



Sahuarita Unified School District No. 30

Sahuarita High School Sahuarita Middle School Sopori Elementary School
Sahuarita Primary School Sahuarita Intermediate School

Regular Governing Board Meeting Minutes

**6:30 p.m. – February 8, 2006 – Sopori Elementary School – Multipurpose Room
5000 W. Arivaca Rd., Amado, AZ**

I. Call to Order and Pledge of Allegiance

President Mike Lurkins called the meeting to order 6:35PM. Also in attendance were Board members J. Elaine Hall and Diana Kellermeyer, Superintendent Dr. Jay C. St. John and Director of Business Charlotte Gates. Board member Tom Murphy and Assistant Superintendent Dr. Manuel O. Valenzuela were absent. Board member Martin McGee arrived at 6:40PM. There were 14 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

Dr. St. John recommended approval of the agenda as it was distributed. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried 3-0.

III. Approval of Minutes – January 25, 2006

Dr. St. John recommended approval of the minutes from the January 25, 2006 regular Governing Board Meeting as they were e-mailed to the members. Mrs. Hall made the motion and was seconded by Mrs. Kellermeyer. The motion carried 3-0.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Voucher 16 in the amount of \$599,518.93 and new payroll Voucher 17 for the pay period ending February 10, 2006 in the amount not to exceed \$800,000.00. She further recommended approval of expense voucher 7038 through 7040 for a total amount of \$282,232.04. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried 3-0.

v. Call to the Public – None

VI. Recognition of Staff, Students and Community - “Friends of Sahuarita” – Country Fair White Elephant: Ms. Lisa Robertson

Dr. St. John introduced Ms. Lisa Robertson, Executive Director/General Manager, of the Country Fair White Elephant. Dr. St. John presented the Friends of Sahuarita Plaque to her and the organization for their continued dedication to the school district. He stated that it would be very difficult for them to run the district without their financial assistance. He thanked them for not only the donations that are made to each of the individual buildings, but also the twenty scholarships that are given to SHS students. The Country Fair White Elephant is a tremendous organization.

VII. New Business

A. Business – Discussion and Possible Action – Attachment A

1. FY06 Budget Revision

In accordance with Arizona Revised Statute 15-905, school districts may revise their budget prior to May 15th. Mrs. Charlotte Gates presented this revision of the fiscal year 2005/06 budget. Dr. St. John recommended

approval of the revision of the 2005/06 budget as it was presented. Mrs. Kellermeyer made the motion and was seconded by Mr. McGee. The motion carried 4-0.

2. FY05 Annual Comprehensive Audit Financial Report – Information Only

Mrs. Gates distributed the Audit Management Letter from the auditors, Heinfeld and Meech, to the Board members. The letter is in regards to the District annual comprehensive audit for FY 2005. Please feel free to contact either Mrs. Gates or Dr. St. John with any questions you might have.

VIII. Superintendent/Administrative Reports

Dr. St. John reported that Dr. Valenzuela was excused from tonight's meeting. He covered another scheduled meeting for Dr. St. John. Board member Mr. Murphy was also at that meeting.

Mrs. Charlotte Gates stated that the boundary meeting as SPS this evening went well. There was a great turn out and they had several very good questions/comments. Members of the community were upset about how the new school was going to be filled before it is even completed, they wanted to know what would happen when other students move in and the district is right back were it started. Stacey Abend explained to them that this is not a decision that is made at the district level, the School Facilities Board tells the district when to proceed with a new school.

Mr. Charles Oldham distributed Sopori's School Improvement Plan and the School Report Card. The school held it's first organization meeting for the solutions team.

Sopori's parent group wrote a grant to acquire reading material. They attempted to acquire as much dual Spanish/English material that they could find. The first lending day will be this Friday in the multipurpose building.

Mr. Scott Down thanked the District Boundary Committee; they are starting to answer questions parents have had about that process. He thanked Dr. St. John for always being there to help when he is needed. He also thanked Ms. Robertson for everything the White Elephant has done for them.

Galileo testing will take place on Monday and Wednesday for the 2nd graders.

Next week is Spirit Week – Monday is school colors day, Tuesday is Valentine's colors day, Wednesday is Silly Hat Day, Thursday is Pajama Day, and Friday is Twins Day.

Friday is Spring Picture Day and the Jump-A-Thon for the American Heart Association is finishing up. Wal-mart donated 500 heart shaped cookies for the students to get them energized before they began jumping.

Next week is Loving of Reading Week, the Board members were invited to go to a classroom and read for 15 minutes to the students.

Dr. Wayne Ross reported that a few of the staff from SIS would be attending a workshop tomorrow on "Hiring the Best". They are getting ready for the job fair in March.

Tomorrow night at SIS, the Boundary Committee Team will be in the Library to answer questions for the public.

This Saturday, SIS will be participating with SMS in the Girl's Basketball Tournament.

Love of Reading Week is the 13-17. Dr. Ross also invited everyone to visit the school to read to the students.

A week from Friday the State is offering a workshop in Tucson regarding the new Social Studies Standards. A teacher and Dr. Ross will be attending this workshop.

Dr. Ross also thanked Mr. Robertson for all they do for SIS.

Mrs. Kathy Shiba – This Saturday will be the annual basketball tournament. Mrs. Ragsdale and Ms. Correll worked very hard on this tournament.

SMS is working on its second round of Galileo. Teachers and staff today were working on disaggregating data that they current have, making sure they know where the progress has been made and where they still need to go.

Last week the orchestra visited the University of Arizona and attended a concert and was able to talk to students.

Tomorrow at 1:00 in the Auditorium, SMS will be giving back to the community with a community concert. The Jazz Band and the Choir will be performing on Monday. Mr. Rodriquez has been working very hard on the Jazz Festival. He has invited Jazz Bands from Nogales High Schools and Middle Schools, Calabasas, Rio Rico, and other schools to compete. The Air Force Band playing for them will follow this event.

Next Wednesday is Career Day at SMS. Kevin Harcourt and the other 8th grade Language Arts Teams worked hard to put this together. There should be approximately 47 different speakers in attendance. The students are required to write letters to invite speakers to the event. After the event, the students will write a critique of one of the speakers they heard. These are items that are tested on state standards tests so it is great practice for the students.

The Kiwanis have been working with the students this week; they have been training them on decisions, goals, expectations, and careers.

Kathy also thanked Ms. Robertson for their support.

Mrs. Terri Noe thanked Ms. Robertson and the White Elephant not only for what they donate to the school but for the opportunity they have given to the high school students who are able to volunteer at the center.

Boys and girls soccer teams did great this year. It was their first year and the girl's team went to state competition. The boy's team also went to State competition, their coach was named coach of the year.

The boy's basketball team beat Safford last night, this is only the 4th time they have beaten them in the last 20+ years. They are guaranteed a spot in the state tournament.

The girl's basketball team is also guaranteed a spot in the state competition.

The wrestling team qualified 13 boys to go to state competition.

SHS is also doing its second round of Galileo testing.

Dr. Jay St. John updated the Board on the SUSD Early Childhood Center. The ECC received several significant donations including \$94,475.00 from KB Home, which will take care of all the furniture and playground equipment for the center. Sherwin-Williams donated fifty gallons of paint to paint the entire inside building. Mr. Mike Lurkins will train several volunteers tomorrow on painting. Ms. Robertson from the White Elephant is keeping an eye out for refrigerators and a washer and dryer for the center. The center should be opened by March 1st. The center is currently taking registrations.

The footings for the first two buildings of Anza Trail will be poured tomorrow. The Town has been very good to work with during this time. The building permits and the sewer hook-up fees are \$190,000.00. The SFB only allows \$75,000.00 to take care of those items.

The first meeting with the engineering company who will design the improvements to the accesses to the main campus was held.

There is an RFP out for Architects, they will be screened and a selection should be made next week. These architects will plan the gymnasium at Sopori, replacement of the portable at Sopori, replacement of the portables at the main campus and replacement of the high school tennis courts.

Dr. St. John attended a press conference in downtown Tucson as chairman of the Metropolitan Education Commission. The Mayor of Tucson and Dr. St. John announced a Goal One Graduate community campaign. There are billboards placed throughout the greater metropolitan Tucson area.

Mr. Lurkins and Dr. St. John attended the grand opening ceremonies for the new Super Wal-mart, many of the school district's organizations received funds from Wal-mart.

Dr. St. John is attempting to meet with the State Land Department regarding the district's application for state land.

There are several student teachers in the district this year. There are three at the primary school, one at the intermediate, and one at the high school. These students are from the University of Arizona South.

Each year the district donates the use of two vans to the Santa Cruz Valley Car Nuts for their annual car show. Ms. Noe and several students volunteered their services at the show. The proceeds from the show are

used to purchase a car for Grad Nite.

Dr. St. John expects to have the JTED election on the next Board meeting. At the last JTED meeting, there were some very prominent business people in attendance that are pushing to get the Joint Technological Education District on its way.

The Long Range Planning Committee that normally would be meeting on Wednesday will actually be meeting on Thursday with the Town Capital Improvement Committee. This will allow the groups to get ideas of what capital improvements the Town will be making.

Marsha Flores will be recognized on Monday, February 20th at the Elks Lodge as Teacher of the Year for Sahuarita.

Dr. Valenzuela and Dr. St. John were in Sopori to meet with a representative from the State Department of Education regarding their School Improvement Plan.

They also meet with representatives from Pima County that accept grants for

neighborhood reinvestment programs. Dr. Valenzuela and Dr. St. John are contemplating writing a grant on behalf of the school district to add a community center on the Sopori campus. Part of the community center will house the Even Start program, which currently meets at Sopori. It will also be used to teach GED classes in the evenings and English as Second Language classes. It may even be used to house a boys and girls club. Judy Cutler is currently involved in writing a Reading First grant. When she completes this grant, she will start on the community grant.

Pima County is in the process of giving the district a reversion deed for Kay Stupy Park, which will become a part of the Sopori campus.

Dr. St. John reviewed dates for a Board/Administrator retreat. The Board agreed on Wednesday February 15, 2006 at 6:00pm with the location to be announced later.

IX. Consent Agenda – Action

Dr. St. John recommended approval of the Consent Agenda as it was distributed.

Mr. McGee made the motion and was seconded by Mrs. Hall. The motion carried 4-0.

A. Employment

1. Margarita Moreno – SMS – Custodian – Replacement – Ratification to 01/24/06

2. Philip Misko – Facilities – Maintenance – Replacement – Ratification to 02/01/06

3. Angelica Hernandez – Sopori – Instructional Aide – Replacement – Ratification to 01/23/06

4. Gwendolyn Huff – SPS – Instructional Aide – Title I – Replacement – Ratification to 01/18/06

B. Approval of Addendums

1. Bill Baker – SHS - Golf Coach – Will be awarded full addendum, was previously a shared addendum
2. Kevin Harcourt – SMS – Track Coach

C. 2005-2006 New Guest Substitute Teachers – Penny Davis, Edward Lund, Mario Rivera, Carol Rueckert, Jerry Van Lancker

D. Resignations/Terminations/Separations

1. Ramon Herrera – Custodian – Termination Effective 01/25/06

E. Volunteers

1. Cathey Strante – Sopori – Effective 02/08/06
2. Richard Salzett – SPS – Effective 02/08/06
3. Bill Odum – SPS – Effective 02/08/06
4. Elizabeth Morelli – SPS – Effective 02/08/06
5. Velia Leybas – SMS – Effective 02/08/06
6. Derek McClure – SHS – Effective 02/08/06
7. Jose Tenorio Laguana – Sopori – Effective 02/08/06
8. Nila M. Laguana – Sopori – Effective 02/08/06
9. Ruth Karau – SPS – Effective 02/08/06
10. Annie Favor – SPS – Effective 02/08/06
11. Ron Favor – SPS – Effective 02/08/06
12. Carol Ferriell – SPS – Effective 02/08/06

F. Gifts & Donations

1. Sahuarita Unified School District Educational Enrichment Foundation – Sopori - \$100.00
2. Mr. & Mrs. John Malovich – 40 Ceramic Tiles – SHS – Art Department

G. Student Fund-Raising

1. SHS Chess Club – Spare change Jars in Local Businesses – Effective 01/30/06 to 05/26/06

H. Student Overnight/Out of State Travel

1. SHS Key Club – Feb 18-20, 2006 – Kamp Kiwanis, Vanderwagen, New Mexico
2. SHS NJROTC – March 9-14, 2006 – Pearl Harbor, Hawaii

x. Board Communication - None

xi. Establish Next Board Meeting – February 22, 2006, 6:30 PM, SUSD Auditorium

xii. Adjournment

The meeting was adjourned at 7:36pm. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried 4-0.

Respectfully,

Clerk of the Board

*Unofficial until approved at the
February 22, 2006 Governing Board Meeting*

ATTACHMENT A

REVISED FY2006 REVENUE CONTROL LIMIT AND GENERAL BUDGET LIMIT

	<u>Proposed 06</u>	<u>Revision#1</u>	<u>Inc/Dec.</u>	NOTES
Base Revenue Control Limit	10,654,282	10,654,282	-	
Transportation Revenue Control Limit	1,498,014	1,498,014	-	
Revenue Control Limit	12,152,296	12,152,296	-	
CORL moved to M & O	-	-	-	
Override	1,215,229	1,215,229	-	
Growth adjustment	-	2,033,976	2,033,976	
Tuition	500,000	540,000	(20,000)	Tuition estimate
Excess Utilities	363,838	230,673	(133,165)	
Carry forward from prior year	321,482	11,499	(309,983)	Carry forward from FY05
Assistance for Education	-	-	-	
Registered Warrants	-	-	-	
	14,612,845	16,183,673	1,570,828	

FY 2005/06 CAPITAL LIMITS

	<u>Proposed 06</u>	<u>Revision #1</u>	<u>Inc/Dec.</u>
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SOFT CAPITAL:

Soft Capital Allocation	634,084	634,084	-	
Interest Earned Prior Year	225	1,008	783	
Soft Capital Budget Carry Forward	57,887	65,578	7,691	Carry forward from FY 2005

Soft Capital Budget Limit 692,196 700,670 8,474

UNRESTRICTED CAPITAL:

Capital Outlay Revenue Limit	848,050	848,050	-	
Tuition Revenue	60,000	60,000	-	FY 2006 estimated Tuition
Interest Earned Prior Year	1,400	2,227	827	
Carry forward from Prior Year	77,755	185,704	107,949	Carry forward to FY05

Unrestricted Capital Budget Limit 987,205 1,095,981 108,776