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OFFICE OF THE SUPERINTENDENT

GOVERNING BOARD MEETING MINUTES

NOTICE OF PUBLIC MEETING

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Sahuarita Unified School District Governing Board and to the general public that the Sahuarita Unified School District Governing Board will hold a meeting open to the public as listed below. The meeting will be a virtual meeting using the Zoom platform and Live Streamed on YouTube.

This meeting will be recorded. Below is the information that is needed to join the meeting, virtually or by phone.

Information will also be posted on our website – www.susd30.us.

If needed copies of Board Agenda will be available on Wednesday, May 13, 2020, 11 a.m. at the following schools during lunch pick up - Wrightson Ridge School, 16325 S. Rancho Sahuarita Blvd., Sahuarita, AZ 85629, and Sopori Elementary School, 5000 W. Arivaca Rd., Amado, AZ 85645.

Virtual Meeting/Call Instructions

- Live Stream on YouTube at https://youtu.be/K_247pUCeeA.
- If no internet access is available, audio-only by phone is available.

To dial in for audio-only, please call +1 (301) 715-8592. You will be prompted to enter the MEETING ID: 849 9310 9840 followed by #. You will then be prompted to enter a PARTICIPANT ID followed by #. You do NOT need to enter a participant ID. Press #. Finally, you will be prompted to enter the meeting PASSWORD: 941842 followed by #. You will be able to join the board meeting in LISTEN ONLY mode.

PUBLIC HEARING 2019-20 BUDGET REVISION May 13, 2020 6 p.m.

Those wishing to address this topic may submit comments at <https://susd30.us/2020/05/08/may-13-2020-board-meeting-information-and-materials/>. All comments must be submitted by May 12, 2020, by 5 p.m.

REGULAR GOVERNING BOARD MEETING Will follow the Public Hearing May 13, 2020

GOVERNING BOARD

Mrs. Shari Lowell	President
Mr. Kevin Opalka	Clerk
Mrs. Elaine Hall	Member
Mrs. Denise Reis	Member
Dr. John Sparks	Member

AGENDA

- I. **Call Meeting to Order**
 - A. **Pledge of Allegiance**

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B. Roll Call

Present:

Absent:

Governing Board:

Governing Board President – Shari Lowell
Governing Board Clerk – Kevin Opalka
Governing Board Member – Elaine Hall
Governing Board Member – Denise Reis
Governing Board Member – Dr. John Sparks

District Administration:

Superintendent – Dr. Manuel Valenzuela
Assistant Superintendent – Scott Downs
Assistant Superintendent – Brett Bonner
Chief Financial Officer – Lizette Huie

II. Approval of Agenda

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the May 13, 2020 Agenda	K Opalka	J Sparks	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

III. Approval of Minutes

■ Board Meeting Minutes – April 22, 2020

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Board Meeting Minutes April 22, 2020.	D Reis	K Opalka	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

IV. Approval and Ratification of Vouchers

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval and Ratification Vouchers	J Sparks	K Opalka	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

V. Superintendent Reports

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The superintendent may present reports at this time.

Dr. Valenzuela stated that the District is shifting with intentionality and resolve to prepare to welcome our students back for 2020-21. Operations will prepare the building, access, movement, distance mitigation, enhanced cleaning and sanitization practices. Instruction will be building and further expanding flexible learning options, to support illness, possible rolling closures, and comprehensive learning options. We will continue to our communication and support.

Dr. Valenzuela shared a photo from Kelly Strayer, Integrated thematic instruction at CVES. Planted 1000 Texas sweet onions, and donated 575 lbs. of onions to the local Food Bank.

VI. Governing Board Reports

The Governing Board may present reports at this time.

Elaine Hall said that she is grateful to be part of this School District. This last few months has been amazing, she has communicated with a few teachers and families. It is awesome and she is grateful to be part of this.

Denise Reis – No Report

Kevin Opalka – Echoed Elaine’s sentiments. He works with a worldwide company, and to speak to others around the world, and he hears of the obstacles that some Districts have faced and we have transitioned through this smoothly from Spring Break. The pickups at school are going smoothly. He and his son went to the school to see the Mascot for lunch pick up and it was great. Thanked everyone for doing their part.

John Sparks said that everyone’s efforts have made the transition easy. To our students and staff he is grateful.

Shari Lowell said that her son took the AP Calculus test, his teacher did videos, and funny jokes. Some of the teachers are superstars, who have gone above and beyond in a short amount of time. It is humbling and she is full of gratitude, where was this in teacher training. She said that there is a sense of loss for these kids, they want to be back on their teachers and campus. She said that she knows that there are Boy Scouts watching tonight as part of their citizenship of the community merit badge. She recommended that everyone log on to social media sites to stay updated.

VII. Recognition of Staff, Students and Community

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

A. Community – None

B. Staff – None

C. Students - None

VIII. Call to the Public

Those wishing to address the Board may do so by submitting their comments at <https://susd30.us/2020/05/08/may-13-2020-board-meeting-information-and-materials/>. Ten (10) minutes will be allowed for reading of comments at the Meeting. Any comments not read during this Agenda item will still be entered into the public record. All comments must be submitted by May 12, 2020, at 5 p.m.

One Call to the Public from Heidi Friend - Will the start times change for the 2020-21 Start Times for Buses?

IX. New Business

A. Instruction – Discussion and Possible Action

1. Enrollment Capacity

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of Enrollment Capacity	D Reis	K Opalka	Passed	S. Lowell	Yes
					K. Opalka	Yes
					E Hall	Yes
					D. Reis	Yes
					J. Sparks	Yes

B. Business – Discussion and Possible Action

1. Revision of Fiscal Year Budget 2019-20

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Revision of Fiscal Year Budget 2019-20	J Sparks	K Opalka	Passed	S. Lowell	Yes
					K. Opalka	Yes
					E Hall	Yes
					D. Reis	Yes
					J. Sparks	Yes

2. RFP – Dental & Life Insurance Services

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the RFP – Dental & Life Insurance Dental HMO award to Employers Dental Services (EDS) Dental PPO award to Delta Dental Life award to The Standard	K Opalka	D Reis	Passed	S. Lowell	Yes
					K. Opalka	Yes
					E Hall	Yes
					D. Reis	Yes
					J. Sparks	Yes

3. 2020-21 Renewals - RFQ, RFP, IFB

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the 2020-21 Renewals – RFQ, RFP, IFB	J Sparks	K Opalka	Passed	S. Lowell	Yes
					K. Opalka	Yes
					E Hall	Yes
					D. Reis	Yes
					J. Sparks	Yes

4. 2020-21 Sole Source Procurement

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the 2020-21 Sole Source Procurement	D Reis	K Opalka	Passed	S. Lowell	Yes
					K. Opalka	Yes
					E Hall	Yes

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D. Reis Yes
J. Sparks Yes

5. Special Warranty Deed – Kay Stupy Park

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Special Warranty Deed – Kay Stupy Park	K Opalka	D Reis	Passed	S. Lowell Yes K. Opalka Yes E Hall Yes D. Reis Yes J. Sparks Yes

C. Governing Board - Discussion and Possible Action

1. Policy Revision – JICA - Dress Code (Second Reading)

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Policy Revision – JICA – Dress Code (Second Reading)	J Sparks	D Reis	Passed	S. Lowell Yes K. Opalka Yes E Hall Yes D. Reis Yes J. Sparks Yes

2. ASBA 2021 Political Agenda

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the ASBA 2021 Political Agenda	J Sparks	K Opalka	Passed	S. Lowell Yes K. Opalka Yes E Hall Yes D. Reis Yes J. Sparks Yes

3. Three (3) Tier School Start Time Schedule

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the Three (3) Tier School Start Times Schedule	K Opalka	D Reis	Passed	S. Lowell Yes K. Opalka Yes E Hall Yes D. Reis Yes J. Sparks Yes

D. Personnel - Discussion and Possible Action

1. 2020-21 Support Staff Work Schedule

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote
Approval	Approval of the 2020-21 Support Staff Work Schedule	J Sparks	D Reis	Passed	S. Lowell Yes K. Opalka Yes E Hall Yes D. Reis Yes J. Sparks Yes

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2. 2020-21 Revised Support Staff Wage Schedule

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the 2020-21 Revised Support Staff Wage Schedule	J Sparks	K Opalka	Passed	S. Lowell	Yes
					K. Opalka	Yes
					E Hall	Yes
					D. Reis	Yes
					J. Sparks	Yes

X. Consent Agenda – Discussion and Possible Action ko js

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Consent Agenda	K Opalka	J Sparks	Passed	S. Lowell	Yes
					K. Opalka	Yes
					E Hall	Yes
					D. Reis	Yes
					J. Sparks	Yes

A. Employment / Change of Status / Transfers

1. Rosa G. Chafin, Teacher-3, ATS, Transfer – Effective 07/29/20
2. Chris Coelho, Teacher-6/7 Math, WRS, Transfer – Effective 07/29/20
3. Clare Contreras, Teacher-1, SPS, Transfer – Effective 07/29/20
4. Manuela Gilbride, Teacher-ELL, WRS, Transfer – Effective 07/29/20
5. Christine Law, Counselor, SIS, Transfer – Effective 07/29/20
6. Samantha Maldonado, Teacher-4, CVES, Status Change – Effective 05/04/20
7. Katrina Solorzano, Instructional Aide, CVES, Status Change – Effective 05/18/20
8. Diana Stapleton, Teacher-3, ATS, Transfer – Effective 07/29/20
9. Jennifer Wilson, Teacher-6/L.A., ATS, Transfer – Effective 07/29/20

B. Resignations / Terminations

1. Amber Ferguson, Inclusion Assistant, CVES, Resignation – Effective 05/21/20
2. Terrance Smith, Inclusion Assistant, SHS, Resignation – Effective 05/21/20

C. Addendum

1. Joseph Amodea, Weekend Academy Teacher, WGHS
2. Michele Barton, Instructional Coach-Spring, SIS
3. KaSandra Blanco, Instructional Coach-Spring, ATS
4. Anna Brauner, Weekend Academy Teacher, SHS
5. Anong Charles, Instructional Coach-Spring, WRS
6. Chrissie Dang, Instructional Coach-Spring, CVES
7. Brittany DeFazio, Instructional Coach-Spring, ATS
8. Joseph DeFazio, Summer School Coordinator, WGHS
9. Brittany Hedges, Instructional Coach-Spring, CVES
10. Becky Hill, Instructional Coach-Spring, ATS
11. Holly Johnson, Instructional Coach-Spring, WRS
12. Tamara Kempton, Teacher of Record-Science, Grad Lab SHS
13. Krystal Lewis, Instructional Coach-Spring, WRS
14. Derek Marshall, Summer School Teacher-Digital Media, WGHS

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15. Matthew Montgomery, Teacher of Record-Math/Grad Lab & Weekend Academy, WGHS
16. Zulma Morales, Instructional Coach-Spring, CVES
17. Danielle Pack, Instructional Coach-Spring, SIS
18. LaRee Plascencia, Instructional Coach-Spring, SPS
19. Luis Sainz, Instructional Coach-Spring, SIS
20. Julie Tatum, Instructional Coach-Spring, WRS
21. Dianna Villa, Instructional Coach-Spring, CVES
22. Marcy Wagner, Instructional Coach-Spring, SIS
23. Trina Zimmermann, K-8 Summer School Coordinator, DIST

D. Request for Leave of Absence - None

E. Volunteer – None

F. Continuing Education Credits – None

G. Use of School Facilities - None

H. Gifts and Donations

Name	Amount/Item	Department/School
Box Tops Education	\$70.80	ATS
Peter Piper Pizza	800 Student Gift Cards/7” Personal Pizza	ATS
Vantage Bowling Center	10 / \$10 Gift Cards Bowling Bucks	ATS
Box Tops Education	\$12.40	CVES
La Posada At Park Centre Inc.	\$10,000.00	District - NMSI
American Legion Auxiliary	\$500.00	SHS - NJROTC
Box Tops Education	\$110.40	SIS
Box Tops Education	\$2.00	Sopori
Box Tops Education	\$8.20	WRS
Rotary Club of Green Valley	Building bricks, wire kit, marble run, building sets, coding robot resources, Lego sets, Makey Makey kits, STEM kits, cordless drill, hand tools, craft supplies, containers, 4 Acer tablets with touch screen 2 in 1 detachable tablet laptop, first aid kits, card games, aprons, electronic parts, paper trimmer, 3-D professional printing pens with OLED display and refills, Magic Mats for 3-D pens, Knex set, misc. arts, crafts, and STEM supplies, consumable art supplies	WRS
Green Valley Concert Band Inc.	\$500.00	WRS – Instr. Music

I. Approval of School Clubs & PTO/Booster Support Organizations – None

J. PTO/Booster Monthly Report

1. Anza Trail PTO – January, February, March & April 2020
2. Copper View Elementary PTO – February - March 2020
3. SHS Cheer Boosters – April 2020
4. SHS – Music Boosters – February - March 2020
5. SHS – Power Football Booster Club – None
6. SIS PTP – March 2020

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7. SMS PTO – None
8. SPS PTO – None
9. SUSD #30 Educational Enrichment Foundation – None
10. WGHS – Grad Night Booster Club – None
11. WGHS – Red Wolves Music Boosters – None
12. WGHS – Football Booster – February 2020
13. WRS – Roadrunners PTO – None
14. WGHS – Red Wolves Cheer Booster – None

K. Approval of Student Fund-Raising Activities

Organization	Sale Item Description	Fundraiser Dates
WGHS – Red Wolves Music Boosters	Band Camp	July 13-24, 2020

L. Overnight Travel - None

M. Approval of Revenue and Expenditure Reports

1. Special Accounts – None
2. Maintenance and Operations – None

N. Approval of Agreements - None

XI. Possible Future Agenda Considerations

XII. Establish Next Board Meeting – May 27, 2020, Sahuarita District Auditorium, 350 W. Sahuarita Rd., Bldg. #21, Sahuarita, AZ 85629 or Virtual Meeting, details regarding this meeting can be found on our website – www.susd30.us.

XIII. Executive Session – None

XIV. Adjournment

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Adjournment – 7:30 p.m.	J Sparks	K Opalka	Passed	S. Lowell	Yes
					K. Opalka	Yes
					E Hall	Yes
					D. Reis	Yes
					J. Sparks	Yes

The agenda is subject to change up to 24 hours prior to the scheduled Board Meeting. Any changes will be noted on the revised agenda that is posted 24 hours prior to the scheduled meeting.

The Sahuarita Unified School District would like to ensure the accessibility of these meetings to all community members, persons with disabilities may request reasonable accommodations by contacting Betsy Palacios, Executive Assistant to the Superintendent/Governing Board, at bpalacios@sahuarita.net. Please submit your request one week prior to the scheduled meeting to allow time for arrangements.



Governing Board Clerk Signature

June 10, 2020

Date