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Office of the Superintendent

MINUTES

REGULAR GOVERNING BOARD MEETING

FEBRUARY 27, 2008– 6:30 P.M. SUB HALL B – SAHUARITA AUDITORIUM
350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

I. Call to Order and Pledge of Allegiance

President Diana Kellermeyer called the meeting to order at 6:36 P.M. Also in attendance Clerk of the Board, Martin McGee, Board Members Tom Murphy, Mike Lurkins, and Elaine Hall, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manny Valenzuela, and Business Manager Charlotte Gates. There were 226 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

The superintendent recommended approval of the agenda as it was revised. Mr. McGee made the motion and was seconded by Mr. Murphy. The motion carried.

III. Approval of Minutes – None ++

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll voucher 16 in the amount of \$837,671.82, new payroll 19 for the pay period ending March 21, 2008 and new payroll 20 for the pay period ending April 4, 2008 in the amounts not to exceed \$2,000,000. She further recommends approval of expense vouchers 8154 through 8157 in the amount of \$297,471.78. The motion was made by Mike Lurkins and seconded by Mr. Murphy. The motion carried.

V. Call to the Public

Brian Mansher – Sahuarita High School Drama Club – Announced that the SHS Drama Club is conducting youth awareness plays called, “Stress Years in Juvie”. The plays pertain to a lot of things that can go wrong in a teenagers lives such as abuse, alcoholism, drugs, and reckless driving. The performance will be on March 13th and 14th at 7:30 p.m. Tickets can be purchased from the SHS drama club or at the door. The goal of the performance is for students to walk away with the understanding that their choices have consequences and really think about what they do before they do it. Brian stated that they have worked really hard on this project and even though they are talking about a negative subject the play has a really positive message.

VI. Recognition of Staff, Students and Community

- A. February “Leaders in Character” Honorees – Perla Morgan Alvarez, 3rd Grade, Sopori; Brittany Barfield, 6th Grade, Anza Trail; Eris Young, 1st Grade, SPS; Nicolas Noon, 3rd Grade, SIS; Elizabeth Cox, 8th Grade, SMS; Joy Medearis, 12th Grade, SHS.

Dr. Valenzuela in partnership with Freeport McMoRan recognized the above students for their excellent display of leadership and service among their peers at each of their perspective schools

B. "Friend of Sahuarita" Award:

1. Scott & Jennifer Lee, Mark & Kim Walsh, Christopher Mougeot & Heather Mougeot, JR & Roxanne Jackson, and Maracay Homes.
2. The "Home Team" – Mary Benavides & Lara Abend

Dr. Valenzuela recognized the names listed above for their generous donations to the Anza Trail School of \$1,000 and \$5,000 towards the Anza Trail marquee. He mentioned that there is a real spirit of community here in Sahuarita that binds us together and keeps us moving forward in a positive direction. We truly could not do many of the wonderful things that we do without the spirit of collaboration and support that we have in our community. The "Friend of Sahuarita" honorees this evening certainly exemplify that spirit.

Mrs. Kathy Shiba, Principal of Anza Trail, stated that we are very fortunate in the Sahuarita School District. She learned very quickly that when opening a new school there are a lot of things that are extra. She realized that over her nine years at SMS it took her a while to finally get what was needed. Mrs. Shiba began to talk about these expenses at PTO meetings. Before she knew it she had two people from the "Home Team" donate \$5,000 toward the Anza Trail Marquee. The next day, Mrs. Shiba had a group of parents walk into her office and donated \$1,000 each toward the marquee. Mrs. Shiba thanked all the families and names listed above and stated that it means a lot to our students and the community.

C. Staff Recognition – Joe Prince of Sahuarita High School

Dr. Valenzuela stated that we know that we have a special community and communities are made up of people. However, not every special person has a movie made about them. Mr. Joe Prince is a long time member of our community and a faculty member here. Some of us have talked to him, read his book, learned a little bit about his story. Mr. Prince was approached by Mr. David Verwys about doing a short documentary about his life. Joe Prince is a very inspirational figure, just by his life story and how he has lived his life with tremendous courage and perseverance. He has worked through being a student with disabilities; he struggled and disciplined himself to become a world class track athlete and has battled a life threatening illness. Mr. Prince preserves and continues to be an inspiration to his students and to all of us. Dr. Valenzuela recognized Joe Prince and presented a small ten minute clip of Mr. Prince's documentary "Liberation Saturday" to the Governing Board and the community. The short documentary was featured at the prestigious African American film festival in San Diego recently.

Mr. Prince thanked everyone for being there. He also thanked all the people who have impacted his life and thanked them for all the little things they've done, it's the little things that really make the difference. Mr. Prince thanked Mr. Burt Tingle who is there everyday for him. He thanked Dr. Smith who was the person who hired him. She interviewed him for about an hour and a half and during the interview he kept telling her that he grew up in special education and it did not seem to faze her. He again mentioned that it is the little things that come from the heart that make the difference such as when he had a stroke Dr. Smith went to his house and she brought him some orange juice. Mr. Prince thanked Elaine Hall who kept encouraging him to write a book. He told her he could not write a book, if he did it would be ten pages and Mrs. Hall told him to then write the ten pages. He also thanked Mr. Scott Boone for teaching him how to be a basketball coach and Dr. St. John for kicking him out of

his old house and encouraged him to invest in a house which eventually led him to Mr. Verwys.

Dr. Valenzuela stated that we are all very proud of him and thanked him for the inspiration that he is to all of us. He introduced Joe Prince's daughter, Diamond, and one of the producers of "Liberation Saturday", Mr. David Verwys.

VII. New Business

A. Instruction – Discussion and Possible Action

1. SIS Student Council Presentation

The SIS student council presented the duties and activities of this year's student council. The student council includes Robert Rodriguez, Treasurer; Kayla Brock, Secretary; Veronique Saenz, Vice President; and Abigail Lahman, President. SIS student council has nineteen representatives, one from each class, and four officers. Student council feels it's important to help our community and therefore, they have two food drives each year. They are also in charge of getting students excited to come to school by planning spirit weeks. As officers, they get the privilege to do morning announcements each week and lead the bobcat assembly each month in the pledge allegiance. Every Friday and at assemblies Kayla Brock sings the bobcat song to help keep their school spirit high. Student council sponsors many things including the SIS yearbook. The student council gave the Governing Board booster strips as a thank you for letting them present and may also be purchased for \$2.00 to support the student council. Kayla Brock led the student council, Mr. Downs, and Mrs. Hughes in the bobcat song and wished Dr. St. John a Happy Birthday.

2. Approval of 2008-2009 Teaching Calendar

Included in the Board packet was a copy of the proposed 2008-2009 teaching calendar. Dr. St. John stated that it has been posted on the district webpage and we have received little or no comments. One change was made this afternoon based on some information from one of our administrators that will only change one early release Wednesday. Dr. St. John recommended the attached 2008 -2009 teaching calendar with the indicated change made. The motion was made by Mr. McGee and seconded by Mr. Murphy. The motion carried. **SEE EXHIBIT A.**

B. Business – Discussion and Possible Action

1. Revision of Fiscal 2007/08 Budget

Mrs. Gates stated that in accordance with Arizona Revised Statute 15-905 school districts may revise their budget prior to May 15th. This revision of the fiscal year 2006-07 budget includes sudden growth for FY 06-07 and recalculation of budget carry forward. She mentioned that she will be revising our budget and will reflect several things in this revision.

Mrs. Gates explained that there are forms that the state requires to file with the state. The state calculates ADM even till the end of June and there are some changes from last year's budget. She further explained that there is a form called the Bud 75 that's required to be filled out and the state then compares calculations between what they calculated and what Mrs. Gates has calculated. Mrs. Gates will have to go back and make some adjustments. In addition, Mrs. Gates is required to fill out a Bud 25 which is a calculation of this year's budget and is normally based on ADM that Mrs. Gates has received May of last year. She stated that there is a difference in the capital outlay and ended up spending more in the capital outlay then expected, therefore, has to reduce it by \$234,000. The good news is that the 40th

day count ADE gives Mrs. Gates a print out called the formula for growth student count. On the 40th day our ADM was 4,117.262 which reflect a difference from what was budgeted in May which was 3,765 students. ADE also looks at special education and reflects a change from when the budget was first calculated.

Mrs. Gates handed the Governing Board the revisions that she made to the budget. She explained that the revenue control limit is \$16,183, 099 and the transportation budget stayed the same, there was no difference. The budget additions reflect the growth of \$1,416,849.56; budget carry forward of \$179,000; and our excess utilities is \$633,000. This then gives the district a new M & O budget of \$22,714, 948. Mrs. Gates has noticed a difference in the soft capital interest earned and reflects our balance carry forward of \$999,000 in soft capital. The unrestricted is \$1,564,000. Mrs. Gates shared the adopted budget in July and compared it to the revisions that she was recommending. Mrs. Gates recommended approval of the fiscal year 2007-2008 revised budget. Mr. Murphy made the motion and was seconded by Mr. McGee. The motion carried.

2. Request for RFP for Student Management System

The superintendent asked the Board for permission to place a request for proposals (RFP) for a Student Management System. He explained that the student management system that we currently use we have had for nine years and mentioned that the underlying platform is a Microsoft Access. He feels that the Microsoft Access is not strong enough to handle the growth that we've had over the last four or five years and stated that we have had some internal problems with the system. Some of the problems we've encountered may be user directed and the software is not user friendly. The superintendent stated that due to the services that are provided it is not advantageous for the district to use competitive sealed bidding but to use competitive sealed proposals. This will allow the district to make a determination using other factors listed in R7-2-1024(B) that are applicable in which price is not the determining factor. The superintendent recommended a request for RFP for the district's student management system. Mr. McGee made the motion and was seconded by Mr. Murphy. The motion carried.

Mr. Murphy stated that he has had a few parents contact him regarding our student management system. He thanked the superintendent and Mrs. Gates for adding this item to the agenda and hopes that it will work out.

The superintendent stated that he is a little concerned about the move from one management system to another. He explained that this is a large sum of money allocated to this management system and he wants to make sure that this money is wisely spent.

Mrs. Kellermeyer thanked the superintendent for reminding the Board and the public that no matter what the district is looking at or may desire, we have to keep the interest of the school district and the kids first and foremost.

3. Request for Advance Based on Growth

Mrs. Gates stated that this is a request that was sent to ADE for advance payment of funds for Growth per A.R.S. 15-973 a calculated by the Arizona Department of Education. These calculations are based on 40th day data. Final growth figures will be based on the 100th day ADM and will be reflected in the District's final budget revision in May. She requested approval for the state to advance a total of \$1,416,849.56 ahead of time so that the district will have those funds in cash. Mr. McGee made the motion and was seconded by Mrs. Hall. The motion carried.

4. New High School Update

The superintendent updated the Board regarding the new high school site. He spoke with Pima County Parks and Recreation and has taken a look at the Intergovernmental Agreement that the SUSD Governing Board and the Pima County Board of Supervisors signed when we received the deed to Kay Stupy Park. The Town of Sahuarita and the Sahuarita Unified School District met and it seems like the Town is interested in sharing the cost of building a replacement pool and the new high school site will be an ideal place to build it. The superintendent stated that he has been waiting patiently for some information about potable water. He explained that there is one well at Sahuarita park that is not potable and the School Facilities Board would prefer that the district have water connected to a public water company. The cost to hook up water to FICO is approximately a million dollars because it's a lot of pipe and a big tank. He reminded the Governing Board the we have to have fire flow and have to be able to have sprinklers and fire hydrants. The superintendent has also researched the amount it would cost to improve the new high school road from Sahuarita Road to Sahuarita Park, which is approximately \$288,000. The total cost for improvements and water connection would cost the district about \$1.3 million. He met with a representative of Park Corporation and presented that information to them. The superintendent stated that once he receives information from Park Corporation he will inform the Governing Board. He also mentioned that he is concerned about the School Facilities Board because they do not have any money for new construction left for this school year and if the Governing Board decides to condemn Mr. Park's property; he doesn't think SFB has the 1.6 million to pay Mr. Park. There are pieces of Legislation, if passed, will freeze all school construction for next year. The superintendent doesn't think the timeline is as critical as it used to be other than the fact that Dr. Neish at the high school will have to squeeze some students in and feels that we have a little more time than we did. The superintendent thanked Mr. Phil Franchine from the Green Valley News for his support.

Mrs. Hall stated that she appreciates Dr. St. John's update and for his hard work with this.

C. Personnel – Discussion and Possible Action

1. Approval of Employee Exit Questionnaire

Included in the Board packet was an exit questionnaire. The superintendent recommended approval of the attached Employee Exit Questionnaire so that the district may gather reasons for employee separations. He also mentioned that we would be happy to make any adjustments. Mr. Murphy made the motion and was seconded by Mrs. Hall. The motion carried.

Mrs. Hall asked Dr. St. John to thank Ms. Elsa Young for putting this together.

2. Safety Committee

The superintendent stated that one of the requirements that the Board has to do is have a safety committee and the district has been remised from doing so. Mrs. Hall serves on the Arizona School Boards Association state wide safety committee which reviews district safety committees. The superintendent recommended having the personnel department handle the safety committee, Mrs. Young will organize it and ask people to serve on the committee. Mr. McGee made the motion and was seconded by Mrs. Hall. The motion carried.

Mrs. Hall stated that there are a lot of good things about the safety committee. Not only is it important that we try to keep our employees safe, but also call to their attention ways in which they can improve. The SCF, who is the underwriter for our workman's compensation, will give us money back if our ratios are good. The SCG will also become involved with training, if needed.

Mrs. Kellermeyer asked to establish a time frame so that they are aware that the committee has been activated.

Mrs. Hall stated that she would like to have some type of progress report or status report given by the second Board meeting in April. The status report shall include an implementation date.

VIII. Superintendent/Administrative Reports

Included in the Board packet were the written administrative reports.

Dr. St. John reported student enrollments of 1184 at Anza Trail, 1286 at SHS, 537 at SIS, 629 at SMS, 771 at SPS including 185 kids from ECC, 244 at Sopori, and total district enrollment is 4651.

Upcoming events for the superintendent are as follows:

- He has been asked to serve on Senator Tim Bee advisory committee on educational issues this Friday.
- Foundation meeting next week.
- Career Fair is this Saturday. Mrs. Young reported that we have 80 people signed up to be here on Saturday. The career fair has been moved to the high school gym because of an HVAC pipe breakage.
- Municipal Complex open house is also this Saturday and the Town is opening their buildings.
- Monday is read across America and Dr. St. John was invited to a 1st grade classroom to read.
- Business Education Round Table Executive Board meeting next week.
- The SFB meeting is next week.
- The MEC is sponsoring the Key to Employment for the 1st Century Workshop in March at the Pima Air and Space Museum.
- Joint Town Council Meeting and Governing Board Meeting is on Saturday, March 15, 2008. The town council is sponsoring a breakfast at 7:30 a.m. with a meeting after breakfast.

Recent events include:

- Dr. Valenzuela and the superintendent met with Freeport McMoRan, they are interested in making a significant donation to the foundation to be distributed amongst three programs throughout the district.
- The SUSD Educational hosted a country music event starring, "Savannah Jack".
- The superintendent attended a School Facilities Board Meeting.
- Last Monday, Dr. Valenzuela and the superintendent attended a State Board meeting as Ms. Carolyn Torres was honored with an award.
- Today, the superintendent met with Park Corporation and also met with the editorial Board of the Tucson Citizen to discuss the career ladder.

The superintendent attended a driving and youth task force meeting yesterday. A group of sixteen people met including Dr. Neish and the superintendent. The meeting was to discuss concerns about youth driving in our community and do not use their seat belts. They are coming up with some ways to enforce youth safety. He reported that the driver's education will not be available at our district due to the lack of funding. There are no state standards for driver's education. The superintendent stated that research on driver's education has been done and there is very low correlation between a student taking driver's education class, behind the wheel and their safety record. The only thing

that helps in a driver's education program is when the parents are involved. However, the community is coming forward to do some very positive things about making sure kids are wearing their seat belts.

The superintendent went over the spreadsheet which demonstrated the current attendance and the number of teachers the primary school has. The spreadsheet reflects the number of students in a classroom for K-3 and how many students per classroom will be when teachers are added next year. The students per classroom will be approximately seventeen which does not include the estimating growth of five percent. The superintendent stated that we promised we would get class sizes down to about 20-25 students per classroom. If a five percent increase does occur class size will still be between 20-25 students. He stated that the problem the district is going to run into is space.

Dr. St. John also reported that the Anza Trail playgrounds are going to be a problem and he will be meeting with the architect, the contractor, Daryl Rawson, and Johnny Carmargo to get those playgrounds open and discuss how to solve the problem.

Dr. Valenzuela informed the community that yesterday the district had a visit from the Arizona Department of Education (ADE). All school districts are required to go on a rigorous program monitoring audit with regards to the No Child Left Behind program. No Child Left Behind is a rapidly changing and very complex landscape and ADE basically scrutinize all your programs for all the required legal components, programmatic components, and compliance components. He announced that the audit went very well and thanked the administrators and staff for helping the district move forward in a positive direction with this important process.

Dr. Valenzuela also introduced three students who attended the Board meeting as guests. Dr. Valenzuela is a professor in educational leadership at the University of Arizona. He has three graduate students that he taught last summer who attended the Board meeting and are a part of "Project Native", which is a program that supports the training of educational leaders from Native American nations and the idea is that they will go back and have an impact in their communities. He introduced the three students and thanked them for attending the Board meeting.

Dr. Valenzuela also announced that the latest addition of the Sahuarita District Newsletter "Keeping Kids First" has been mailed to parents and community members. He stated that he felt it is one of the best newsletters ever and credited Ms. Lizette Huie who coordinates the newsletter. He thanked her for a job well done.

IX. Consent Agenda – Action

The superintendent recommends approval of those items on the Consent Agenda as it was revised. Mr. Murphy made the motion and was seconded by Mr. McGee. The motion carried.

A. Employment / Change of Status /Transfers

1. Ashley Alvarez, ECC Aide, ECC, Replacement – Effective 02/19/08
2. Sally Caroline, Inclusion Health Assistant, SPS/Project Inspire, Status Change – Effective 02/11/08
3. Adriana Fregoso, Clerk I, Anza Trail, Transfer– Effective 02/13/08
4. Aviana Gonzalez, L.I.N.K. Program Assistant (PT), L.I.N.K. Program, Status Change – Effective 02/12/08
5. Issa Marji, Mechanic, Transportation, Replacement – Effective 02/15/08
6. Jessica McCarthy, ECC Classroom Lead, ECC, Status Change – Effective 02/11/08
7. Beatriz Pineda, Campus Monitor, Anza Trail, Transfer – Effective 02/13/08

8. JaNae Thompson, Temporary District Receptionist, Administration, Temp. Replacement – Effective 02/18/08
9. Pau Uricchio, Substitute Bus Driver, Transportation, Status Change – Effective 02/11/08
10. Kathleen Vishner, Accounting Clerk, Special Accounts/Fixed Assets, Administration, Replacement – Effective 02/25/08
11. Lee Ann Ziemba, Special Education Instructional Aide, ECC, Status Change – Effective 02/11/08

B. Approval of Addendums

1. Marisol Metzler, Softball Coach, Anza Trail, New Position – Effective 03/24/08
2. Katrina Powell, Guidance Counselor, Anza Trail – Effective 02/11/08

C. Resignations / Terminations / Separations

1. Cindy Celaya, Bus Driver, Transportation, Resignation – Effective 02/15/08
2. Kay Chaisson, CTE / Technology Teacher, SMS, Resignation – Effective 05/23/08
3. Gwen Higginson, Clerk I Attendance, SPS, Resignation – Effective 06/06/08
4. Ron Potts, Freshman Football Coach, SHS, Resignation – Effective Fall 2008
5. Mercedes Stroney, L.I.N.K. Program Assistant, L.I.N.K., Termination – Effective 02/27/08
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D. Volunteers

1. Warren Derton, Anza Trail
2. Debbie Diggs-Tapia, Anza Trail
3. Julie DiMaria, Anza Trail
4. Mary McGraw, Anza Trail
5. Jessica Vance, Anza Trail

E. New Guest Teachers

1. Joel Fisher
2. Michael Fraboni
3. Sherry Hoffman-Blum
4. Albert Kroska
5. Matthew Malone
6. James Rushford

F. Gifts and Donations

1. Lara & Stacey Abend, SUSD, \$150.00
2. Jorge & Mary Benavides, SUSD, \$150.00
3. Raytheon Company, Anza Trail, \$400.00
4. Scholarship America, SHS, \$400.00
5. Carmen Garcia, Goal Posts for Anza Trail Soccer Team
6. Bethany & Robert Upton, ½ size violin and clarinet, Anza Trail.

G. Use of School Facilities

1. The American Cancer Society, SHS Football Field/Track and High School Snack Bar for Relay for Life event. This event will be from 2:00 p.m. on April 11, 2008 through 10:00 a.m. on April 12, 2008.

2. The Sahuarita Police Department, High School Football Field and Snack Bar for the Police Explorer Graduation Program. Event will take place Saturday, March 22, 2008 from 6:00 a.m. to 2:00 p.m. Back up of the District Auditorium was requested if weather is bad. ++

X. Board Communication

Mrs. Hall stated that she will not be able to attend the joint meeting with the Town of Sahuarita and SUSD. She has an ASBA Board meeting that same day in Phoenix.

Dr. St. John stated that he will talk to Mr. Stahle and ask to move the meeting for another date because other Board members including Mrs. Hall will not be able to attend.

Mr. Murphy thanked the high school softball coaches and softball players who volunteered their time on Saturday to work with the copper hills league. He stated that this is a prime example of what a great community we have in working together. Mr. Murphy also added that it is an honor to be in the same room with Joe Prince and was a great tribute.

Mrs. Kellermeier stated that there was a very large group at the Board meeting and wanted to thank the students for their attention and keeping the meeting quite.

XI. Establish Next Board Meeting – March 12, 2008 – 6:30 P.M. – SUSD Auditorium

XII. Executive Session – Discussion and Possible Action

1. Pursuant to §A.R.S.15-843 Discussion Pertaining to Pupil Disciplinary Proceedings

Mr. McGee moved the Board to enter executive session pursuant to §A.R.S.15-843 Discussion Pertaining to Pupil Disciplinary Proceedings as stated above and was seconded by Mr. Murphy. A roll call was taken with all members voting aye. The time was 8:10 p.m. The Board returned to regular session at 8:21 p.m.

XIII. Adjournment

The meeting was adjourned at 8:21p.m.

Respectfully,

Clerk of the Board