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*Office of the Superintendent*

**MINUTES**  
**REGULAR GOVERNING BOARD MEETING**  
JANUARY 28, 2009– 6:30 P.M. DISTRICT AUDITORIUM, POD B  
350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

**I. Call to Order and Pledge of Allegiance**

President Elaine Hall called the meeting to order at 6:32 P.M. Also in attendance was Board Clerk, Mike Lurkins, Members Tom Murphy, Diana Kellermeyer, and Kris Ham, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manny Valenzuela, and Business Manager Charlotte Gates. There were 49 guests. The Pledge of Allegiance was observed.

**II. Approval of Agenda**

The superintendent recommended approval of the agenda as it was revised. Ms. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried.

**III. Approval of Minutes –None ++**

**IV. Approval and Ratification of Vouchers**

Mrs. Gates recommended ratification of previously approved payroll Vouchers 17 in the amount totaling \$883,455.01. She further recommended approval of expense vouchers 9046 through 9050 in the amount of \$491,971.10. The motion to approve the ratification of vouchers and expense vouchers was made by Mrs. Kellermeyer and seconded by Mrs. Ham. The motion carried.

**IV. Call to the Public**

Larry Dobrosky, Assistant Town Manager for the Town of Sahuarita - He informed the Governing Board that the Town of Sahuarita has spent years working on design and will be starting construction of Sahuarita Road. On Monday night, the town council directed staff to work with the developer and the School District to build an underpass which will be located just south of the Administrative Building. He stated that during that process, we have all shared a commitment to working together and the town council and the Governing Board has been meeting periodically to build a strong relationship. The Town recognizes that this will take some efforts on the District, Town of Sahuarita, and the Developer. The estimate from the developer for the underpass will run about \$550,000 which is not funded in the project today. The Town will be looking at value engineering the project, capital projects as a Town as a whole, and looking at the priorities. The Town feels that this will be a real value to the school. The Mayor and the Council will be sending all Board members a request to see if the District could assist the Town in financing part of the underpass. The Town understands that there may be some funds available in adjacent ways or other funding. Mr. Dobrosky stated that the Town Council recognized the enhancement to the community and really recognized that this is a real benefit to the School District. The Town will be starting the design and build it big enough were kids can go through the underpass safely. The Town is looking forward to working with the District. Mr. Dobrosky thanked Dr. St. John for his efforts as the Town was

cramming a lot of the information to bring it to the Council and his willingness to work with the Town.

**VI. Recognition of Staff, Students and Community**

**A. Support Staff Employee of the Month Recognition Award – Armando Lopez, SHS**

Dr. Valenzuela recognized Armando Lopez as the District's Support Staff Employee of the Month for January 2009. Mr. Lopez is the Lead Custodian at Sahuarita High School. He has been described as a wonderful professional who exemplifies the spirit of cooperation and teamwork. For example, Mr. Lopez has taken strong initiative to seek out training in custodial cleaning methods and procedures. His work is described as accurate, complete, and thorough. He takes care of the equipment and ensures that it is operating correctly and safely. Mr. Lopez demonstrates a high degree of self-motivation and initiative, not only for himself but for the colleagues that he supervises.

Mr. Lopez demonstrates a strong commitment to excellence and quality service. He is always willing to contribute new ideas that will further advance the cause of excellence. For example, as a member of the District's Superintendent/Classified Advisory Forum, he has made suggestions regarding the acquisition of vacuum cleaners and other equipment that could be available on stand-by so that there are no lapses in service when equipment is out of order. Mr. Lopez is always willing to go the extra mile to support the goal of cleanliness and safety at the Sahuarita High School campus. For example, when a night custodian recently had to take an extended leave due to medical concerns, Mr. Lopez willingly took it upon himself to work additional hours each week to make sure that the areas assigned to the other custodian did not fall behind in cleaning services.

Mr. Lopez's leadership and efforts have certainly paid off. Many complimentary words have been shared about the cleanliness, order, and overall physical environment at Sahuarita High School. As you can see, Mr. Armando Lopez demonstrates the District's Core Values of service, excellence, safety, and integrity at the highest levels. It is therefore a pleasure to join with the entire Mustang herd at Sahuarita High School in recognizing Mr. Armando Lopez as Support Staff Employee of the Month.

**B. January "Leaders in Character" Honorees**

Dr. Valenzuela introduced the following January "Leaders in Character" Honorees - Esteban Lopez, 1<sup>st</sup> Grade, Sopori; Peighton Carpenter, 1<sup>st</sup> Grade, Anza Trail; Carson Perry, Kindergarten, SPS; Kyle Perry, 3<sup>rd</sup> Grade, SIS; Nicholas Figueroa, 8<sup>th</sup> Grade, SMS; Travis Salisbury, 11<sup>th</sup> Grade, SHS. The Governing Board recognized the above students for their excellent display of leadership and service among their peers at each of their perspective schools.

**VII. New Business**

**A. Instruction – Discussion and Possible Action**

**1. 2007-2008 Assessment Results Presentation – Dr. Valenzuela**

Dr. Valenzuela presented a breakdown of the Sahuarita Unified School District assessment scores and comparison of the data against school sites and state data. He stated that one of the attributes of great organizations is that they set goals and take steps to achieve them; it's easier said than done. Dr. Valenzuela stated that this is what we are trying to accomplish with this goal setting process and reporting. Each Governing Board member was given a summary of the District's progress thus far.

The Governing Board provided direction about goal areas that the Board would like the administration to focus on in terms of continues improvement and development. Dr. Valenzuela in tern took the information and communicated the information to the administrative team. The administrators were asked to present them to all the members of their respective organizations. Each individual sites and departments took those goals, set site goals, and site plans. They used strategies and regular program monitoring in order to see how they are doing at their respective sites. At this point, the administrators were asked to look at how “they” have progressed on those goals, look at how “we’ve” progressed on those goals, and to document them in the report that was presented to the Board. The idea is that it is a continuous process of planning and doing what we say we are going to do. This will help to check ourselves and act on the goals. Dr. Valenzuela stated that by doing so, we hope that it will keep us on a positive upward track of improvement.

The beginning of the year goals were as follows:

- **Student Discipline** - Creating safe and orderly learning environments
- **Finances** - Effective and efficient utilization of financial resources
- **Curriculum** - Standards aligned, articulated instructional program
- **Instruction** - Methodology, professional development, program framework
- **Public Relations** - Building strong community partnerships and communications networks with the community
- **Technology** - Effective utilization of modern technology for high quality instructional purposes and to enhance the core value of legendary customer service
- **Safety** - Providing safe and orderly learning environments
- **Maintenance and Facilities** - Providing safe and clean facilities

Dr. Valenzuela explained that the goals are nicely aligned with the core values which we strive to uphold. He provided the Governing Board with a brief summary by goal of what the report included. Each goal provided contributions from all administrators regarding their progress on the goals.

**Student Discipline:** District implementation of Positive Behavior Intervention Supports programs (PBIS). This is a scientifically based and validated program that was developed at the University of Arizona and it is a prevention based program that focuses on developing norms, procedures, routines, and common language at schools in order to establish a positive organizational culture. Dr. Valenzuela reported that all the schools have reported significant impact in terms of reducing disciplinary incidents, recognizing students, and overall framing the culture. This has been a significant stride for our District.

**Finances:** Continued development of strong collaborative partnerships to further enhance resource utilization and program development which includes the district’s SRO Program. Dr. Valenzuela stated that the state has cut funding for the program which provides the full time officer who provides educational and law enforcement support in our schools. Once again through our strong partnership in the community, this year specifically with the help of Freeport-McMoRan Copper and Gold, we have been able to maintain the program. This is a good example through these tough economic times of the need and success of community collaboration.

**Curriculum:** Dr. Valenzuela stated that most of the goals are continuous goals that the District is continuing to develop. Under Dr. Neish’s leadership at the high school they have initiated a process to expand the number of course offerings. This year the high school has a new advanced placement English course and Dr. Neish is working to expand the advanced placement further for next year. Dr. Valenzuela stated that another District milestone is the opening of the first alternative learning program. The Governing Board recently recognized

one of the first graduates of the Mustang High School at the last Board meeting. Dr. Valenzuela stated that it's in our never ending efforts to meet the educational needs of all students so that all students will be graduates and successful.

**Instruction:** Dr. Valenzuela shared some of the highlights and pointed out a few items that the District is very excited about. He stated that in today's demanding times the traditional school calendar is not sufficient to uphold the highest level of rigor and academic acceleration. Last year, the District had over 500 students participate in some form of summer program on our schools and our challenge is to maintain and continue that momentum in the current financial reality. Our volunteer programs continue to grow and develop. The District's new teacher induction continuously is growing, developing, and improving. Dr. Valenzuela stated that they have added a number of training days and number of coaching cycles, which hopefully translates into more effective coaching, teaching, and learning in the classroom.

**Public Relations:** Dr. Valenzuela stated that as an administrative team, they are working on a focus book study. The book study is on a book called "The New Gold Standard" by Dr. Joseph Michelli. The book focuses on some of the District's core values such as excellence and legendary customer service. In addition, the district was featured nationally in the American School Board Journal which is distributed to school Board members and administrators all across the country.

**Technology:** Dr. Valenzuela asked two questions in terms of technology. First, how can we use it to improve instruction? Secondly, how can we use it to improve our organizational effectiveness? Dr. Valenzuela highlighted the Powerschool program. He stated that it has taken us a little longer than we'd had hoped but we are at the point now where by next year we expect it to be fully operational. The program is a strong program that we expect will further enhance our effectiveness such as parent access to student information and overall quality of our program.

**Safety:** Safety always at the center of what we do. Dr. Valenzuela pointed out that the District has installed security camera system at every campus and are now operational. In addition, GPS systems and more advanced cameras have been installed in the busses. We are using these to promote safety of our students and to protect the public's property in terms of our wonderful facilities that we have.

**Maintenance and Facilities:** Dr. Valenzuela stated that the turn around on work orders has decreased by 10% this year. Under the leadership of Mr. George Emerson, the facilities department is scheduling regular meetings with every administrator at all the sites. The purpose of the meetings is to be able to have a direct line of communication to the director of that department in terms of their needs so that we can get timely and quality service to all of our schools. Dr. Valenzuela stated that as you walk around the campuses, the campuses are looking very well kept and crisp. This is a reflection of our organizational values which is very important.

Dr. Valenzuela ended his presentation by quoting Mr. Jack Nicklaus, "Achievement is largely the product of steadily raising one's level of aspiration and expectation."

Mr. Murphy asked if Powerschool would be up and running before the potential of running a M & O Override? Are we talking about our next full calendar year or next school year?

Dr. Valenzuela stated that his understanding of the election is that if the Board chooses to call for it, it will take place next Fall of 2009. Our hope for Powerschool is to be operational before August.

Dr. St. John stated that we are, theoretically, going to schedule using Powerschool for next year.

Mrs. Hall thanked Dr. Valenzuela for a job well done, as usual.

**A. Business – Discussion and Possible Action**

**1. Cancellation of IFB 2009-12 – Trash Removal and Recycling Services**

Mrs. Gates stated that we did have an IFB out for award and recommended to reject all bids on this award for trash removal and recycling services. We found out that we did have a commitment of a 3 year contract that expires in 2010. Mrs. Gates requested to reserve the right to be able to issue another IFB if something is worked out with the vendor and recommended cancellation of IFB 2009-12 – Trash Removal and Recycling Services. The motion to cancel IFB 2009-12 and provide Mrs. Gates with the right to be able to issue another IFB was made by Mrs. Kellermeyer and seconded by Mr. Murphy. The motion carried.

**2. Request for RFP for CAD Software**

The superintendent stated that one of the things that we have to do under the new procurement rules is to make sure the District asks for Board permission to put out for RFP. He explained that CAD stands for computer assisted drafting and is one of the District advantages of participating with JTED. The superintendent stated that the software is a fairly expensive piece of software and JTED would like for the District to procure that for the drafting program at the high school.

Mrs. Gates apologized and stated that there was a change late last night and did not have a chance to speak with Dr. St. John. She talked with the auditors and with the information they have, she have convinced the auditor that it is a sole source and if the Board does not mind, there is no action needed on this item.

**3. Underpass Presentation ++ - Information Only**

Dr. St. John stated that a year and a half ago, the District told the Town of Sahuarita that we would never build on the property across the driveway from the District office parking lot. The town is now ready to design and build four lanes on Sahuarita Road and will be going out to the outer edge. The District has always expressed safety of our students because there are a couple of kid magnets across the way from the main campus. As the town has learned when they did their Halloween Safe House at the town center, they do not have enough parking. The District has allowed the Town to use our biggest parking which is the student high school parking lot. Dr. St. John stated that the town is looking into using the property across the driveway from the District office parking lot for an underpass. The underpass has not yet been approved but the Town has directed their staff to take a look at it. Dr. St. John provided the Governing Board with pictures that were presented at the town council meeting in which demonstrated the underpass. The demonstration was designed by Sharpe and Associates. The District engineers have told Dr. St. John that these plans will work. The superintendent stated that the underpass will be handicap accessible and will be 10 feet high X 16 feet wide and in the middle will be a set of sky lights. Dr. St. John has committed to the Town that we will place a camera for security as wires are easily accessible. He stated that the Town will pitch for adjacent ways money and believes if this is the case that the Board considers to do so. Dr. St. John stated that the new high school is moving on and will not be complete to use adjacent ways for the new high school. He stated that the Board may want to consider to a certain extent to help with the underpass. Dr. St. John is not as worried about the high school end of the district getting across the street; he worries about the younger students

getting across the street. As he stated at the town council meeting, if our 1<sup>st</sup> grade teacher Mary Jo Boyter wants to take her class over to the Town Center to see how government works, Dr. St. John will not be sending them over except for the bus. What we have to do is defend what we do to the public and even if they build four lights with crosswalks, he is still unable to figure out how to defend an incident if it occurs while the District has 47 buses. Currently, we have teachers wanting to take their students to the animal park and we will not allow them to cross Rancho Sahuarita Blvd, they have to take a bus because there is no way to defend a child being injured in an accident. The underpass is easy to defend. Dr. St. John stated that this is a good plan and the engineers did a very good job. One of the Town of Sahuarita's engineers is a Sahuarita High School graduate and his name is Joel Harris.

## **B. Governing Board – Discussion and Possible Action**

### **1. Approval of the 2009-2010 Teaching Calendar**

Included in the Board packet was a copy of the proposed 2009-2010 teaching calendar. Dr. St. John stated that it was presented at the last Governing Board meeting. The calendar has been posted on the District webpage. He stated that we had one change that had to do communicating that there is a certain week that the district will have AIMS testing but it is specific to the high school. We have received no comments back from teachers. Dr. St. John recommended approval of the 2009-2010 teaching calendar as it was presented. The motion to approve the 2009-10 teaching calendar was made by Mr. Murphy and seconded by Mr. Lurkins. The motion carried. **SEE ATTACHMENT "A"**.

### **2. 2009 Pima County Abstract of Values – Information Only**

Included in the Board packet is an email sent to Dr. St. John from Mrs. Gates indicating what our primary and secondary assessed valuation is going to be for the coming year. Dr. St. John stated that it is always very important when we start to discuss overrides. He shared that the District's primary assessed valuation for last year was 357,366,093 it has jumped up to 451,085,934 this year with an increase of 26%. The last couple of years it has been about a 45-50% increase. Dr. St. John reported that our secondary assessed valuation has jumped from 384,175,980 last year to 461,465,444 with a 20% increase. Depending on what the tax rate is it is sometimes assessed based on the primary assessed valuation or the secondary assessed valuation. The bonds and overrides are against the secondary valuation. The superintendent wanted to let the Board know that we are continuing to expand a little bit and not as much as before.

### **3. Guiding Principles for the Economic Crisis**

Dr. St. John stated that we cannot avoid the economic crisis. Included in the Board packet was an attached regarding the thoughts about the guiding principles that the superintendent would recommend lead the District through the current economic crisis. Dr. St. John stated the he would appreciate the Boards input on these principles.

#### **Guiding Principles for Current Economic Crisis:**

#### **1. Protect the relationship between the classroom teacher and student.**

Dr. St. John stated that we are going to do everything in our power to maintain that relationship. If people have to go, we have to protect teachers first and as much as we can.

#### **2. Maintain the rigor of our curriculum.**

Dr. St. John stated that we need to make sure that Dr. Neish realizes that we are going down an economic crisis path but we still expect him to spend some of his time for advanced placement classes.

**3. Protect our current level of staffing.**

Dr. St. John stated that we need to plan no matter what happens with the number of student body, we will be lucky if we can maintain the current staffing levels but will try our best to do so. People who are employed with Sahuarita Unified School District will continue to be employed which will put a financial pressure on the District.

**4. Maintain a safe and orderly environment for students.**

Dr. St. John stated that no matter what happens in the current economic crisis we are going to maintain a safe and orderly environment.

The superintendent was open to any suggestions from the Governing Board regarding the Guiding Principles he presented to the Board. He feels that we need to have some sort of philosophy about how this is going to happen because if we don't have some sort of guiding principles it could be that people start picking and choosing and that is a decision the Board has to make. Dr. St. John recommended approval of the four Guiding Principals for the Current Economic Crisis as stated above so that he can continue communications with the support and classified staff on what the District is going to try to do first.

The superintendent stated that in his career, we have been able to avoid downturn in the economy but this time we are not going to be able to avoid it. The Board has passed every override that is available and we are currently getting 20% more than districts that did not pass any overrides. The legislative cuts are expected to be very severe. Right now we are going to be having some problems with excess utilities in the amount of \$345,000. Dr. St. John and Mrs. Gates received an email regarding a \$371,000 cut in addition to the excess utilities plus they haven't figured out if they are going to take from the aggregate spending limit or not. Dr. St. John stated that next year it is going to be even tougher. A motion to approve the four Guiding Principals for the Current Economic Crisis as stated above was made by Mrs. Kellermeyer and seconded by Mr. Murphy. The motion carried.

Mrs. Kellermeyer stated that she thinks that these are excellent guiding principles. She feels that they are right on the money and they do represent the core values of not only the District but of the Board. Mrs. Kellermeyer thanked Dr. St. John for precisely stating the principles.

Mr. Murphy stated that the other thing that will be challenging and will be communicating to the community is that they are looking at freezing the tax credits. Our District received almost \$170,000 in tax credits this year and how that impacts our extra curricular activities.

**4. Approval of ASBA Policy Advisories:**

- C. GCC – Professional/Support Staff Leaves of Absence Without Pay
- D. GCCC-EA – Professional/Support Staff Leaves of Absence Without Pay
- E. GCCC-EB – Professional/Support Staff Leaves of Absence Without Pay
- F. GCCC-EC – Professional/Support Staff Leaves of Absence Without Pay
- G. GCCC-ED – Professional/Support Staff Leaves of Absence Without Pay
- H. GCCC-EE – Professional/Support Staff Leaves of Absence Without Pay

Included in your Board packet were copies of revisions of Governing Board policies and accompanying regulations. The superintendent recommended approval of the revisions as presented by the Arizona School Boards Association. The motion to approve the above

policy advisories was made by Mrs. Kellermeyer and was seconded by Mr. Murphy. The motion carried.

#### **D. Personnel**

##### **1. Approval of Personnel Request Change in Position**

Dr. St. John stated that due to the recent resignation of our "Off Set Press Operator" at the high school, Dr. Neish has requested that the District does not fill the position. Instead, Dr. Neish would like to hire a "Security Guard" in lieu of filling the Off Set Operation's position. This currently does not have a fiscal impact on the district, as the past Off Set Operator's hourly wage was higher than a Security Guard's hourly wage. Dr. St. John recommends approval of Dr. Neish's request to hire a Security Guard in lieu of filling the Off Set Press Operator position. The motion to approve Dr. St. John's recommendation was made by Mrs. Kellermeyer and seconded by Mrs. Ham. The motion carried.

#### **VIII. Superintendent/Administrative Reports**

Included in the Board packet were written administrative reports.

Dr. St. John reported enrollment of 4,921. Anza Trail at 1281, SHS 1391, SIS 613, SMS 636, SPS 795 (Including 154 ECC students), Sopori 210.

Upcoming events for the superintendent include an MEC Key to the 21<sup>st</sup> Century Employment which Dr. Valenzuela will attend for him because Dr. Neish and Dr. St. John will be participating in a Civil War Presentation and will be representing the North for SMS.

Dr. St. John announced that the new teacher induction celebration takes place tomorrow afternoon. The Green Valley Concert Band and the Advocacy Training takes place tomorrow night. He invited everyone to attend because we need all the help that the District can get to advocate for kids. There are specific ways that will be addressed tomorrow night that can help the District.

Friday morning, Dr. Valenzuela and Dr. St. John plan to attend a counselor breakfast. Dr. St. John has scheduled presentations to staff regarding the budget crisis. In addition, he will be a guest speaker at the Green Valley Realtors as they want the District's views in regards to the mission peaks 4000 development.

The District continues to hold construction meetings and have been invited to attend the Town of Sahuarita utility meetings. Dr. St. John will be meeting with Ramon Valedoz this week to continue discussions about the transfer of the park to our ownership. The Continental Foundation dinner will take place on February 7<sup>th</sup> and the Foundation has purchased a table.

The superintendent's recent events include architect meetings and Town of Sahuarita engineering meeting. Dr. St. John stated that he met with kindergarten parents and may be going to the Board because they have a kindergarten student who was born on September 5<sup>th</sup>. Tom Murphy was kind enough to invite Dr. Valenzuela and Dr. St. John to his wife's retirement ceremony, which was very impressive. The superintendent recently met with Tony Bruno as he is pitching a presence in Sahuarita Park and/or the new high school for food bank distribution center. Dr. St. John, Dr. Valenzuela, and Mrs. Gates attended the Pima County Superintendent's meeting last week where there was a presentation from the Arizona Business and Education coalition.



The superintendent and Dr. Valenzuela met with the new GV News Editor last week and were very impressed. Dr. St. John made a pitch to the University of Arizona South student teachers. The Santa Cruz Valley Carnuts held a car show last Saturday which 35-40 of our high school students volunteering. Cal Baker and Dr. St. John met with Frank Antenori who is our newest state representative regarding funding. In addition, the superintendent attended a few Sahuarita Park meeting.

Dr. St. John stated that our current Board President spoke with Dr. St. John about a week ago and thinks that we still need to hold the traditional staffing meeting. The Board Presidents stated that since the majority of the Board is attending the NSBA Annual Conference in San Diego that we need to have a Board retreat and maybe set goals for next year. She feels that many of the Board should attend the Leadership conference in Flagstaff on July 23, 24, and 25, 2009. The superintendent stated that depending on how server the cuts are the Board may want to rethink some of these events. The Board President would like to have the Board Self-Evaluation and Superintendent evaluation forms reviewed. She has requested that we have regularly scheduled department presentations to the Board. The District is hosting the ASBA County Workshop on October 8, 2009.

Dr. St. John shared plans for the new high school. He has been working with the architects, Dr. Neish, and department heads from the high school. Dr. St. John indicated that the high school resembles the Anza Trail as we are working with the same architects.

Dr. Valenzuela shared that he was asked by the office of our new governor Jan Brewer to participate with the governor's transition team on education, specifically the committee on education policy. He stated that it was an interesting experience and was a diverse group of leaders from the private public sector. At first, Dr. Valenzuela stated the he was a little nervous because he heard things such as the drasticness of cuts, vouchers, and charter schools. He stated that there was some talk regarding strong political will and education being an investment in the long term economic, quality of life for the future of Arizona, and a desire to sacrifice if necessary on the revenue side which people don't talk about that much. Dr. Valenzuela stated that it was a meaningful experience and hopefully calm heads will prevail and we can work through this together.

Mrs. Gates extended an invitation to the Board members if they are available on Monday to attend a presentation by a staff motivational speaker for the Transportation department from 8:30 – 10:30 a.m. in Pod B of the District Auditorium and Facilities department has been invited to attend the presentation from 11:30 a.m. – 1:30 p.m.

Dr. St. John reminded everyone about the Savannah Jack Music Event to take place on Saturday, February 14<sup>th</sup>. All proceeds benefit the Sahuarita Unified School District Educational Enrichment Foundation.

## **IX. Consent Agenda – Action**

The superintendent recommends approval of those items on the Consent Agenda as it has been distributed. Mr. Lurkins made the motion and was seconded by Mr. Murphy. The motion carried.

### **A. Employment / Change of Status /Transfers**

1. Amy Abrahamson, Guest Teacher, New Hire – Effective 01/19/09
2. Carol Calhoun, Bus Driver Trainee, Transportation, New Hire – Effective 01/19/09
3. Sara Castillo, Substitute, Re-hire – Effective 01/15/09
4. Ronald Bradley Donath, Bus Driver Trainee, Transportation, New Hire – Effective 01/19/09

5. Harry Newton, Bus Driver, Transportation, Re-hire – Effective 01/05/09
6. Celia Hernandez, Custodian, Anza Trail, Transfer – Effective 01/19/09
7. Gloria Huerta, Inclusion Health Assistant, SHS, Status Change – Effective 01/12/09
8. Veronica Jacquez, Bus Driver, Transportation, Status Change – Effective 01/06/09
9. Cruz “Mercy” Lopez, LINK Program Associate, LINK, Status Change – Effective 01/12/09
10. Jerry Meyers, Bus Driver, Transportation, Status Change – Effective 01/05/09
11. Hector Romero, Registrar, SHS, Promotion – Effective 07/17/08
12. Kimberly Stevenson, Attendance Clerk, SIS, Status Change – Effective 03/09/09
13. Jesus Torres-Molina, Bus Driver, Transportation, Status Change – Effective 01/05/09

**B. New Addendums**

1. Kim Avelar, Cognitive Coach, SMS – Effective 01/16/09
2. Mary Jo Boyter, Cognitive Coach, SPS – Effective 01/16/09
3. Nick Byrne, Cognitive Coach, SHS – Effective 01/16/09
4. Anna Chamberlain, Cognitive Coach, Sopori – Effective 01/16/09
5. Darby Downs, Cognitive Coach, Anza Trail – Effective 01/16/09
6. Marsha Flores, Cognitive Coach, SHS – Effective 01/16/09
7. Miles Gallup, Cognitive Coach, SMS – Effective 01/16/09
8. Jim Heinzelmann, Cognitive Coach, SIS – Effective 01/16/09
9. Jennifer Huwiler, Cognitive Coach, SHS – Effective 01/16/09
10. Caroline Kappes, Cognitive Coach, Anza Trail – Effective 01/16/09
11. Judy Kennedy, Cognitive Coach, Sopori – Effective 01/16/09
12. Rachelle Lizardi, Cognitive Coach, Anza Trail – Effective 01/16/09
13. Cynthia Morales, Cognitive Coach, Anza Trail – Effective 01/16/09
14. Pat Mount, Cognitive Coach, Anza Trail – Effective 01/16/09
15. Karin Rojan, Cognitive Coach, SHS – Effective 01/16/09
16. Gabby St. Paul, Cognitive Coach, SPS – Effective 01/16/09
17. Shannon Turnage, Cognitive Coach, SPS – Effective 01/16/09
18. Jana Turner, Cognitive Coach, Sopori – Effective 01/16/09
19. Martha Van Vactor, Cognitive Coach, SHS – Effective 01/16/09
20. Trina Zimmerman, Cognitive Coach, Anza Trail – Effective 01/16/09

**C. Resignations / Terminations / Separations**

1. Luz Del Carmen Hurtado, Custodian, Anza Trail, Resignation - Effective 01/15/09
2. Sara Castillo, Inclusion Health Assistant, SPS, Resignation – Effective 01/05/09 ++
3. Thomas Kuntz, Technology Assistant, SIS, Resignation – Effective 01/30/09
4. Vicente Martinez, Maintenance Technician, Maintenance – Effective

**D. Approval of Leave of Absence**

1. Frances Garcia, Clerk I, SIS – Effective 03/09/09 – 05/11/09
2. Sherry Green, 2<sup>nd</sup> Grade Teacher, SPS – Effective 01/18/09-04/23/09

**E. Volunteers**

1. Kyle Andringa, SIS
2. Ryan Cutshall, SIS
3. Linda Eckebrecht, SMS
4. Catherine Geri, SIS
5. Susan Mittman, SIS
6. Itzamara M. Rivas, SIS
7. Allyson Washington, SIS

**F. Gifts and Donations**

1. Hal and Ruby Faquay, 13" Symphonic TV with remote, A Magnavox DVD player with remote, a Sony DVD player with remote, a HP Deskjet Printer, and a Lexmark Printer donated to Anza Trail.
2. James Ranney, golf clubs and equipment, Anza Trail
3. Chuck Stensrud, golf club set, bag, and balls, Anza Trail
4. Dick Cantrell, golf clubs and bag, Anza Trail
5. Ed McCoy, golf clubs and bag, Anza Trail
6. Paul F. Wilcox, Mag Innovation Computer set (monitor, keyboard, mouse, speakers, and tower), SPS.
7. Jennifer Lee, Dry Erase Markers and Laminating Art Prints, Ana Trail.
8. Green Valley Shrine Club, \$50.00, Anza Trail
9. Abend and Benavides PLLC, \$300.00, SIS ++
10. Dwight and Margaretha Schwarz, \$550.00, SHS ++

**G. Use of School Facilities**

1. Yoga Treats, Inc. has requested the use of the Sopori Cafeteria on Wednesday s starting February 4, 2009 – May 13, 2009 from 3:00 p.m. until 4:00 p.m. to hold free yoga classes for students and adults.
2. Girls Scouts USA has requested the use of the Sopori Cafeteria on Monday, January 26, 2009 from 2:15 p.m. until 3:45 to hold a Dove Uniquely Me Program.
3. The Green Valley Fire District and the Sahuarita Police Officers have requested the use of Pod B of the Auditorium on Wednesday, February 4, 2009, from 7:00 p.m. until 10:00 p.m. to hold a Public Candidate forum.

**H. Out of State Travel/Student Travel**

1. Laura Blanco to attend a SRMS Users' Conference in Laughlin, NV on February 4-6, 2009.
2. SHS Lynda Robinson to attend the Educator trip to Marine Base (Camp Pendleton) in San Diego, CA on March 2-6, 2009
3. SHS/Career and Technical Dept 2 adults and 10 students attending to attend Skills USA Web Design Regional Competition in Flagstaff, AZ on February 6-7, 2009.
4. NJROTC (40 students and 6 adults) to attend the Military Orientation base/ Command Visit in San Diego, CA from March 12-16, 2009.
5. Lizette Huie to attend the four day AASBO Information Technology Training in Scottsdale, AZ on February 6 – 7, 2009 & February 20 – 21, 2009. ++

**I. Approval for Bank of America Line of Credit Disbursement**

**J. Approval of Student Activity and Auxiliary Accounts Revenue and Expenditure Reports**

**K. Approval of Student Fund-Raising Activities**

2. Anza Trail Cheerleaders has requested approval for a Babysitting Fund-Raiser on February 14, 2009 at the main campus. ++
3. Sopori School has requested approval to collect pennies to help fund lifesaving cancer research from 01/28/09-02/13/09. ++
4. Sopori School has requested approval for fund-raiser "Jump for Heart" from 02/02/09-02/13/09 on Sopori Campus. ++

**X. Board Communication**

**Mrs. Kellermeyer** thanked the Town of Sahuarita as a parent of the community for considering the underpass. This is something that as parents we have advocated for and as a Board. She feels that it is very beneficial to the school district and to every citizen in this community. Mrs. Kellermeyer stated that if you save one life it has been well worth it. She drove by on Halloween night for a football game and it was incredibly scary. She cannot imagine how terrified the parents and smaller kids were. Mrs. Kellermeyer attended the NHS ceremony which it was a lovely ceremony. There is now 66 NHS members now and is very extraordinary. She also attended the robotics tournament and stated that she did not stay for the entire tournament but encouraged everyone who did not go this year to please attend as it was a lot of fun. The students were very excited and is amazing what can be accomplished.

**Mr. Murphy** publicly thanked Mrs. Kellermeyer for all of her leadership in the past year and everything that she did in collaboration with the Board to move us forward. He welcomed Kris Ham to the team and stated that the advocacy training that will take place tomorrow night and in just a little time on the Board she really lead the way to get ASBA down here. Mr. Murphy stated that partnerships and collaborations are so important especially with Freeport McMoRan and recognized Dan Cavanagh who was at the Board meeting. He asked that Dan please pass on to his organization all they have done to contribute to the school district.

**XI. Establish Next Board Meeting - February 11, 2009 – 6:30 P.M. – Sopori Gymnasium**

**XII. Executive Session – Discussion and Possible Action**

Mr. Lurkins moved the Board enter executive session pursuant to §A.R.S. 15-843 to hear the request for re-admittance from a high school student - Discussion and possible action. A roll call vote was taken with all members voting aye. The time was 7:55p.m. The Board returned to regular session and adjourned the meeting at 8:25p.m.

**XIII. Adjournment**

The meeting was adjourned at 8:25 p.m. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

Respectfully,

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Clerk of the Board

Sahuarita Unified School District No. 30  
2009-2010 Teaching Calendar

Holidays/Vacations/No School (27 Days)

First and Last Days of School

Teacher Special Assignment Days No School (4 Days)

Early Release Days (31 Days) (Wednesdays)

\*\*\*IF TWO DAYS OF VACATION OR PARENT/TEACHER CONFERENCES FOLLOW A WEDNESDAY, IT IS NOT AN EARLY RELEASE DAY WITH THE EXCEPTION OF OCTOBER 21, 2009\*\*

Parent/Teacher Conferences (4 Days) - Student Half Days

End of Quarter (4 Days) - Student Half Days

July 2009							August 2009							September 2009							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4							1				1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12	
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19	
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26	
26	27*	28*	29*	30*	31		23	24	25	26	27	28	29	27	28	29	30				
30							30	31													

  

October 2009							November 2009							December 2009							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3	1	2	3	4	5	6	7				1	2	3	4	5
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	
18	19	20	21**	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	
25	26	27	28	29	30	31	29	30						27	28	29	30	31			

  

January 2010							February 2010							March 2010							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
					1	2	1	2	3	4	5	6				1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27	
24	25	26	27	28	29	30	28							28	29	30	31				
31																					

  

April 2010							May 2010							June 2010						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3						1				1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30			
							30	31												

Days School in Session	180
Teacher Work Days	184
New Teacher Work Days	188

Jul 27* - 30*	New Teachers
July 31 & Aug. 3	Returning Staff
Aug. 4	First Day Students
	Full Day
Sept. 7	Labor Day/No School
Sept. 29	40th Day
Oct. 5	Staff In-Service/No School
Oct. 09	End of 1st Qtr. (47 Days)
	Half Day Students
Oct. 12-16	Fall Break
Oct. 22 & 23	P/T Conferences/Half Days
Oct. 27,28, 29	High School AIMS Testing
Nov. 11	Veterans' Day/No School
Nov. 26 & 27	Thanksgiving Break
Dec. 18	End of 2nd Qtr. (42 Days)
	Half Day Students
Dec. 21-Jan. 1	Winter Break
Jan. 4	1st Day of 3rd Qtr.
Jan. 18	MLK Day/No School
Jan. 19	100th Day
Feb. 25 & 26	Rodeo Days/No School
Mar. 12	End of 3rd Qtr. (47 Days)
	Half Day Students
Mar. 15-19	Spring Break
Mar. 22	1st Day of 4th Qtr.
Mar. 25 & 26	P/T Conferences/Half Days
Apr. 5 - Apr. 16	State Testing Window
May 20	End of 4th Qtr. (44 Days)
	Last Day Students
	Half Day Students/Full Day Staff
May 20	High School Graduation
	8:00 pm
May 21	Last Day - Staff

Board Approved on January 28, 2009