

350 W. SAHUARITA ROAD, BUILDING 10  
SAHUARITA, AZ 85629-9000  
PH: (520) 625-3502 x1001  
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OFFICE OF THE SUPERINTENDENT

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PUBLIC NOTICE OF SUSD STUDY SESSION

K-5<sup>th</sup> Grade Standards Based Report Cards  
5:30 P.M. – January 8, 2014 – Sub Hall B - District Auditorium  
350 W. Sahuarita Road, Sahuarita, AZ 85629

MINUTES

President Mrs. Diana Kellermeyer called the Study Session to order at 5:30 p.m. Dr. Valenzuela asked Mr. Bonner to present the K-5th Grade Standards Based Report Cards. Mr. Bonner was accompanied by three teachers, Ms. Tingle, Ms. Ramirez and Ms. Bryant. The presentation covered the K-5th Grade report cards transformation to meet Common Core Standards.

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NOTICE OF PUBLIC MEETING

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REGULAR GOVERNING BOARD MEETING  
6:30 P.M. – January 8, 2014 – Sub Hall B - District Auditorium  
350 W. Sahuarita Road, Sahuarita, AZ 85629

MINUTES

AMENDED

(ALL AMENDMENTS ARE BOLDED AND UNDERLINED)

I. **Call Meeting to Order**

President Mrs. Diana Kellermeyer called the meeting to order at 6:30 p.m.

A. **Pledge of Allegiance**

The Pledge of Allegiance was observed.

B. **Roll Call**

Roll call was taken by the secretary of the Board, Betsy Palacios as follows:

*Present:*

*Absent:*

Governing Board:

Governing Board President - Diana Kellermeyer

*Governing Board Minutes January 8, 2014  
Approved at the January 29, 2014 Board Meeting*

Governing Board Clerk – Elaine Hall

Governing Board Member – David Eves

Governing Board Member – Kris Ham

Governing Board Member – Tom Murphy

**District Administration:**

Superintendent – Dr. Manuel Valenzuela

Assistant Superintendent – Scott Downs

Assistant Superintendent – Brett Bonner

Director of Business Services – Charlotte Gates

**II. Reorganization of the Governing Board – Discussion and Possible Action**

**A. Election of President**

Governing Board President Diana Kellermeyer stated that, “Nominations were in order for the office of president.”

Mr. Tom Murphy nominated Mrs. Elaine Hall as Governing Board President.

A vote was taken with all members voting aye to elect Mrs. Elaine Hall as Governing Board President.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Board President – Mrs. Elaine Hall	T. Murphy	D. Kellermeyer	Passed

**Mrs. Elaine Hall, new president took over the meeting and conducted the election for the clerk.**

**B. Election of Clerk**

The new president, Mrs. Elaine Hall stated that, “Nominations were in order for the office of clerk.”

Tom Murphy nominated Mr. David Eves as the Board Clerk.

A vote was taken with all members voting aye to elect Mr. David Eves as the Governing Board Clerk.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Board Clerk – Mr. David Eves	T. Murphy	D. Kellermeyer	Passed

**III. Approval of Agenda**

Dr. Valenzuela recommended approval of the agenda as it was posted and distributed.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of the agenda as it was revised.	D. Kellermeyer	T. Murphy	Passed

**IV. Approval of Minutes – December 4, 2013**

Dr. Valenzuela requested approval of the December 4, 2013 Board Meeting Minutes as they have been distributed.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of the December 4, 2013 Board Meeting Minutes.	D. Eves	T. Murphy	Passed

**V. Approval and Ratification of Vouchers**

Mrs. Gates recommended ratification of previously approved payroll Voucher 11 in the amount totaling \$1,122,683.72 and previously approved payroll Voucher 12 in the amount totaling \$1,147,603.31. She further recommends approval of expense voucher 1439 through 1445 in the amount of \$1,118,604.38.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of Ratification of Vouchers as presented.	T. Murphy	D. Kellermeyer	Passed

**VI. Call to the Public**

Consideration and discussion of comments and concerns from the public. Those wishing to address the Governing Board on items not on tonight's agenda may do so at this time or at the Board's discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

**VII. Recognition of Staff, Students and Community**

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

**A. Staff - None**

**B. Students**

1. Football Division Section Championship Recognition

Dr. Valenzuela introduced Mr. David Rodriguez, SHS Football Coach to give a program update. Mr. Rodriguez presented the Board with the Football Division 4 Section 2 Championship Plaque.

**C. Community – None**

**VIII. New Business**

**A. Instruction – Discussion and Possible Action**

1. New J.T.E.D. Course Proposals for 2014-15

Dr. Valenzuela presented the New J.T.E.D. Course Proposals for the 2014-15 school year and recommended approval.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of new J.T.E.D./JROTC Courses for 2014-15	T. Murphy	D. Kellermeyer	Passed

2. Beyond Textbooks Presentation

Dr. Valenzuela asked Mr. Bonner to do a Beyond Textbooks Presentation and recommended approval. Mr. Bonner was accompanied by Mr. Kevin Carney and Mr. Justin Cheseborough from Beyond Text Books.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of Beyond Textbooks Program	T. Murphy	D. Kellermeyer	Passed

3. Proposed District In-service day, April 30, 2014

Dr. Valenzuela proposed a District In-service day and recommended approval.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of an In-service day, April 30, 2014.	D. Kellermeyer	D. Eves	Passed

**B. Business – Discussion and Possible Action**

1. Bond Update

Dr. Valenzuela asked Mr. Downs to give a Bond Projects update.

**C. Governing Board - Discussion and Possible Action**

1. New Policy – GCO-EB (Exhibit) – Alternate Evaluation Instrument – Second Reading

Dr. Valenzuela recommended approval of this New Policy GCO-EB (Exhibit).

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of Policy GCO-EB (Exhibit)	T. Murphy	D. Kellermeyer	Passed

2. Policy Revisions – Second Reading

- a. Policy GCO – Evaluation of Professional Staff
- b. Policy GCO-EA (Exhibit) – Teacher Evaluation Instrument
- c. Policy GCCG – Professional / Support Staff Voluntary Transfer of Accrued Sick Leave

Dr. Valenzuela recommended approval of the above Policy Revisions.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of Policy Revisions GCO, GCO-EA and GCCG	T. Murphy	Diana Kellermeyer	Passed

3. Policy Revision – First Reading

- a. Policy JJJR – Extracurricular Programs

Dr. Valenzuela recommended approval of this policy revision. Revision was done to reflect designated high school.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of Policy Revision - JJJR	D. Eves	T. Murphy	Passed

**D. Personnel - Discussion and Possible Action**

1. Revision to 2013-14 Support Staff Work Schedule

Revision was done to clarify that the Bus Drivers that bid daily routes must exceed 7 hours to qualify for listed holidays, etc.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of revision to the 2013-14 Support Staff Work Schedule	D. Kellermeyer	T. Murphy	Passed

**IX. Superintendent Reports**

The superintendent may present reports at this time.

Dr. Valenzuela reviewed the Enrollment Report which showed an increase of 36 students.

SUSD Attendance as of 1-8-2014

	Boys	Girls	Total	" /-" from last report on 12-4-2013
SHS	437	454	891	-4
WGHS	459	434	893	6
SMS	325	305	630	6
ANZA	697	665	1362	14
CVES	264	245	509	2
SIS	291	298	589	6
SPS	376	309	685	4
SOP	114	83	197	2
<b>TOTAL</b>	<b>2963</b>	<b>2793</b>	<b>5756</b>	<b>36</b>
<b>%</b>	<b>51.5%</b>	<b>48.5%</b>		<b>0.6294%</b>

Dr. Valenzuela mentioned that the JROTC Program qualified for the Super Bowl Competition. The team will be representing the state of Arizona. It is a high honor to participate in this competition.

Dr. Valenzuela shared a picture of him and Mr. Bonner dancing during an Anza Trail School event.

Dr. Valenzuela showed several different pictures of events that happened at Copper View Elementary. They were the CVES Art Night, Hoop Shoot and Rotary Club dictionary distribution.

Dr. Valenzuela shared photos of the Roving Chef from our Food Service Department.

Dr. Valenzuela participated in the SMS and SPS Mentoring Program. He read the Polar Express to the students. A picture of Dr. Valenzuela reading to the students was shown.

Dr. Valenzuela showed a newspaper clip of a CVES student family that was surprised at a UA game by their father returning home from his military tour.

A video was shown regarding the Special Assembly at WGHS, the Milken National Educator Award. This award was presented to Mr. Chris Laughland.

**X. Consent Agenda – Discussion and Possible Action**

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Dr. Valenzuela recommended approval of the consent agenda as presented.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of the agenda as it was revised.	T. Murphy	D. Kellermeyer	Passed

**A. Employment / Change of Status / Transfers**

1. Maril Abitia, Guest Teacher, ATS, New Hire – Effective 12/16/13
2. Brian Albert, Asst. Coach-Boys Basketball, WGHS, Replacement – Effective 12/18/13
3. Joyce Blalock, Secretary, Asst. Principal, SHS – Replacement – Effective 12/17/13
4. Trinidad Blanco, Athletic Aide, SHS, New Hire – Effective 12/02/13
5. Elizabeth Boswell, Bus Driver, TRANS, Replacement – Effective 11/22/13
6. Carmelita Cooley, Guest Teacher, DIST, New Hire – Effective 12/05/13
7. Benny Corbell, Asst. Coach-Wrestling, SHS, Replacement – Effective 12/05/13
8. Isabel Correll, Bus. Services Asst, DIST, Status Change – Effective 11/25/13 to 12/06/13
9. Richard Dawson, Guest Teacher, DIST, New Hire – Effective 11/22/13
10. Kaetlyn Figueroa, Inclusion Health Assistant, SIS, Replacement – Effective 12/12/13
11. Eleanor Gastellum, Inclusion Health Assistant, SMS, Status Change – Effective 12/09/13
12. Laura Hundt, Long-Term Substitute, ATS, Status Change – Effective 12/09/13
13. Robin Johnson, Classroom Lead, ECC, Status Change – Effective 12/09/13
14. Nancy Knowlton, Campus Monitor, CVES, Replacement – Effective 01/06/14
15. Carolina Lopez, Program Aide Substitute, LINK, Re-Hire – Effective 12/04/13
16. Reynaldo Martinez, Coach-Boys Wrestling (0.5), ATS, Re-Hire – Effective 12/09/13
17. Barbara Miles-Luna, Campus Monitor, WGHS, Transfer – Effective 12/09/13
18. Michael Munkelnbeck, Coach-Boys Wrestling (A), ATS, Re-Hire – Effective 12/09/13
19. Tony Natividad, Groundskeeper, Facilities, Status Change – Effective 12/16/13
20. Corey Noble, Asst. Coach-Wrestling, WGHS, Re-Hire – Effective 11/04/13
21. Linda Pantoja, Long-Term Substitute, CVES, Status Change – Effective 12/16/13
22. Steven Putnam, Administrative Assistant, ATS, Status Change – Effective 12/20/13
23. Michelle Quillin, Clerk I-Attendance, ATS, Replacement – Effective 12/17/13
24. Deborah Ramirez, Bus. Services Asst, DIST, Status Change – Effective 11/25/13 to 12/06/13
25. Diane Romero, Campus Monitor, SIS, Replacement – Effective 12/09/13
26. Rocket Rose, Custodian, FAC, Replacement – Effective 12/18/13
27. Gilberto Santa Cruz, Custodian, FAC, Replacement – Effective 12/03/13
28. Heather Walker, Long-Term Substitute, SPS, Status Change – Effective 12/02/13
29. Matthew Williams, Coach-Wrestling, ATS, Replacement – Effective 12/18/13
30. Amanda Chavez, 2<sup>nd</sup> Grade Teacher, ATS, Status Change – Effective 12/16/13 ♦♦
31. Sandi Lucero, 2<sup>nd</sup> Grade Teacher, SPS, Status Change – Effective 1/6/214 ♦♦

**B. Resignations / Terminations / Separations**

1. Holly Anderson, Long-Term Substitute, SMS, Status Change – Effective 12/13/13
2. Linda Arenson, Instructional Aide-SpEd, SHS, Resignation – Effective 12/04/13
3. Shara Canez, Classroom Lead, ECC, Resignation – Effective 12/06/13
4. Joanna Dojaquez, M.A.S.S. Teacher, CVES, Resignation – Effective 11/26/13
5. Amanda Forslund, Head Coach-Girls Tennis, SHS, Resignation – Effective 05/22/13
6. Victoria Gonzalez, Inclusion Health Assistant, ECC, Resignation – Effective 12/20/13
7. Nicole Howard, Program Aide, LINK, Resignation – Effective 12/20/13
8. Robin Johnson, Inclusion Health Assistant, ECC, Transfer – Effective 12/09/13
9. Laura Merchant, Secretary-Asst. Principal, SHS, Resignation – Effective 12/19/13
10. Barbara Miles-Luna, Clerk I-Attendance, ATS, Transfer – Effective 12/06/13
11. Tony Natividad, Herbicide Application Technician, Facilities, Transfer – Effective 12/13/13
12. Steven Putnam, Administrative Assistant, Facilities, Transfer – Effective 12/18/13
13. Diane Radcliff, Part-Time Dispatcher, TRANS, Resignation – Effective 12/13/13
14. Selina Ramirez, Inclusion Health Assistant, SHS, Resignation – Effective 11/20/13
15. Marie Sanchez, Bus Driver, Transportation, Termination – Effective 1/8/14
16. Diana Twarogal, Long-Term Substitute, CVES, Transfer – Effective 12/13/13
17. Joanna Dojaquez, 4<sup>th</sup> Grade Teacher, CVES, Resignation – Effective 1/17/2014 ♦♦
18. Dessiree Fairbanks, 8<sup>th</sup> Grade Social Studies Teacher, ATS, Resignation – Effective 2/21/14 ♦♦
19. Ruben Leyva, Custodian, SHS Facilities, Termination – Effective 1/8/14♦♦

**C. Addendums (All Addendums/Stipends are Effective for SY13.14)**

1. Amy Abrahamson, Instructional Coach, ATS
2. Rachael Anderson, Instructional Coach, WGHS
3. Michelle Askren, Instructional Coach, SPS
4. Ryan Atkinson, Coach-Fall Conditioning, WGHS
5. Kim Avelar, Instructional Coach, SMS
6. Michela Bennett, Instructional Coach, ATS
7. Michael Bradley, Coach-Girls Basketball (C) 0.5, SMS
8. Mary Jo Boyter, Instructional Coach, SPS
9. Bernardo Corralez, Asst. Coach-Wrestling, SMS
10. Isabel Correll, Coach-Girls Basketball (A), SMS
11. Darby Downs, Instructional Coach, DIST
12. Dayna Burke, Instructional Coach, SPS
13. Cari Burson, Instructional Coach, ATS
14. Liz Flores, Instructional Coach, ATS
15. Amanda Forslund, Instructional Coach, SHS
16. Amanda Forslund, AIMS Tutor Coordinator, SHS
17. Nadia Gerber, Instructional Coach, CVES
18. Patti Gloy, Instructional Coach, SMS
19. Angela Guerra, Instructional Coach, SIS
20. Tomica Hampton, Coach-Wrestling (B) 0.5, ATS
21. Tammy Kempton, Instructional Coach, SHS
22. Kristi Lopez, Instructional Coach, WGHS
23. Patrick McCarthy, Coach-Wrestling, SMS
24. Donna McCammon, Instructional Coach, SHS
25. Sylvia Meza-Telles, Instructional Coach, SMS
26. Carl Nelson, Coach-Girls Basketball (B), ATS
27. Danielle Pack, Instructional Coach, ATS
28. Jordan Reeves, Instructional Coach, SHS
29. Karin Rojahn, Instructional Coach, WGHS
30. Santry Rush, Coach-Girls Basketball (A), ATS
31. Jeanine Sanders, Instructional Coach, SIS
32. Holly Schauer-Johnson, Instructional Coach, SIS
33. Doreen Sorce, Instructional Coach, WGHS
34. Jan Spooner, Instructional Coach, SPS
35. Julie Tatum, Instructional Coach, SIS
36. Anong Turner-Riley, Instructional Coach, SMS
37. Nataly Van Alstine, Coach-Boys Soccer, ATS
38. Jenn Vaterlaus, Instructional Coach, SPS
39. Veronica Vajda, Coach-Boys Soccer, SMS
40. Shanna Wahlstrand, Instructional Coach, WGHS
41. Maricruz Zepeda-Wilson, Instructional Coach, ATS
42. Trina Zimmermann-Hall, Instructional Coach, ATS
43. Nicole McKay, Girls Basketball, SMS ♣♣

**D. Request for Leave of Absence – None**

**E. Volunteers**

1. Gregory E. Chesney, WGHS
2. Jesus Duran, WGHS
3. Margaret Erlebach, SOP
4. Elizabeth Hansen, SPS



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5. Murry Holmstrom, SMS
6. Adam Knight, SPS
7. Jasmin L. Lema, SPS
8. Barbara Nelson, SOP
9. Roxanna Ramos, SPS
10. Eva Rios, ATS
11. Victorio Solorza, WGHS

**F. Continuing Education Credits**

1. Rosa Alvarez, SOP
2. Robert Beachy, SHS
3. Mary Jo Boyter, SPS
4. Adam Johnson, SIS
5. Amy Siebert, CVES
6. Karen Studzinski, SHS

**G. Use of School Facilities**

<b>Name of Organization</b>	<b>Purpose</b>	<b>Facility</b>	<b>Dates</b>
Town of Sahuarita	Town's Recreational Events	SIS Gym	January 27-April 26, 2014, 6-9 p.m.
Kino Baseball League	Winter League	SHS Baseball Field	January 4 - February 1, 2014 8:30 a.m. – 5 p.m.

**H. Gifts and Donations**

<b>Name</b>	<b>Amount/Item</b>	<b>Department/School</b>
Raul & Allison Vivas	\$500.00	CVES - Undesignated
Desert Oasis Refreshment Services, Inc.	\$593.20	WGHS - Undesignated
Mrs. Flory	\$5.00	SPS - Undesignated
Mamas Family Restaurant's The Deuce LLC	\$130.00	ECC - Undesignated
Donations @ Concert	\$30.59	WGHS – Instrument Music
Kiwanis Club of Green Valley	\$800.00	SHS - Culinary
Mark & Lisa Heltemes	\$26.00	SHS – Culinary Arts
John & Judith Stieve	\$78.00	SHS – Culinary Arts
Country Fair White Elephant Inc.	\$250.00	SHS - Baseball
Country Fair White Elephant Inc.	\$18,000.00	SPS – Gifts and Donations
Country Fair White Elephant Inc.	\$15,000.00	SMS – Gifts and Donations
Country Fair White Elephant Inc.	\$17,000.00	SIS – Gifts and Donations
Country Fair White Elephant Inc.	\$20,000.00	SHS – Gifts and Donations
Country Fair White Elephant Inc.	\$22,700.00	Sopori – Gifts and Donations
Country Fair White Elephant Inc.	\$25,000.00	ATS – Gifts and Donations

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Country Fair White Elephant Inc.	\$10,000.00	CVES – Gifts and Donations
Country Fair White Elephant Inc.	\$7,000.00	WGHS – Gifts and Donations
Canoa Men’s Golf Club	\$53.00	SHS - Golf
JROTC Summer Leadership Camp	\$150.00	SHS - JROTC
Optimist Club of Green Valley-Sahuarita	\$300.00	SHS - Culinary
Linda Heman-Ackah	\$200.00	WGHS – Choir \$100.00 WGHS – Band \$100.00
Cash Donations	\$25.23	WGHS – Choir \$12.62 WGHS – Band \$12.61
Home Depot	4 sheets 4x8 plywood & 2 cans Speed-Cote exterior paint	WGHS

**I. Approval of School Clubs & PTO/Booster Support Organizations - None**

**J. PTO/Booster Monthly Reports**

1. Anza Trail PTO – None
2. Copper View Elementary PTO – November 2013
3. Red Wolves Music Boosters – None
4. SPS PTO – None
5. SIS PTP – None
6. SUSD #30 Educational Enrichment Foundation – November 2013
7. WGHS Grad Night Booster Club – None
8. SHS – Music Boosters – None

**K. Approval of Student Fund-Raising Activities**

Organization	Sale Item Description	Fundraiser Dates
ATS - American Heart Association	Jump Rope for Heart	February 2014
CVES – American Heart Association	Jump Rope for Heart	January 21- February 14, 2014
SHS – Band Boosters/Band	1-19 Jazz Fest	February 6-7, 2014
SHS – National Honor Society	Cure It With Love/Donation Boxes	February 10-14, 2014
SHS – National Honor Society	Pie the Teachers	February 17-21, 2014
WGHS - Baseball	Hat Day	February 6-10, 2014
WGHS - Baseball	Sell Pizza Hut Coupon Cards	February 12-19, 2014
WGHS – Baseball	Texas Roadhouse Percentage Night	March 31, 2014, April 7, 2014 and April 21, 2014
WGHS – Baseball	Apparel Sales	April 28-May 7, 2014
ATS - PTO	Rodeo Family Day	January 24, 2014 - Revised date ◆◆

**L. Overnight Travel**

School & Names	Purpose	Travel Destination	Travel Dates
ATS – Clarissa Nido	Master Schedule Building Workshop	Chandler, AZ	December 10-11, 2013
WGHS – Denise Zambos	SUSD CTE	Prescott, AZ	February 5-8, 2014

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	Department		
WGHS – Erin Booth, Karen Van Sickle and 1 Chaperone TBD + 29 Students	Perform in Phoenix – Musical Instrument Museum	Phoenix, AZ	March 14-15, 2014

**M. Approval of Student Activity and Auxiliary Accounts Revenue and Expenditure Reports – None**

**XI. Board Reports**

The Governing Board may present reports at this time.

David Eves thanked everyone for their leadership and asked everyone to stay positive and finish strong.

Diane Kellermeyer said it has been a good year for our District.

Tom Murphy thanked Diana for her serving as the president the last year and congratulated Elaine for becoming the new president. He thanked Coach Rod and the Commander for their leadership.

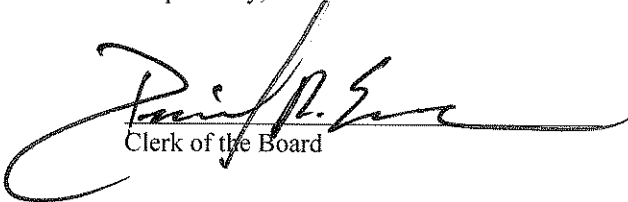
Amendment - Minutes approved on 1.29.14 by the Governing Board with the revision to include Mr. Murphy's comment recognizing the White Elephant for their donations to the School District.

**XII. Establish Next Board Meeting – January 29, 2014**

**XIII. Executive Session – Discussion and Possible Action - None**

**XIV. Adjournment - 8:30 p.m.**

Respectfully,



Clerk of the Board