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High School Graduation Requirements

Course Requirements

English	4 Credits
Mathematics (Algebra I, Geometry, Algebra II, 4th class)	4 Credits
Science	3 Credits
World History	1 Credit
US History	1 Credit
US/AZ Government	0.5 Credit
Economics	0.5 Credit
Physical Education	1 Credit
Fine Art or Career and Technical Education	1 Credit
Electives	6 Credits
Total Credits	22 Credits

Arizona's Measurement of Educational Readiness to Inform Teaching (AzMERIT)

In November 2014, the Arizona State Board of Education adopted a new statewide achievement test, AzMERIT, in replacement of AIMS. Arizona is partnering with the American Institutes for Research (AIR) to develop tests that are unique to Arizona.

Students taking high school level English and mathematics will take End-of-Course assessments that will test their proficiency in these subjects. Only eligible students with significant cognitive disabilities will participate in other alternate achievement tests.

AzMERIT will be computer-based. For schools that are not yet ready to administer a computer-based assessment, a paper-based version will be available.

From <http://www.azed.gov/assessment/azmerit/>

NOTE: Local Arizona universities require at least 1 credit of Fine Arts/CTE and 2 credits of the same foreign language (language other than English).

Choosing the Right Classes for your Future

University Entrance Requirements

The following chart is from the Arizona Board of Regents and displays the university entrance requirements for the four-year, public universities in Arizona:

Subject Area	Course Requirements
English	4 years
Mathematics	4 years (4th year must be a class for which Algebra II is a prerequisite)
Lab Science	3 years
Social Science	High school graduation requirements will fulfill social science requirements
Foreign Language	2 years of the same foreign language
Fine Arts or CTE	1 full year of Fine Art OR a combination of 2 semesters of Fine Arts. OR 1 full year of Career and Technical Education credit.

Note: A minimum GPA of 2.0 is required for each competency (subject) area. You may be accepted with a deficiency, but it is recommended you fulfill all requirements.

Students planning to attend a university are encouraged to consult the college admissions counselor concerning admission requirements, merit-based scholarships, honors college admission, and financial aid.

Most out-of-state universities have the same or very similar entrance requirements. Most also require the ACT or SAT for admission. It is important that you check entrance requirements on the college or university's website.

Community/Junior Colleges generally have fewer entrance requirements than universities. Please check the entrance requirements for specific certifications of the community colleges you are considering.

SUSD30 Academic Scholars

Academic Scholars is an initiative started by the Arizona Business and Education Coalition and is an incentive program for high school students to complete an academically enriched high school course of study.

- ❑ 4 credits of **English** (English I through IV or AP or dual enrollment equivalent)
- ❑ 4 credits of **Math** including Algebra I, Geometry, Algebra II, and a higher level math with Algebra II or equivalent as a prerequisite (Equivalent as approved by ADE)
- ❑ 3 credits of **Science** (AZ university system-approved Lab Science or Earth Science accepted)
- ❑ 3 credits of **Social Studies** including World History, U.S. History, U.S. Government/Civics, and Economics
- ❑ 2 credits of the same **language other than English**
- ❑ 2 credits from **Fine Arts** and/or **CTE**
- ❑ A grade of **C or better** in every Scholar's class and meet all other graduation requirements of the school district.

ELITE MUSTANG SCHOLAR

The Elite Mustang Scholar has rigorous academic demands such as extensive reading, analytical writing, long-term writing, and/or challenging lab experiences as well as high expectations. The courses are designed for the self-motivated student who is an independent learner and requires little teacher direction or repetition to master difficult material. Scholar classes are defined as any core academic class with the word "advanced" in the course name, any class with a weighted grade, and dual enrollment classes taken on the school campus.

The Elite Mustang Scholar is designed to prepare students to successfully compete for selective college entrance and college honors programs, as well as potentially earning college credit. It is not the intent of the Elite Mustang Scholar teachers to award students with A's or B's. Students are expected to meet the rigorous demands of the courses and earn their grades. **Student schedules will *not* be changed simply because their grades are lower than desired.** Additionally, students should understand that following the drop/add enrollment period, enrollment in the Elite Mustang Scholar course is a **year-long commitment**.

Requirements:

- ❑ Successful completion of 12 or more Elite Mustang Scholar classes during a high school career.
- ❑ Overall **weighted** GPA of 3.0 or higher.
- ❑ The Elite Mustang Scholar includes all classes designated as receiving a weighted grade, as well as a dual enrollment class.

NCAA/NAIA Athletic Eligibility

For both NCAA and NAIA, students must create an account for NCAA (www.eligibilitycenter.org/) or NAIA (www.playnaia.org/) as soon as freshman year but before the end of junior year in order to determine eligibility.

If you believe that you will potentially play sports in college, let your counselor know as soon as possible so they can make sure you are taking acceptable classes. Courses accepted for NCAA eligibility are marked NCAA in the coursebook. To find the exact requirements for NCAA and NAIA, please talk to your counselor and check the websites listed above.

Definitions

Weighted - Weighted courses cover a wider scope of material, in greater depth, at a faster pace than the standard courses. weighted courses are designed for students who have a compelling interest in the subject area, are self-motivated and independent learners, demonstrate maturity and self-regulated behavior, have well-developed study habits and time management skills, and generally excel academically.

Weights courses - All courses labeled "AP" or "Honors".

AP/HONORS SELF ASSESSMENT

Advanced Placement and Honors classes offer tremendous rewards, including the opportunity to earn college credit while in high school. Take a few minutes to honestly complete the following survey. There are no right or wrong answers. Your honest answers will help you determine if AP and honors classes are right for you. Read each question. If your *honest* answer to the question is yes, circle 'YES'. If your *honest* answer is no, circle 'NO'.

1. Are learning and excelling in school top priorities for you?	YES	NO
2. Have you taken a class that requires at least 30 minutes of homework per night?	YES	NO
3. Do you generally understand a new topic the first time?	YES	NO
4. When you don't understand a new topic for the first time, have you asked your teacher for assistance?	YES	NO
5. Have you asked your teacher for additional explanation or tutoring during your own time? Such as before school, after school, or during lunch.	YES	NO
6. Do you meet with your friends to study and discuss class topics outside of class, such as evenings or weekends?	YES	NO
7. Do you enjoy the subject you are planning on studying?	YES	NO
8. Have you done well in a class that offers little or no extra credit?	YES	NO
9. Have you taken a class that stresses your ability to think about the subject and make your own conclusions rather than simply memorizing and repeating what the teacher says about the subject?	YES	NO
10. Have you done well in a class that emphasizes your ability to think about the subject?	YES	NO
11. Are you an avid reader?	YES	NO
12. Have you asked questions about subjects because you are genuinely interested in the answers?	YES	NO
13. When you haven't done as well as you would have liked on a test or assignment, have you immediately met with the teacher to find out how you could improve?	YES	NO
14. Have you willingly re-taken tests or assignments to demonstrate that you've learned from your mistakes?	YES	NO

Each of the survey questions reflects a particular reality of AP/Pre-AP classes.

- If you answered 'YES' to most or all of the questions, you will likely experience success in the course you are considering. You may want to consider taking AP or Honors courses.
- If you answered 'YES' to some of the questions, you may still experience success in the course or courses you are considering. Be aware that the course may be a bigger challenge. Be prepared to commit extra nightly study time, practice good study skills, see your teacher outside of class time for assistance, ask questions, and participate in a study group.
- If you answered "YES" to only a few or none of the questions, you may want to consider if Honors or AP is right for you at this time

More information about AP can be found at <http://apcentral.collegeboard.com> (the official AP website). If you have any questions, please see your teacher, and AP/Honors teacher, counselor, or an administrator.

Overview of Sahuarita High School Honors Program

The honors program includes two types of courses: Advanced Placement (AP) and Honors classes. Honors classes are weighted and prepare for AP classes in the future. Students and their parents who are considering entering the honors program should consider their decision carefully.

At each level, the honors option is a fundamentally different course than its generic counterpart. From the textbook (college-level in some cases) to the classroom experience, to the expectations of student capabilities, honors courses are considerably more demanding. In addition, students opting to register for two or more honors program classes in any given year should carefully consider the demands placed on their time and energy both in and out of school. Honors Program courses in all disciplines have rigorous academic demands such as extensive reading, analytical writing, long-term projects, and/or challenging lab experiences as well as high expectations. These courses are designed for the self-motivated student who is an independent learner and requires little direction or repetition to master difficult material.

Before enrolling in AP or Honors courses, students should complete the AP/Honors Self-Assessment and discuss the results with their parent/guardian, teacher, and counselor.

Advanced Placement (AP) Courses

Advanced Placement (AP) courses follow a nationally recognized curriculum. This curriculum is designed to be college level, and will, therefore, require more independent reading and work from students, as well as more rigorous assignments and assessments. In May, a comprehensive test is offered in each subject where students, if they score well, may earn college credit. Each AP course currently has a \$93 exam fee associated with it. College credit is determined by each college or university and varies in the type and amount of credit. For the most up to date information concerning AP information and exam pricing, visit:

www.apstudent.collegeboard.org/takingtheexam/exam-fees.

Students should contact the colleges and universities of their choice for information as to whether the credit is given and if so on the amount of credit available. Some recent research indicates that students with high PSAT, ACT, and SAT scores will do well on the Advanced Placement exams. The research indicates that these higher scores are better predictors of AP exam success than the student's GPA.

Honors and AP Course Registration Commitment

Since maintaining class and program integrity is essential to the success of both AP and Honors courses and students, **every AP and Honors class is, by default, A YEAR-LONG COMMITMENT.** Preparing students for university-level studies is a multi-year process and has both academic and personal aspects. Requiring students who take Honors and AP courses to stay in these courses will enable them to better transition to higher academic and personal expectations, and will ensure future success. Students and parents/guardians will sign a paper saying they understand Honors/AP classes are a year-long commitment and cannot be dropped.

Dual Enrollment

Dual Enrollment courses are offered at Sahuarita High School through a partnership with Pima Community College and provide students with both college and high school credit. Every Dual Enrollment class is a **YEAR-LONG COMMITMENT** and cannot be dropped after registering for the course. Juniors will need to place into the dual enrollment courses by achieving a qualifying score on the Accuplacer (currently a 5-8 on the Writing and a 250-300 on the Reading Accuplacer sections). Seniors may place into dual enrollment courses via Multiple Measures or by achieving a qualifying score on the Accuplacer if they do not meet Multiple Measures criteria.

Scheduling

Course Load

All freshmen, sophomores, and juniors must take at least six classes each semester. Seniors on track to graduate must take five or more classes each semester. Exceptions may include:

- JTED programs requiring students to be at a central campus
- Health-related issues
- Other extenuating circumstances as approved by an administrator and counselor

Pre-Registration

Pre-registration is the process in which students select courses for the next school year. Enrollment numbers are used to create the master schedule. Students will be given course information books and a course sign-up sheet that parents will be required to sign. Students are encouraged to seek teacher recommendations for proper level placement, as well as read the course descriptions and prerequisites described in this catalog to make informed decisions about the courses they are requesting. Please note that we try to get students as many of the electives as they request. **However, these courses are sometimes filled or canceled due to a lack of interest. Course selections are NOT guaranteed.**

Schedule Changes

Once students are placed into classes, schedule changes will only be considered for the following reasons:

- The student already has credit for the course
- The student has not completed a required prerequisite
- An error by the school has placed a student in the wrong class

Students will not be allowed to change their schedule due to the teacher or because their grade is lower than desired.

Problem Solving Process

Occasionally, issues will arise for a student in a class. The following process is in place to avoid making changes to student schedules. If all options have been exhausted, the school administration can decide to change a schedule. All of the following criteria must be met before a schedule change will be considered:

1. Students and parents have kept regular contact with the teacher.
2. Students must be putting forth a sincere effort.
3. The student must attend tutoring in the subject at least once a week. This can be done after school or before school.

If all of these criteria have been met, parents should contact the counselor so the process can be continued. It is vital for the continued success of Sahuarita High School and its students that parents, teachers, and students are involved in the problem-solving process early on.

Grading/GPA

The following grade scale is used to determine the grade point average at Sahuarita High School: A=4; B=3; C=2; D=1; F=0. Advanced Placement and Honors classes are considered weighted classes due to their increased difficulty. The weighted grade scale is as follows: A=5; B=4; C=3; D=2; F=0.

Other Academic Information

Student Grade Level Determination

Students' grade-level status is not based on the chronological process of age, but instead based upon the following placement criteria:

- 5.5 credits or less = 9th grade/freshman
- 6.0-11.5 credits = 10th grade/sophomore
- 12.0-16.5 credits = 11th grade/junior
- 17.0 credits or more = 12th grade/senior

Credit updates will occur at the end of each semester and before school begins to allow for summer school credits earned. Adjustments will not be made mid-semester. All students should monitor their credit status and complete all classwork/attend tutoring as needed to pass classes and stay on track for graduation.

Credit Recovery

If a student fails a class that is a graduation requirement, they must retake the course through a credit recovery option. These include:

- Grad Lab- A course taken during zero-hour (before the regular school day) and only available to seniors.
- Summer school- Generally the best option for students, summer school is held at SHS or Walden Grove and is available to all SUSD high school students. Sign-up will occur in the spring.
- Sahuarita online- An online, self-paced option available through SUSD. Speak to your counselor for more information.
- Other Online Options- There are other online options available to students for credit recovery as well. Students must obtain prior approval from an SHS counselor and administrator to enroll in a non-SHS course that will be used toward graduation requirements. Transcripts for transfer coursework must be received by the registrar by **May 1st of Senior Year**. The student **may not** be allowed to participate in commencement if the transcript is not received by May 1st.

Any student who needs to recover credit should talk to their counselor as soon as possible.

Grad Lab

This course is designed for students who need credit recovery. The course will be done online through the Edgenuity website program. It is similar to the Weekend Academy Program.

Course fee: Please refer to the 2018-2019 SUSD Fee Schedule.

Early Graduation

Students who plan on graduating early must contact their counselors as early as possible in their high school career. Early graduation plans must be approved by the student's counselor and an administrator.

State Seal of Arts Proficiency

Requirements for an Arizona student to qualify for the seal: they must complete a Seal of Arts Proficiency Pathway and successfully graduate from an Arizona district public or charter school. The pathway is designed to celebrate students who complete a rigorous, standards-based, and high quality arts education course of study, provided to all LEAs including the most remote and rural communities. To qualify for the Arizona State Seal of Arts Proficiency, a student will complete: 1. A final GPA of 3.0 or 4.0 in each qualifying arts/career and technical education (CTE) course. 2. 4 minimum credit requirements in one of the following ways: a. A minimum of 4 credits in one artistic discipline: (dance, music, theatre, visual arts or media arts) OR b. 3 credits in one artistic discipline, and 1 qualifying creative industries CTE credit or separate artistic discipline. OR c. 2 credits in one artistic discipline, and 2 credits in a qualifying creative industries CTE class or a separate artistic discipline. 3. 80 hours of arts related extracurricular activities (See page 11 for further information) 4. A student capstone project.

Additional Educational Services

Joint Technical Education District (JTED)

Students from Sahuarita High School are eligible to participate in programs through Pima County JTED beginning their sophomore year. Because the schedule of these programs does not allow students to take a full course load, students must be on track to graduate to participate in the program. JTED programs include Cosmetology, Certified Nursing Assistant, Fire Science, and Information Technology. If you are interested in a JTED program, talk to your counselor.

Special Education

Sahuarita High School Special Education includes Extended Resources and our Special Education core classes. SHS follows the Arizona Department of Education guidelines on the special education process. If parents have questions about the referral process for special education, they should contact their student's counselor or teacher.

English Language Development (ELD)

Students who do not score proficient on the Arizona English Language Learner Assessment (AZELLA) will be placed into ELD classes focusing on reading, grammar, writing, and conversation. Those students will take two courses in the mainstream classroom. Students are eligible to test out of the English Language Development program two times per year.

Chronic Health

Students with chronic medical problems that have an effect on school attendance may be put on a chronic health plan. Parents of students with chronic health problems that they believe would make their student eligible should contact the attendance clerk at the high school to find out more information. Documentation from a licensed physician of the medical problem and its effect on school attendance will be required.

Homebound

Students with significant medical problems, either short-term or long-term, that prevent them from attending school may qualify for homebound education. If a parent believes that their student qualifies, please contact an administrator at the high school for more information.


SHS Courses


Course Fees:

Some of the courses offered at Sahuarita High School require the use of expendable materials and performance costs incurred throughout the school year. These course fees are required in order to provide each student who attends the class the proper foundation in which to effectively learn and be successful in performing the skills required for class credit. The course fee for these courses is included under the course description and covers both semesters of the assigned school year. Course fees listed are best estimates and are subject to change.

ENGLISH

(Each Course is a Year-Long commitment unless specifically noted)

* = Course is approved by 

^ = This course has been identified by  as a “disability course” and may or may not be accepted for admission to individual colleges or universities.

*English I

Grade: 9

This course focuses on developing and comprehending basic argumentation and persuasion skills, using evidence to support all claims, and developing narrative writing skills. In addition, various types of fiction and nonfiction writing are analyzed through reading, writing, and discussion. Other forms of writing are focused on research and information.

*English I Honors

Grade: 9

This course focuses on developing and comprehending basic argumentation and persuasion skills, using evidence to support all claims, and developing narrative writing skills. In addition, various types of fiction and nonfiction writing are analyzed through reading, writing, and discussion. Other forms of writing are focused on research and information. Enrollment in this course denotes a plan to continue on an AP track.

^ **English I Skills** (Resource teacher placement only. Students must have an IEP)

Grade: 9

This course focuses on basic grammar and composition, spelling, vocabulary, and reading comprehension skills.

*English II

Grade: 10

Prerequisite: English I

This course focuses on developing and comprehending argumentation and persuasion skills and using evidence to support claims. In addition, various types of literature are analyzed through writing and discussion. Other forms of writing center on research and personal experience.

*English II Honors

Grade: 10

Prerequisite: English I

This course focuses on developing and comprehending argumentation and persuasion skills and using evidence to support claims. In addition, various types of literature are analyzed through writing and discussion. Other forms of writing center on research and personal experience. Enrollment in this course denotes a plan to continue on an AP track.

^ **English II Skills** (Resource teacher placement only. Students must have an IEP)

Grade: 10

Prerequisite: English I Skills

This course focuses on grammar, composition, and reading comprehension skills. Students will work on interpersonal skills, using inferences and citing evidence.

***English III**

Grade: 11

Prerequisite: English I & II

This course focuses on American literature with an emphasis on nonfiction. Writing assignments concentrate on supporting arguments with evidence gathered through research and personal experience.

^English III Skills (Resource teacher placement only. Students must have an IEP)

Grade: 11

Prerequisite: English I & II Skills

This course strengthens basic reading and comprehension skills. Students focus on historical speeches and literature.

***English IV**

Grade: 12

Prerequisite: English I, II, & III

This course encompasses a study of world literature including epic poetry, poetry, short stories, essays, speeches, drama, and novels. Students work on close reading and analytic writing as well as speaking and presentation skills. Assessments will include projects.

^English IV Skills (Resource teacher placement only. Students must have an IEP)

Grade: 12

Prerequisite: English I, II, & III Skills

This course includes a focus on Shakespearean drama, short stories, and poetry while further building skills in grammar, vocabulary, speaking/listening, and developing a research paper.

***AP English Literature and Composition**

Grade: 11-12

Prerequisite: English I & II

This course encourages students to read widely, think critically, and write extensively. Reading focuses on works of literary merit in British and world literature, both classic and modern. Writing focuses on critical analysis of fiction, poetry, and drama. This is designed to be a college-level course. All students are expected to take the AP English Literature and Composition exam in the spring.

Exam Fee Required: \$93 (Fees are subject to change)

***AP English Language and Composition**

Grade: 11-12

Prerequisite: English I & II

This course engages students in becoming skilled readers of prose written in a variety of rhetorical contexts, and in becoming skilled writers who compose for a variety of purposes. There is a strong focus on the interactions among a writer's purpose, audience expectations, and subjects, as well as the way conventions and the resources of language, contribute to effectiveness in writing. (AP Central, 2008) This is designed to be a college-level course. All students are expected to take the AP English Language and Composition exam in the spring.

Exam Fee Required: \$93 (Fees are subject to change)

***Writing 101: English Composition I (Dual Enrollment)**

Grade: 11-12

3 PCC credit hours, 1 high school English credit

Prerequisite: English I & II

Principles and practices of college-level writing. Includes critically reading college texts, writing college-level essays using a variety of strategies, practicing diverse writing processes, and using research effectively.

Pima Prerequisite(s): Requires both Reading and Writing prerequisites. Reading: With a C or better REA 091 or concurrent enrollment, or placement into REA 112. Writing: With a C or better WRT 090 or 090P or 090S or with a B or better ESL 088WG, or placement into WRT 101. Current Accuplacer scores needed: Writing 5-8; Reading 250-300.

Textbook Fee: \$30 (Fees are subject to change)

***Writing 102: English Composition II (Dual Enrollment)**

Grade: 12

3 PCC credit hours, 1 high school English credit


Prerequisite: WRT 101 with a C or better.


Continuation of WRT101. Includes critically reading analyzing, and discussing texts; writing analytical and critical college essays; and developing college-level academic research skills. Also includes writing a research essay.

Textbook Fee: \$30 (Fees are subject to change)

MATHEMATICS

(Each Course is a Year-Long commitment unless specifically noted)

* = Course is approved by 

^ = This course has been identified by  as a “disability course” and may or may not be accepted for admission to individual colleges or universities.

*Algebra I

Grade: 9

This course covers solving linear equations and inequalities; polynomials; factoring; graphing linear, exponential, and quadratic functions; solving systems of linear equations and inequalities; interpreting situations, and representing them graphically and algebraically. In addition, students understand equations are related to graphs and explore the interrelationships of mathematical concepts.

^ **Algebra I Skills** (Resource teacher placement only. Students must have an IEP)

Grade: 9

This course covers the fundamental principles of algebra and an introduction to geometry.

*Geometry

Grades: 9-10

Prerequisite: Algebra I

This course includes the study of geometric terms; the application of topics such as the Pythagorean Theorem and its applications; similar and congruent triangle relationships; angle relationships; circle relationships; constructions of geometric figures; area and volume; coordinate geometry; transformations; and right triangle trigonometry. A basic understanding of Algebra I concepts is essential for success in this course.

*Geometry Honors

Grades: 9-10

Prerequisite: Algebra I, recommended grade of B or higher.

This course is similar in content to Geometry but with an emphasis on developing logical thinking skills through proofs and logic. Proofs will be integrated into all topics in this course. In addition, students will be required to complete a real-world application project each quarter.

^ **Geometry Skills** (Resource teacher placement only. Students must have an IEP)

Grade: 10

Prerequisite: Algebra I

This course reinforces basic algebra skills, angle relationships, and similar/congruent triangle relationships.

*Algebra II

Grades: 10-11

Prerequisite: Algebra I and Geometry

This course centers on students using new and existing algebraic techniques to solve problems of increasing complexity, beginning with linear equations and proceeding through polynomial equations and beyond. Students explore the properties of functions and their inverses and compare the key features of various types of functions. Students use trigonometric functions and identities to solve problems and delve into the world of statistics by analyzing sampling and experimental techniques, data, and probability.

*Algebra II Honors

Grades: 10-11

Prerequisite: Algebra I and Geometry or Geometry Honors, Recommended B or Higher

This course is similar in content to Algebra II but has an accelerated pace and is more in-depth. Higher-order thinking skills are stressed. Extension activities and additional projects are required of students enrolled in this course.

^Algebra II Skills (Resource teacher placement only. Students must have an IEP)

Grade: 11

Prerequisite: Algebra I and Geometry

The course focuses on solving linear and quadratic equations and inequalities. Probability and statistics are also explored. A brief overview of algebra and geometry skills occurs at the beginning of the course.

***Pre-Calculus**

Grades: 11-12

Prerequisite: Algebra I, Geometry, or Honors Geometry, and a “C” or higher in both semesters of Algebra II, Honors Algebra II, or with teacher approval.

This course involves an in-depth study of linear, polynomial, rational, exponential, logarithmic, and advanced trigonometric functions, as well as analytic trigonometry and advanced graphing techniques for all functions, studied. The justification of mathematical reasoning will be emphasized, as well as the application of the studied topics. This course is designed to prepare students for AP Calculus or a college Calculus course.

***AP Statistics**

Grades: 11-12

Prerequisite: Algebra I, Geometry, or Honors Geometry, and a “C” or higher in both semesters of Algebra II, Algebra II Honors, or with teacher approval.

This course introduces students to the major concepts and tools for collecting, analyzing, and drawing conclusions from data. There are four themes in this course: exploring data, sampling, and experimentation, anticipating patterns, and statistical inference. Students use technology, investigations, problem solving, and a great deal of writing to interpret results, compare and contrast, and argue conclusions as they build conceptual understanding. This is designed to be a college-level course. All students are expected to take the AP Statistics exam in the spring.

Exam Fee Required: \$93 (Fees are subject to change)

Financial Algebra

Grade: 12

Prerequisite: Algebra II or Algebra II Honors

Students will earn, spend, and save money for the rest of their lives. Financial Algebra uses sophisticated mathematics to give students the tools to become financially responsible through continuing to build upon their previous exposure to algebraic concepts in a financial framework. It is designed to assist them in gaining confidence in managing their money. The course employs Algebra, Precalculus, Probability and Statistics, and Calculus to solve financial problems that occur in everyday life. Real-world problems in Investing, Banking, Credit, Income Taxes, Auto Insurance, Health Insurance, Life Insurance, Mortgages, Employment, Household Budgeting, and Retirement Planning are introduced, studied, and solved by applying relevant mathematics. Field projects and graphing calculators are key components of this course.

Topics Covered: Employment, Banking, Stocks, Credit, Insurance, Taxes, Automobile Ownership, Independent Living, and Life Expenses. Financial Algebra is aligned to the Arizona Common Core Math Standards

^Financial Algebra Skills (Resource teacher placement only. Students must have an IEP)

Grade: 12

Prerequisite: Algebra I, Geometry, & Algebra II Skills

This course is designed to teach students personal finance and budgeting skills as well as percent discounts, interest rates, and sales tax.

***AP Calculus AB**

Grade: 11-12

Prerequisite: A “C” or higher in both semesters of Pre-Calculus or with teacher approval.

This course focuses on limits, rates of change, derivatives and their applications, sum of areas, integrals, and their applications, and making connections among graphs, tables, and calculus concepts. This is designed to be a college-level course. All students are expected to take the AP Calculus AB exam in the spring.

Exam Fee Required: \$93 (Fees are subject to change)

***MAT 142: Topics in College Mathematics (Dual Enrollment)**

Grade 10-12

3 PCC credit hours, 1 high school Math credit

Prerequisites: Algebra II or Algebra II Honors and a qualifying score on ACCUPLACER/multiple measures placement.

Survey of mathematical topics and applications. Includes the application of probability, statistics, finance, and growth models.

Information: Equivalent to MAT 141

Textbook Fee: \$30

***MAT 151 (Dual Enrollment)**

Grade: 10-12

3 PCC credit hours, 1 high school Math credit

Prerequisites: Grade of “C” or higher in both semesters of Algebra II or Algebra II Honors and qualifying score on ACCUPLACER/multiple measures placement.

This course is a rigorous college course offered as dual enrollment with Pima Community College. This course is an introduction to college-level Algebra. Topics include functions, exponential and logarithmic functions, linear 2x2 and higher systems, graphing, and calculator use. A graphing calculator is required. Students will automatically earn college credit with a passing grade (C or better) in the course.

Textbook Fee: \$30

***MAT 188/189 (Dual Enrollment)**

Grade: 10-12

3 PCC credit hours, 1 high school Math credit

Prerequisites: Grade of “C” or higher in both semesters of Algebra II or Algebra II Honors and qualifying score on ACCUPLACER/multiple measures placement.

This course is a rigorous college course offered as dual enrollment with Pima Community College that is designed to prepare students for AP Calculus or a college Calculus course. The focus of this class involves an in-depth study of linear, polynomial, rational, exponential, logarithmic, and advanced trigonometric functions, as well as for analytic trigonometry and advanced graphing techniques for all functions, studied. The concept of mathematical proof will be emphasized, as well as the application of the studied topics.

MAT 188: College-level Algebra. Includes equations, systems of equations, algebraic and transcendental functions, inequities, sequences and series, and calculator use.

MAT 189: Continuation of MAT 188. College-level trigonometry. Includes trigonometric functions, angle measure, graphs, identities, equations, polar coordinates, conic sections, and calculator use. May also include parametric equations, vectors, and complex numbers. MAT 188 is a semester-long course (fall semester) paired with MAT 189, another semester-long course (spring semester) to constitute one full year of pre-calculus content. Students will automatically earn college credit with a passing grade (C or better) in the course.

Textbook Fee: \$30

***MAT 220: Calculus I (Dual Enrollment)**

Grade 11-12


5.0 PCC credit hours, 1 high school Math credit


Prerequisites: Introduction to analytical geometry and calculus. Includes limits and continuity, derivatives, applications of the derivative, and integration. Within the last three years: MAT 188, and 189 with a C or better.

Textbook Fee: \$30

SCIENCE

(Each Course is a Year-Long commitment unless specifically noted)

* = Course is approved by 

^ = This course has been identified by  as a “disability course” and may or may not be accepted for admission to individual colleges or universities.

***Freshman Honors Science**

Grade: 9

Prerequisite: Recommendation of 8th-grade science teacher or high scores on the AIMS Science.

This course covers the topics of biochemistry, macromolecules, cell metabolism, bonding, the structure of atoms, the periodic table, stoichiometry, and chemical reactions. It prepares students for future enrollment in Advanced Placement courses in AP Chemistry and AP Biology. Enrollment in this course constitutes a commitment to continue on an AP track.

***Biology**

Grades: 9-10

This course focuses on cell structure and function, an introduction to genetics, evolution, characteristics of living organisms and their classification, and ecology.

^Biology Skills (Resource teacher placement only. Students must have an IEP)

Grade: 9

Prerequisite: Earth Science Skills

This course focuses on cell structure and function, genetics, changes in organisms through geological time, classification, and comparing human physiology and anatomy to that of other animals, plants, and ecology.

***AP Biology**

Grades: 10-12

Prerequisite: Biology or Honors Freshman Science and instructor recommendation.

This course cultivates an understanding of biology through inquiry-based investigations and explores the following topics: evolution, cellular processes-energy and communication, genetics, information transfer, ecology, and interactions. (AP Central). This is designed to be a college-level course. All students are expected to take the AP Biology exam in the spring.

Exam Fee Required: \$93 (Fees are subject to change)

***Chemistry**

Grades: 10-12

Prerequisite: C or higher in Algebra I and Geometry, and freshman science courses.

This course includes basic principles such as atomic structure, compounds and mixtures, periodic table arrangement, properties of elements, atomic bond, chemical reactions and equations, states of matter, and the interaction between energy and matter.

***AP Chemistry**

Grades: 10-12

Prerequisite: Chemistry or Honors Freshman Science and Algebra I and instructor recommendation.

This course cultivates an understanding of chemistry through inquiry-based investigations exploring topics such as atomic structure, intermolecular forces and bonding, chemical reactions, kinetics, thermodynamics, and equilibrium. (AP Central) This is designed to be a college-level course. All students are expected to take the AP Chemistry exam in the spring.

Exam Fee Required: \$93 (Fees are subject to change)

***AP Environmental Science**

Grades: 10-12

Prerequisite: Freshman science course or a C or higher in Biology.

This course provides students with the scientific principles, concepts, and methodologies required to understand the interrelationships of the natural world, to identify and analyze environmental problems both natural and human-made, to evaluate the relative risks associated with these problems, and to examine alternative solutions for resolving and/or preventing them. This is designed to be a college-level course. All students are expected to take the AP Environmental Science exam in the spring.

Exam Fee Required: \$93 (Fees are subject to change)

***Human Anatomy and Physiology**

Grades: 11-12

Prerequisite: Freshman and sophomore science courses.

This course explores the individual systems of the body and how they function, independently and collectively, to maintain homeostasis.

***Earth and Space**

Grades: 10 -12

Prerequisite: One Year of high school science

This course is an introduction to the physical and chemical aspects of the Earth, the Solar System, the galaxies, and the universe.

Earth and Space Skills (Resource teacher placement only. Students must have an IEP)

Grades: 10

This course includes the study of the weather, the earth's structure and composition, and space.

^Physical Science Skills (Resource teacher placement only. Students must have an IEP)

Grade: 11

Prerequisite: Earth Science & Biology Skills

This course includes the study of fundamental concepts of physics and chemistry and how they relate to the earth.

***Life Science**

Grades: 10 -12

Prerequisite: One year of Science

This course allows students to learn more about the world through two different semester-long science classes. Students learn about forensics including evidence collection techniques, fingerprinting, DNA analysis, toxicology, blood analysis, and more.

***AP Physics I**

Grades: 11-12

Classes held at Walden Grove

Prerequisite: Two years of high school science, Algebra II (with a B or better), **and** concurrent enrollment in Pre-Calc/Trig. (Physics is not a prerequisite).

This course is equivalent to the first semester of college Physics. Through inquiry-based learning, students develop critical thinking and problem-solving skills while studying two-dimensional and rotational kinematics, dynamics, circular and satellite motion, harmonics, momentum, work and energy, electrostatics, DC circuits, and mechanical waves.

Exam Fee Required: \$93 (Fees are subject to change)

BIO160IN Introduction to Human Anatomy & Physiology

Grades: 9-12

4 PCC credit hours, 1 high school Science credit

Structure and dynamics of the human body. Includes foundations such as chemical, cellular and tissue levels of organization. Also includes major structures and functions of the integumentary, skeletal, muscular, nervous, endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive systems.

BIO182IN General Biology II

Grades: 9-12

4 PCC credit hours, 1 high school Science credit

Pima Community College recommends that BIO182 be taken before BIO181

Principles of living things at the levels of the organism, population, community, and ecosystem. Includes evolution of life, classification of organisms, survival strategies, interactions between organisms and with their environment, ecosystem structure, and human impacts upon the biosphere.

PHY121IN Introductory Physics I


Grades:11-12


4 PCC credit hours, 1 high school Science credit

Introduction to general physics for programs requiring a one -year, non-calculus based physics course. Includes the nature of physics; linear motion and kinematics; dynamics; work and energy; and linear momentum. Also includes rotational motion; heat; states of matter; and waves and sound.

SOCIAL STUDIES

(Each Course is a Year-Long commitment unless specifically noted)

* = Course is approved by 

^ = This course has been identified by  as a “disability course” and may or may not be accepted for admission to individual colleges or universities.

*World History

Grade: 9

This course includes a survey of world history with geography elements covering ancient civilization to current events. The class focuses on building nonfiction reading and presentation skills. **First Semester:** Ancient civilizations through Age of Exploration **Second Semester:** Industrialization through current events.

*AP World History

Grade: 9

This course studies the world’s history of global and regional developments from the Agricultural Revolution to the early 21st century. Students who enroll in this class should expect a rigorous curriculum that includes a substantial amount of reading and writing. This is designed to be a college-level course. All students are expected to take the AP World History exam in the spring.

Exam Fee Required: \$93 (Fees are subject to change)

*United States History

Grade: 10

This course studies the history of the United States, including Arizona History from the discovery of America to the present. **First Semester:** Early explorers through Reconstruction **Second Semester:** Gilded Age through Reagan’s presidency.

*AP United States History

Grade: 10

This course studies our nation’s past covering European exploration of North America through the Cold War, with some focus on current political issues. Students who enroll in this class should expect a rigorous curriculum that includes a substantial amount of reading and writing. This is designed to be a college-level course. All students are expected to take the AP United States History exam in the spring.

Exam Fee Required: \$93 (Fees are subject to change)

*American and AZ Government/Current Events (One Semester)

Grade: 12

This course is a survey of the constitutional basics, organization, and functioning of the American National Government, and Arizona State Constitution and Government. This course focuses on our government’s founding ideas and their application.

*Economics (One semester)

Grade: 12

This course investigates the foundations of economics, microeconomics, macroeconomics, global economics, and personal finance.

*AP United States Government

Grades: 11-12

This course is a survey of the constitutional basics, organization, and functioning of the American National Government and Arizona State Constitution and Government. This course focuses on our government’s founding ideas and their application. Students in this class compete in the *We the People* mock Senate hearing competition, first at Regionals in Tucson and possibly at State in Phoenix. Participation is part of the curriculum. This is designed to be a college-level course. All students are expected to take the AP United States Government exam in the spring. This course **DOES NOT** fulfill the Economics graduation requirement.

Exam Fee Required: \$93 (Fees are subject to change)

ENGLISH LANGUAGE DEVELOPMENT (ELD)

(Each Course is a Year-Long commitment unless specifically noted)

These courses are for those students whose native language is other than English. All proficiency levels qualify for these classes. If several ELD classes are being taken concurrently, only one course will be counted as an English credit. The other courses will be counted as elective credit. Most students are eligible to test out of the English language development program two times per year.

ELD Reading (I, II, III, & IV) (1 ELA credit)

Grades: 9-12

ELD teacher placement only.

The content of this course is based on the specific teaching/learning objectives derived from the Arizona K-12 English Language Proficiency Standards for Reading and Writing. This course is intended to accelerate English language acquisition and prepare students for the mainstream ELA classroom, where they will be ready to access the content of instruction that is then driven by the Arizona English Language Arts Standards.

ELD (1 elective credit)

Grades: 9-12

ELD teacher placement only.

The content of this course is based on the specific teaching/learning objectives derived from the Arizona K-12 English Language Proficiency Standards for Speaking & Listening, Vocabulary, and Grammar. This course is intended to accelerate English language acquisition and prepare students for mainstream classrooms.

PHYSICAL EDUCATION

(Each Course is a Year-Long commitment unless specifically noted)

General Physical Education (Girls & Boys)

Grade: 9

This course exposes students to individual sports, team sports, and personal fitness activities. Activities include football, basketball, soccer, tennis, ultimate frisbee, softball, weight training, track & field, volleyball, badminton, pickleball, and floor hockey.

Course Fee: \$5

Advanced Physical Education

Grades: 10-12

Prerequisite: Completion of basic P.E. requirements with an “A” or “B” or instructor’s approval.

This class is designed for students who enjoy playing team sports and would like to apply more advanced strategies in basketball, volleyball, soccer, softball, floor hockey, and ultimate Frisbee.

Course Fee: \$5

Sports Conditioning

Grades: 10-12

Prerequisite: Completion of basic P.E. requirements or Instructor’s approval.

This course is offered to students who previously competed in a high school sport and plan to continue competing in one or more sports. Students must have coach approval. The student will be trained specifically for their sport. Skills and injury prevention are emphasized. Students may only take this class during the semester they are not on a team.

Course Fee: \$5

Weights and Conditioning


Grades: 10-12

Prerequisite: Completion of basic P.E. requirements or Instructor’s approval.

This course encourages students to follow individual workout programs designed to meet their own personal needs. Programs include strength, cardiovascular, power, agility, and flexibility training. This class is ideal for students interested in weight control.

WORLD LANGUAGES

(Each Course is a Year-Long commitment unless specifically noted)

* = Course is approved by 

***Spanish I**

Grades: 9-12

This course is designed to teach novice proficiency in reading, writing, speaking, and listening through active participation. It is an academic college preparatory course with emphasis on practical writing, conversation in Spanish, and an introduction to Hispanic culture.

***Spanish II**

Grades: 9-12

Prerequisite: C or better in Spanish I or teacher approval

This course gives more attention to developing reading and writing skills while enhancing speaking and listening skills. It includes a deeper study of present and past verb forms and intermediate level conversational vocabulary.

***Spanish III**

Grades: 11-12

Prerequisite: C or better (or a D with parental permission) in both semesters of Spanish II.

This course will continue to develop skills in speaking, listening, and writing Spanish. At this level, there is an increased emphasis on vocabulary development, oral proficiency, expression in the past tense, and various other tenses. Students will read short stories and the class is conducted entirely in Spanish. Students will also continue to expand their knowledge of the culture of Spanish-speaking people.

***AP Spanish**

Grades: 10-12

Prerequisite: Oral fluency in Spanish AND Spanish II

This course emphasizes communication by applying interpersonal, interpretive, and presentational skills in real-life situations. This includes vocabulary usage, language control, communication strategies, and cultural awareness. To best facilitate the study of language and culture, the course is taught almost exclusively in Spanish. It engages students in an exploration of culture in both contemporary and historical contexts. The course develops students' awareness and appreciation of cultural products, practices, and perspectives. This is designed to be a college-level course. All students are expected to take the AP Spanish exam in the spring.

Exam Fee Required: \$93 (Fees are subject to change)

GER101 Elementary German I

Grades: 9-12

4 PCC credit hours, 1 high school Elective credit

Offered in-person at Walden Grove High School, students will need to provide their own transportation to attend.

Introduction to German. Includes basic listening, reading, and writing skills, and cultural and geographic awareness.

FINE ARTS

(Each Course is a Year-Long commitment unless specifically noted)

AP Music Theory

Grades: 10-12

Prerequisite: One year in a high school music class and take a pretest for basic music comprehension

This course integrates aspects of melody, harmony, texture, rhythm, form, musical analysis, elementary composition, and to some extent, history and style. Musicianship skills such as dictation and other listening skills, sight-singing, and keyboard harmony are considered an important part of the theory course. The student's ability to read and write musical notation is fundamental as this course takes basic skills to an advanced level. The goal of this course is to develop a student's ability to recognize, understand, and describe the basic materials and processes of music that are heard or presented in a score. This is designed to be a college-level course. All students are expected to take the AP Music Theory exam in the spring.

Exam Fee Required: \$93 (Fees are subject to change) **\$25 Fee for workbook**

Art I

Grades: 9-12

This course engages students in exercises based on the principles of design and evaluation in relation to the study of color, shape, value, line, texture, and other visual elements. Reading and writing assignments focus on art history, contemporary arts, and techniques. The focus of this class is centered on creating meaningful art projects focused on composition, quality, and participation. Emphasis on two-dimensional projects that will include pencil drawings, pen and ink, charcoal, pastels, printmaking, watercolors, and painting.

Course Fee: \$50

Art II

Grades: 10-12

Prerequisite: Art I or teacher approval.

This course is devoted to a more advanced level of art experience. Students are encouraged to explore their own individual art styles and incorporate meaning into their work. There is a focus on art history, contemporary art, art critiques, and portfolio building. The year will be divided into creating two and three-dimensional projects.

Course Fee: \$50

Art III

Grades: 11-12

Prerequisite: Art II or teacher approval.

This course is devoted to a more advanced level of art experience. Students are encouraged to explore their own individual art styles and incorporate meaning into their work. There is a focus on art history, contemporary art, art critiques, and portfolio building. The year will be divided into creating two and three-dimensional projects.

Course Fee: \$50

Art IV

Grades: 12

Prerequisite: Art I, Art II, and Art III

This class strives to reinforce competence and confidence in the skills and techniques of creating works of art. As well as reinforcing how to evaluate and analyze works of art in a variety of media. This class will build and develop the artist's own unique style with the end product being a strong portfolio.

Course Fee: \$50

AP 2-Dimensional Design

Grades 10-12

This is an advanced course for students who chose to create a portfolio of 36 works of art demonstrating inquiry through art and design and development of materials, processes, and ideas over the course of the year. Portfolios include works of art and design, process documentation, and written information about the work presented. In May, students submit portfolios for evaluation based on specific criteria, which include skillful synthesis of materials, processes, and ideas and sustained investigation through practice, experimentation, and revision, guided by questions. Students may choose to submit any or all of the AP Portfolio Exams. This course is designed to be an equivalent of a one-semester, introductory college course in 2D art and design. Students must have taken ART 1 as a prerequisite.

Course Fee: \$50 for course materials and supplies.

Exam Fee Required: \$93 (Fees are subject to change)

Ceramics & Sculpture Art I

Grades: 9-12

This course engages students in sculptural exercises based on the principles of design and evaluation in relation to the study of color, form, value, line, texture, and other visual elements. Reading and writing assignments focus on art history, contemporary arts, and techniques. The focus of this class is centered on creating art projects, but the foundations of these projects are the class readings, discussions, and critiques. Emphasis on three-dimensional projects that will include paper sculpture, cardboard, wire, multimedia, papier-mache, plaster, tile mosaic, and a comprehensive introduction to clay and ceramics.

Course Fee \$40

Ceramics & Sculpture Art II – Intermediate 3D Art

Grades: 10-12

Prerequisite: Passing Ceramics & Sculpture Art I with a “C” average or better

This course is devoted to a more advanced level of art experience. Students are encouraged to explore their own individual art styles and incorporate meaning into their work. There is a focus on art history, contemporary art, art critiques, and portfolio building. Emphasis on three-dimensional projects that will include paper sculpture, cardboard, wire, multimedia, papier-mache, plaster, tile mosaic, and a comprehensive unit in clay and ceramics.

Course Fee: \$40

Drama I

Grades: 9-12

This course explores all aspects of acting including movement, options available for actors to use their voice, make-up, costuming, musical theatre, writing scenes, and stage production of a play. Students will also attend one or more productions of the Arizona Theatre Company.

Course Fee: \$30

Intermediate/Advanced Drama

Grades: 10-12

This course will expand on skills acquired in Beginning Drama with an emphasis on movement, voice production and articulation, character analysis and development, and technical theater. As students gain skills and experience, they explore the relationships among technology, theatre, and the related arts. Students receive an empathetic focus on technical roles such as stage manager, as well as lighting, costume, and sound design. This is a performance-based class, with rehearsals, performances, and travel required outside of scheduled class time.

Course Fee: \$50

Concert and Marching Band

Grades: 9-12

Prerequisite: Prerequisite: Successful middle school wind experience. Wind Instruments Only (Flute, Clarinet, Saxophone, Trumpet, Horn, Trombone, Euphonium, Tuba, Oboe, Bassoon)

This course focuses on concert band and marching band literature. Students prepare for public performances at football games, parades, competitions, and concerts. Grading is based on participation, performances, and musicianship skills. This course includes some night and weekend practices and performances, as well as some travel. Attending summer band camp is expected. Students must provide their own instruments or make arrangements with the director to use school equipment, if available.

Course Fee: \$90 (Camp & Course Fee)

Creative Movement

Grades: 9-12

Prerequisite: Participation in open rehearsals at the end of the semester **or** one-on-one audition with the color guard director. This dance course will focus on the movement of the body with reference to ballet, jazz, and modern dance while performing with flags, rifles, sabers, and other equipment with an emphasis on technique and artistry. Creative Movement is a high-impact activity and strength and conditioning will be expected both in and out of class. The team performs with the marching band in the fall and on its own in the spring as a winter guard. Grading will be based on participation, physical skills, and preparation. Participation includes performances and rehearsals outside of the school day including but not limited to after school, nights, and weekends.

Course Fee: \$90 (camp & course fee)

Jazz Band

Grades: 9-12

Prerequisite: Audition or Band Director Approval

This course focuses on the study and performance of big band jazz and combo literature. Historical and cultural aspects are studied in correlation with the many genres of jazz music. Advanced musicianship skills including scale studies, chord structures, and practical arranging concepts are reviewed and emphasized. Grading for Jazz Band includes participation in some night and weekend practices and performances, as well as some travel. Students are responsible for supplying his/her own instrument or making arrangements with the director to use school equipment, if available. **This course is only available during Zero Hour from 7:05-8:00 am each school day Must also be enrolled in Concert/Marching Band, Percussion, or String Orchestra Class.**

Course Fee: \$60

Beginning Mixed Chorus

Grades: 9-12

This course introduces a variety of vocal literature, with emphasis on developing basic musicianship skills including reading music notation and sight singing. This entry-level performance class, grading for mixed chorus includes participation in some night and weekend practices and performances. includes required concerts scheduled throughout the year. Night performances and travel may be required.

Course Fee: \$60

Chamber Choir

Grades: 9-12

Prerequisite: Audition or Choir Director Approval.

This course focuses on the study of vocal literature of varying music genres for public presentation. Advanced musicianship skills including sight-singing, rhythms, scales, chords, and ensemble blending and diction are emphasized. Grading for Chorale includes participation in some night and weekend practices and performances, as well as some travel required.

Course Fee: \$60

Percussion Studies

Grades: 9-12

Prerequisite: Percussion Instruments Only

This course focuses on studying percussion ensemble literature while also acting as and rehearsing the percussion literature studied in Marching and Concert Band. A variety of literature will be studied with emphasis on developing proper playing techniques on all percussion instruments, building individual and ensemble playing skills, and through the study of music history and theory. Individual practice is required as part of this course. This is a performance class with required concerts, rehearsals, and travel possible outside of the scheduled class time. Students are responsible for supplying mallets, sticks, a stick bag, and other materials to supplement the instruments provided by Sahuarita.

Course Fee: \$90 (Camp & Course Fee)

Wind Ensemble

Grades 10-12

Prerequisite: Audition or Band Director Approval

Wind Instruments Only (Flute, Clarinet, Saxophone, Trumpet, Horn, Trombone, Euphonium, Tuba, Oboe, Bassoon)

The SHS Wind Ensemble is the premier concert band. This course will focus on higher-level pieces, challenging the students as musicians to expand their musical knowledge and ability. A variety of literature will be studied, with emphasis on large and small ensemble playing and leadership skills. Individual practice is required as part of this course. This is a performance class, with required concerts, rehearsals, and travel possible outside of the scheduled class time. Students are responsible for supplying his/her instrument or making arrangements with the director to use school equipment, if available.

Course Fee: \$50

String Orchestra

Grades: 9-12

Prerequisite: Successful middle school wind experience. String Instruments Only (Violin, Viola, Cello, String Bass, Harp) This course focuses on orchestral literature for string orchestra. Students study and prepare for public performances, competitions, and concerts. Grading is based on participation and musicianship skills. Participation includes some night practices and performances, as well as some travel. Students must provide their own instruments and equipment or make arrangements with the director to use school equipment, if available.

Course Fee: \$60

CAREER & TECHNICAL EDUCATION (CTE)

What is CTE? Career & Technical Education (CTE) evolved from earlier Vocational Education. In this new capacity, it covers a broad scope and sequence of education in 16 different career clusters. The intent is to prepare students for a range of post-secondary options including direct employment, apprenticeships, community college or trade school, and university. The CTE instructional mode includes:

- * Classroom instruction of theory
- * Laboratory instruction for hands-on application of theory
- * CTSO for extended skill application in a team setting
- * Work-Based Learning for application in a workplace environment
- * Advisory Councils for CTE programs interface with the local business and industry community

What is JTED? The Pima County JTED is a high school district that encompasses the entire county and interfaces with all 11 school districts. Funds received from county taxpayers and supplemented with Arizona state education monies are used to develop and support Career and Technical Education for all students in grades 10-12. The management and control of the joint district are vested in the joint technological education district governing board, including the content and quality of the courses offered by the district, the quality of teachers who provide instruction on behalf of the district, the salaries of teachers who provide instruction on behalf of the district and the reimbursement of the entities for the facilities used by the district.

CTE/JTED COURSES

(Each Course is a Year-Long commitment unless specifically noted)

Construction Technologies I

Grades: 10-12

Club affiliation: SkillsUSA

This course enables students to safely use hand tools and portable and stationary woodworking tools. Projects include tool boxes, dog-houses, and wall framing. Structural and civil construction career opportunities are examined.

Course Fee: \$20

Construction Technologies II

Grades: 11-12

Prerequisite: Construction Tech I

Club affiliation: SkillsUSA

This course includes plumbing, electrical wiring, masonry, and an introduction to framing and tool maintenance. Learn what it takes to build a residential housing unit from designing blueprints to finishing a home interior. Several methods of building and the legal aspects of building such as land usage, building codes, and material handling are explored. Structural and civil construction is addressed, and safety testing is required. Projects benefiting the school and community are emphasized.

Course Fee: \$20

Construction Technologies III/IV

Grade: 12

This course is dual enrolled with Pima Community College (BCT 105 & BCT 107)

Prerequisite: Construction Tech II. This is a block course that occurs during period 1 & 2

Club affiliation: SkillsUSA

This course prepares students for entry-level employment, further training, and/or post-secondary education for these and other occupations: Nonresidential Building Construction, Residential Building Construction, Building Equipment Contractor, Foundation, Structure, and Building Exterior Contractors, Other Specialty Trade Contractors, and Building Finishing Contractor. Students will earn the OSHA 10 certification.

Course Fee: \$20

AP Computer Science Principles

Grades: 10-12

Prerequisite: Algebra I

This course introduces students to the foundations of computer science with a focus on how computing powers in the world. Along with the fundamentals of computing, students will learn to analyze data, create technology that has a practical impact, and gain a broader understanding of how computer science impacts people and society. The AP CSP course is organized around seven **big ideas**, which are essential to studying computer science (creativity, abstraction, data and information, algorithms, programming, the internet, and global impact).

Exam Fee Required: Approximately \$93, Pending Amount Assessed by the College Board for 2019-2020 School Year

Automotive Technologies I

Grades: 9-12

This course explores the servicing, maintenance, and repair of most automotive systems. Instructional areas include basic electrical and battery service, basic tune-up procedures, basic engine, and general car maintenance. Students work with multi and single-cylinder engines, chain and shaft drive units, transmissions, suspension systems, and fuel and electrical systems.

Course Fee: \$20

Automotive Technologies II

Grades: 10-12

Prerequisite: Automotive Technologies I

Club affiliation: SkillsUSA

This course prepares students to diagnose and repair malfunctions in automotive electrical systems and automotive braking systems, allowing students to meet initial ASE certification requirements. Students study steering and suspension systems. Second-year SkillsUSA membership is part of the class and allows the student to compete in the Leadership and Auto Skills state competitions.

Course Fee: \$20

Automotive Technologies III/IV

Grade: 11-12

This course is dual enrolled with Pima Community College (AUT 101 and AUT105)

Prerequisite: Automotive Technologies II This is a block course that occurs during period 5 & 6

Club affiliation: SkillsUSA

This course provides job skills in the following NATEF areas: Engine troubleshooting, emission, and electronic computer controls, drivetrain and axle repairs, ABS computer brakes, major engine overhauls, and repairs, and heating and air conditioning repairs. Membership in SkillsUSA allows the student to compete in the Leadership Contest and Auto/Diesel Contest. Students in this course will have the opportunity to participate in an off-campus internship in an automotive business such as Jim Click Dealership. The internship is paid and students must be able to provide their own transportation.

Course Fee: \$20

Biotechnology I

Grade: 10-12

Prerequisite: Freshmen Physical Science /Biology course

Club Affiliation: HOSA

Biotechnology I is an introductory course designed to create an awareness of career possibilities in the field of biotechnology. Students are introduced to diagnostic and therapeutic laboratory procedures that support bioscience research and practice. Students in Biotechnology will be introduced to topics such as cloning, gene sequencing, and bioethics. The topics covered are designed to prepare students to enter certificate, two-year or four-year programs. This course is meant to provide students with an introduction to the technology and principles that are used in the biotechnology industry and in potential future careers such as a Laboratory Technician, Microbiologist, and Forensic Investigator.

Course Fee: \$20 (applies if you are not dual enrollment).

This is a dual enrollment course with University of Arizona MCB 101, tuition is \$500 (participation in dual enrollment is optional and not required to take this course)

Biotechnology II

Grade: 11-12

Prerequisites: Biotechnology I

Biotechnology II builds on the laboratory skills that students gained in Biotechnology I. Students will gain experience in many molecular biology techniques including extracting, amplifying, and sequencing DNA. They will also receive further training in protein analysis. Students enrolling in Biotechnology II are expected to conduct a prolonged research project and present their results at a regional science fair. Students who take Biotechnology II will be eligible to enroll and receive 3 credits at The University of Arizona for Molecular Biology 102.

Course Fee: \$20 (applies if you are not dual enrollment).

This is a dual enrollment course with University of Arizona MCB 102, tuition is \$500 (participation in dual enrollment is optional and not required to take this course)

Culinary Arts I

Grades: 10-12

Club affiliation: FCCLA

This course gives students the opportunity to explore the field of culinary arts and prepares students to serve under the supervision of foodservice professionals. It includes in-depth instruction in sanitation, quality control, and quality food preparation. Professionalism and other career skills will be emphasized. Students also learn the front and back of the house skills and assist with the Mustang Café.

Course Fee: \$20

Culinary Arts II

Grades: 11-12

This course is dual enrolled with Pima Community College (CUL 105)

Prerequisite: Culinary Arts I

Club affiliation: FCCLA

This course develops management and entrepreneurship skills and gives students an opportunity to refine creative cooking skills. Students run the Mustang Café and have other catering opportunities. They practice customer service and become familiar with running a small business. Additionally, this class explores nutritional concerns and uses principles of nutrition in menu development.

Course Fee: \$20

Culinary Arts III

Grade: 12

This course is dual enrolled with Pima Community College (CUL 140)

Prerequisite: Culinary Arts II

Club affiliation: FCCLA

This course combines culinary and management skills and includes guest speakers and industry-related field trips. Students develop culinary skills in food and workplace safety, kitchen essentials, potatoes and grains, sauces and salsa, garnishes, and fruits and vegetables. They practice complex cooking methods and plating and composition. Students refine menu creations, create a business plan presentation, and become proficient in food costing. They learn about the importance of communication and management essentials, and industry career building.

Course Fee: \$20

Digital Communications - Printed Publications I-IV

Grades: 9-12

Prerequisite: Students must receive teacher approval and signature.

This course is a class for the creation of the yearbook that involves active participation. Basic computer and language skills, a willingness to implement sound graphic design and photography techniques, following directions, and the ability to meet ALL deadlines are mandatory. Students should have above-average writing skills and be able to collaborate with others. **All students are required to attend various activities and events outside of regular school hours.**

Course Fee: \$20

Digital Photography I

Grades: 10-12

Club affiliation: SkillsUSA

This course covers equipment, materials, and safety measures as they relate to digital photography. Students are encouraged to use the fine art of photography for individual expression. There is an emphasis on fundamental techniques of the camera, Adobe Photoshop, and InDesign. It includes printing, beginning portfolio development, and historical context.

Course Fee: \$20

Digital Photography II

Grades: 11-12

Prerequisite: Digital Photography I

Club affiliation: SkillsUSA

This course provides advanced experience in photography for students to expand their technical and artistic skills. It includes the principles and processes of intermediate black and white and digital photography. The course includes the use of various camera formats, advanced lighting techniques, portfolio production, and career opportunities. Students gain practical experience in situations similar to those encountered by professional photographers.

Course Fee: \$20

Digital Photography III

Grade: 12

Prerequisite: Digital Photography II

Club affiliation: SkillsUSA

This course further expands on traditional black and white photography methods and advanced digital photography and photo editing. Students gain practical experience in situations similar to those encountered by professional photographers. Students are provided instruction in the process of how to develop a professional portfolio, presentation, and self-promotion in the career of photography.

Course Fee: \$20

Healthcare Foundations

Grade: 10-12

Prerequisite: none

Club Affiliation: HOSA

Health Care Foundation introduces students to a wide range of health careers, health care knowledge, and clinical skills while developing strong leadership and workplace readiness skills. It broadens opportunities for personal and professional growth. The program includes instruction in basic anatomy and physiology, medical terminology, medical law and ethics, patient psychology and communications, medical office procedures, and clinical diagnostic, examination, testing, and treatment procedures.

Course Fee: \$20

Intro to Engineering

Grades: 9-12

Classes held at Walden Grove-Zero Hour

This program will prepare students to apply fundamental scientific and mathematical laws and principles relevant to engineering and technology such as the engineering process, system analysis, and control. Students will learn to use systems of measurement, apply engineering technologies, and tools as well as learn about different disciplines and opportunities within the field of engineering.

Course Fee: \$20

Engineering Principles

Grades: 10-11

Classes held at Walden Grove

Prerequisite: Intro to Engineering

This course provides an opportunity for students to apply engineering principles and emphasis is placed on original design and reverse engineered projects. computer-aided design (CAD) software SOLIDWORKS will be used to model parts, create working drawings, rendered images, and implement the theory-based analysis.

Course Fee: \$20

Engineering 102

Grades 11-12

Classes held at Walden Grove

Prerequisite: Engineering Principles, taking Pre-Calculus or higher during the same school year

Engineering 102 High School (ENGR 102 HS) is a three-unit, dual credit, UA course for high school students who want to learn more about engineering. Since ENGR 102 is a required course for all UA engineering students, those who take it in high school get a head start on their freshman year of college. The ENGR 102 HS credit is transferable to all Arizona public institutions of higher learning as well as to most of those out of state.

High school juniors and seniors who are taking pre-calculus or above may enroll. While taking ENGR 102 HS, students learn about opportunities in various engineering fields and experience how engineers improve people's lives. In addition to the solar oven project, catapults, and paper helicopter design and build, high school teachers and their students select additional topics to study throughout the school year, for example, solar go-karts, cell phone chargers, robotics, balsa wood bridges, Arduino microprocessor activities, duct tape canoes, neuro-engineering projects. design and build a biomechanical hand, model an artificial heart valve, design for artificial bone growth

Course Fee: \$20 (applies if you are not dual enrollment).

This is a dual enrollment course with the University of Arizona, tuition is \$500 (participation in dual enrollment is optional and not required to take this course)

Education Professions I

Grades 10-12

Classes held at Walden Grove-Zero Hour

Club affiliation: Educators Rising

The Education Professions program is designed to prepare students for employment and/or post-secondary opportunities in the field of education. The program provides instruction in education career choices, education structure and systems, theories, history, pedagogy, developmental stages, learning styles, and instructional methods. The Education Professions program also provides interactive experiences with students at different age levels in a variety of content areas in different educational environments.

Course Fee \$20

Film and TV I

Grades: 10-12

Club affiliation: SkillsUSA

This course serves as an introduction to video editing, Adobe After Effects, and basic broadcasting skills. Students have access to an audio recording studio and podcasting studio and gain valuable time management and leadership skills while honing their creativity by working on group and individual projects. Students fill the roles of the behind-the-scenes positions for the Mustang Morning Show.

Course Fee: \$20

Film and TV II

Grades: 11-12

Prerequisite: Film and TV I

Club affiliation: SkillsUSA

This course continues developing technical production skills and storytelling using prosumer-level visual equipment. Adobe After Effects is focused on to generate special effects.

Course Fee: \$20

Film and TV III

Grade: 12

Prerequisite: Film and TV II

Club affiliation: SkillsUSA

This course explores areas of production beneficial to a career. Each student writes and produces an individual ongoing broadcast segment throughout the year. Students work with outside clients from the district and community to create video products. Emphasis is placed on audio, special effects, and cinematography.

Course Fee: \$20

Heavy Equipment Operations (Pima J.T.E.D. Central Course)

Grades: 11-12

Classes held at Walden Grove

Club Affiliation: SkillsUSA

This course will emphasize the basics of heavy equipment operations in a variety of construction applications and site preparation. Students will use critical thinking and math skills to master blueprint interpretation, surveying, and excavation techniques. Shape the earth by operating bulldozers, scrapers, motor graders, and other construction site preparation equipment in a variety of environments. **This is a Pima County JTED Central course that will meet at WGHS Mondays and Wednesdays from 3:30 - 7:30 pm and two Saturday's a month from 8:00 am - 4:00 pm.**

HVAC (Heating, Ventilation, & Air Conditioning)

Grade: 11-12

(Pima J.T.E.D. Central Course)

Classes held at Green Valley Cooling and Heating

The Heating, Ventilation, and Air Conditioning program prepares students to apply technical knowledge and skills to repair, install, service, and maintain the operating conditions of heating and air conditioning systems. The Heating, Ventilation, and Air Conditioning program includes instruction in diagnostic techniques, the use of testing equipment, and the principles of mechanics, electricity, and electronics as they relate to the repair of heating and air conditioning systems.

This is a Pima County JTED Central course that will meet at Green Valley Cooling and Heating 2 days a week from 4 - 8 pm

Law, Public Safety & Security I

Grades: 10-12

Classes held during Zero Hour at SHS

Law & Public Safety focuses on the history of law and legal systems in the United States. Students will leave the class with a firm foundation of knowledge in these areas. Also, students will learn the importance of personal health and safety in the work environments associated with law and public safety. Additionally, students will be introduced to the emergency services found in local, state, and federal public safety communities. This course is designed along the lines of the Arizona Law Enforcement Academy and as such, each learning experience will require students to be active participants, critical thinkers, effective communicators, and disciplined listeners.

Course Fee: \$20

Law, Public Safety & Security II/III

Grades: 11-12

This course is dual enrolled with Pima Community College

(Law II is dual enrolled with AJS 101 & AJS 109, Law III is dual enrolled with AJS 115 and AJS 124)

Prerequisite: Law, Public Safety & Security I and Administration Approval

Classes held at Walden Grove-1st Hour

Law & Public Safety II is an advanced continuation of Law & Public Safety I and focuses on specialized areas and topics within the law and public safety arena. Students will learn about these particular areas and examine the daily tasks and responsibilities of the professionals associated with them including emergency management and workplace skills which will give them an understanding of the rank structure that is part of the public safety employment system and will help them prepare for future job opportunities. Each learning experience will require students to be active participants, critical thinkers, effective communicators, and disciplined listeners.

Course Fee: \$20

Navy/Marine Corps JROTC I

Grades: 9-12

This course introduces students to the meaning of citizenship, the elements of leadership, pride, and the value of scholarship in attaining life goals. A sound appreciation for the heritage and traditions of America, with the recognition that the historically significant role of sea power will be important in America's future, is developed in each cadet. This course fulfills the Physical Education graduation requirement.

Course Fee: \$26

Navy/Marine Corps JROTC II

Grades: 10-12

Prerequisite: Navy/Marine Corps JROTC I or teacher approval

This course engenders a sound appreciation for the heritage and traditions of America, with the recognition that the historically significant role of sea power will be important in America's future, and develops in each cadet a growing sense of pride in his/her organization, associates, and self.

Course Fee: \$26

Navy/Marine Corps JROTC III

Grades: 11-12

Prerequisite: Navy/Marine Corps JROTC II or teacher approval

This course broadens the understanding of students in the operative principles of military leadership, the concept, and significance of teamwork, the intrinsic value of good order and discipline in the accomplishment of objectives, the fundamentals of American democracy, and expands their understanding of naval academics.

Course Fee: \$26

Navy/Marine Corps JROTC IV

Grade: 12

Prerequisite: Permission of the Senior Naval Science Instructor.

This course focuses solely on practical leadership. The intent is to assist the seniors in understanding leadership and improving their leadership skills by putting them in positions of leadership while under supervision, then helping them analyze the reasons for their varying degrees of success throughout the year. Classroom activities include seminars, reading assignments, classroom presentations, and practical work with younger cadets.

Course Fee: \$26

Sports Medicine & Rehabilitation Therapies I

Grades: 10-11

Club affiliation: HOSA

This course focuses on the prevention, treatment, and rehabilitation of athletic injuries. Terminology, basic first aid, and preventative taping are incorporated, and students receive CPR certification. They are required to do observations/internships to see how the skills they acquire are put to work.

Course Fee: \$20

Sports Medicine & Rehabilitation Therapies II

Grades: 11-12

Prerequisite: Sports Medicine I

Club affiliation: HOSA

This course includes a strong emphasis on human anatomy as it pertains to athletic injuries. Students learn first aid and obtain CPR certification. Students will explore various therapeutic modalities as assistants with after-school athletic activities.

Course Fee: \$20

Architectural Drafting I

Grade: 10-12

Club Affiliation: SkillsUSA

The Architectural Drafting program prepares individuals to apply technical knowledge and skills to develop working drawings and electronic simulations for architectural and related construction projects. The Architectural Drafting program includes instruction in basic construction and structural design, architectural rendering, architectural-aided drafting (CAD), layout and designs, architectural blueprint interpretation, building materials, and basic structural wiring diagramming.

GENERAL ELECTIVES

(Each Course is a Year-Long commitment unless specifically noted)

Department Aide (T.A.)

Grades: 11-12

Prerequisite: No Ds, Fs, or NG's and Good Attendance, Counselor approval, and teacher signature.

This course encourages leadership skills and responsibility. Students may be an aide only one (1) period per semester for a total of four (4) semesters, during their high school career. Students may not drop a core class to become an aide without administrative approval. Poor attendance or irresponsible behavior will result in the student's removal from this course offering. These opportunities provide students with experiential learning opportunities. Students assigned to the office staff are instructed in a variety of areas, inclusive of database use, interpersonal skills in interactions with the public, and staff and clerical skills. Students based on classroom instructors often act in the capacity of tutors.

Grad Lab (Counselor Placement Only)

Grade: 12

This course is designed for students who need credit recovery. The course will be done online through the Edgenuity website program and students are able to retake courses for a better grade. It is similar to the Weekend Academy Program.

Course fee: Please refer to the 2020-2021 SUSD Fee Schedule.

JRN102 Survey of Media Communications

Grade: 9-12

3 PCC credit hours, 1 high school Elective credit

This course will be offered online only.

Survey of theory, function, and impact of mass media. Includes analysis of book and magazine publishing, newspapers, recorded music, radio, television, film, the Internet, public relations, advertising, and media uses and effects. Also includes media law, ethics, and global communication.

LIT289 Literature and Film

Grade: 9-12

3 Pima CC credit hours, 1 high school Elective credit

Prerequisite: WRT 101 with C or better

Offered in-person at Walden Grove High School, students will need to provide their own transportation to attend

Criticism of film's dramatic forms, elements, and genres. Includes development of film as an art form, comparative approaches to literature and film, performed drama, critical analysis, and film production personnel.

MUS160 Popular Music in America

Grade: 9-12

Study of the history of popular music culture in America through current trends in today's society. Includes background of music, sources of music, the birth of music, syncopated song and dance, jazz, crooners and jazz singers, musical theater, country music, Latin music traditions, and roots of rock and roll. Also includes the impact of technology, Motown and soul, rock in the seventies, and modern trends.

No First Hour

Grade: 12

This is not a class for credit. Only Seniors who have a shortened (5 class) schedule and are arriving late, having no 1st-hour class, may select this option. Students must meet and agree to the conditions for having no 1st hour.

No Sixth Hour

Grade: 12

This is not a class for credit. Only Seniors who have a shortened (5 class) schedule and are leaving campus 6th hour may select this option. Students must meet and agree to the conditions for having no 6th hour.

Psychology

Grades: 10-12

This course introduces the scientific study of behavior and mental processes of humans. Topics that may be explored include research methods, biological basis of behavior, psychological disorders and their treatment, sensation, and perception, states of consciousness, memory, thinking, language, learning, intelligence, motivation, emotion, personality, human development, and social psychology. This course will also spend time examining clinical psychology that will include family and relationship issues.

Senior Work-Based Internship

Grade: 12

Prerequisite: Students must be on target to graduate. Students must provide their own transportation to and from their internships.

This course is intended for Seniors who have a good idea of what they would like to do as a career. Students will be placed in local businesses to gain knowledge and skills that will assist them in their career paths. After 2-3 weeks of at-school instruction, students will be free to leave campus during the 5th and 6th hour to participate in their internship program. **The internship is a full school year commitment** and will require students to complete approximately 4 hours per week at their placement.

S.P.I.R.E. (Elective)

Grades: 9-12

Prerequisite: Resource teacher placement only

S.P.I.R.E. is a reading program with a heavy phonics base. This course is designed to meet the needs of students who face a challenge with word reading at various grade levels. In the class environment of understanding; lessons such as phonics, comprehension, memory retention, word building, auditory discrimination, vocabulary acquisition, and spelling are practiced daily.

Student Council

Grades: 9-12

The application and selection process takes place in the spring of the previous year.

This course is a leadership class consisting of elected student body officers. In addition to planning and carrying out activities for the school year, students develop leadership skills, learn parliamentary procedures, and other related topics. You must maintain a 3.0 GPA each semester. **Students must complete the application process and participate in elections.**

Course Fee: \$25

ANNUAL PUBLIC NOTIFICATION OF NONDISCRIMINATION

Sahuarita Unified School District does not discriminate on the basis of race, color, national origin, sexual orientation, age, or disability in admission or access to, or treatment or employment in, its educational programs or activities. Sahuarita Unified School District's Career and Technical Education department does not discriminate in enrollment or access to any of the programs available: Audio Visual, Automotive Technology, Business, Construction, Culinary, Photography, Robotics, Sports Medicine. Inquiries concerning Title VI, Title II, Title IX, Section 504, and the Americans With Disabilities Act may be referred to Mr. Scott Downs, Assistant Superintendent (sdowns@sahuarita.net), or Dr. Barbara Smith, Director of Student Services (bsmith@sahuarita.net), at 350 W. Sahuarita Road, Sahuarita, AZ 85629, (520)-625-3502.

Notificación Pública Anual De No Discriminación

El Distrito Unificado de Sahuarita no discrimina por razones de raza, color, origen nacional, orientación sexual, edad, o discapacidad en la admisión o acceso a, o tratamiento o empleo en, sus programas o actividades educativas. El Distrito Unificado de Sahuarita Departamento de Educación Profesional y Técnica no discrimina en la matrícula o el acceso a cualquiera de los programas disponibles: Audio Visuales, Tecnología Automotriz, Negocios, Construcción, Culinaria, Fotografía, Robótica, Medicina Deportiva. Las preguntas relacionadas con el Título VI, Título II, Título IX, Sección 504, y el Acta Para Americanos Con Discapacidades, pueden ser dirigidas al Sr. Scott Downs, Asistente del Superintendente (sdowns@sahuarita.net), o Dra. Barbara Smith, Directora de Servicios Estudiantiles (bsmith@sahuarita.net) al 350 W. Sahuarita Road, Sahuarita, AZ 85629, (520) 625-3502

SAHUARITA UNIFIED SCHOOL DISTRICT

STUDENT CONCERNS, COMPLAINTS & GRIEVANCES

Students may present a complaint or grievance regarding one (1) or more of the following:

- Violation of the student's constitutional rights
- Denial of an equal opportunity to participate in any program or activity for which the Student qualifies not related to the student's individual capabilities.
- Discriminatory treatment on the basis of race, color, religion, sex, age, national origin, or disability.
- Concern for the student's personal safety. Complaints and grievances related to allegations of student violence, harassment, intimidation, or bullying are to be filed in accordance with Board Policy JICK.

Provided that:

- The topic is not the subject of disciplinary or other proceedings under other policies and regulations of this District, and
- The procedure shall not apply to any matter for which the method of review is prescribed

By law, or the Governing Board is without authority to act.

The guidelines to be followed are:

- The accusation must be made within thirty (30) calendar days of the time the student knew or should have known that there were grounds for the complaint/grievance.
- The complaint/grievance shall be made only to a school administrator or a school staff member.
- The person receiving the complaint will gather information for the complaint form.
- Allegations shall be reported on forms with the necessary particulars as determined by the Superintendent.

Forms can be downloaded from the district website, under each school Site, or can be found by asking for a copy of the form from personnel in the school's office/s.

- The person receiving the complaint shall preserve the confidentiality of the subject, disclosing it only to the appropriate school administrator or next higher administrative supervisor or as otherwise required by law.

Any question concerning whether the complaint or grievance falls within this policy shall be determined by the Superintendent.

A student or student's parent or guardian may initiate the complaint process by completing ***the Complaint Form, which can be downloaded from the district website, under each school site, or can be found by asking for a copy of the form from personnel in the school office/s.***

A complaint or grievance may be withdrawn at any time. Once withdrawn, the process cannot be reopened if the resubmission is longer than thirty (30) calendar days from the date of the occurrence of the alleged incident. False or unproven complaint documentation shall not be maintained.

Retaliatory or intimidating acts against any student who has made a complaint under the

District policy and its corresponding regulations, or against a student who has testified, assisted, or participated in any manner in an investigation relating to a complaint or grievance, are specifically prohibited and constitute grounds for a separate complaint.

Knowingly submitting a false report under this policy shall subject the student to discipline up to and including suspension or expulsion. Where disciplinary action is necessary pursuant to any part of this policy, relevant District policies shall be followed.

When District officials have a reasonable belief or an investigation reveals that a reported incident may constitute an unlawful act, law enforcement authorities will be informed.

Sahuarita Unified School District

STUDENT CONCERNS, COMPLAINTS, AND GRIEVANCES

COMPLAINT FORM

(This form can be obtained on the SUSD30 website or in the Sahuarita High School office)

All information can be translated upon request to the principal of Sahuarita High School. Please call 625-3502 x1503