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Office of the Governing Board

## MINUTES

### NOTICE OF PUBLIC MEETING

Notice is hereby given to the general public that a quorum of three or more Governing Board members may tour the new Sahuarita Middle School Gymnasium site on February 8, 2012 at 5:30p.m. Discussions will take place, but no action will be taken.

**REGULAR GOVERNING BOARD MEETING & EXECUTIVE SESSION**  
FEBRUARY 8, 2012 – 6:30 P.M. DISTRICT AUDITORIUM, POD B  
350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

#### I. **Call to Order and Pledge of Allegiance**

President Kris Ham called the meeting to order at 6:32 P.M. Also in attendance was Board Clerk, Diana Kellermeyer, Members Elaine Hall, Tom Murphy and David Eves; Business Manager, Charlotte Gates; Superintendent Dr. Manuel Valenzuela, and Assistant Superintendent Scott Downs. There were 48 guests. The Pledge of Allegiance was observed.

#### II. **Approval of Agenda**

The superintendent recommended approval of the agenda as it was revised. Mr. Tom Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

#### III. **Approval of Minutes – January 25, 2012**

The superintendent recommended approval of the January 25, 2012 minutes as posted. Mr. Eves made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

#### IV. **Approval and Ratification of Vouchers**

Mrs. Gates recommended ratification of previously approved payroll Voucher 15 in the amount totaling \$934,647.22 and the new payroll Voucher #19 for the period ending March 16, 2012, in the amount not to exceed \$2,000,000 and new payroll Voucher #20 for the period ending March 30, 2012, in the amount not to exceed \$2,000,000. She further recommends approval of expense vouchers 1246 through 1251 in the amount of \$2,629,014.75. The motion was made by Mrs. Kellermeyer and seconded by Mr. Murphy. The motion carried.

#### V. **Call to the Public**

Jennifer Hernandez – Grad Night – Explained that a committee of volunteers have come together to coordinate Grad Night for the 2012 SHS Graduating Class. She provided details about this year's Grad Night and provided a list of organizations that are willing to help and make contributions.

Stephanie Silman – Principal SMS – Provided the Board members with a new SMS jacket for them to wear with pride to the SMS Ribbon Cutting Ceremony and invited all Board members and Administration to attend the event on February 21, 2012 at 2:00 p.m.

## VI. Recognition of Staff, Students and Community

### 1. Anza Trail Mathcounts Team ++

Dr. Valenzuela recognized the Anza Trail Mathcounts Team for the recent accomplishment at the Southern AZ Competition. The team was given a framed certificate in recognition for their outstanding achievement.

## VII. New Business

### A. Instruction – Discussion and Possible Action

#### 1. Anza Trail Program Update

Mr. Bonner presented information regarding Anza Trail's K-8 School Transition Plan for 2012-2013. The objectives covered and presented in the presentation were staffing transitions, school design, middle school schedule, and strategic plan for 2012-2013.

The staff transitions for 2012-2013 for Anza include the following:

- **Elementary Transfers:**
  - Kindergarten - 3 Teaching Positions
  - 1<sup>st</sup> Grade - 3 Teaching Positions
  - 2<sup>nd</sup> Grade - 2 Teaching Positions
  - 3<sup>rd</sup> Grade - 2 Teaching Positions
  - 4<sup>th</sup> Grade - 1 Teaching Position
  - 5<sup>th</sup> Grade - 2 Teaching Positions
- **Process:**
  - Volunteer Transfer Requests: Due February 22<sup>nd</sup>
  - Status: 3 Certified Staff/Teacher Requests Submitted
  - District Initiated Transfer
- **Elementary Staffing:**
  - 4 Certified Teachers Per Grade Level K – 5<sup>th</sup>
- 6<sup>th</sup> Grade: 3 Certified Teachers
  - Math: 1 Position
  - Social Studies: 1 Position
  - Science: 1 Position
- 7<sup>th</sup> Grade: 5 Certified Teachers
  - Language Arts: 1 Position
  - Social Studies: 2 Positions
  - Science: 2 Positions

➤ Classified Personnel:

Instructional Assistant: 2 Positions  
Campus Monitor: 1 Position

Student enrollment projections for middle school during 2012-2013 are as follows:

6<sup>th</sup> Grade: 210 Students

7<sup>th</sup> Grade: 204 Students

8<sup>th</sup> Grade: 187 Students

Projected Enrollment: 600 Middle School Students

\*Based on current enrollment of SIS, SMS and Anza

\*Increase of 180 Anza Trail Middle School students

**The middle school schedule for the 2012-2013 was presented as follows:**

- **Process:** 4 Middle School Schedule Options
- **Themes:** Eliminate C.A.S.A., Core Content, Block Schedule, Elective Choices
- **Outcome:** Staff Choice

70 Minute Instructional Periods  
Modified Block: Allowing for two electives (P.E./Student Choice)

**Schedule A**

Period 1 - 7:30 - 9:00  
Period 2 - 9:04 - 10:14  
Period 3 - 10:18 - 11:28  
Lunch A - 11:32 - 12:02  
Period 4 - 12:06 - 1:16  
Period 5 - 1:20 - 2:30

**Schedule B**

Period 1 - 7:30 - 9:00  
Period 2 - 9:04 - 10:14  
Period 3 - 10:18 - 11:28  
Period 4 - 11:32 - 12:42  
Lunch B - 12:46 - 1:16  
Period 5 - 1:20 - 2:30

\*Period 1: Increased by 10 minutes to support daily announcements and Channel 1 News

\*Core Content Daily: Math/Language Arts/Science/Social Studies

\*Electives split by alternating days (Gold Day and Red Day)

\*369 instructional minutes per day/1065 instructional hours per school year

2. SHS Drama Club

The SHS Drama Club performed their "100 Cigarettes" skit as requested by the Board.

**B. Business – Discussion and Possible Action - None**

**C. Governing Board – Discussion and Possible Action - None**

**D. Personnel – Discussion and Possible Action**

1. Naming of New K-5 Principal – Name to be announced

Dr. Valenzuela stated that the identification of highly qualified individuals in all aspects of our organization is one of the most important things that we do. As school leaders, one of the most important functions that we undertake is taken with great seriousness. The selection for the New K-5 School Principal was taken with great amount of seriousness. Under the leadership of Assistant Superintendent, Mr. Scott Downs, we lead a comprehensive process to select the most qualified and best fit for this particular position. Dr. Valenzuela stated we needed a very strong quality leader, an instructional expert, a builder of school culture, strong interpersonal skills, sense of wisdom and experience. Like all of our schools, we want them to be the best that they can be and the principal is a big part of it. Dr. Valenzuela recommended Mrs. Desi Raulston as the New K-5 School Principal who exemplifies those ideals and those goals at the highest level.

Dr. Valenzuela stated that Mrs. Raulston, who is a graduate of Sahuarita High School, began her professional career in 1996 as a middle school language arts teacher at Sahuarita Middle School. In 2005, she assumed the assistant principalship at Sahuarita Middle School and, since July 1, 2007, Mrs. Raulston has served as the principal of Sopori Elementary School. Under her leadership, Sopori School has distinguished itself as the District's first recognized Arizona A+ School. Mrs. Raulston has also lead the effective implementation of scientifically based reading research programs at Sopori School and nurtured the development of a strong school culture. Furthermore, she has also initiated strong community outreach partnerships. This has also enriched the school environment.

Mrs. Raulston earned a Bachelor of Arts Degree in Education from the University of Arizona. Furthermore, she earned a Masters Degree in Curriculum/Technology and Administrative Certification from the University of Phoenix. Currently, she is a doctoral student at North Central University.

In summary, Mrs. Raulston is an experienced and effective school leader with a proven record of implementing effective programs, building a strong community, and raising student achievement.

Mrs. Raulston thanked the Board and Dr. Valenzuela for the opportunity and introduced members of her family who also attended the Board meeting.

A motion was made Mrs. Kellermeyer to approve Mrs. Desi Raulston as the new K-5 Principal. The motion was seconded by Mrs. Hall. The motion carried.

**VIII. Superintendent/Administrative Reports**

Dr. Valenzuela shared the enrollment numbers as follows:

**SUSD  
Enrollment as  
of 2-08-2012**

	Boys	Girls	Total	" / " from last report on 1-25-2012
SHS	559	562	1121	-7
WGHS	212	179	391	-2
SMS	370	358	728	0
ANZA	668	651	1319	6
SIS	304	332	636	3
SPS	443	337	780	-7
SOP	126	93	219	0
<b>TOTAL</b>	<b>2682</b>	<b>2512</b>	<b>5194</b>	<b>-7</b>
%	51.6%	48.4%		-0.0013%

Dr. Valenzuela shared a recent article from the Arizona Daily Star featuring Coach Barfield's retirement from coaching. Dr. Valenzuela wished him the best and thanked him for his years of service.

Dr. Valenzuela shared a couple of videos with the Board. First, he shared a video from the CTE Media Program which featured the New Mustang Café Grand Opening. Second, he shared a video from KOLD regarding the Sahuarita State of the Town.

Dr. Valenzuela recognized Abby Porter of Anza Trail who won the District Spelling Bee and is now on her way to the Pima County Regional Spelling Bee.

#### **IX. Consent Agenda – Discussion and Possible Action**

The superintendent recommended approval of the items on the Consent Agenda it was revised. A motion to approve the consent agenda was made by Mrs. Kellermeyer and seconded by Mr. Eves. The motion carried.

##### **A. Employment / Change of Status / Transfers**

1. Stephanie Andrews, Sports Aide, WGHS, New Hire – Effective 01/26/12
2. Angela Bell, Sports Aide, WGHS, New Hire – Effective 01/26/12
3. Matthew Buckholz, Sports Aide, WGHS, New Hire – Effective 01/26/12
4. Heather DeFazio, Substitute Teacher, District, Replacement – Effective 01/24/12
5. Kristina Dunkle, Inclusion Health Assistant, SPS, Replacement – Effective 02/07/12
6. Hector Estrada, Sports Aide, WGHS, New Hire – Effective 01/26/12
7. Armando Felix, Asst. Baseball Coach, SHS, Replacement – Effective 2011-12 SY
8. Carol Fisk, Substitute Teacher, District, Replacement – Effective 01/24/12
9. Ed Garrett, Sports Aide, WGHS, New Hire – Effective 01/26/12
10. Adam Knittel, Sports Aide, WGHS, New Hire – Effective 01/26/12
11. Chris Laughland, Sports Aide, WGHS, New Hire – Effective 01/26/12
12. Martha Maderoo-Moreno, Substitute Teacher, District, Replacement – Effective 01/24/12
13. Barbara Miles-Luna, Instructional Aide-SPED, ATS, Replacement – Effective 01/27/12
14. Rebecca Owens, Substitute Teacher, District, Replacement – Effective 01/24/12
15. Karla Padilla, Sports Aide, WGHS, New Hire – Effective 01/26/12
16. Crystal Sabol, Sports Aide, WGHS, New Hire – Effective 01/26/12
17. Jose Solis, Substitute Teacher, District, Replacement – Effective 01/24/12
18. David Stark, Substitute Teacher, District, Replacement – Effective 01/24/12

19. Heather Tresca, Sports Aide, WGHS, New Hire – Effective 01/26/12
20. Mozelle Williams, Asst. Track Coach, SHS, Replacement – Effective 02/06/12
21. Mozelle Williams, Sports Aide, WGHS, New Hire – Effective 01/26/12

**B. Resignations / Terminations / Separations ++**

1. James Bartron, Bus Driver Trainee, Transportation, Termination – Effective 02/08/12
2. Jackie Catania, Classroom Lead, ECC, Resignation – Effective 01/27/12
3. Gloria Estrella, Health Inclusion Assistant, ECC, Resignation – Effective 01/19/12
4. Nina Hickman, Teacher-2<sup>nd</sup> Gr., SPS, Resignation – Effective 02/08/12
5. David Hunter, Instructional Aide – Band, Anza Trail, Resignation – Effective 01/17/12
6. Beth Kennedy, Teacher PE, WGHS, Resignation – Effective 05/25/12
7. James Prisco, Lead Custodian, SHS, Resignation – Effective 01/27/12
8. Ronald Schoepflin, Substitute Bus Driver, Transportation, Resignation - Effective 01/24/12
9. Arlee Tamietti, Inclusion Health Assistant, SHS, Resignation – Effective 01/20/12
10. John Wren, Teacher-8<sup>th</sup> Gr. Math, SMS, Resignation – Effective 05/24/12
11. Ben Herman, Long Term Sub, SHS, Separation – Effective 02/06/12 ++

**C. Addendums**

1. Krista Allen, Asst. Softball Coach, SHS, SY 2011/12, Replacement – Effective 02/06/12
2. Kim Avelar, Instructional Coach-Fall 2011, District – Effective 01/30/12
3. Mary Jo Boyter, Instructional Coach-Fall 2011, District – Effective 01/30/12
4. Anna Chamberlain, Instructional Coach-Fall 2011, District – Effective 01/30/12
5. Judy Fisher, Instructional Coach-Fall 2011, District – Effective 01/30/12
6. Elizabeth Flores, Instructional Coach-Fall 2011, District – Effective 01/30/12
7. Amanda Forslund, Instructional Coach-Fall 2011, District – Effective 01/30/12
8. Amanda Forslund, 6/5 Math Teacher, SHS – Effective 01/24/12
9. Patti Gloy, Instructional Coach-Fall 2011, District – Effective 01/30/12
10. Myrna Hahn, 6/5 Math Teacher, SHS – Effective 01/24/12
11. Caroline Kappes, Instructional Coach-Fall 2011, District – Effective 01/30/12
12. Tammy Kempton, Instructional Coach-Fall 2011, District – Effective 01/30/12
13. Rachelle Lizardi, Instructional Coach-Fall 2011, District – Effective 01/30/12
14. Barbara Miles-Luna, Girls Basketball Coach, ATS, SY 2011/12, Replacement – Effective 01/16/12
15. Cynthia Morales, Instructional Coach-Fall 2011, District – Effective 01/30/12
16. Jim Rawlings, Softball Coach, SHS, SY 2011/12 – Effective 02/06/12
17. Bradley Roberson, Teacher-NJROTC, SHS, Contract Supplement – Effective 01/20/12
18. Karin Rojahn, Instructional Coach-Fall 2011, District – Effective 01/30/12
19. Gabby St. Paul, Instructional Coach-Fall 2011, District – Effective 01/30/12
20. Jeanine Sanders, Instructional Coach-Fall 2011, District – Effective 01/30/12
21. Shannon Turnage, Instructional Coach-Fall 2011, District – Effective 01/30/12
22. Jana Turner, Instructional Coach-Fall 2011, District – Effective 01/30/12
23. Amber Woods, Instructional Coach-Fall 2011, District – Effective 01/30/12

**D. Volunteers**

1. Gilberto Amarillas, SPS
2. Maricela Amarillas, SPS
3. Ryanne Davis, ATS
4. Greg Rebello, WGHS

**E. Continuing Education Credits**

1. Holly DeFazio, Teacher, ATS

**F. Approval for Leave of Absence –**

1. Dayna Burke, Teacher, SPS – Effective March 30 – May 25, 2012

**G. Use of School Facilities**

1. Common Ground Church has requested the use of the Courtyard at Anza Trail for a Movie Night on Friday, February 10, 2012 from 4:00 PM to 9:30 PM.
2. The Sahuarita Police Explorers have requested the use of Gymnasiums, Tennis Court, Court Yard Area and Parking Lots for their Police Explorer Competition 2012 on April 28, 2012 from 6:00 AM to 5:00 PM at WGHS.
3. The Elephant Head Fire Department has requested the use of the Sopori Library on Monday, January 30, 2012 from 7:00 PM to 10:30 PM for a lecture and refresher course.

**H. Gifts & Donations**

Name	Amount/Item	Department/School
Box Tops	\$298.70	Sopori
Freeport-McMoRan	\$449.00	Anza Trail - Technology
Freeport-McMoRan	\$500.00	Anza Trail - Science
Freeport-McMoRan	\$490.00	Anza Trail - Library
Freeport-McMoRan	\$500.00	Sopori - Medical Mystery Festival
Freeport-McMoRan	\$500.00	Seeds of Change
Misc.	\$68.00	Anza Trail - Field Trips
Rancho Sahuarita Management Co., LLC	\$150,000.00	District
Los Ninos Del Valle Elementary School	Clear Mount Shrink Packager – Serial #508WG, Heat Gun, Serial # 861326, Shrink Wrap Paper	WGHS

**I. Out of State Travel/Student Travel ++**

School & Names	Purpose	Travel Destination	Travel Dates
Anza Trail - Advanced LA NHD Class	To attend a competition for the National History Day class	Phoenix, AZ	April 27 - 28, 2012
District - Chris Wheeler	To attend the Inermountain Lock & Security Classes & Expo	Scottsdale, AZ	February 8-10, 2012
SHS - NJROTC CDR Roberson	NJROTC Regional Orienteering Meeting	Lake Pleasant, AZ	March 2-3, 2012

SHS - NJTOTC CDR Roberson	NJROTC Regional Academic Meet	Los Angeles, CA	April 13-14, 2012
SHS - Robotics	To attend the 2012 VEX Robotics World Championship	Anaheim, CA	April 18 - 21, 2012
SMS - Veronica Vajda, Patti Glory & Cindy Homant	To attend the English Language Arts Standards - Common Core	Phoenix, AZ	May 9-10, 2012
Sopori - Desi Raulston	To attend the ENI's Winter 2012 Common Core State Standards & Transformational Leadership Symposium	Scottsdale, AZ	February 9-10, 2012
Sopori - Gloria Williams, Michelle Castro, and Xeomara Fierro	To attend the National Center for Family Literacy Engaging Families Conference	San Diego, CA	March 23-27, 2012
Sopori - Gloria Williams	To attend the administrator's summit for pre-k scholarship grantees	Phoenix, AZ	February 26-27, 2012
WGHS - Robotics	To attend the 2012 VEX Robotics World Championship	Anaheim, CA	April 18 - 21, 2012
District - Kevin Harcourt	To attend the AZ English Language Arts Leadership Institute	Phoenix, AZ	May 1-3, 2012
Anza Trail - Science Olympiad	To prepare for the 2013 Science Olympiad	Phoenix, AZ	July 12-16, 2012 ++
Anza Trail – Advanced LA NHD Class	To compete for the National History Day Nationals	Washington, DC	June 9-14, 2012++

**J. Fundraisers**

Organization	Fundraiser	Fundraising Dates
Anza Trail - Elementary Student Council	Jump Rope for Heart	February 21, 2012
Anza Trail - Elementary Student Council	Sell Anza Trail T-Shirts	January 25, 2012
Anza Trail - NJHS	Sell water & Gatorade at Zumba classes to raise money for 8th grade promotion	March 10, 2012
Anza Trail - NJHS	NJHS 4th quarter community service project is to participate in the American Cancer Society's Relay for Life - Mini Relay	March 12-16, 2012
Anza Trail - Student Council	Out of Dress Code Ticket Sales	March 9 - April 6, 2012
Anza Trail - Student Council	Great American Fundraiser - Food and other items	March 1 - April 30, 2012



Anza Trail - Student Council	8th Grade Promotion - Zumba Fundraiser	March 10, 2012
SHS - Do Something Club	Sell Candy/Donuts	March 11-17, 2012
SHS - FCCLA	Sell Roses, notes, and possibly miniature candy bars.	Jan. 30-Feb. 3, 2012
SHS - NJROTC	Candy Sales	March 5-9, 2012
SHS - Student Council Teacher /Student Appreciation Committee	Valentine's Day Flower Grams	Feb. 6-10, 2012
SIS - PTO/PTP	Sell Harkins Summer Movie Passes	Feb. - March 2012
SMS NJHS	Dodgeball Tournament for Students	Feb. 20 - March 16, 2012
SMS NJHS	Valentine Gram Sales	Feb. 1 - Feb. 14, 2012
SMS Student Council	Out of Dress Code Ticket Sales, T-shirt sales, McDonald's Night	Second Semester
Sopori - Library	Scholastic Book Fair	March 26-30, 2012
SPS PTO	Sell Harkins Summer Movie Passes	March - April 2012
WGHS - Baseball Club	Hit-a-thon and bunt-a-thon	February 11, 2012
WGHS - Basketball Club	Basketball league for youth in the immediate community.	March 10-April 28, 2012
WGHS - Basketball Club	Men's Basketball League	Jan. 28 - March 2, 2012
WGHS - Student Council	Get out of class pass for no more than 10 min. early	February 9 - May 25, 2012
WGHS - Student Council	School Dance - Sell tickets, food, and drinks.	April 27 - May 4, 2012
SPS - PTO	Read-A-Thon	March 9 - 26, 2012 ***

**K. Approval of School Clubs & PTO/Booster Support Organizations**

1. School Clubs - None
2. PTO/Booster Support Organizations - None

**L. PTO/Booster Monthly Reports**

1. Anza Trail PTO: December 2011

**I. Approval of Student Activity and Auxiliary Accounts Revenue and Expenditure Reports – January 2012.**

- X. Board Communication**
- XI. Establish Next Board Meeting – February 22, 2012 – 6:30 P.M. – District Auditorium**
- XII. Executive Session – Discussion and Possible Action - None**


1. Pursuant to §A.R.S. 15-843 Discussion Pertaining To Pupil(s) Disciplinary Proceedings.

Mrs. Kellermeyer moved the Board into executive session pursuant to §A.R.S. 15-843 Discussion Pertaining To Pupil(s) Disciplinary Proceedings – Discussion and Possible Action. A roll call vote was taken with all members voting aye. The time was 7:22 p.m. The Board returned to regular session and adjourned the meeting at 7:55 p.m.

### **XIII. Adjournment**

The meeting was adjourned at 7:55 p.m. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried.

Respectfully,

  
Clerk of the Board