



Walden Grove High School  
350 W. Sahuarita Road  
Sahuarita, AZ 85629  
520-625-3502

Office of Administration

September 2, 2020

Walden Grove High School Families,

Dr. Valenzuela, Sahuarita Unified School District Superintendent, shared the district's plan to reopen today. If the three specific metrics are met, his plan is to open using a hybrid model, with students returning to school in reduced numbers, to receive in-person instruction. The link below will take you to an explanation of the metrics and where Pima County stands in regards to meeting metrics to open schools.

<https://susd30.us/2020/08/17/school-reopening-health-metrics/>

Dr. Valenzuela announced today that elementary schools will open first, on Thursday, September 17, if all metrics are met. *High school students will continue distance learning through Google Classroom. The goal is to open middle and high schools within two weeks of opening elementary schools.*

When high schools do open, the SUSD hybrid instruction format will consist of two days of on campus, in-person learning; and three days of distance learning from home each week. By having approximately half the student body attend campus at a time, we will be able to socially distance students to the greatest extent possible in order to limit the spread of COVID-19 infections. The WGHS hybrid schedule and supporting details regarding reopening with enhanced safety and cleaning procedures are below.

#### Hybrid Schedule:

- Group 1: Students whose last name begins with A-L will attend WGHS in person on Mondays and Tuesdays. They will engage in independent distance learning at home on Wednesdays, Thursdays, and Fridays.
- Group 2: Students whose last name begins with M-Z will engage in independent distance learning at home on Mondays, Tuesdays, and Wednesdays. They will attend WGHS in person on Thursdays and Fridays.
- Families with last names in both the A-L and M-Z sections of the alphabet will be kept together on the same schedule. Please email Alejandra Martinez, WGHS Counseling Secretary at [alejandra.martinez@sahuarita.net](mailto:alejandra.martinez@sahuarita.net) if this applies to you, and let her know which schedule all of your children will attend. Please also email the other SUSD schools that your children attend in order for us to keep families together.
- Students in the WGHS Extended Resources program will attend WGHS on Mondays and Tuesdays **REGARDLESS OF LAST NAME** and will engage in distance learning from home Wednesday through Friday.
- Since all students are engaged in distance learning at home on Wednesdays, this day will be used for our professional custodial and facilities team to provide a deep cleaning throughout the campus, which will be in addition to the daily cleaning and disinfecting.

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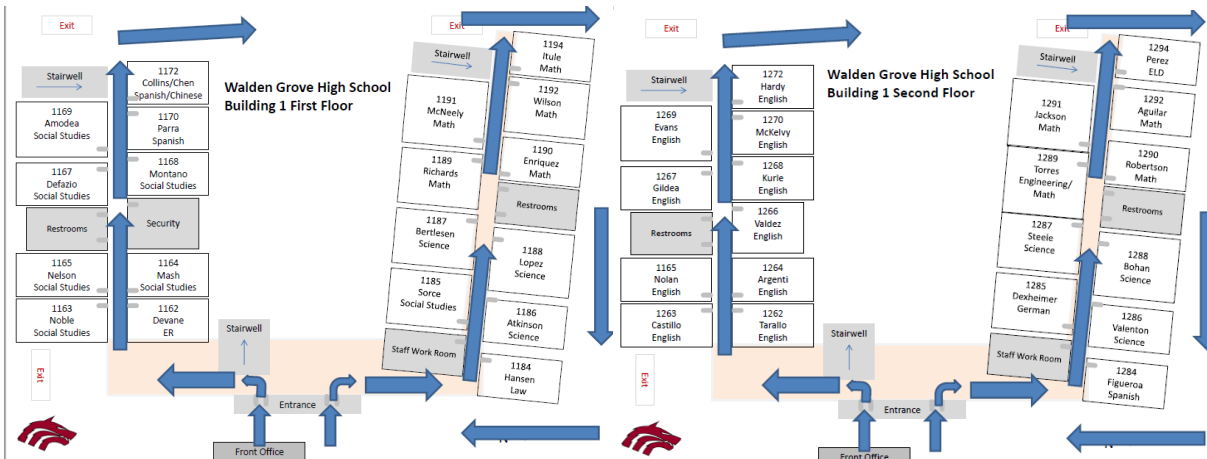
- Teachers will continue to follow Beyond Textbooks curriculum maps and be flexible in pacing. All students will have two synchronous lessons (real time in class) and three asynchronous (independent lessons) each week. Students can set up time to meet with teachers during office hours for any questions or help.
- On Wednesdays during the hybrid model, teachers will be preparing lessons, working on grades, and working remotely with students on an as needed basis.

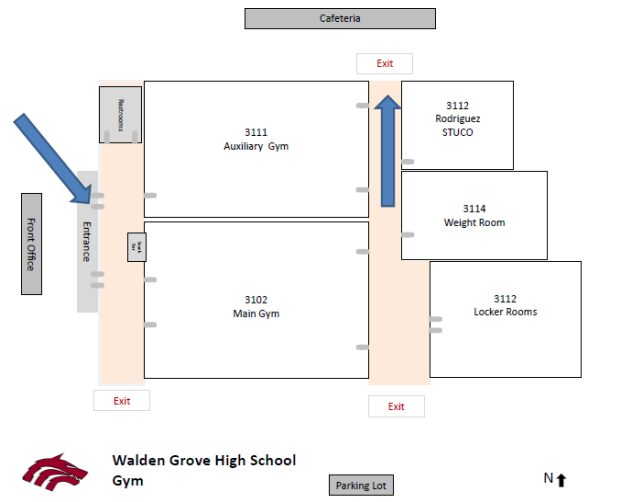
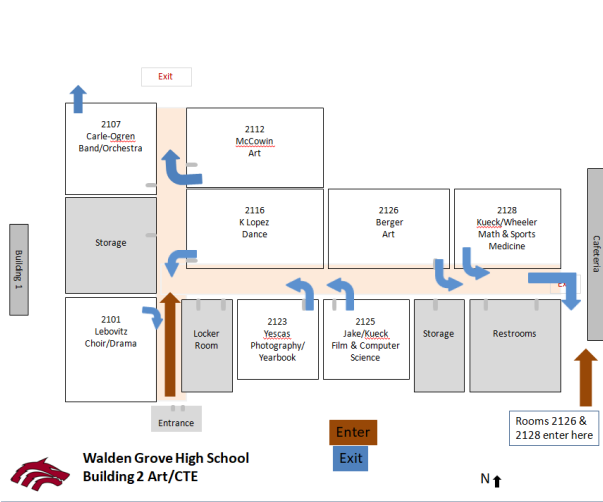
**Hybrid Daily Bell Schedule:**

- The WGHS bell schedule will run as normal, with the tardy bell ringing at 8:50 AM and dismissal at 3:35 PM.
- To help with social distancing, classes will dismiss in two groups between passing periods, lunch and dismissal. Dismissals will be based on classroom numbers and can be seen in the table below. Lunch dismissal will be alternated weekly.

Period	Start	1st Dismissal	2nd Dismissal
Zero	7:30	8:24	
1st	8:50	9:42	9:44
2nd	9:49	10:45	10:47
3rd	10:52	11:51	11:46
LUNCH	11:46	12:38	12:38
4th	12:43	1:35	1:37
5th	1:42	2:34	2:36
6th	2:41	3:35	3:33
Early	Late	All Odd Classrooms	All Even Classrooms

- Hallways & stairways will be one-directional in Building One and Building Three. Separate entrances and exits will be used in Building Two. Please see the following maps with arrows.

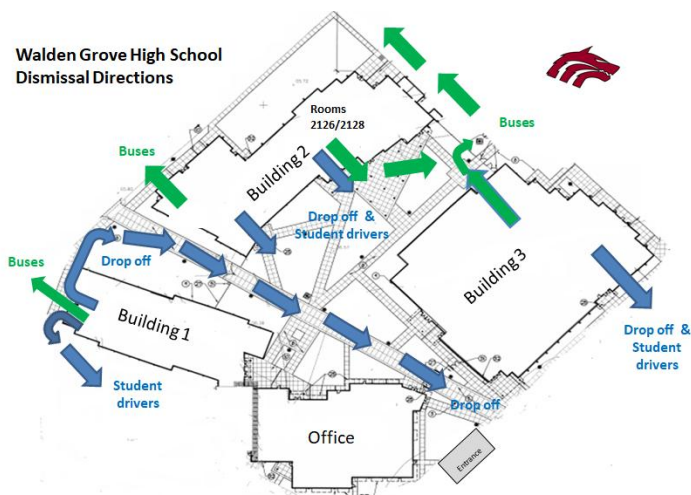




- Directional arrows will be placed on the floors to help students understand the directional flow in the hallways and dismissal.

**End of Day Dismissal:**

- When dismissed, students will follow the appropriate exits and directions.



- Students must go directly to the parent pick-up loop, their bus, or their vehicles and while leaving school.
- Students are expected to follow social distancing norms and wear face coverings until they leave campus.
- Parents are asked to stay in their vehicles during drop-off and pick-up.

**Classrooms:**

- Desks/tables will be separated to the greatest extent possible and faced forward for social distancing.
- Student desks and workspaces will be sprayed with disinfectant at the end of each period.
- Fabric furniture will be removed due to its inability to be deep-cleaned daily.
- Physical Education and Dance classes:
  - Equipment and locker room benches will be disinfected after each use.

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- Students will not share lockers.
- Dressing out for P.E. and Dance will be optional.
- Students who dress out will be socially distanced at assigned lockers to the greatest extent possible and staggered in locker room access.
- Students not dressing out must wear to school appropriate attire for physical activity and athletic shoes and will wait in the gym with a teacher.
- Some classes, such as Science labs, Band, P.E., Art, and others, may require adjustments or alternative lesson plans to socially distance and limit the sharing of supplies and the spread of respiratory droplets. This may include working outside, students bringing materials from home, spacing throughout the classroom, etc. and details will be provided by the teacher.

### **Library:**

- Library books will sit on a cart for three days before being checked in and re-shelved.
- Students will wipe down their computer lab keyboard or Chromebook after use.
- One student per table or chair.
- Chairs are placed for maximum spacing and cannot be moved.
- Maximum of 9 students at a time will be allowed to use the computers.
- No more than 26 students allowed in the library during lunch and before school

### **Lunch:**

- The library and gymnasium will be open at lunch to a reduced number of students for social distancing. A maximum of 4 people may sit at a table in the cafeteria and/or courtyard.
- To minimize the number of students on campus before school and at lunch, teachers will be allowed to open their rooms for students. No more than 16 students will be allowed in a classroom during this period.
- Mandatory MYP will not occur during hybrid learning. Teachers will have open office hours during normal MYP times (11:46-12:15) and students can get help during these times.
- Food and drinks will be finished while students are seated, and masks will be placed back on before walking around campus.
- The cafeteria will be open before school for students who wish to purchase breakfast.
- Students must observe social distancing norms and wear face coverings while on campus at all times.
- Students who are purchasing lunch from the cafeteria, snack bar, or carts will be expected to observe proper social distancing while in line, and wear face coverings.

### **Health Office and Sick Students:**

- The health office will be utilized as an isolation area for any student or staff member that exhibits COVID-19 symptoms and needs to be assessed and possibly sent home.
- Staff members at the gates will monitor students for visible or reported signs of illness upon arrival to school. Staff members may request to have the student's temperature checked as needed. If a student presents as ill, the student will be taken to the health office for assessment by the health assistant, and parents will be notified. Parents will be asked to pick-up any student who is sick.
- The counseling conference room will be the secondary location that the health assistant will utilize for other student health-related needs, such as tending to injuries.
- Minor student health issues, such as band-aids for minor cuts and scrapes, will be handled by the classroom teacher using supplies provided by the health assistant.
- If a student requests to be seen by the health assistant, the teacher will call the health office. The health assistant will provide direction or assess the student outside the classroom for privacy.

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- If a student receives medication at school, the health assistant will either go to the classroom to administer the medication outside the classroom for privacy or call the student to the counseling conference room.

### **Events & Recognitions:**

- There will be no in-person Open House, assemblies, pep rallies, dances, concerts, or programs where large groups would gather.
- Students' class schedules are available on PowerSchool. Dates and times will be provided for families of incoming freshmen and new students to visit campus to find their classrooms prior to the start of hybrid instruction.
- All awards & recognitions will be digitally created and sent out via social media.
- Virtual field trips may be planned in lieu of in-person field trips.
- We will utilize virtual meeting options whenever possible.

### **Additional Logistics:**

- **Masks will be required for all staff, students, and visitors while on campus.** Masks may be removed while seated when eating breakfast and lunch. Exceptions for mask-wearing will be granted based on Pima County exceptions. Students are responsible for bringing their own masks.
- Staff will have their temperature checked using touchless thermometers upon arriving to campus and will be sent home if their temperature is greater than 100.0 degrees after a rest/cooling off period and having it taken again or if they have symptoms of illness.
- Each morning parents are asked to take their child's temperature and assess their child for signs of illness. Parents are asked to keep their child home if they have any of the following: a temperature of 100.0 degrees, vomiting, diarrhea, or two or more moderate symptoms or one severe symptom of illness (chills, new or worsening cough, shortness of breath or difficulty breathing, sore throat, runny or stuffy nose, muscle or body aches, headache, fatigue/tiredness, or new loss of taste or smell). Students should also be kept home if anyone in their household is experiencing COVID-like illness with the above-mentioned symptoms.
- Students are required to have their school ID with them at all times. We will be issuing IDs for this school year through your student's English class in the first couple of weeks.
- Parents are asked to utilize online services whenever possible (uploading all documents for new student registration, emailing forms and absence reporting, paying class and athletic fees online, putting lunch money on your child's student ID card online, etc.)
- All essential visitors to the office will be asked to make an appointment, which is the current norm, and to wear a mask upon entering campus. Call extensions 1800, 1810 or 1854 to schedule an appointment.
- If you need to check out your student during regular school hours, please call or email ahead of time to make arrangements. Parents will still need to come in to sign out your student.
- There will be no volunteers during school hours on campus until further notice.
- Staff will maintain six feet of social distancing between individuals unless this is not physically possible, or if less space is required for a student's safety.
- Classroom supplies will not be shared. If a school supply or piece of equipment must be shared by students (for instance, a pencil sharpener or textbook), a staff member or a student will wipe down the item with disinfectant after each use.
- Posters are visible throughout the campus on how to properly wash hands and use hygiene practices that limit the spread of germs.
- All students and staff are asked to wash their hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol at the following times:

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- Upon arrival at school (use hand sanitizer if there is no sink in the classroom),
- After being outside for physical activity
- When entering the classroom
- Before and after eating
- Prior to leaving school for home
- After sneezing, coughing, or blowing one's nose.
- Hand sanitizer stations have been installed in high-traffic areas, and hand sanitizer bottles will be used in classrooms and offices.
- Students are asked to bring their own snacks as soda/snack machines will be disabled.
- Water fountains will only be used to fill water bottles.
- Sports will await approval and guidance from Dr. Valenzuela, SUSD Superintendent, in regards to practices, games, travel, spectators, shared equipment, etc.
- All parents will need to complete a COVID-19 Parental Acknowledgment and Disclosure form for each child that attends in-person learning. The form will be collected within the first two days of your child's return to school. Please complete the COVID-19 Parental Acknowledgment and Disclosure form that we send home for your child. Students must return this form to their 2nd period teacher within two days of the start of hybrid.

We look forward to providing a safe learning environment for your students. Please reach out to me via phone or email if you have any questions.

Sincerely,



Dr. Teresa M. Hill  
Principal  
Walden Grove High School

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