



Sept.2, 2020

350 West Sahuarita Road  
 Sahuarita, AZ 85629-9000  
 Tel: (520) 625-3502 x1900  
**Dr. Desi Raulston, Principal**

Dear Copper View Parents/Guardians,

We are eager and excited for school to transition to in-person learning with a hybrid model. Based on the Pima County Health Metrics, Dr. Valenzuela will provide guidance when school for grades K-5 will begin for students. We will communicate with families one to two weeks' notice. Please read the following important information as it pertains to these reopening plans:

**Hybrid Learning Model:**

- Students will receive in-person learning for two days weekly, and participate from home remotely for three days each week. This reduces the number of students in the classroom for social distancing, and smaller groups. The instructional learning model provides both in-person and distance learning experiences. Students will participate in cohort specials schedule. Students will be home on Wednesday completing independent study assigned by their teachers (asynchronous learning). Wednesdays are teacher and staff planning and meetings. The following is the Hybrid Learning Schedule: **Cohort A: Students' Last name A-L. Report to CVES on Monday and Tuesday. Work from home on Wednesday, Thursday, and Friday. Cohort B: Students' Last names M-Z. Report to CVES on Thursday and Friday. Work from home on Monday, Tuesday, and Wednesday.**  
*\*We will work with families with multiple students and blended families to assist with scheduling; your child's teacher will reach out to you.*

Monday	Tuesday	Wednesday	Thursday	Friday
Cohort A: In school learning.	Cohort A: In school learning.	Cohort A: Independent and Online-Asynchronous Learning	Cohort B: In school learning	Cohort B: In school learning
Cohort B: Online-Asynchronous Learning	Cohort B: Online-Asynchronous Learning	Cohort B: Independent and Online-Asynchronous Learning	Cohort A: Online-Asynchronous Learning	Cohort A: Online-Asynchronous Learning

- Teachers will utilize **Beyond Textbooks curriculum calendar** for pacing, planning, and instruction. Teachers will provide opportunities for learning and flexibility by working with students and families to meet the needs of all students.
- Students with special needs who have an IEP, Extended Resource (ER) or 504 will continue to receive their services as outlined in their plans.
- Desks/tables will be separated to the greatest extent possible and faced forward for social distancing.
- There will be no shared classroom snacks for the 2020-2021 school year due to COVID-19.
- Classroom supplies will not be shared. If a school supply or piece of equipment must be shared by students (for instance, a pencil sharpener or textbook), a staff member or a student will wipe down the item with disinfectant after each use.
- Students will participate in cohort specials schedule. This includes PE, music, Mandarin, library, and computers.

**Parent Pick up/Drop Off:**

- We will be **implementing a drive-through system** similar to picking up materials/curriculum distribution for students this year for parent pick up and drop off. This system is mainly due to social distancing in the morning on the playground and for the end of the day parent pick up. The gate opens at 7:35AM for students who choose to purchase a breakfast. School begins at 8:05AM and dismissal will be staggered by grade levels. This year, the upper grades will be dismissed first at 2:50pm with grades 5,4,3, and then, 2,1, K. School buses will be running at the designated times each day.
- For the end of the day, parent pick up, parents will need to have a **posted sign in their vehicle with their child's name, teacher's name and grade**. We will provide a CVES sign, while supplies last. Parents need to have their Identification for safety purposes, and if someone else is picking up their child, they must be on the teacher's official list giving permission to pick up their child. Parents/guardians need stay in their vehicle for parent pick up, if you need assistance; please let us know. Parents may park, and wait until the vehicle line goes down for their child's grade level dismissal. Please watch for students and other vehicles. The first few weeks tends to take longer with a new system, but over time with practice and repetition, it tends to lessen as we expect this implementation to refine **working together**.



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- Students riding the bus will be escorted to the bus and learn their bus route number. Students will be social distanced to promote health and safety. Children in kindergarten must have a parent/guardian at the bus stop to pick their child up, or the student will not be released and transported back to Copper View.

#### **Mealtimes and Recess:**

- Grade levels will have their own designated recess time for social distancing and safety.
- In the **cafeteria**, students will wear a mask while walking into the cafeteria and gathering their food. Students will wash their hands and hand sanitizers are provided before eating. Students will have assigned seating. Student will be sitting facing one direction in the cafeteria. Students will not be using their IDs for breakfast or lunch as it will be touchless for payment. The cafeteria staff will use the class list and photos in Powerschool for payment online. Food is prepackaged and single packets for condiments. All water fountains are for water bottle usage.
- Classroom cohorts will play together during their designated staggered times for mid-morning recess and recess before lunch in their **playground zones**. The plan is to alternate the playground zones monthly.

#### **Systems:**

- Teachers and staff will be **reviewing and practicing safety and health guidelines** with the students such as hand washing, wearing a mask, mask breaks, physical distancing, staying healthy, using their own supplies, and making the best out of our unique situation. For example, cafeteria tables have dots on the tables for social distancing 6 ft. apart, and limit exposure with cohorts at playground zones. Communication, signage, and other forms of positive support around campus will help educate our goals and guidelines.
- Students and staff must wear a **mask** at all times, with the exception of during the cafeteria time. Students are responsible for bringing their own mask. We have suggested students bring an extra mask in their backpack.
- Staff will maintain six feet of social distancing between individuals unless this is not physically possible or if less space is required for a student's safety.
- All students and staff are asked to wash their hands with soap and water for least 20 seconds or use hand sanitizer with at least 60% alcohol at the following times
  - Upon arrival at school (use hand sanitizer if there is no sink in the classroom),
  - After being outside for physical activity,
  - Before and after eating,
  - Prior to leaving school for home, and
  - After sneezing, coughing, or blowing one's nose.
- Staff will have their temperature checked using touchless thermometers upon arriving to campus.
- Each morning parents are asked to take their child's temperature and assess their child for signs of illness.
- Any staff or students showing signs of illness, they must be sent home promptly.
- The **health office** has two areas in the front office. One area is the **Bulldog Wellness Office**, and the other is the **isolation area**. The health technician will communicate with families any information regarding their child.
- Parents or volunteers cannot be on campus. If a parent has questions or concerns, they may contact their child's teacher or parents may be seen in the office by appointment only.
- We will not be having large gatherings, performances, or assemblies. Some of these may be completed virtually or videotaped.
- Please complete a **COVID-19 Parental Acknowledgment and Disclosure** form that we are sending home for your child. Please return to your child's teacher.

We have missed the students and families! We are looking forward to meeting new families to Copper View!

Sincerely,

Desi Raulston, Ed.D.

Principal

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