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Sahuarita, AZ 85629-9000
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Office of the Governing Board

MINUTES

Notice was given to the general public that a quorum of three or more Governing Board members will be meeting for a Study Session in the District Auditorium on February 22, 2012 at 6:00 p.m. Discussions took place, but no action was taken.

REGULAR GOVERNING BOARD MEETING

FEBRUARY 22, 2012 – 6:30 P.M. DISTRICT AUDITORIUM, POD B
350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

I. **Call to Order and Pledge of Allegiance**

President Kris Ham called the meeting to order at 6:32 P.M. Also in attendance was Board Clerk, Diana Kellermeyer, Members Elaine Hall, Tom Murphy and David Eves; Business Manager, Charlotte Gates; Superintendent Dr. Manuel Valenzuela, and Assistant Superintendent Scott Downs. There were 57 guests. The Pledge of Allegiance was observed.

II. **Approval of Agenda**

The superintendent recommended approval of the agenda as it was revised. Mrs. Hall made the motion and was seconded by Mr. Eves. The motion carried.

III. **Approval of Minutes – None ++**

No Board minutes were presented for approval.

IV. **Approval and Ratification of Vouchers**

Mrs. Gates ratification of previously approved payroll voucher 16 in the amount totaling \$970,184.50. She further recommended approval of expense vouchers 1252 in the amount of \$147,225.41. The motion was made by Mrs. Hall and seconded by Mr. Murphy. The motion carried.

V. **Call to the Public - None**

VI. **Recognition of Staff, Students and Community**

A. **January Support Staff Employee of the Month – Name to be announced**

Mr. Downs recognized the Support Staff Employee of the Month for January, Mr. James Walker, and stated that he would like to recognize a support staff member who has dedicated himself to the mission we embrace here at the Sahuarita Unified School District. It is my pleasure to announce that Mr. James Walker has been selected as the Support Staff Employee of the Month for January, 2012. James is currently employed as a Bus Driver and has been employed with the Sahuarita Unified School District for over 40 years.

Mr. Walker began his employment with SUSD as a custodian and a bus driver back in 1968. At this time, Sahuarita Unified School District was much smaller and had only 9 buses. These buses were all standard transmission and they had mechanical door openers. This made for

an unbalanced exercise program, enhancing only his right arm. It is known that most drivers regularly track the number of miles they travel; however Mr. Walker felt the miles were unimportant and insignificant. He preferred to track what he felt was more important in his role as a school bus driver, the students. It is estimated that Mr. Walker has carried more than 500,000 students during his tenure at Sahuarita Unified School District.

Mr. Walker is an Arizona state certified bus driver trainer and he believes that patience and prayer have helped him get through training programs. He strives to help adults gain employment and understanding in a profession that is extremely important to him. He feels that bus drivers play an important role in the daily delivery of education to students.

Mr. Walker has five adult children of his own. He loves Mexican food, however he can often be found eating Cheez-its. He is friendly and well-liked by his co-workers. He is viewed as an employee that is a true asset to our organization. In this day and age, it is rare that you find an employee that has been employed with the same organization for more than 40 years. It is therefore a pleasure to recognize Mr. James Walker as the January 2012 Support Staff Employee of the Month.

B. February Support Staff Employee of the Month – Name to be announced

Mr. Downs recognized the February Support Staff Employee of the Month, Renata Hallam and stated that it is his pleasure to announce that Mrs. Renata Hallam, instructional aide at Anza Trail School, has been selected as the Support Staff Employee of the Month for February 2012. She exemplifies all of the criteria for this award in many ways. Mrs. Hallam has demonstrated loyalty in her dedicated service to this Sahuarita organization for over 5 years.

Renata is described by her administrators as an outstanding team player who takes the initiative to go above and beyond her regular assigned duties. For example, Renata attends many Professional Development meetings on her own time to build her professional knowledge and expertise in education. She has often volunteered to work above and beyond her normal working hours to assist staff with special projects that need to be completed. She has learned how to use Powerschool in order to assist the office staff in data entry when needed. Mrs. Hallam's work ethic is exemplary and her peers admire and respect her for her commitment, dedication, professionalism and sportsmanship. She truly is a shining example of what Sahuarita School team members should strive to uphold.

It is therefore a pleasure to join with the entire Anza Trail School team in recognizing Mrs. Renata Hallam as the February Support Staff Employee of the Month.

C. Citizenship Awards - Angel Soto, 7th Grade, SMS & Cody Gentry, 8th Grade, SMS

Dr. Valenzuela recognized these students with a citizenship award for their outstanding act of citizenship displayed in our community that Mrs. Hall encountered. Mrs. Hall shared her experience with the community and fellow Board members and thanked the students for their kind act of citizenship.

D. January "Leaders in Character" Honoree – Kate Maynard, 10th Grade, WGHS

Dr. Valenzuela recognized the January "Leaders in Character" Honoree, Kate Maynard, as she was not able to attend last month's Board meeting. The Governing Board recognized the for her excellent display of leadership and service among their peers at WGHS. Kate received a framed certificate and a gift certificate to Borders thanks to the sponsors of Freeport McMoRan. Dr. Valenzuela thanked Freeport McMoRan for sponsoring the program.

- E. February "Leaders in Character" Honorees** – Alexandra Major, 1st Grade, Sopori; Jacob Olson 2nd Grade, Anza Trail; Matthew Ferris, 2nd Grade, SPS; David Hancock, 3rd Grade, SIS; Enrique Alvarez, 7th Grade, SMS; Natalie Joost, 12th Grade, SHS; Danitza Siqueiros Angulo, 10th Grade, WGHS.

Dr. Valenzuela introduced the following February "Leaders in Character" Honorees – Alexandra Major, 1st Grade, Sopori; Jacob Olson 2nd Grade, Anza Trail; Matthew Ferris, 2nd Grade, SPS; David Hancock, 3rd Grade, SIS; Enrique Alvarez, 7th Grade, SMS; Natalie Joost, 12th Grade, SHS; Danitza Siqueiros Angulo, 10th Grade, WGHS. The Governing Board recognized the above students for their excellent display of leadership and service among their peers at each of their perspective schools. Each student received a framed certificate and a gift certificate to Borders thanks to the sponsors of Freeport McMoRan. Dr. Valenzuela thanked Freeport McMoRan for sponsoring the program.

VII. New Business

A. Instruction – Discussion and Possible Action - None

B. Business – Discussion and Possible Action

1. Revision of Fiscal 2011/12 Budget

In accordance with Arizona Revised statute 15-905 school districts may revise their budget prior to May 15th. Mrs. Gates provided the Board with the revision of the fiscal year 2011-12 budget which included the following:

- Growth in Student Count
- Final SCA reduction pursuant to S.B. 1617 Sec. 29
- Final CORL reduction pursuant to S.B. 1617 Sec. 29
- Final CORL reduction pursuant to S.B. 1612 Sec. 125 A

Mrs. Gates shared the following information:

**SAHUARITA UNIFIED SCHOOL DISTRICT
2011/2012 BUDGET LIMITATIONS**

2/22/2012

REVISION #1

MAINTENANCE & OPERATION LIMITATIONS

BRCL

(Base Revenue Control Limit):

19,717,765

Determined by such as the number of students, type of student, experience of teaching faculty, size and type of school district, and the state adopted base support level.

	(Adjusted Base Revenue Control Limit):	19,717,765
TRCL	(Transportation Revenue Control Limit):	2,106,969
	The TSL (Transportation Support Level) is determined by the number of miles eligible students were transported. The difference of the TSL for the prior year and the budget year is added to the prior year TRCL. This number becomes the budget year TRCL.	
RCL	(Revenue Control Limit):	21,824,734
	The BRCL plus the TRCL	
CORL	(Capital Outlay Revenue Limit) Transferred to M & O:	600,000
	The unweighted student count times the state adopted capital outlay base level, plus growth factor, and grades 9-12 textbook support level. May be added to General Budget Limit as district desires.	
	Assistance for Education	0
	Registered Warrants	0
RCL Additions:		
	Growth Adjustment	552,300
	Override Authorization	3,183,721
	Tuition Revenue	765,000
	Budget Balance Carry Forward from prior year	332,280
	Interest Expense incurred due to Delayed State Aid	0
	Early Graduation Scholarship Reduction	0
	Other Adjustments	<u>(127,255)</u>
GENERAL BUDGET LIMIT		27,130,780
<hr/>		
	CAPITAL LIMITATIONS	
SCA	(Soft Capital Allocation):	1,065,974
	The unweighted student count times the state adopted Soft Capital Allocation per student	
	SCA Adjustment for State Budget Adjustment	(1,065,974)
	Budget Balance Carry Forward from prior year	264,774
	Interest earned FY 09-10	3,912
SOFT CAPITAL BUDGET LIMIT		268,686
Unrestricted Capital Outlay Fund:		
	Capital Outlay Revenue Limit	1,216,704

The unweighted student count times the state adopted capital outlay base level, plus growth factor, and grades 9-12 textbook support level. May be added to General Budget Limit as district desires.

CORL transferred to M & O	600,000	
		616,704
Tuition Revenue Capital		72,000
Capital Outlay Override		1,000,000
CORL adjustment for State Budget Adjustment		(577,273)
Interest Earned FY 09-10		23,310
Budget Balance Carry Forward from prior year		<u>1,456,452</u>
UNRESTRICTED CAPITAL BUDGET LIMIT		2,591,193
AMOUNT AVAILABLE FOR CAPITAL EXPENDITURES		2,859,879

FY 2011-12 REVENUE CONTROL LIMIT AND GENERAL BUDGET LIMIT

	<u>ADOPTED 2012</u>	<u>REVISION #1</u>	<u>Inc/Dec.</u>	<u>NOTES</u>
Base Revenue Control Limit	19,839,914	19,717,765	(122,149)	
SB1006 ADJUSTMENT	-	-		
Transportation Revenue Control Limit	<u>2,106,969</u>	<u>2,106,969</u>	-	
Revenue Control Limit	21,946,883	21,824,734	(122,149)	
CORL moved to M & O	600,000	600,000	-	
Override	3,200,553	3,183,721	(16,832)	
Growth adjustment	-	552,300	552,300	
Excess Property Tax Valuation Judgement	-	-	-	
Tuition	750,000	765,000	15,000	Tuition
Excess Utilities	-	-	-	
Carryforward from prior year	870,408	332,280	(538,128)	Carryforward from FY 10
Interest Expense incurred due to Delayed State Aid			-	

Early Graduation Scholarship Reduction	-	-	-
Other Adjustments	(127,255)	(127,255)	-
	27,240,589	27,130,780	(109,809)

NOTE

FY 2011/12 CAPITAL LIMITS

	<u>ADOPTED 2011</u>	<u>REVISION #1</u>	<u>Inc/Dec.</u>	
SOFT CAPITAL:				
Soft Capital Allocation	1,073,684	1,065,974	(7,710)	
Interest Earned Prior Year	2,465	3,912	1,447	
SB1617 Adjustment	(1,008,749)	(1,065,974)	(57,225)	
Soft Capital Budget Carry Forward	262,414	264,774	2,360	Carryforward from FY 10
Soft Capital Budget Limit	329,814	268,686	(61,128)	
UNRESTRICTED CAPITAL:				
Capital Outlay Revenue Limit	1,227,345	1,216,704	(10,641)	
SB1612 and SB1617 Adjustments	(517,502)	(577,273)	(59,771)	
Tuition Revenue	72,000	72,000	-	Tuition
Capital Outlay Override	1,000,000	1,000,000	-	
UCBL FOR FY 2010	-	-	-	
Interest Earned Prior Year	14,450	23,310	8,860	
CORL moved to M & O	(600,000)	(600,000)	-	
Carryforward from Prior Year	1,353,294	1,436,452	83,158	Carryforward from FY 10
Unrestricted Capital Budget Limit			21,606	

2,549,587 2,571,193

Dr. Valenzuela recommended approval of the revision of fiscal 2011/12 budget as it was presented by Mr. Gates. A motion was made by Mrs. Kellermeyer to approve the fiscal 2011/12 budget as it was presented and seconded by Mrs. Hall. The motion carried.

2. Naming the New K-5 School

Dr. Valenzuela stated that the naming of any new school building is a responsibility that rests with the Governing Board. In this process, we first opened the naming of the new K-5 school to members of the community where they can email any ideas. The District received approximately 30 suggestions from the community and was presented to the Board. Dr. Valenzuela asked the Board members to rank order them. Once the data was received, we ranked order them and assigned point values, tallied them all, and are presented with the top nine names with the relative corresponding points that were associated with the names.

Mr. Murphy stated that his first pick was Copper View Elementary as it was for some of the other Board members. Unfortunately, he wished that Dan Cavanagh, from Freeport McMoRan, to represent the greater industry of copper. His personal preference is Copper View since we will have those views east and west of us to what has established this area. Mr. Murphy stated that by Copper View Elementary School he felt would give copper the tribute that it deserves. Mr. Murphy made a motion to adopt Copper View Elementary School as the naming of the new K-5 school and it was seconded by Mrs. Hall. The motion carried.

C. Governing Board – Discussion and Possible Action - None

D. Personnel - Discussion and Possible Action – None

VIII. Superintendent/Administrative Reports

Dr. Valenzuela shared the enrollment numbers as follows:

SUSD
Enrollment
as of 3-14-
2012

	Boys	Girls	Total	" / " from last report on 2-08-2012
SHS	548	553	1101	-12
WGHS	210	182	392	-1
SMS	373	360	733	4
ANZA	663	656	1319	-1
SIS	307	337	644	6
SPS	444	341	785	0

SOP	124	96	220	4
TOTAL	2689	2525	5194	0
%	51.4%	48.6%		0.0000%

Dr. Valenzuela shared that we had a fantastic ribbon cutting dedication ceremony for the Sahuarita Middle School Gymnasium. Pictures of the event were displayed. Dr. Valenzuela thanked Mrs. Silman and Mrs. Huie for their coordination of the event and CORE for their help. The event was a testimony to the spirit of team work, cooperation, and cooperative vision for the future. The SMS Gym will be a great resource for the entire community for many years to come. Once again, this project would not be possible without the shared commitment of all the stake holders in our community. Dr. Valenzuela recognized the SMS student for the way they conducted themselves with a lot of pride and very well behaved.

Dr. Valenzuela shared a picture of Coach Rodriguez with one of our SHS students, Robert Hernandez who recently signed to play college football with Southwestern College in Winfield, Kansas. Dr. Valenzuela described Robert as an outstanding young man, who represents the type of quality, well rounded individual that we produce in our District. He also thanked Coach Rodriguez for his formation, influence, and mentoring of this young man.

Dr. Valenzuela wished everyone a nice Rodeo. He reminded the Board that both of our wonderful high schools will be proudly represented tomorrow in the Fiesta De Los Vaqueros parade. Both the mustang and red wolf band will be participating and knows that they will make us very proud.

Athletics are in full swing, the Lady Mustang softball team plays in the huge invitation in Tucson and play Canyon Del Oro in the first game. Dr. Valenzuela also shared that Sahuarita Middle School received \$2,000 Lowes grant to grow a vegetable garden and donate the vegetables to a local food bank.

Dr. Valenzuela shared that we were selected for participation in a fairly large grant along with other Districts, in partnership with the University of Arizona and Intel, to provide high level professional development to teachers in the area of content mathematics. With the Common Core Standards, Race to the Top, and a lot of the changes that are happening instructionally across our state and country, this investments will include stipends, training, follow up resources to support the high level teaching of mathematics in our District. Dr. Valenzuela expressed gratitude to Kevin Harcourt who has taken the lead role in rolling this out.

IX. Consent Agenda – Discussion and Possible Action

After the Boards review and consideration, Dr. Valenzuela recommended approval of the consent agenda as it was presented in its revised form. A motion to approve the Consent agenda as presented was made by Mrs. Kellermeyer and seconded by Mr. Murphy.

A. Employment / Change of Status / Transfers

1. Deborah Barrette, Substitute Teacher, District, Re-Hire – Effective 02/08/12
2. Alejandro Cardon, Substitute Teacher, District, New Hire – Effective 02/02/12
3. Hector Estrada, Sr., Head Coach-Softball, WGHS, New Hire – Effective 02/06/12
4. Robert Evans, Substitute Teacher, District, Re-Hire – Effective 01/16/12
5. Ashley Keith, Inclusion Health Assistant, SHS, Replacement – Effective 02/09/12
6. Katelyn Krout, Ass. Coach-Softball, WGHS, New Hire – Effective 02/06/12
7. Edna Olea, Secretary-Asst. Principal, SHS, Replacement – Effective 02/13/12

8. Barbara Sanchez-Marxer, Bus Driver, Trans, Re-Hire – Effective 02/14/12
9. Robert Trent, Bus Driver Trainee, Trans, Replacement – Effective 02/13/12
10. Shilo Weldon, Inclusion Health Assistant, ECC, Replacement – Effective 02/20/12

B. Resignations / Terminations / Separations

1. Leslie Borland, Inclusion Health Assistant, ECC, Resignation – Effective 02/02/12
2. Ron Boyter, Prevention Specialist, SMS, Resignation – Effective 05/24/12
3. Carolina Lopez, LINK Program Specialist, LINK, Resignation – Effective 02/10/12
4. Mary Oien, Accts Clerk, Special Accounts, Business Services/Admin. – Effective 02/15/12
5. Peter Vasel, Bus Driver, Trans, Resignation – Effective 02/17/12
6. James Peck, Secretary, SHS, Resignation – Effective 02/23/12 ++

C. Addendums

1. Mary Jo Boyter, After School Enrichment-Teacher, SPS – Effective 01/24-03/01/12
2. Matt Buckholz, Asst. Coach-Baseball (.5), WGHS – Effective 02/06/12 (SY11-12)
3. Melanie Goodenow, After School Enrichment-Teacher, SPS – Effective 01/24-03/01/12
4. Barbara Hamdan, After School Enrichment-Teacher, SPS – Effective 01/24-03/01/12
5. Julia Hussman, After School Enrichment-Teacher, SPS – Effective 01/24-03/01/12
6. Eric Kirkendall, Ass. Coach-Baseball (.5), WGHS – Effective 02/06/12 (SY11-12)
7. Krystal Lewis, After School Enrichment-Teacher, SPS – Effective 01/24-03/01/12
8. Carla Lorenzana, After School Enrichment-Teacher, SPS – Effective 01/24-03/01/12
9. Rudy Mosley, Custodian, SMS Wrestling Tournament – Effective 02/17-02/18/12
10. Michael Prisco, Custodian, SMS Wrestling Tournament – Effective 02/17-02/18/12
11. Kelly Strayer, After School Enrichment-Teacher, SPS – Effective 01/24-03/01/12
12. Cindy Homan, Teacher, SMS, Homebound Instruction – Effective 02/08/12 ++
13. Desi Raulston, Principal, K-5 School – Effective 02/09/12 ++

D. Request for Leave of Absence

1. Roger Shuman, Bus Driver, Trans – Effective 02/02/12 to 03/01/12
2. Vanessa Garza, Inclusion Health Specialist, SMS – Effective 02/17/12 to 04/15/12

E. Volunteers

1. Conchita Jimenez, SPS
2. Dawn Johnson, SPS
3. Michael Kacsur, SPS
4. Tony Kucko, SHS
5. Ethelind Rivera, SPS
6. Dennis Tresca, SPS

F. Continuing Education Credits - None

G. Use of School Facilities

1. Common Ground Church has requested the use of the Anza Trail School Parking Lot for a Fund Raiser Car Wash for Jace McDonald on Sunday, February 19, 2012.

H. Gifts and Donations

Name	Amount/Item	Department/School
Anza Trail PTO	\$475.00	Anza Trail
ASARCO Education Foundation	\$754.80	Anza Trail
AZ State Council Knights of Columbus	\$508.39	Project Inspire
Box Tops	\$506.00	SMS
E-Scrip	\$9.27	Sopori
Freeport -McMoRan	\$415.00	SHS
Gen Youth Foundation	\$4,000.00	WGHS - Wellness Club
Kroger	\$500.00	SIS
Kroger	\$500.00	SMS
Lowe's Foundation	\$2,000.00	SMS
Margot & Jeff Herndon	\$4.80	SPS - MAC Grants Program
McDonald's Southern AZ	\$109.02	SPS
Misc.	\$28.00	Anza Trail Field Trips
Raytheon	\$35.00	SHS
Raytheon	\$105.00	SIS
Raytheon	\$140.00	District
SUSD Educational Enrichment Foundation	\$500.00	WGHS Basketball
SUSD Educational Enrichment Foundation	\$5,000.00	Robotics
TRICO	\$100.00	SMS Band
University of Arizona	\$300.00	SIS

I. Approval of School Clubs & PTO/Booster Support Organizations

1. School Clubs

- a. Walden Grove High School Women's Volleyball Club

2. PTO/Booster Support Organizations - None

J. PTO/Booster Monthly Reports - None

K. Approval of Student Fund-Raising Activities

Organization	Fundraiser	Fundraising Dates
Anza Trail Student Council	Student Dance	March 9, 2012
SHS Robotics	Selling Pledges at school during free times & to local businesses for \$1.00	March 5-9, 2012
SHS Robotics	Family Night - Food, games, and music at Anamax Park	March 10, 2012

SIS Student Council	Coin Drive	February 27-March, 2012
SMS NJHS	Dodgeball Tournament	February 20 - March 2, 2012
SMS NJHS	Sell end of the year grams	May 14-18, 2012
WGHS Robotics	Family Night - Food, games, and music at Anamax Park	March 10, 2012
WGHS Robotics	Selling Pledges at school during free times & to local businesses for \$1.00	March 5-9, 2012
WGHS Student Council	Coupon Match Fundraiser	February 23 - May 25, 2012
WGHS Student Council	Sell Walden Grove Wristbands	February 23 - May 25, 2012

L. Overnight Travel

School & Names	Purpose	Travel Destination	Travel Dates
Anza Trail - Music Program - Band, Orchestra & Choir	To attend and perform at the Forum Music Festival and may be selected to perform in Disneyland.	Fullerton, CA & Anaheim, CA	May 9 - 12, 2012
Anza Trail Student Council	To attend the 46th Annual AAJHSC Student Council State Convention	Fountain Hills, AZ	May 3-4, 2012
Business Services - Bea Olivas & Armida Varela	To attend the AASBO Spring Conference	Laughlin, NV	April 4-6, 2012
Business Services - Charlotte Gates	To attend the AASBO Spring Conference & Pre-Conference	Laughlin, NV	April 3-6, 2012
SHS Construction Tech & Habitat for Humanity	SKILLS USA Leadership Championship	Phoenix, AZ	March 27-28, 2012
SHS NJROTC	NJROTC Orientation Trip	San Diego, CA	March 7-10, 2012
SMS Student Council	To attend the 46th Annual AAJHSC Student Council State Convention	Fountain Hills, AZ	May 3-4, 2012
Facilities - George Emerson	To attend the AASBO Spring Conference and Pre-Conference	Laughlin, NV	April 3-6, 2012 ++

M. Approval of Student Activity and Auxiliary Accounts Revenue and Expenditure Reports – None

N. Sole Source Approval – Attainment CO & Pearson Assessments

X. Board Communication

Mr. Eves stated that he has served on the Board for a year now. When I first ran for the Board, people would ask why on earth would you want to do that. Mr. Eves responded that he wanted to give back to the community; I have two boys in the District. He stated that he travels a lot with the work that he does and stated that the District is "solid." This District is a power house and a force to be reckoned with, you all do a great job. Throughout the year, I get approached asking how things are going in the District and they see what is going on in the news with other districts, there is none of that here. This is a good team and community, it is functional. It is very exciting to see how it's being positioned for the future things to come.

Mr. Murphy stated that we have a lot to show off and we should never be afraid to share that and bring that continuity from music, sports, curriculum, and all of the above.

Mrs. Hall shared that she will be attending the Spring Legal Conference next Friday in Tucson.

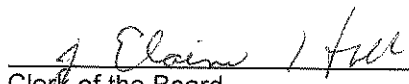
XI. Establish Next Board Meeting - March 14, 2012 – 6:30 P.M. – District Auditorium

XII. Executive Session – Discussion and Possible Action - None

XIII. Adjournment

The meeting was adjourned at 7:17 p.m. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried.

Respectfully,



Clerk of the Board