

350 W. SAHUARITA ROAD, BUILDING 10  
SAHUARITA, AZ 85629-9000  
PH: (520) 625-3502 x1001  
FAX: (520) 625-4609

*OFFICE OF THE SUPERINTENDENT*

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**MINUTES**

**NOTICE OF PUBLIC MEETING**

**Regular Governing Board Meeting  
6:30 P.M. – January 9, 2013 – Sub Hall B - District Auditorium  
350 W. Sahuarita Road, Sahuarita, AZ 85629**

**I. Call Meeting to Order**

Board Clerk Mrs. Diana Kellermeyer called the meeting to order at 6:35 p.m.

**a. Pledge of Allegiance**

The Pledge of Allegiance was observed.

**b. Roll Call**

Roll call was taken by the secretary of the Board, Betsy Palacios as follows:

**Governing Board:**

***Present:***

Governing Board Clerk – Diana Kellermeyer

Governing Board Member – Tom Murphy

Governing Board Member – Elaine Hall

***Absent:***

Governing Board President - Kris Ham

Governing Board Member – David Eves

**District Administration:**

***Present:***

Superintendent – Dr. Manuel Valenzuela

Assistant Superintendent – Scott Downs

Director of Business Services – Charlotte Gates

***Absent: None***

**II. Approval of Agenda**

The superintendent recommended approval of the agenda as it was revised.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of the revised agenda.	T. Murphy	E. Hall	Passed

**III. Approval of Minutes – December 5, 2012**

The superintendent recommended approval of the December 5, 2012 minutes as presented.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of the December 5, 2012 minutes as presented.	E. Hall	T. Murphy	Passed

**IV. Approval and Ratification of Vouchers**

Mrs. Gates recommended ratification of previously approved payroll Voucher 11 in the amount totaling \$1,011,878.72, payroll Voucher 12 in the amount totaling \$1,044,813.15, new payroll Voucher #16 for the period ending February 1, 2013, in the amount not to exceed \$2,000,000, and new payroll Voucher #17 for the period ending February 15, 2013, in the amount not to exceed \$2,000,000. She further recommended approval of expense voucher 1337 through 1341 in the amount of \$675,195.28.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval & Ratification of Vouchers as presented.	E. Hall	T. Murphy	Passed

**V. Call to the Public**

Consideration and discussion of comments and concerns from the public. Those wishing to address the governing board on items not on tonight's agenda may do so at this time or at the Board's discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

**Rosemary Scheuer – Representative of Sahuarita Parents of Exceptional Kids (S.P.E.K.) – Read a letter addressed to Dr. Valenzuela regarding her concerns with the Special Education Program.**

**Heather Wnuk – Special Education – Ms. Wnuk voiced the concerns she has with the Special Education Program regarding her child.**

**Detrick Smart – Town of Sahuarita - Thanked the District for resolving an issue with Community**

**Leagues at Anza Trail.**

**VI. Recognition of Staff, Students and Community**

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

**A. Staff - None**

**B. Students - None**

**C. Community**

1. Friend of Sahuarita Award - Green Valley Decorative Rock – Kevin Lutz

Dr. Valenzuela recognized Mr. Kevin Lutz of Green Valley Decorative Rock for his donation of field dirt to the SHS Baseball Program. Mr. Lutz was not present to receive his award the award was accepted by Coach Gelardi on his behalf.

**VII. New Business**

**A. Instruction – Discussion and Possible Action –**

1. Walden Grove High School New Course Request

**FINANCIAL LITERACY**

**Course Description:** Financial Literacy is designed for senior students and represents those standards of learning that are essential and necessary for all students. The implementation of the ideas, concepts, knowledge, and skills contained in Financial Literacy will enable students to implement those decision-making skills they must apply and use to become wise and knowledgeable consumers, savers, investors, users of credit, money managers, citizens, and members of a global workforce and society.

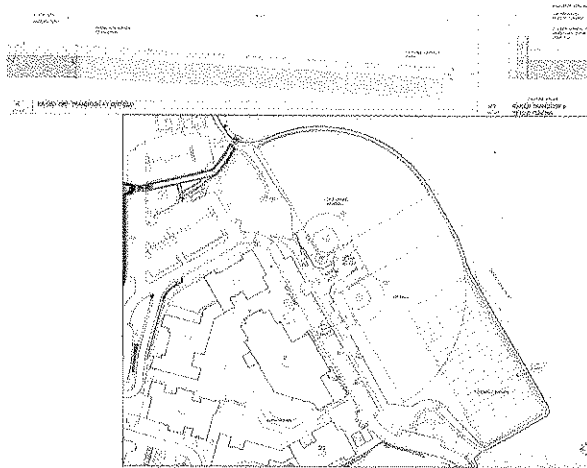
Dr. Valenzuela provided the Board with the Course Description and recommended approval of the addition of this new course.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of New Course at WGHS Financial Literacy	E. Hall	T. Murphy	Passed

**B. Business – Discussion and Possible Action**

1. Bond Project Update

Dr. Valenzuela asked Scott Downs, Asst. Superintendent to provide an update on the Bond Project – WGHS Fields



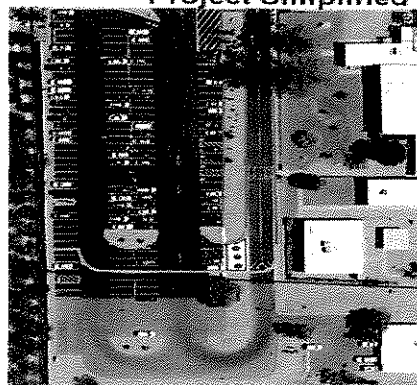
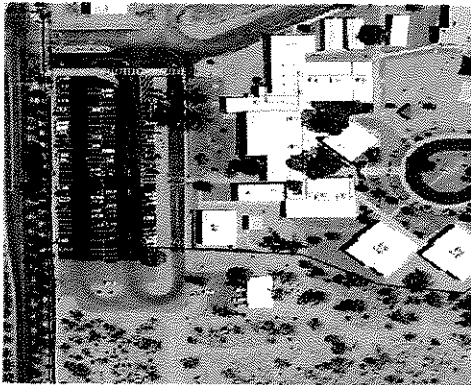
**\$370,000**

**SPS Parking Lot**

**\$35,000**

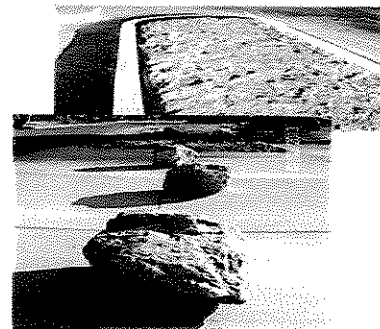
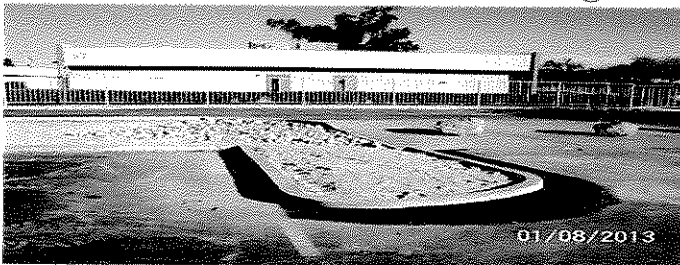
**True Property Line**


**Project Simplified**



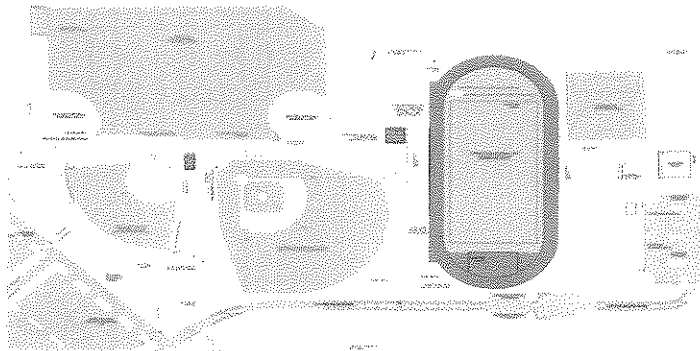
- = Excel Boundary
- = Existing Club
- = New Club
- = Club Entry
- = Podia 5
- = New Alpha
- = Future Club
- Floor One
- Floor Two

**SPS Parking Lot**



 **WGHS Conceptual Plan**

**\$2,707,000**



**Swaim Estimates**

Football & Track	\$1,300,000
Baseball & Softball	\$1,010,000
Sitework & Sidewalks	\$200,000
<b>Total</b>	<b>\$2,510,000</b>

**C. Governing Board – Discussion and Possible Action**

1. Approval of Revised 2013 Governing Board Meeting Lunch Schedule

Dr. Valenzuela recommended approval of the revised 2013 Governing Board Lunch Schedule to include Copper View Elementary.

Changes to the schedule are indicated by **+++**.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Revised 2013 Governing Board Lunch Schedule	T. Murphy	E. Hall	Passed

**Mr. Murphy shared that he has received positive feedback from Copper View Updates on Face book.**

2. Revision of Policy J-0950.....Admission of Transfer Students

Included in your Board packet is a copy of the recommended revision to Governing Board policy.

Dr. Valenzuela recommended approval of policy as it was revised.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Revision of Policy J-950	E. Hall	T. Murphy	Passed

3. Approval of Policy Advisories 440-461

- Policy Advisory No. 440.....IJNDB and IJNDB-R – Use of Technology Resources in Instruction
- Policy Advisory No. 441 ..... DGD — Credit Cards
  - DGD-R – Credit Cards
  - DGD-E – Credit Cards
- Policy Advisory No. 442 ..... DJE — Bidding/Purchasing Procedures
- Policy Advisory No. 443 .....EF-R – Food Services  
(Addendum A)
- Policy Advisory No. 444 .....GB – General Personnel Policies
- Policy Advisory No. 445 .....GCCD – Professional/Support Staff  
Military/Legal Leave
- Policy Advisory No. 446 .....GCK – Professional Staff Assignments  
and Transfers
- Policy Advisory No. 447 .....GCMF – Professional Staff Duties and  
Responsibilities
- Policy Advisory No. 448 .....GCO – Evaluation of Professional  
Staff Members
  - GCO-RA – Evaluation of Professional Staff Members  
(Addendum B)
- Policy Advisory No. 449.....IHAL – Teaching About Religion
- Policy Advisory No. 450.....IHAMB – Family Life Education
- Policy Advisory No. 451.....IHBCA – Programs for Pregnant/Parenting  
Students
- Policy Advisory No. 452.....IHBE – Bilingual Instruction/Native  
Language Instruction
- Policy Advisory No. 453.....IHBHD – Online/Concurrent/Correspondence  
Courses
- Policy Advisory No. 454.....IKE-RB – Promotion and Retention of  
Students
- Policy Advisory No. 455.....IJM – Special – Interest Materials  
Selection and Adoption
- Policy Advisory No. 456.....KD – Public Information and Communication
- Policy Advisory No. 457.....KHC – Distribution/Posting of  
Promotional Materials
- Policy Advisory No. 458.....GBAB – Medical Marijuana Standards and  
Conditions for Employees
- Policy Advisory No. 459.....GBECA – Nonmedical Use or Abuse of
  - Drugs or Alcohol
- Policy Advisory No. 460.....JICH – Drugs and Alcohol Use by Students
- Policy Advisory No. 461.....KFA – Public Conduct on School Property

Included in your Board packet are copies of revisions of Governing Board policies and accompanying regulations.

Dr. Valenzuela recommended approval of the revisions as presented by the Arizona School Boards Association.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of Policy Advisories 440-461	T. Murphy	E. Hall	Passed

**D. Personnel - Discussion and Possible Action - None**

**VIII. Superintendent Reports**

The superintendent may present reports at this time.

Dr. Valenzuela wished everyone a Happy New Year!

Dr. Valenzuela reviewed the attendance report – the District is up by 11 students.

SUSD Attendance as of 1-9-2013

	Boys	Girls	Total	" /-" from last report on 12-5-2012
SHS	503	512	1015	-3
WGHS	334	297	631	-7
SMS	292	308	600	7
ANZA	663	639	1302	11
CVES	250	221	471	1
SIS	286	283	569	5
SPS	348	326	674	-4
SOP	106	80	186	1
<b>TOTAL</b>	<b>2782</b>	<b>2666</b>	<b>5448</b>	<b>11</b>
<b>%</b>	<b>51.1%</b>	<b>48.9%</b>		<b>0.2014%</b>

Dr. Valenzuela shared a photo of the SHS Baseball Team hosting a carwash to help support a family from the community who lost their home to a fire.

Dr. Valenzuela recognized SHS Football Coach David Rodriguez who has been selected to be a coach at the Casino Del Sol Football Game.

Dr. Valenzuela shared a photo from the Food Service Department of a Christmas tree which was donated and decorated by students.

Dr. Valenzuela showed photos from SMS M.A.S.S. Program, students at Osires Rex Project.

**IX. Consent Agenda – Discussion and Possible Action**

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of the Consent Agenda as it was revised.	E. Hall	T. Murphy	Passed

**A. Employment / Change of Status / Transfers**

1. Jose Socrates Angulo, Groundskeeper, FAC, Replacement – Effective 11/30/12
2. Elisa Cruikshank, Teacher-5<sup>th</sup>, SIS, Status Change – Effective 12/07/12
3. Mary Jane Dempsey, Long-Term Substitute Teacher, SOP, Status Change – Effective 12/17/12 – 03/15/13
4. Rachelle Lizardi, Reading Specialist (EOY), ATS, Transfer – Effective 01/07/13
5. Cassandra Lock, Long-Term Substitute Teacher, SMS, New Hire – Effective 12/13/12
6. Lindsey Mesner, Campus Monitor, WGHS, Replacement – Effective 12/17/12
7. Arturo Munoz-Burrola, Groundskeeper, FAC, Transfer – Effective 12/03/12
8. Linda Pantoja, Long-Term Substitute Teacher, CVES, Status Change – Effective 11/13/12
9. Susana Perez-Abreu, Teacher-Spanish (EOY), WGHS, Replacement – Effective 01/07/13
10. James Prisco, Temporary Lead Custodian, FAC, Status Change – Effective 11/30/12
11. Valerie Ramirez, Teacher-3<sup>rd</sup>, SIS, Status Change – Effective 12/07/12
12. Marcie Redgrave, Bus Driver, TRANS, Status Change – Effective 12/13/12
13. Jessica Rodriguez, LT Substitute Counselor, ATS, Status Change – Effective 03/25/13
14. Colleen Rowe, Campus Monitor, SMS, Replacement – Effective 12/10/12
15. Jarrod Russell, Substitute Custodian, FAC, New Hire – Effective 12/10/12
16. Jan Spooner, Reading Specialist, SPS, Status Change – Effective 01/07/13
17. Briana Valenzuela, Part-Time Night Dispatcher, TRANS, Transfer – Effective 12/12/12
18. Yuliana Valenzuela, Classroom Lead, ECC, Status Change – Effective 12/17/12
19. Rachel Wear, Long-Term Substitute, SIS, Status Change – Effective 01/07/13
20. Morgan Whitwell, Long-Term Substitute, ATS, Status Change – Effective 12/20/12

**B. Resignations / Terminations / Separations**

1. Brenda Black, Inclusion Health Assistant, SHS, Resignation – Effective 12/21/12
2. Melanie Bostian, Classroom Aide, ECC, Resignation – Effective 12/14/12
3. Rachel Casmer, Sponsor-Junior Class, WGHS, Resignation – Effective 12/04/12
4. Tosha Kennedy, Bus Driver, TRANS, Resignation – Effective 12/10/12
5. Katelyn Krout, Instructional Aide, WGHS, Resignation – Effective 12/21/12
6. Maria Sirmons, Inclusion Health Assistant, SPS, Resignation – Effective 12/06/12
7. Joseph Wilson, Electrician, FAC, Resignation – Effective 01/05/13

**C. Addendums**

1. Tracy Alexander, Sponsor-Junior Class, WGHS – Effective SY12.13



2. Blake Hamrick, Weekend Academy Teacher of Record, WGHS – Effective 11/16/12
3. Eddie Maynard, Asst Coach-Boys Soccer, WGHS – Effective SY12.13
4. Lindsey Mesner, Asst Coach-Girls Basketball, WGHS – Effective SY12.13

**D. Leave of Absence**

1. Karina Owen, Inclusion Health Assistant, SHS – Effective 11/12/12 – 01/11/13  
\*\*CORRECTION TO RETURN DATE

**E. Volunteers**

1. Timothy Bryan, SHS
2. Mary Jane Cohen, SMS
3. Laura Ellerbrake, SOP
4. Patricia Giannasi, SMS
5. Williams Hayes, SMS
6. Ronald Kosha, SPS
7. Nancy McCann, SMS
8. Charles G. Mouradian, ATS
9. James Santo, SMS
10. John Watkins, SPS
11. Cicely White-Lee, SMS

**F. Continuing Education Credits – None**

**G. Use of School Facilities - None**

**H. Gifts and Donations**

<b>Name</b>	<b>Amount/Item</b>	<b>Department/School</b>
Green Valley American Legion	\$300.00	SIS – Deployment Group
Kristen & Garrett Ham	\$267.75	District - HR
Sons of the American Legion Squadron 66	\$300.00	SIS – Deployment Group
The Green Valley Pecan Co.	\$150.00	WGHS - Choir
The Green Valley Pecan Co.	\$450.00	WGHS – Athletics \$200 SHS – Prom & Senior Night 2013 - \$250.00
The Green Valley Pecan Co.	\$150.00	WGHS – Jazz Band
Sahuarita Elks Lodge	\$100.00	Anza – Music Dept.
Spirit Halloween Superstores	\$24.83	Anza - Undesignated
Alpha Rho Chapter/Delta Kappa Gamma Society	\$50.00	CVES - Books
Desert Oasis Refreshment Services, Inc.	\$869.20	WGHS - Undesignated
Kristi & Bryan Warter	\$3.00	ATS - Miscellaneous
Todd & Robbin Popovic	\$8.00	ATS - Miscellaneous
Michael Huerta	\$3.00	ATS - Miscellaneous
Cynthia Gamillo	\$5.00	ATS - Miscellaneous

Leonor Holz	\$5.00	ATS - Miscellaneous
Country Fair White Elephant	\$15,000.00	SMS - Undesignated
Country Fair White Elephant	\$20,000.00	ATS - Undesignated
Country Fair White Elephant	\$18,000.00	SPS - Undesignated
Country Fair White Elephant	\$17,000.00	SIS - Undesignated
Country Fair White Elephant	\$25,000.00	Sopori - Undesignated
Country Fair White Elephant	\$7,000.00	WGHS - Undesignated
Country Fair White Elephant	\$8,000.00	CVES - Undesignated
Country Fair White Elephant	\$24,000.00	SHS - Undesignated
Desert Oasis Refreshment Services	\$973.00	SHS – Student Council
The Springs Homeowners Association	\$100.00	SHS - Orchestra
The Green Valley Pecan Co.	\$500.00	SHS - NJROTC
Optimist Club of Green Valley/Sahuarita	\$200.00	ATS - Wrestling
Goodsearch	\$6.34	SMS - Undesignated
Great American	\$844.30	CVES - Undesignated

**I. Approval of School Clubs & PTO/Booster Support Organizations**

**1. School Clubs - None**

**2. PTO/Booster Support Organizations - None**

**J. PTO/Booster Monthly Reports –**

1. Educational Enrichment Foundation – None
2. Anza Trail PTO –January 2012 - December 2012
3. Copper View Elementary PTO – October 2012
4. SHS Music Booster - None
5. Wolf Pack Booster – None
6. SPS PTO – August 2012 - November 2012
7. SIS PTP – November 2012

**K. Approval of Student Fund-Raising Activities**

Organization	Sale Item Description	Fundraiser Dates
ATS - Elementary STUCO	Chocolate bunny sale	February 1 - April 30, 2013
ATS - Math Counts	Concession at Math Night	March 14, 2013
CVES - American Heart Assoc.	Jump Rope for Heart	January 28- February 20, 2013
SHS - Baseball	Baseball Instructional Camp	February 16, 2013
SHS - Freshman Student Council	Badminton Tournament	February 15, 2013
SHS - Music Boosters & Band	Dress Code Pay Day / Use of	January 25, February

	technology	15, March 15, April 19 and May 17, 2013
SMS - Wrestling Club	Snack Bar/Admission Fee - Wrestling tournament	January 12, 2013 and February 15-16, 2013
WGHS - Baseball Club	Apparel Sales	February 4 - 15, 2013
WGHS - Baseball Club	Best Buy Gift Cards	February 4- March 31, 2013

**L. Overnight Travel –**

School & Names	Purpose	Travel Destination	Travel Dates
District – Arturo Balderrama	District Energy Conservation Training	San Antonio, TX	January 20-23, 2013
District – Charlotte Gates	Trust Leadership Academy	Phoenix, AZ	March 5-7, 2013
District – Lizette Huie	Trust Leadership Academy	Phoenix, AZ	March 5-7, 2013
SHS – Jazz Band	Perform at a Jazz Festival	Anaheim, CA	February 28 – March 3, 2013
SIS – Nerissa Patrone	AZSCA Conference for School Counselors	Scottsdale/Fountain Hills	March 25-26, 2013
SHS – Kent Barter NAU High Rope Leadership Program	NAU High Rope Leadership Program	Flagstaff, AZ	February 1 – 3, 2013
SHS – NJROTC	Annual NJROTC Orientation Trip	San Diego, CA	February 21-24, 2013

**M. Approval of Student Activity and Auxiliary Accounts Revenue and Expenditure Reports – None**

**X. Board Reports**

The Governing Board may present reports at this time.

Elaine Hall – Elected as President Elect of ASBA

Tom Murphy stated that the contributions from Country Fair White Elephant are significant and he would like to do something for them to show our appreciation of their support. Mr. Downs shared some of his ideas.

**XI. Establish Next Board Meeting – January 30, 2013 – 6:30 P.M. – District Auditorium**

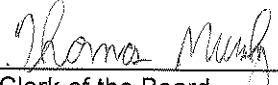
**Ms. Kellermeyer mentioned that there would be a Special Governing Board Meeting on January 15, 2013 at 6 p.m. to swear in newly elected Board Members and for the reorganization of the Governing Board.**

XII. Executive Session – Discussion and Possible Action - None

XIII. Adjournment

The meeting was adjourned at 7:25 p.m.

Respectfully,

  
Clerk of the Board