



350 W. SAHUARITA ROAD, BUILDING 10  
SAHUARITA, AZ 85629-9000  
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*OFFICE OF THE SUPERINTENDENT*

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## **GOVERNING BOARD MEETING MINUTES**

### **NOTICE OF PUBLIC MEETING**

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Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board will hold a meeting open to the public as listed below.

### **REGULAR GOVERNING BOARD MEETING**

**March 11, 2020  
6 p.m.  
District Auditorium  
350 W. Sahuarita Rd. Bldg. #21 – Sub Hall B  
Sahuarita, AZ 85629**

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### **GOVERNING BOARD**

Mrs. Shari Lowell	President
Mr. Kevin Opalka	Clerk
Mrs. Elaine Hall	Member
Mrs. Denise Reis	Member
Dr. John Sparks	Member

### **REVISED AGENDA**

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- I. Call Meeting to Order**
- A. Pledge of Allegiance**
- B. Roll Call**

*Present:*

*Absent:*

#### **Governing Board:**

Governing Board President – Shari Lowell  
Governing Board Clerk – Kevin Opalka  
Governing Board Member – Elaine Hall  
Governing Board Member – Denise Reis  
Governing Board Member – Dr. John Sparks

#### **District Administration:**

Superintendent – Dr. Manuel Valenzuela  
Assistant Superintendent – Scott Downs  
Assistant Superintendent – Brett Bonner  
Chief Financial Officer – Lizette Huie

Approval of Agenda

*March 11, 2020, Governing Board Meeting Minutes  
Approved at the April 22, 2020, Governing Board Meeting*

## II. Approval of Agenda

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the March 11, 2020, Agenda (Note – X B. 16 Strike – incorrect)	J Sparks	D Reis	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

## III. Approval of Minutes

■ Board Meeting Minutes – February 26, 2020

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Board Meeting Minutes February 26, 2020	J Sparks	K Opalka	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

## IV. Approval and Ratification of Vouchers

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval and Ratification Vouchers	D Reis	E Hall	Passed	S. Lowell K. Opalka E Hall D. Reis J. Sparks	Yes Yes Yes Yes Yes

## V. Superintendent Reports

The superintendent may present reports at this time.

Dr. Valenzuela reviewed the enrollment report, which seems to be constant, showing an increase from the last year at the same time.

Dr. Valenzuela mentioned the Covid-19 Virus update letter was sent out to all of the families and how we are responding.

Our students are our brightest ambassadors, and we highlight them regularly. Recently he heard from Msgt. King, one of our students Kelly Forehand, SHS senior, was recently awarded a full 4 year and ROTC scholarship to Embry-Riddle Aeronautical University. We are very proud of Kelly and wish her the best.

Pima County Community and leadership awards, he said that several of our students received a special award from Supervisor Ramon Valadez , Alexis Alvarado, Barry Cromer III, Charlize Diaz DeLeon, Marlon Quincy Harmon, Ari Hickman, Taylor Lansky, Theodore Lowell, Gabriel Rodriguez, Kit Sanders, Kaeleen Stauffer, and Dr. Valenzuela.

Dr. Valenzuela shared that the Law and Public Safety Program has been getting a lot of attending regarding the program and type of equipment that they have. He shared a video that featured the program on the news. Walden Grove is one of two schools that have the Milo System in the Nation.

Dr. Valenzuela wished everyone a safe and restful Spring Break.

## VI. Governing Board Reports

The Governing Board may present reports at this time.

Mrs. Reis attended the District Band Day on Friday night. She said it was a really neat collaborative effort among SIS, SMS, WRS and SHS. All the students performed admirably it was a neat concert. She would encourage anyone who has an opportunity to attend the music events that happen throughout the District.

Dr. Sparks attended the ASBA Equity Conference. He said that he enjoyed the event. He said that it was a tear jerker conference that covers diversity and where the resources are needed. Dr. Sparks mentioned that there are a lot of band concert this time of year, he enjoys the fact that the high schools band, choir and orchestra celebrate music in our District. This shows the impact that music has in our students' lives. Music is a phenomenal program in our District. Dr. Sparks said that NJHS was out cleaning up washes in the community, he likes to see our students serving our community. March 26<sup>th</sup> there will be a performance with the Indoor Drum Program from both high schools, along with the Winter Guard Program, will do a sendoff. I encourage you to attend if you are able. The performances are awesome! SHS this past weekend competed in the International competition. They made it into the finals and took 6<sup>th</sup> place in the International Performance.

Mr. Opalka said it has been a busy week. I did have the opportunity to attend the Gifted Passion Project Night at Sopori. He said that there were a lot of neat projects. It was interesting to see what our kids are passionate about. These are the types of things that help our students be life-long learners.

## **VII. Recognition of Staff, Students and Community**

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

### **A. Community – None**

**B. Staff** – March Team Staff Member – Norma Durazo – Administrative Assistant to the Principal at Anza Trail School.

### **C. Students**

#### **1. March Leader In Character Student Honorees:**

Sopori Elementary School	Carissa Carrillo – 5 <sup>th</sup> Grade
Anza Trail School	Isabella Wallace – 4 <sup>th</sup> Grade Ariana Salamah – 7 <sup>th</sup> Grade
Sahuarita Primary School	Remmy Mortensen - Kindergarten
Sahuarita Intermediate School	Zoey Marquez – 3 <sup>rd</sup> Grade
Copper View School	Kiera Wilson – 2 <sup>nd</sup> Grade
Wrightson Ridge School	Giavana Cordova – 5 <sup>th</sup> Grade Leeila Castaneda – 7 <sup>th</sup> Grade
Sahuarita Middle School	Isabella Flythe – 7 <sup>th</sup> Grade
Sahuarita High School	Trinda Keele – 12 <sup>th</sup> Grade
Walden Grove High School	Zenia Weiss – 12 <sup>th</sup> Grade

## VIII. Call to the Public

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Board's discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

## IX. New Business

### A. Instruction – Discussion and Possible Action - None

### B. Business – Discussion and Possible Action

1. Expenditure Report

### C. Governing Board - Discussion and Possible Action

1. Policy Revision – KHC – Distribution/Posting of Promotional Materials (Second Reading)

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Tabled	Review of Policy Revision – KHC – Distribution/Post of Promotional Materials (Second Reading)	J Sparks	D Reis	Passed	S. Lowell	Yes
					K. Opalka	Yes
					E Hall	Yes
					D. Reis	Yes
					J. Sparks	Yes

### D. Personnel - Discussion and Possible Action – None

## X. Consent Agenda – Discussion and Possible Action

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually. (Note – Dr. Valenzuela requested to strike X.B.16 from the agenda).

Motion Type	Board Motion	Made By	Seconded By	Motion Result	Vote	
Approval	Approval of the Consent Agenda	J Sparks	K Opalka	Passed	S. Lowell	Yes
					K. Opalka	Yes
					E Hall	Yes
					D. Reis	Yes
					J. Sparks	Yes

### A. Employment / Change of Status / Transfers

1. Ryan Blake, 21<sup>st</sup> Century Support and Enrichment Staff, SHS, Hire – Effective 02/28/20
2. Joseph Branderhorst, 21<sup>st</sup> Century Support and Enrichment Staff, SHS, Hire – Effective 02/28/20
3. Rosa Bray, Custodian III, FAC, Status Change – Effective 02/26/20 to 03/11/20
4. Brian Conrad, Teacher-SpEd, WGHS, Status Change – Effective 03/23/20 to 03/27/20
5. Emily Doshier, 2<sup>nd</sup> Grade Teacher, ATS, Status Change – Effective 02/26/20
6. Casey Evans, English Teacher, WGHS, Status Change – Effective 04/06/20 to 05/21/20
7. Irasema Fimbres, Teacher-1, CVES, Status Change – Effective 02/26/20 to 04/01/20
8. Chris Giarrapoto, Asst. Track Coach, WGHS, Hire – Effective 02/28/20
9. Audrey Kilpatrick, 21<sup>st</sup> Century Support and Enrichment Staff, SHS, Hire – Effective 02/28/20
10. Celestial Moya, LINK Aide, LINK, Hire – Effective 03/10/20

11. Rachael Pemble, Photography Teacher, Status Change – Effective 03/13/20
12. Kenneth Poppino, Home-Bound Teacher, WGHS, Hire – Effective 03/02/20
13. Danielle Rutherford, CTE/Art Teacher, SHS, Status Change – Effective 03/09/20
14. Emily Torres, Inclusion Assistant, ECC, Status Change – Effective 02/26/20
15. Marie Whitwell, Teacher-5, SIS, Status Change – Effective 03/02/20 to 03/23/20
16. Joan Dimitri, Bus Driver, TRANS, Hire – Effective 03/10/20 ++

**B. Resignations / Terminations /Separations**

1. Stephanie Andrews, Head Girls Golf, WGHS, Resignation – Effective 12/01/19
2. Monique Aranda, Asst. Principal Secretary, WRS, Resignation – Effective 03/27/20
3. Henry Blair, HVAC Technician, FAC, Resignation – Effective 02/28/20
4. Clare Contreras, 1<sup>st</sup> Grade Teacher, WRS, Resignation – Effective 05/22/20
5. Joanna Dojaquez, Math Teacher, WRS, Resignation – Effective 05/22/20
6. Jayson Dotson, LINK Aide, LINK, Resignation – Effective 03/06/20
7. Sassha Feliciano, LINK Aide, LINK, Resignation – Effective 04/03/20
8. Richard Gallego, Asst. Softball Coach (0.5), WGHS, Resignation – Effective 01/28/20
9. Jessica Greer, Social Studies Teacher, SHS, Resignation – Effective 05/22/20
10. Alicia Mohler, Head Cheer Coach, WGHS, Resignation – Effective 11/20/19
11. Melinda Perez, Grant Tutor, Sopori, Resignation – Effective 02/25/20
12. Noe Rodriguez, Asst. Boys Basketball Coach, SHS, Resignation – Effective 01/27/20
13. Tasha Root, 1<sup>st</sup> Grade Teacher, SPS, Resignation – Effective 05/22/20
14. Brenda Ross, Speech Language Pathologist, SPS/WRS, Retirement – Effective 05/22/20
15. Alya Verdugo, Asst. Track Coach, SHS, Resignation – Effective 12/19/19
- ~~16. Brittany Defazio, 1<sup>st</sup> Grade Teacher, WRS, Resignation – Effective 05/22/20 ++~~
17. Dale Russell, English Teacher, SHS, Resignation – Effective 05/22/20 ++

**C. Addendum**

1. Andrea Abbott, State Tutor Fund Tutor, Sopori
2. Isabel Correll, Baseball Coach (0.5), SMS
3. Rosy Lopez, Title IV Site Liaison FY20, ATS
4. Shelly Reuesch, Sped Teacher/Ed. Credit, WRS
5. Edna Solares, Admin. Asst./Surveys, CTE
6. Reagan Thibodeaux, Boys Track & Field Coach, WRS
7. Alya Verdugo, NMSI Saturday Session/Science, SHS
8. Jeremy Watson, Asst. Track Coach, SHS
9. Jeremy Watson, NMSI Saturday Session/Science, SHS

**D. Request for Leave of Absence**

1. Linda Fernandez, Inclusion Asst., ATS – Effective 02/28/20 to 03/20/20

**E. Volunteers**

1. John Brennan, SIS
2. Erika Castro, Sopori
3. April Catalig, WRS
4. Jon Edwards, WGHS
5. Ernesto Figueroa, ATS
6. Elfredajune Macaraig, WRS
7. Michael Vance, WGHS
8. Yuelin Wei, WRS
9. Francisco Bejarano, Sopori ++
10. Marcel Beuden, ATS ++
11. Jessica Carabajal, ATS ++
12. Jeremy Chafin, SIS ++
13. Alexandria Chavez, SPS ++

14. Connie Daluisio, Sopori ++
15. Jessica Felix, SPS ++
16. Adriana Granados, SPS ++
17. Ashley Greene, ATS ++
18. Amanda Hunt, SPS ++
19. Selene Peralta, ATS ++
20. Maria Romero, SPS ++
21. Kelsey Santos, SPS ++
22. Mary Stallons, Sopori ++

**F. Continuing Education Credits – None**

**G. Use of School Facilities**

Name of Organization	Purpose	Facility	Dates
YACB Academy of Dance	41 <sup>st</sup> Annual Recital	Auditorium	May 15-16, 2020

**H. Gifts and Donations**

Name	Amount/Item	Department/School
State of Arizona	\$2,000.00	ATS – Fun House
Fidelity Charitable	\$1,800.00	ATS - STEM
Arizona Knights of Columbus Charity Inc.	\$622.50	SHS – Project Inspire
Interstate Studio	\$52.34	SMS - Undesignated
The Green Valley Community Chorus	\$1,200.00	WGHS – Musical Vocal
Desert Oasis Refreshment Services Inc.	\$431.70	WGHS - Undesignated
Chipotle	\$126.34	WRS - STUCO

**I. Approval of School Clubs & PTO/Booster Support Organizations – None**

**J. PTO/Booster Monthly Report**

1. Anza Trail PTO – None
2. Copper View Elementary PTO – January 2020 ++
3. SHS Cheer Boosters – February 2020 ++
4. SHS – Music Boosters – December 2019 & January 2020
5. SHS – Power Football Booster Club – January - February 2020 ++
6. SIS PTP – February 2020
7. SMS PTO – None
8. SPS PTO – None
9. SUSU #30 Educational Enrichment Foundation – February 2020 ++
10. WGHS – Grad Night Booster Club – November 2019 – February 2020 ++
11. WGHS – Red Wolves Music Boosters – None
12. WGHS – Football Booster – January 2020
13. WRS – Roadrunners PTO – January – February 2020 ++
14. WGHS – Red Wolves Cheer Booster – January 2020 ++

**K. Approval of Student Fund-Raising Activities**

Organization	Sale Item Description	Fundraiser Dates
SHS – Cheerleading	Selling Caramel Corn	April 13-24, 2020

SHS – Choir Club	Friday Karaoke	April – May 2020
SHS – Choir Club	Chocolate Bar Sale	April 2020
SIS – Student Council	Charging for Funtastics - \$10	May 1, 2020
SIS – Student Council	Selling T-shirts	March – April 2020
SIS – Student Council	Charging for Funtastics - \$15	April 30, 2020
SPS – PTO	Chipotle Percentage Night	March 2020
SPS – PTO	Penny Wars	March 2020
WGHS – Art Squad	Concessions	May – October 2020
WGHS – Art Squad	Face Painting	May – October 2020
WGHS – Art Squad	MOD Pizza, Panda Express, Denny's, Percentage Night	May – October 2020
WGHS – Baseball	We Fund 4U	February – April 2020
WGHS – Baseball	Selling Personal Pretzels	March – April 2020
WGHS – Student Council	Teacher vs. Student Basketball Game	May 6, 2020 ++

#### L. Overnight Travel

School & Names	Purpose	Travel Destination	Travel Dates
ATS – Jeanine Sanders (Approved 8/14/19 – revision to add Chaperone)	Band Disney Trip	Anaheim, CA	April 30 – May 3, 2020
District/IT – Veronica Preciado	2020 National PowerSchool User Group	Las Vegas, NV	July 26 – 30, 2020
District/Jamie Nelson	PowerSchool Edge Conference	March 29 – April 1, 2020	Orlando, FL
District/SPED – Michele Theisz Cheryl McGlothen, Joyce Blalock & New SPED Director TBD	SPED IDEA Conference	Phoenix, AZ	August 30 – September 2, 2020
District/Transportation – John Roa, Carlos Padilla, Mike Fiesler, Rick Lopez, Grace Kirker, Melissa Cintron, Glenna Campbell, Lynn Sexton, & Ernest Servin	Transportation Administrators of Arizona	Flagstaff, AZ	June 21-25, 2020
SHS – Beth Lehr	NASSP National Principals Conference	National Harbor, MD	July 5-9, 2020
ATS – Annie Tanner, Martha Gipson + 26 students	AAJHSC State Convention	Scottsdale, AZ	May 7-8, 2020 ++

#### M. Approval of Revenue and Expenditure Reports

1. Special Accounts – None
2. Maintenance and Operations – None

#### N. Approval of Agreements

1. School Facilities Board – Sahuarita Middle School Roofing

**XI. Possible Future Agenda Considerations**

**XII. Establish Next Board Meeting** – April 8, 2020, Sahuarita District Auditorium, 350 W. Sahuarita Rd., Bldg. #21, Sahuarita, AZ 85629

**XIII. Executive Session** – 38-431.03-A1. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

**XIV. Adjournment**

**The agenda is subject to change up to 24 hours prior to the scheduled Board Meeting. Any changes will be noted on the revised agenda that is posted 24 hours prior to the scheduled meeting.**

**The Sahuarita Unified School District would like to ensure the accessibility of these meetings to all community members, persons with disabilities may request reasonable accommodations by contacting Betsy Palacios, Executive Assistant to the Superintendent/Governing Board, at 520-625-3502, Ext. 1001. Please submit your request one week prior to the scheduled meeting to allow time for arrangements.**



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Governing Board Clerk Signature

April 22, 2020

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Date