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Office of the Superintendent

MINUTES

REGULAR GOVERNING BOARD MEETING

FEBRUARY 11, 2009– 6:30 P.M. SOPORI ELEMENTARY SCHOOL - GYMNASIUM
5000 W. ARIVACA ROAD – AMADO AZ 85645

I. Call to Order and Pledge of Allegiance

President Elaine Hall called the meeting to order at 6:32 P.M. Also in attendance were Board Clerk, Mike Lurkins, Members Tom Murphy, Diana Kellermeyer, and Kris Ham, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manny Valenzuela, and Business Manager Charlotte Gates. There were 43 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

The superintendent recommended approval of the agenda as it was revised. Mr. Murphy made the motion and was seconded by Mr. Lurkins. The motion carried.

III. Approval of Minutes – None

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Vouchers 18 in the amount totaling \$926,635.47, new payroll 21 for the pay period ending February 20, 2009, new payroll 22 for the pay period ending March 6, 2009, and new payroll 23 for the pay period ending March 20, 2009 in the amounts not to exceed \$3,000,000. She further recommends approval of expense vouchers 9051 through 9054 in the amount of \$521,016.94. The superintendent recommended approval of the vouchers. Mrs. Kellermeyer made the motion and was seconded by Mr. Lurkins. The motion carried.

V. Call to the Public - None

VI. Recognition of Staff, Students and Community - None

VII. New Business

A. Instruction – Discussion and Possible Action

B. Business – Discussion and Possible Action

1. Economic Crisis Update – Discussion Only

The superintendent presented a PowerPoint presentation regarding the update on the current economic crisis. He reviewed the four guiding principles that if we have to make cuts within the District which are as follows:

1. Protect the relationship between the classroom teacher and the student.
2. Maintain the rigor of our curriculum.

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3. Protect our current level of staffing.
4. Maintain a safe and orderly environment for students.

This economic crisis is nation-wide and state-wide and the District cannot avoid it. State revenues for next fiscal year are down an additional \$2 billion, which makes it a total of \$3.2 billion out of a \$10 billion budget. The District's current revenue for 2008-2009 is as follows:

- o M & O Budget - \$20 million
- o M & O Override - \$2 million
- o K-3 Override - \$700,000 which can only be spent in grades K-3rd.
- o Capital Outlay Override - \$1 million
- o Growth projected - \$900,000
- o Growth actual - \$1.2 million
- o Carryover - \$700k

Dr. St. John stated that right now the state of Arizona has cut our M & O by \$426,000. Our soft capital was cut a little over 10% which translates to \$96,000. The total 2008-2009 budget solution from the state of Arizona is \$522,000.

The 2009-2010 projected revenue is as follows:

- o M & O Budget - \$22 million
- o M & O Override - \$2.2 million
- o K-3 Override - \$700,000
- o Capital Outlay Override - \$1 million
- o Growth Projected - \$900,000
- o Growth actual is unknown
- o Carryover is unknown
- o Unrestricted capital - \$1.2 million
- o Soft capital - \$926,000

The cuts that are being considered at the state level right now are as follows:

- o Excess Utilities - \$563,000
- o Spending Limit - \$426,000
- o All day kindergarten - \$408,000
- o Soft Capital - \$925,000

The state could decide to:

- o Across the Board cuts 10% - \$2.2 million
- o Across the Board cuts 15% - \$3.3 million
- o Across the Board cuts 20% - \$4.4 million
- o Reduce school days from 180 to 170 and District will be closed for 10 days without pay for all employees of the District.

2. Review of Comprehensive Annual Financial Report FY Ending June 30, 2008 – Information Only

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The superintendent presented the Comprehensive Annual Financial Report FY Ending June 30, 2008. Included in the Board packet was additional information on the CAFR. The superintendent reviewed the expenditures of bond money.

3. Request from the Town of Sahuarita for financial assistance on the Sahuarita Road Underpass

Attached to the Board packet was a copy of the letter addressed to Mrs. Elaine Hall from the Town of Sahuarita Mayor, Lynne Skelton. The letter is a request for financial support for the underpass that has been discussed by the district, the town, and the community. Mr. Larry Dobrosky and Joel Harris from the Town spoke briefly about this project and answered questions. Handouts were distributed to the Board. The superintendent stated the District could support this project in the amount of \$200,000 to \$250,000 from adjacent ways funds, however, he suggested the Board determine the amount. After discussion, the superintendent recommended the District support the Sahuarita Road Underpass project with a \$200,000 contribution. The motion was made by Mrs. Kellermeyer and seconded by Mrs. Hall. The motion carried with 3 yes votes, two abstention votes.

4. Request approval for renewal of RFP 2007-04 Construction/Maintenance/Repair Services

The superintendent recommended approval to renew RFP 2007-04 for Construction/Maintenance/Repair Services. Included in the Board packet is the RFP. Mr. Murphy made the motion to renew RFP 2007-04 and Mrs. Kellermeyer seconded the motion. The motion carried.

5. Request approval of renewal of RFP 2007-03 Maintenance, Materials, and Supplies

The superintendent recommended approval to renew RFP 2007-03 for Maintenance, materials and Supplies. Mrs. Kellermeyer made the motion to renew RFP 2007-03 and Mrs. Ham seconded the motion. The motion carried.

6. DSC/MAS Participation Agreement

Included in the Board packet was information about the organization the district participates with because of Medicaid reimbursement forms. The superintendent recommended approval of the participation with DSC/MAS. Mrs. Ham made the motion and Mrs. Kellermeyer seconded the motion. The motion carried.

7. Approval of Application to Acquire Surplus Federal Property – U.S. Department of the Interior National Park Service

The District is in the process of acquiring Sahuarita Park, which is immediately adjacent to our next high school. In conversation with Mr. Huckleberry, he indicated that we may have to apply for the park as a piece of surplus federal property. The IGA just allows us to operate Sahuarita Park as a park. The latest work is that the district has to apply to the Federal Government to acquire surplus federal property, which we are now doing. The superintendent recommends approval of the resolution and the application. Mr. Murphy made the motion and Mrs. Ham seconded the motion. The motion carried.

Personnel – Discussion and Possible Action***

1. Approval of Two Inclusion Health Assistants

Due to the increase in the enrollment of students with severe disabilities, Inclusion Health Assistant is needed for two schools. These positions will be funded by IDEA-fund 220. One Inclusion Health Assistant for Project Inspire (1.0 FTE) – SIS; Inclusion Health Assistant for Project Inspire (.4 FTE-2 days a week) – SPS. The superintendent recommended the approval of 2 inclusion health assistants. Mr. Lurkins made the motion to approve and Mrs. Ham seconded. The motion carried.

VIII. Superintendent/Administrative Reports

Desi Raulston reported 210 students enrolled at Sopori. Final basketball game will be February 19th, Spirit Week is at the end of the month, Reading Week is this week, students in Pennsylvania participated in a program called "I Walk in Your Shoes" and collected 28 boxes of items that were sent to the Sopori students. Things are going well at Sopori.

Tina Steward reported there are 647 students at SPS. Upcoming events include a 2nd grade musical on February 12th, Friday, February 13th will be Muffins with Moms, next week will be final round of Galileo testing for 2nd grade students, this week many parents and community members have visited classrooms, a special assembly was held on Monday to recognize students and volunteers involved in our Reading Seeds program, students made Valentine's to be distributed to local nursing homes. Kindergarten classes completed a unit on home movies and to complete the program they have to do a service project which they chose to donate to the Food Bank.

Carol Salica reported that "The Love of Reading" week is going on at SIS; the Reading Seeds assembly was today. Upcoming events include (with the 621 students at SIS) an orchestra concert on Monday; on Tuesday, February 24th is Western Day/Career Day/Sock Hop Day. The 3rd graders are going to Old Tucson on the 24th. Several staff members were thanked for special programs they did with the students.

Kathy Shiba reported the enrollment at Anza is 1287 students. They are also celebrating reading and having community members visit classrooms, a PTO meeting was held February 10th, Galileo testing is going on this week and next week, on February 7th 12 students participated in the regional honor band, on February 13th students are performing in the I-19 Jazz Festival, and a Valentine's Day event is planned for 6:30 p.m. by the students, at 9:00 a.m. on the 13th, Anza is having their volunteer "thank you" coffee, basketball and softball teams are playing, the 6th graders are going on a field trip to the Renaissance Festival, 4 classes have Artists in Residence programs, Kyle Cooper placed 1st in the District spelling bee, Anza students took 1st place and 2nd place in the Elk's Hoop Shoot Tournament, cheerleaders took 4th place in a competition in Phoenix, girl's basketball took 2nd place in the middle regional tournament and the wrestling team took 4th place in their tournament. Spirit week is going on this week.

Carrie Carlton thanked Dr. St. John for speaking to the SMS staff about the current funding situations at the District, there are 639 students at SMS, Career Day was last week, Dr. St. John and Dr. Neish did a Civil War presentation to the social studies classes, 6th graders will be attending the Renaissance Festival next week, the Jazz Band attended an event at CDO High School, will participate in the I-19 Jazz Festival. Reading programs are going on at SMS as mentioned by other schools, Galileo testing is underway and should be completed

next week, the Leadership Team collected over 800 clothing items to be donated to the White Elephant. Pennies for Patients fundraiser is currently going on, last week the Mayor of Sahuarita spoke to several classes.

Stephanie Silman reported the current enrollment at SHS is 1386 students. Today the Human Anatomy classes visit cadavers at Grand Canyon University, this week PCC is testing juniors and seniors for placement, on Tuesday of next week the orchestra will hold Orchestra Day, a new Outreach for Achievement after school program has started, spring sports are underway, and student and community member recognitions were reviewed

Dr. Valenzuela introduced Steve Roling, who was a former principal at Rio Rico and is currently serving as a principal at the Marana school district. The administrative team has engaged in a book study. The book is titled, "The New Gold Standard 5 Steps for Creating A Legendary Customer Service Experience. The third annual district quality survey is underway. This survey evaluates the job the district is doing. It was announced that Sopori School is a finalist in the A+ School program.

Dr. St. John reported two more students graduated from the Alternative School. There will be a meeting this week with the Rancho Sahuarita people about the Administration Bldg. addition. Budget meetings continue to be held, the House Committee on Education will meet at Flowing Wells on Friday, Saturday night the Sahuarita Educational Foundation is sponsoring a fund raising event which will include a dinner and concert. The Board of Superintendents meets on Monday night, regular construction meetings are being held, MEC meeting is next week, met with FICO regarding the land lease for the new high school, there were 23 applicants for the CFWE scholarships, included in the Board packets are copies of a letter from the Santa Cruz Car Nuts thanking the high school students who helped with parking at the car show, the water project is complete, the cameras are up and running.

IX. Consent Agenda – Action

The superintendent recommended approval the Consent Agenda as it was distributed. Mr. Lurkins made the motion and was seconded by Mr. Ham. The motion carried.

A. Employment / Change of Status /Transfers

1. Jose Carpio, Groundskeeper, Facilities, Replacement – Effective 02/02/09
2. Luis Celaya, Turf and Irrigation Specialist, Facilities, Replacement – Effective 02/02/09
3. Lauren Harcourt, Choir Sponsor, SMS, Replacement – Effective 01/12/09
4. Gilbert Jaymes, Custodian, Anza Trail, Replacement – Effective 01/26/09
5. Beryl Maus, Inclusion Health Assistant, SPS, Replacement – Effective 02/04/09
6. Carrie Newkirk, Technology Assistant, SIS, Replacement – Effective 02/09/09
7. Tiffany Norak, Music Aide, Anza Trail, New Hire – Effective 02/02/09
8. James Street, Instructional Aide, SMS, New Position – Effective 01/26/09
9. Joseph Battle, Teacher, SHS, Status Change – Effective 01/01/09
10. Anna Garcia, Classroom Lead F/T, ECC, Status Change – Effective 02/05/09
11. Yolanda Hernandez, Clerk I, SMS, Temporary –Effective 02/11/09 – 03/13/09
12. Maryann Leon, Secretary, SMS, Status Change – Effective 02/11/09 – 03/13/09
13. Jesus Martinez, Teacher, SHS, Status Change – Effective
14. Marisol Metzler, Teacher, Anza Trail, Status Change – Effective 01/05/09
15. Glenda Newman, Instructional Aide, SPED, SMS, Transfer – Effective 02/05/09
16. Maria Rubalcalva, Custodian, Anza Trail, Status Change – Effective 01/26/09
17. Guillermina Soder, Custodian, SHS, Status Change – Effective 02/02/09

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B. Addendums

1. Amber Bryant, Cognitive Coach, Anza Trail – Effective 01/16/09
2. Judy Cutler, Cognitive Coach, District Office – Effective 01/01/09
3. Michael Moreno, Assistant Baseball Coach, SHS – Effective 01/29/09

C. Resignations / Terminations / Separations

1. Jessica McCarthy, ECC Classroom Lead, ECC, Resignation – Effective 02/03/09
2. Maria T. Moreno, Custodian, Anza Trail, Resignation – Effective 01/26/09
3. Geenda Newman, Inclusion Health Assistant, SPS, Resignation - Effective 02/04/09
4. Laurie Schultz, Bus Driver, Transportation, Resignation – Effective 01/31/09
5. Zenia Strickland, Guidance Counselor, SHS, Resignation – Effective 05/29/09Christina

D. Leave of Absence

1. Carrie Guthinger, 2nd Grade Teacher, SPS – Effective 01/20/09 – 02/13/09

E. Volunteers

1. Stephanie Allred, SPS
2. Marlon Barnes, SIS
3. Fadia Bascon, Sopori
4. Raymond R. Beauvais, SIS
5. Anne G. Cina, SPS
6. Sandra Cochran, SMS
7. Patricia A. D'Paco, SPS
8. John P. Dwyer, Sopori
9. Kathy Gordon, SMS
10. Eugene Hook, District
11. Dale Hukari, District
12. Lynn A. Ilg, District
13. Maxine Lever, SMS
14. Kenny Noe, SMS
15. Tiffany Novak, Anza Trail
16. Thomas Pedriana, SMS
17. Jacquelyn L. Poole, SIS
18. Ann Roberts, SMS
19. Jeanette Sierra, SMS
20. Steve Teichner, SMS
21. Darius M. Vasquez, District
22. Kathleen Burrows, Anza
23. Viola Zyracki, SMS

F. Gifts and Donations

1. Optimist Club of Green Valley - Sahuarita donated an Automated External Defibrillator (AED) to the Sahuarita High School Athletic Department from the Optimist Club of Green Valley.
2. KB Holmes donated office furniture to SUSD Facilities Department.
3. Don Houseworth, 6" Dobsonian telescope and three eyepieces to Sopori Elementary.
4. Gary Mornez, 5" Meade telescope, Sopori Elementary.
5. American Lung Association, Anza Trail, \$1200.00

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6. Wells Fargo Community Support Campaign, Project Inspire, \$134.61
7. TV 13's "Let Them Walk in Our Shoes" drive donated, 332 shoes, 50 stuffed toys, and 267 books to Sopori Elementary
8. Mr. and Mrs. Keith Slotvig donated a 1995 Cadillac Seville to the SHS Auto Department
9. FIRST, SHS Robotics, \$1,800.00

G. Use of School Facilities

1. Elephant Head Fire and Rescue has requested the use of the Library at Sopori to hold Fire Department Training on January 30, 2009 from 6:00 p.m. until 10:00 p.m.
2. The Rock Church of Sahuarita has requested the use of the Freshman Baseball Field on Saturday, March 28, 2009 from 7:00 a.m. until 12:00 p.m. noon to hold an Easter Egg Hunt.
3. Mad Science of Pima County has requested the use of the SHS Cafeteria to hold hands on summer camp for kids Monday – Friday starting on July 6, 2009 until July 31, 2009 from 8:00 a.m. until 5:00 p.m.
4. Pima Community College has requested the use of classrooms at SHS to conduct Mathematics and Writing Classes on Mondays and Wednesdays from January 21, 2009 – May 19, 2009 from 6:00 p.m. – 7:15 p.m. and on Tuesdays and Thursdays from January 20, 2009 – May 19, 2009 from 4:30 p.m. – 7:15 p.m.
5. Charlotte Gates, Director of Business Services, has requested the use of Pod B of the Auditorium on Monday, February 2, 2009 to hold a Seminar/Workshop for the Transportation and Maintenance Department from 8:30 a.m. – 1:30 p.m.

H. Out of State Travel/Student Travel

1. SMS Trout Team (18 students and 3 adults), Arizona Game and Fish Dept's Cluff Ranch in Pima, AZ, May 1-3, 2009 to conduct water quality surveys on three different trout fishing ponds, to analyze environmental issues facing Sothern AZ trout, and to do a lake clean-up activity to help the AZ Game and Fish Dept.
2. Girls Varsity Softball to participate in Wickenburg Softball Tournament on March 5-7, 2009 in Wickenburg, AZ.
3. SHS Varsity Wrestling (12 students and 4 adults) to participate in State Wrestling Tournament on February 19-21, 2009 in Phoenix, AZ.
4. SHS Girls Varsity Soccer (22 students and 2 adults) to participate in 1st Round of State Playoffs on February 4, 2009 in Bullhead City, AZ.
5. SHS Varsity Baseball (21 students and 3 adults) to participate in Baseball Tournament in Wilcox, AZ and Safford, AZ on March 6-7, 2009.
6. Scott Downs to attend a Visions Training in Phoenix, AZ on February 11 – 12, 2009.
7. SHS CTE Robotics Team to attend a Las Vegas FTC Robotics Tournament on February 20-22, 2009 in Las Vegas, NV.
8. SHS CTE Robotics Team to attend FIRST World Championship Robotics Tournament on April 14-20-2009 in Atlanta, GA.
9. SHS and SMS CTE Robotics Team to participate in VEX World Championship Robotics Tournament on April 29-May 3, 2009 in Dallas, TX.
10. Elisha Wintch, to attend a career information for Special Education Students in San Diego, CA on March 2-6, 2009 at Camp Pendleton.
11. Sopori Cultural Program to stay at the Canoa Ranch Resort in Green Valley, AZ on March 27 – 28, 2009 as part of the Cultural Program.

I. Student Fund Raising Activities

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1. Approval for Sopori Yearbook Club to hold a Worlds Finest Chocolate Bars and Pencils for sale to support the yearbook club and to pay for supplies and expenses.

J. Approval of Sopori's Astronomy Club

X. Board Communication

Mr. Murphy thanked Mrs. Raulston and her staff for hosting the meeting.

XI. Establish Next Board Meeting – February 25, 2009 – 6:30 PM – District Auditorium

XIII. Adjournment

The meeting was adjourned at 8:42 p.m. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried.

Respectfully,

Clerk of the Board