant Superintendent – Scott Downs
Chief Financial Officer – Lizette Huie

Assistant Superintendent – Brett Bonner

II. Approval of Agenda

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Agenda for December 4, 2019	D. Reis	S. Lowell	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Reis	Yes

III. Approval of Minutes

■ Board Meeting Minutes – November 13, 2019

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Board Meeting Minutes November 13, 2019	S. Lowell	D. Reis	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Reis	Yes

IV. Approval and Ratification of Vouchers

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval Ratification of Vouchers	K. Opalka	D. Reis	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Reis	Yes

V. Superintendent Reports

The superintendent may present reports at this time.

Dr. Valenzuela shared the enrollment report that showed that we are up by 11 students.

Dr. Valenzuela said that Mayor Murphy shared an article with him about two new home builders in our area.

Dr. Valenzuela shared the NJROTC Marksmanship State Champion photos.

Dr. Valenzuela shared that the Board lunch will be at Wrightson Ridge.

VI. Governing Board Reports

The Governing Board may present reports at this time.

Denise Reis said that she attended SIS/SMS Orchestra and Choir Concert, this was a great concert, congratulations to the students.

Kevin Opalka said that he attended an event at Anza various science projects. It was really interesting things going on, please attend any of the events if you have an opportunity.

Shari Lowell said that she attended the NMSI Celebration that recognized the students and teachers who participated in the AP classes and scored a 3 or above. Mrs. Lowell said that she is grateful for all the staff, teachers, parents students and all the support we receive from the community.

John Sparks said that he is grateful to serve the community. The event that kicks off the holiday season is the Thanksgiving event at Sopori. He is grateful for the students, staff, parents and community. He is grateful for the community support of our schools. He spoke to others in different districts and they do not have a K-8 music

program, NJROTC Program, art that are funded. Our community has chosen to fund these programs for our students. He wished everyone a Happy Holiday and hopes that they enjoy it with family and friends.

VII. Recognition of Staff, Students and Community

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

A. Community – None

B. Staff

1. December Team Member of the Month – Brandon Barfield/Sahuarita Middle School Instructional Aide

C. Students

1. December Leader In Character Honorees:

Sopori Elementary School	Cal Lopez – 1st Grade
Anza Trail School	Vittoria Blanco – 1st Grade Savannah Velarde – 7th Grade
Sahuarita Primary School	Sally Holz – 2nd Grade
Sahuarita Intermediate School	Camila Lucia Martinez – 4th Grade
Copper View School	Aubrianna Enriquez – 2nd Grade
Wrightson Ridge School	Matthew Grijalva – 2nd Grade Rylee Davis – 7th Grade
Sahuarita Middle School	Kathryn Wade – 7th Grade
Sahuarita High School	Chris Fackler – 11th Grade
Walden Grove High School	Samuel Ciruli – 12th Grade

VIII. Call to the Public

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Board's discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

IX. New Business

A. Instruction – Discussion and Possible Action

1. New Course Proposals

Governing Board Meeting Agenda, December 4, 2019

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of New Course Proposals	K. Opalka	S. Lowell	Passed	J. Sparks S. Lowell E. Hall K. Opalka D. Reis	Yes Yes Yes Yes Yes

2. School Year 2020-21 Fee Schedule

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of School Year 2020-21 Fee Schedule	K. Opalka	D. Reis	Passed	J. Sparks S. Lowell E. Hall K. Opalka D. Reis	Yes Yes Yes Yes Yes

3. Pima Community College - Dual Enrollment Courses

- Digital Video and Film Arts
- Writing 101: English Composition I
- Writing 102: English Composition II
- Math 142: Topics in College Mathematics
- Math 220: Calculus I

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of Pima Community College – Dual Enrollment Courses Digital Video and Film Arts, Writing 101, Writing 102, Math 142, Mat 220	S. Lowell	D. Reis	Passed	J. Sparks S. Lowell E. Hall K. Opalka D. Reis	Yes Yes Yes Yes Yes

B. Business – Discussion and Possible Action

1. Expenditure Report

Mrs. Huie shared the updated expenditure report.

2. Sole Source Procurement

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Sole Source Procurement	K. Opalka	S. Lowell	Passed	J. Sparks S. Lowell E. Hall K. Opalka D. Reis	Yes Yes Yes Yes Yes

3. Public Online Auction Items

Governing Board Meeting Agenda, December 4, 2019

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Public Online Auction Items	S. Lowell	D. Reis	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Reis	Yes

C. Governing Board - Discussion and Possible Action – None

D. Personnel - Discussion and Possible Action – None

X. Consent Agenda – Discussion and Possible Action

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Consent Agenda	D. Reis	S. Lowell	Passed	J. Sparks	Yes
					S. Lowell	Yes
					E. Hall	Yes
					K. Opalka	Yes
					D. Reis	Yes

A. Employment / Change of Status / Transfers

1. Emily Doshier, 2nd Grade Teacher, ATS, Status Change – Effective 11/18/19 to 03/04/19
2. Kira Downey, Bus Driver Trainee, Transportation, Hire – Effective 11/19/19
3. Sasha Feliciano, LINK Aide, LINK, Hire – Effective 11/19/19
4. Elvia Gallardo-Ayala, Inclusion Asst., ATS, Hire – Effective 11/19/19
5. Will Hobson, Asst. Boys Basketball Coach, WGHS, Hire – Effective 11/14/19
6. Brady Huff, Custodian II, WGHS, Hire – Effective 11/21/19
7. Todd Muse, Bus Driver, Transportation, Status Change – Effective 11/13/19
8. April Richards, Lead Custodian, WGHS, Status Change – Effective 11/21/19 to 12/23/19
9. Linda Fernandez, Inclusion Asst. ATS, Hire – Effective 12/03/19 ++
10. Faith Holz, Instructional Aide, Alternative School, Hire – Effective 12/03/19 ++
11. Gabriel Lopez, Asst. Wrestling Coach (.5), SHS, Hire – Effective 11/18/19 ++
12. Veronica Orozco, 3rd Grade Teacher, Sopori, Status Change – Effective 12/16/19 ++
13. Shirley Porterfield, Ed Teacher Homebased, SHS, Hire – Effective 11/2019 to 05/2020 ++
14. Bianca Soria-Galvarro, Inclusion Asst., WRS, Hire – Effective 12/03/19 ++
15. Yvonne Varela, 4th Grade Teacher, CVES, Status Change – Effective 12/17/19 to 01/06/20 ++
16. Leonel Villa, Groundskeeper, Facilities, Status Change – Effective 11/25/19 ++

B. Resignations / Terminations / Separations

1. Angie Carlisle, Inclusion Asst., ATS, Resignation – Effective ~~11/26/19~~ 11/15/19 ++
2. Symone Davis, Classroom Aide, ECC, Resignation – Effective 12/19/19
3. John Durkin, Bus Driver, Transportation, Termination – Effective 11/15/19
4. Brandi Cox, Clerk III Attendance, WGHS, Resignation – Effective 12/20/19
5. Hector Estrada Sr., Head Softball Coach, Resignation – Effective 11/25/19
6. Audrey Reida, Special Ed. Teacher, Retirement – Effective 12/20/19

C. Addendum

1. Joseph Amodea, Weekend Academy Instructor, WGHS
2. Tim Berrier, Wrestling Coach (.5), SMS
3. Lydia Castillo, Grad Lab/Weekend Academy/Teacher of Record, WGHS

Approved at the January 8, 2020, Governing Board Meeting

Governing Board Meeting Agenda, December 4, 2019

4. Christine Law, STUCO Sponsor (.5), WRS
5. Kevin Mendez, Winter Guard (.5), WGHS
6. Victoria Pomeroy, 21st Century Teacher, SMS
7. Kelli Zielinski, A+ Lead Writer, ATS
8. Anna Brauner, Weekend Academy Instructor, SHS ++
9. Joanna Dojaquez, STUCO (.5), WRS ++
10. Jeff Gilbert, Girls Basketball Coach, WRS ++
11. Veronica Gomez, Soccer Coach (.50), WRS ++
12. Tamara Kempton, Weekend Academy Instructor – Substitute, SHS ++
13. Rebecca Oravec, Soccer Coach (.50) WRS ++
14. Kathy Turner, Grad Lab/Weekend Academy Teacher of Record, SHS ++
15. Paul Vasquez, Head Wrestling Coach, WRS ++
16. David Wadsworth, Girls Basketball Coach, WRS ++

D. Request for Leave of Absence

1. Daniella Cawthorn, Health Asst. ATS, Effective 11/18/19 to 01/16/20
2. Yamilet Martinez, LINK Program Specialist, LINK, Effective 11/25/19 +++

E. Volunteers

1. Thomas Holz, SMS
2. Teal Ashton Huffine, ATS
3. Lance Jungmeyer, ATS
4. Gerardo Lerma, SHS
5. Jessica McNamara, ATS
6. Saturino Santa Cruz, SHS
7. Corinna Sullivan, Sopori
8. Carlos Alvarez, Sopori ++
9. Brady Ford, Transportation ++
10. Zulema Melendrez, SPS ++
11. Selina Pereira, ATS ++
12. Maritza Sanabria, SIS ++
13. Dee Stearman, Sopori ++
14. John Stearman, Sopori ++

F. Continuing Education Credits – None

G. Use of School Facilities

Name of Organization	Purpose	Facility	Dates
Smile Train Girls Volleyball	Volleyball	SHS Gym –Chip approved gym not rented to outside organizations in future	December 14, 2019 – May 9, 2020
Rancho Sahuarita Village Program Association	Rancho Sahuarita lap swim	Pool	December 7-29, 2019 Sun and Sat
Child Evangelism Fellowship	Good New club	SPS D105	December 9, 2019 – May 11, 2020 Mondays
Sahuarita Highlands HOA	HOA meetings	Wolf Den	January 14, 2020, February 13, 2020, March 10, 2020, April 15, 2020
Town of Sahuarita	Winter Festival and Holiday Parade	CVES,SIS, Pool and SPS parking Lot	December 14, 2019

H. Gifts and Donations

Name	Amount/Item	Department/School
Lifetouch	\$197.00	ATS - Undesignated
John Meschberger	\$1500.00	ATS - Undesignated
Wells Fargo Your Cause, LLC Trustee	\$25.00	ATS – Undesignated
Southwestern	\$79.20	CVES - STUCO
Farmers Investment Co.	\$3,000.00	District - NMSI
		SHS – Athletics WGHS – Athletics SHS – Dance WGHS – Dance SHS – Instr. Music WGHS – Instr. Music. WRS – Music Vocal SHS – Music Vocal SHS – NJRTOC SHS – Do Something Club SHS – National Honor Society
SEEF	\$1100.00	
Cash	\$137.35	SHS – Coffee Cart
Panda Restaurant Group, Inc.	\$85.42	SHS – Dance Jockeys
Paul Williams & Susan Wright	\$100.00	SHS – Dance Jockeys
Cash	\$344.00	SHS – Instr. Music
Green Valley American Legion Post No. 66	\$400.00	SHS – Instr. Music
Ronald Kelly	\$200.00	SHS - Porterfield
MOD Super Fast Pizza, LLC	\$62.14	SHS – Sophomore Class
Panda Restaurant Group	\$233.14	SHS - Swim
Lifetouch	\$104.00	SHS - Undesignated
Judith Malmstrom	\$200.00	SHS - Weaver
Solgen Power/ Fernando & Veronica Ayala	HP Color LaserJet Pro M454dw Printer Toner Cartridges 4-pack High Yield Magnetic Ten-Frame Set (5 Frames & 55 discs-upgrade) Amberetech Wooden Toys Hundred Board 1-100 with bag Carson Dellosa Student Number Lines Desk 7.2 cu ft. Electric Dryer (white)	SHS/SIS Project Inspire
Chris & Stephanie Silman	6 Framed Pictures	SMS
Raymond & Claire Ferreira	3 plastic crates, 1 plastic desk chair mat, 1 metal hand truck	SMS
Vic & Kris Compton	Bookshelf	SMS
Coca-Cola Give	\$32.17	SMS - Undesignated
Applied Materials Foundation	\$60.00	SMS - Undesignated
Margot & Jeff Herndon	15 New Polo Shirts	Sopori
Lifetouch	\$194.00	SPS - Undesignated
Red Wolves Music Boosters	\$1463.38	WGHS - Choir
Red Wolves Music Boosters	\$599.00	WGHS - Drama
La Posada At Park Centre Inc.	\$125.00	WGHS – Instr. Music

Red Wolves Music Boosters	\$2232.83	WGHS – Instr. Music
Lifetouch	\$74.00	WGHS - Undesignated
GVR Hunting & Fishing Club	\$500.00	WGHS Environmental Club
	39 free Star Pals Combo Meal – Certificate You're Our Star 40 Free Famous Star w/ Cheese – Certificate You Earned It! 54 Free Star Pals Combo Meal – Math Star 50 Free Star Pals Combo Meal – Star Reader Teacher/Administration Discount Flyer	
Starcorp LLC/Dylan Soto/Carl's Jr.		WRS

I. Approval of School Clubs & PTO/Booster Support Organizations – None

J. PTO/Booster Monthly Report

1. Anza Trail PTO – None
2. Copper View Elementary PTO – October 2019
3. SHS Cheer Boosters – None
4. SHS – Music Boosters – None
5. SHS – Power Football Booster Club – None
6. SIS PTP – None
7. SMS PTO – None
8. SPS PTO – August – September 2019
9. SUSD #30 Educational Enrichment Foundation – None
10. WGHS – Grad Night Booster Club – September & October 2019
11. WGHS – Red Wolves Music Boosters – October 2019
12. WGHS – Football Booster – None
13. WRS – Roadrunners PTO – August, September & October 2019
14. WGHS – None

K. Approval of Student Fund-Raising Activities

Organization	Sale Item Description	Fundraiser Dates
ATS – Elite Dance Crew	WeFund4U	December 2019 – January 2020
District	NOVA Home Loans Ticket Sales	November – December 2019
SHS – Biotech Club	Panda Percentage Night	January 2020
SHS – Cheer Boosters	Sell World's Finest Chocolate	February 3-14, 2020
SHS – Creative Movement Music Boosters ++	Sell Krispy Crème donuts	December 5-17, 2019
SHS – Do Something Club	Culinary/Make Cookies for Nogales Shelter	December 3, 2019
SHS – Do Something Club	Sell Candy	December 2019
SHS – Do Something Club	Food Collection	December 2019
SHS – FCCLA	Selling Pies for Thanksgiving	November 2019
SHS – FCCLA	Various Fruit Bowls	January – May 2020
SHS – FCCLA	Selling Baked Goods	December 2019
SHS – FCCLA	Sell Hot Chocolate and Coffee	November – December 2019
SHS – History Club	History Days	December 7, 2019, February 29, 2020, May 2, 2020

SHS – Junior Class	Sell Concessions Softball	February – May 2020
SHS – Senior Class	Selling Hydroflask Stickers	December 2019 – February 2020
SHS – Senior Class	Pay Co-Ed Volleyball	January 14-16, 2020
SHS – Senior Class	Boys Volleyball	December 10-12, 2019
SHS – Student Council Seniors	Mod Percentage Night	December 18, 2019
SHS – Student Council Seniors	Chipotle Percentage Night	January 15, 2020
SIS	Jump Rope for Heart	January – March 2020
SIS – Student Council	Food Bank Drive	December 2-13, 2019
SMS – Art	Fiesta Bowl Tickets	December 2019
SPS	Jump Rope for Heart	January – February 2020
SPS – PTO	Winter Grams	December 2019
SPS – PTO	MOD Pizza Percentage Night	November 21, 2019
SPS – PTO		
WGHS – Boys Basketball	MOD Percentage Night	December 2019 – January 2020
WGHS – Boys Basketball	Online Donations	November – December 2019
WGHS – Sophomore Class	Holiday Grams	December 2019 – January 2020
WGHS – Volleyball	Sell Popcorn	August 2020
WGHS – Volleyball	Online Donations	August 2020
WGHS – Volleyball	Skills Volleyball Camp	June & July 2020
WRS – PTO	Harkins Pre-Order	November – December 2019
WRS – Student Council	Lifetouch Yearbooks	December 2019 – May 2020
WRS – Student Council	Panda Express Percentage Night	January – May 2020
WRS – Student Council	Can Scan	December 2019 – May 2020
ATS – Elite Dance Crew	Car Wash	December 21, 2019 ++
SHS – Freshman Class	Pre-sale of Roses for Valentine's Day	January 31 – February 14, 2020 ++
SHS – Math Club	Chocolate and Jerky Sales	January – February 2020 ++
SHS – Math Club	Percentage Fundraiser Panda Express	January – February 2020 ++
WGHS – German Club	Candy Sales	January 2020 ++

L. Overnight Travel

School & Names	Purpose	Travel Destination	Travel Dates
District – Jan Spooner	AZELLA Boot Camp	Phoenix, AZ	January 23-24, 2020
District – Kristen Blaser, Stephanie Bowyer, Justine Saavedra, 3 others TBD	CPM Conference	San Francisco, CA	February 20-23, 2020
SHS – Alya Verdugo, Derek Marshall + 10 – 15 students	Student Trip	Australia & New Zealand	March 15-26, 2021
SHS – Connie Devivic Nokes	AMEA Conference	Phoenix, AZ	January 30 – February 1, 2020
SHS – Karla Nistler, Meegan Burr, Scott Nistler, 10 students	Student Council Team Building/Bonding	Anaheim, CA	February 19-23, 2020
SHS – NJROTC – CDR Roberson + 9 students	NJROTC Academic	Reedley, CA	March 6-8, 2020

	Regional Competition		
SHS – NJROTC – CDR Roberson, Jayme Frazier + 6 students	Navy National Orienteering Invitational	Quantico, VA	March 12-16, 2020
SMS – Vincent Garcia	AMEA Conference	Phoenix, AZ	January 30 – February 1, 2020
WGHS – Ryan Carle-Ogren & Ben Lebovitz	AMEA Conference	Phoenix, AZ	January 30 – February 1, 2020
WGHS – Ryan Rodriguez, 1 Chaperone TBD, + 12 Students	AASC State Convention	Sierra Vista, AZ	January 23-25, 2020
WRS – Rusty Carle-Ogren, Nicole Lucas	AMEA Conference	Phoenix, AZ	January 30 – February 1, 2020
ATS – Melissa Killgore	Tournament	Prescott, AZ	January 31 – February 1, 2020 ++
SPS – Jenn Vaterlaus & Valerie Federico	Dyslexia Bureau of Ed & Research	Phoenix, AZ	January 20-21, 2020 ++
WGHS – Reid Broderick, Clay Wilson, William Hobson, + 12 students	Basketball Tournament	Phoenix, AZ	December 20-21, 2019 ++

M. Approval of Revenue and Expenditure Reports

1. Special Accounts – July – November 2019
2. Maintenance and Operations – None

N. Approval of Agreements

1. Pima Community College Agreement - Amendment

XI. Possible Future Agenda Considerations

XII. Establish Next Board Meeting – January 8, 2020, Sahuarita District Auditorium, 350 W. Sahuarita Rd., Bldg. #21, Sahuarita, AZ 85629

XIII. Executive Session – Discussion and Possible Action - 38-431.03.A.2 – Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

XIV. Adjournment – Regular Meeting Adjourned at 7:07 p.m.

The agenda is subject to change up to 24 hours prior to the scheduled Board Meeting. Any changes will be noted on the revised agenda that is posted 24 hours prior to the scheduled meeting.

The Sahuarita Unified School District would like to ensure the accessibility of these meetings to all community members, persons with disabilities may request reasonable accommodations by contacting Betsy Palacios, Executive Assistant to the Superintendent/Governing Board, at 520-625-3502, Ext. 1001. Please submit your request one week prior to the scheduled meeting to allow time for arrangements.


Governing Board Clerk

08-JAN-2020
Date