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Office of the Superintendent

MINUTES

REGULAR GOVERNING BOARD MEETING

MARCH 12, 2008– 6:30 P.M. SUB HALL B – SAHUARITA AUDITORIUM
350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

I. Call to Order and Pledge of Allegiance

President Diana Kellermeyer called the meeting to order at 6:36 P.M. Also in attendance Clerk of the Board, Martin McGee, Board Members Tom Murphy, Mike Lurkins, and Elaine Hall, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manny Valenzuela, and Business Manager Charlotte Gates. There were 131 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

The superintendent recommended approval of the agenda as it was revised. Mr. Murphy made the motion and was seconded by Mr. McGee. The motion carried.

III. Approval of Minutes – February 12, 2008

The superintendent recommended approval of the February 12 minutes as published. Mr. McGee made the motion and was seconded by Mr. Murphy. The motion carried.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll voucher 17 in the amount of \$802,858.98, new payroll 20 for the pay period ending March 21, 2008 and new payroll 21 for the pay period ending April 4, 2008 in the amounts not to exceed \$2,000,000. She further recommended approval of expense vouchers 8158 through 8162 in the amount of \$565,964.94. The motion was made by Mr. McGee and seconded by Mrs. Hall. The motion carried.

V. Call to the Public

John Luke De Jollie – Band Booster Member – He thanked the Governing Board for the approval of the new band additions. The Governing Board has approved a band music sponsor for Anza Trail School. In addition, he thanked the Board for the approval of an assistant to the marching band next year. Mr. De Jollie announced that the Jazz assembly they participated in last week went very well and graduated to the state competition.

Mrs. Kellermeyer stated that it is the Board's pleasure to be able support programs, especially music programs in our school district.

VI. Recognition of Staff, Students and Community

A. March "Leaders in Character" Honorees –Selina Ybarra, 4th Grade, Sopori; Omar Lara, 5th Grade, Anza Trail; Cristian Madrigal, 2nd Grade, SPS; Grand Keele, 4th Grade, SIS; Oge Onochie, 8th Grade, SMS; Mary Bryant, 11th Grade, SHS. The Governing Board

recognized the above students for their excellent display of leadership and service among their peers at each of their perspective schools.

- B. Dr. Valenzuela recommended Sandra Behrens, Anza Trail Library Aide as this month's "Support Staff of the Month". Her nomination demonstrated many prevailing themes related to Ms. Behrens dedication, initiative, contributions, and overall concern for our mission of excellence and the well being of students.

For example, Ms. Behrens organized the new library and developed a color coded system in order to level the books so that students can select materials at their appropriate instructional level. Ms. Behrens chose to stay at Anza Trail even after her husband was transferred to another city because of the commitment she made to the children and staff in the Anza Trail community.

Dr. Valenzuela provided the Governing Board with a few samples of endorsements that were received on behalf of Ms. Behrens nomination:

- "She always has a smile on her face and is enthusiastic."
- "Sandy is always more than willing to help my students locate a book and ensure they enjoy reading it."
- "Sandy is one of the hardest working staff members I've ever met in this district."
- "Sandy always has a positive attitude and a smile on her face."
- "Ms. Behrens always does whatever is asked of her no matter what time and effort it takes."
- "Since Sandy has taken over teaching lessons in the library I have not had one problem with my students acting up in the library and they always check out appropriate books."
- "She is a person to emulate. She is professional, caring, and an asset to our staff."

As you can see, Ms. Behrens demonstrates the highest level of our district core values including commitment to excellence, customer service, and student's success.

Mr. Valenzuela stated that it is therefore, his pleasure to join the entire Coyote crowd at Anza Trail School in recognizing Ms. Sandy Behrens as the March Support Staff Employee of the Month.

Ms. Sandy Behrens thanked the Governing Board and stated that it is an honor to have received this award; she really enjoys what she does. She mentioned that she is but one player on an outstanding team of many at Anza Trail School. Ms. Behrens thanked support staff, teachers, and administration for the kind words and their support. She thanked Mrs. Steely for her guidance and especially thanked her fellow outstanding library tech Mr. Popp. He has taught Ms. Behrens just about everything there is to know in the library. Go Coyotes!

VII. New Business

A. Instruction – Discussion and Possible Action

1. SUSD School Counseling Department – Presentation

The SUSD School Counseling Department presented the ASCA National Model to the Governing Board. The intent of their presentation was to request formal implementation of the American School Counseling Association (ASCA) National Model district wide K-12. The presentation was presented by Ms. Lynda Robinson, Ms. Jessica Rodriguez, Ms. Marian Finley, and Ms. Megan Green. Ms. Robinson stated that the counseling team has worked

really hard as a K-12 team for the last year and a half to put together this national model customized to our school district. She stated that the counseling team has worked in conjunction with Dr. Judy Bowers and mentioned that this is still a work in progress. The mission of the Sahuarita Unified School District School Counseling Program is to maximize the academic and personal potential of all students, helping them to become responsible members of society.

Ms. Rodriguez explained that the school counseling model consists of four components. The four components are as follows:

2. **Delivery System – School Guidance Curriculum Individual Student Planning Responsive Services System Support.** Ms. Rodriguez presented the recommended ASCA delivery system ratios were school counselors should be spending their time according to the national model. She stated that because of our disproportionate counselor student ratios it is very difficult to accommodate the recommended national model. Ms. Rodriguez explained that this is where they do their K-12 classroom guidance lessons. The guidance lessons will look different on the campuses because the high school will probably only get into the classrooms one time per quarter, the middle school usually once every three weeks or once every month at the minimum, and the elementary schools are usually once every two weeks. Also, individual student planning, responsive services, and system support fall under this category.
3. **Accountability – Results Reports School Counselor Performance Evaluation The Program Audit.** This is where counselors will be doing program audits, school counseling logs, and school counselor performance evaluations.
4. **Management System – Agreements Advisory Council Use of Data Action Plans Use of Time Calendars.** The counselors are doing their weekly monthly calendars outlining daily guidance activities. This time should be spent on guidance related activities only. The principal agreement and data driven programs fall under this category. Advisory council is something they plan to implement, currently in progress.
5. **Foundation – Beliefs and Philosophy Mission Statement – Domains: Academic, Career, Personal/Social ASCA National Standards/Competencies.** This component maximizes the academic and personal potential of all students which falls under the mission statement. All counseling activities will fall under the above domains. The ASCA National Standards and Competencies will also be met under this foundation.

Ms. Robinson stated that they support their colleagues in meeting state standards for academics. They also have standards that are national and state standards and work very well together with their colleagues in making sure that students are ready to learn and are meeting the needs of all students. Ms. Robinson and the counselors department recommended approval of the ASCA Nation Model for the Sahuarita Unified School District grades K-12.

Mr. Murphy mentioned that he saw the optimal ratio in the presentation and asked, “How does that stand on how we actually are as a district?”

Ms. Robinson stated that right now our K-12 counselor to student ratio is one counselor to nine hundred students. Obviously, that is a little high and one of the things they have been working on this year is that they have applied for a K-8 federal grant. The main focus of this is to decrease the counselor to student ratio. Should the district receive that grant, we will be adding five and a half counselors to our school district and the ratio will drop to one counselor to four hundred students.

Mrs. Kellermeyer asked how long the grant is funded for? Ms. Robinson stated that the life of the grant is a three year funded term and if there are monies left over from the grant they will allow the district to carry that over for a fourth year. The time will allow the district to find further funding sources and or other federal grants to help keep those counselors to student ratios down.

Mrs. Kellermeyer asked that in an event that they don't get the grant, will this model still be something that they feel they can use with their existing staff?

Ms. Robinson responded yes, because this model allows them to focus on reaching all students as well as the responsive services that they need to do. Our district counselors K-12 have been amazing with helping each other with several crises' this year. They have also partnered with other school districts in doing further staff development with our counselors. The main focus is that they want to make sure the district has a solid K-12 program so that it is consistent at all of our schools and that all students throughout the district get very good services through our counseling department.

Mr. Murphy stated that in looking through the presentation and the information provided to them that a lot of work went into this model. He commended the counselors for their hard work. He also stated that he has personally been to most of Ms. Rodriguez at SIS presentations with the golden broom, star reading, and attendance awards and can actually see the results of this in action.

A motion to adopt the ASCA Nation Model district wide was made by Mr. Murphy and seconded by Mrs. Hall. The motion carried.

Ms. Robinson thanked the Board for the support that the Governing Board has given to the school counselors K-12.

Mrs. Kellermeyer returned the thank you to the counselors for their support that they give to our students.

B. Business – Discussion and Possible Action

1. Single Audit Reporting for Fiscal Year ended June 30, 2007

Included in the Board packets Mrs. Gates included the single audit reporting package. Mrs. Gates stated that the way the audit is performed is that there is a uniform system financial records compliance questionnaire and is what the auditors use when they come and do their three visits before they finish their audit. The internal findings that were found were:

Fixed Assets:

- Had listed multiple items over \$5,000
- One out of 23 items reviewed there were 500 items that were more than the invoice.
- One out of five items was not in its designated area. Transfer sheets need to be completed.
- Auctioneer did not request the names to be listed on the receipt. The auctioneer is supposed to sign it. This ensures us to make sure that an employee of the district did not buy an item as it is a violation of the USFR rules.
- Acquisitions were not reconciled with the expenditures.

Purchasing:

- One RFP was not approved by the Board before advertising.

- One RFP did not include a clause that states that discussions could be conducted with the offers. Best and final clause was left out of one RFP.
- One out of ten did not get a quote over \$5,000.
- One out of ten did not have a quote documented.
- One out of ten did not have due diligence.

Building Renewal:

- There is a rule in place that you can't exceed 8% for maintenance and we had one and a half employees that went over the 8%.
- AFR the affidavit of publication was one day late sent to ADE.
- AFR expenditures reported on the grants did not agree with the districts records.

Attendance:

- Six attendance finding which pertained to withdrawal dates.

Auxiliary Accounts:

- Three out of five deposits were not made in a timely manner.

Student Activities:

- Two out of five deposits were not made in a timely manner.
- One out of five student cash receipts had no cash report or count of items sold were not reported. (A new rule that was implanted last year).

The official record that is sent to the auditor general called the management letter and quoted the fixed assets saying that we need to be more accurate in reporting the district's capital assets. Mrs. Gates stated that last year she went about four months with no one in that position. She does have someone currently in that position and is looking at that closely. The blue bound report that was given to the Board is the one that is done for audits which is called the federal reporting. The only thing that was found were some compliance issues with Title I and noted that Dr. Valenzuela was working on it when he inherited this and noted that Dr. Valenzuela had started working on those non compliance issues. Mrs. Gates reported that there was a follow up monitoring for Title I and all compliance issues have been taken care of by Dr. Valenzuela. Mrs. Gates stated that overall the audit was not too bad and would one day like a perfect audit. She recommended that the Governing Board approve the Single Audit Reporting for Fiscal Year ended June 30, 2007. The motion was made by Mr. Murphy and was seconded by Mrs. Hall. The motion carried.

C. Governing Board – Discussion and Possible Action

1. Approval of IGA with Pima County for the Acquisition of Sahuarita Park

Dr. St. John stated that the IGA with Pima County for the acquisition of Sahuarita Park was not included in the packet. He stated that he received an email from Rafael Payan who is a director of Pima County Parks and Recreation indicating that they have asked the Federal Government to release Sahuarita Park. The superintendent hopes to report to the Governing Board at the April 9th Board meeting that we have acquisition to the new site. Dr. St. John had a meeting with Richard Clutter and also spoke with CORE Construction on another matter today and he still thinks that if we can have possession of the site in the next thirty days the district can still open in August of 2009 due to the school construction slow down in Arizona.

The superintendent added that he received a call from Mr. John Arnold, School Facilities Board, and he indicated that even though the site would belong to the district we would still have to go through the application process with the School Facilities Board. Dr. St. John also included in the Boards packet a letter to Mr. Park outlining our concerns and costs to bring Sahuarita Park up to par for a school site and will be waiting for Mr. Parks answer.

2. ASBA Proposed Action Agenda Items for FY2009

The superintendent stated that the Governing Board may want to consider proposing action agenda items for the ASBA legislative platform. Proposals are due by the close of business on April 18, 2008.

No action items were presented.

3. Election of Delegate to ASBA Delegate Assembly on June 28, 2008

Mrs. Kellermeyer nominated Mrs. Hall as delegate and Mr. Murphy as alternate to the ASBA Delegate Assembly that is held annually in June. Mr. McGee seconded the motion. The motion carried.

4. Policy Advisory No.301 & Policy Advisory No. 302

- a. GCCC: Professional/Support Staff Leaves of Absence Without Pay
- b. GCCC-EA: Professional/Support Staff Leaves of Absence Without Pay
- c. GCCC-EB: Professional/Support Staff Leaves of Absence Without Pay
- d. GCCC-EC: Professional/Support Staff Leaves of Absence Without Pay
- e. JR: Student Records
- f. JR-R: Student Records

Included in the Board packet were copies of revisions of Governing Board policies and accompanying exhibits and regulations. The superintendent recommended approval of the revisions as presented by the Arizona School Boards Association. The motion to approve the above policies was made by Mr. Murphy and seconded by Mr. McGee. The motion carried.

5. Approval of Release of Rancho Sahuarita Property Donation ++

Included in the packet is a letter that Rancho Sahuarita would like to have the superintendent sign releasing them from a property donation. In our files is a letter from Mr. Sharp from 1996 or 1997 indicating that he will be willing to donate another 35 acres to the district. At that time is was 25 acres north and 10 acres south and was later switched. Anza Trail was donated to the district and then agreed to donate a piece property 10 acres south of Sahuarita Road between El Toro Road and the railroad tracks. Mr. Sharp has asked that Dr. St. John sign the letter which states to the Town of Sahuarita to please remove that designation from his specific plan for his property.

The superintendent has been working with the staff from Rancho Sahuarita for the last three to four months to come up with a figure of money that Mr. Sharp would be willing to donate to the district. The letter states that they are not interested in donating money directly to the district but would like us to establish \$150,000 credit with their construction area. When the district needs construction projects done, Mr. Sharp will then deduct that amount from the \$150,000 credit. Two examples that were given are Anza Trail's landscaping and the security fencing throughout the district. The superintendent recommended that the Governing Board release Rancho Sahuarita from the property donation and allow Dr. St. John to sign the letter and send it to the Town of Sahuarita. The motion was made by Mr. Murphy and seconded by Mrs. Hall. The motion carried.

Mrs. Kellermeyer asked if this particular property is a viable location for any school campus.

Dr. St. John stated that it was his understanding that there is less than five acres that is buildable near the railroad tracks and an unimproved road. He suspects that if the district went to the School Facilities Board and asked them to accept that donation they would probably value it \$25,000 an acre as they did to Mr. Park's property. The School Facilities Board and the State of Arizona will not anticipate the value of any property; it is unimproved virgin desert property right now and happens to be very close to a potential superfund site.

VIII. Superintendent/Administrative Reports

Dr. St. John – Current enrollment is 4656, 1199 at Anza, 1266 at SHS, 540 at SIS, 632 at SMS, 238 at Sopor, and 781 at SPS including ECC.

Spring break is next week. The national honors society will be meeting when we return from Spring Break. The Sahuarita Unified School District and the Town of Sahuarita joint meeting has been moved to April 5th.

Recent events include the career fair last week that went very well. The superintendent had an opportunity to read to two classrooms at the Primary school for Love of Reading Week. He participated in the CFWE scholarship committee and have awarded their scholarships. He met with Mr. Bill Estes who owns property next to Sahuarita Park and is the possibility that his company and the school district may share some of the expenses of developing Sahuarita Park. Mr. Murphy, Kris Ham, and Dr. St. John went to Phoenix last week to lobby the senate appropriations committee for senate bill 1488 which has to do with leveling the playing field in terms of career ladder districts. The SUSD foundation met last week and had a foundation Board member resign verbally and will be looking for additional Foundation Board members. The superintendent attended the MEC 21st century workshop for educators last week. He met with Mr. Jim Stahle and had a very productive meeting. The district continues to have problems with the playground at Anza Trail. Mr. Stahle volunteered prison labor next week while the kids are gone to help out. He met with SUNDT and the groundskeeper today and they will be fertilizing the grass at Anza Trail. The superintendent stated that the USAF Band of the West Concert had an outstanding concert. Included in the Board packet is an invitation to attend a public meeting at Rancho Resort regarding the rezoning of the corner lot on Rancho Sahuarita and Sahuarita Road. Included in the packet is a letter that Dr. St. John will be sending to the town with the final plat removal of the bridge from Rancho Cielo into the campus from the north which the Board stated they are not interested in.

The superintendent stated that Kathy Shiba is out of state with a family emergency and will not be back until after spring break. Dr. Ross has asked for twelve week medical leave regarding a death in the family and probably not be back this school year. Dr. St. John has asked Jack Lehmkuhl, former high school administrator, to come in and cover Anza Trail between now and Friday. The superintendent thanked Trina Zimmerman who is a 3rd grade teacher at Anza Trail and is currently working on her administrative internship. The superintendent stated that Anza Trail is covered well and was covered the whole time. There has not been any problems.

The superintendent also stated that he is in contact with the estate of the property owner next to the Sopor entrance and the district is still interested in purchasing that piece of property. Included in the Boards odds and ends is letter form the Town of Sahuarita regarding the gay, lesbian, transgender, and bisexual members of the community. The superintendent stated that if there were an organization that wanted to meet with students on our campus they would have to go through the same process that any other group needs to do to approach the district.

The superintendent explained that the district will be sending home with all students of the main campus a notice that the water system on this campus failed the e-coli exam on the 6th day of March. There were four samples taken and two of those samples came back positive. The district immediately chlorinated the system, two days later we passed all of our water samples. This is not fecal e-coli it is e-coli, there is a difference in the danger. The superintendent stated that there was never any student or employee of our district ever in any danger but by EPA rules we have to notify all the families. This points out a couple of things. The district needs to get out of the water business and we have a very conscientious facilities department and immediately upon failing the e-coli sampling done by state and federal law, the facilities department jumped right on the situation and we now have a chlorinating system for the potable water on this main campus. He reported that Scott Downs and Kathy Shiba are currently out of the district.

Dr. Valenzuela – Stated that the district expects to open a L.I.N.K after school program site at Anza Trail school, shortly after spring break. Parents will be receiving notification and he hopes that this will allow more convenience, quality service, and expand our capacity to be able to take care of more children. Dr. Valenzuela announced that on Sunday at 10:30 a.m. on channel 18 KTTU there will be a local program called “In focus” which will highlight the programs that is initiated by ASBA. Our school will be highlighted for our data driven decision making program and the Galileo program. The district was called and asked to participate in this 30 minute program and expect that it will represent our district in a very positive light and showcase some of the things that we’re doing.

Charlotte Gates – Shared that she attended a bimonthly ASBO meeting and reported information pertaining to budgets. There was thought that the 2% for prop 301 will not be funded but reminded everyone that it is voter protected and there was also an Attorney General’s opinion that states that they cannot touch the 2%. She explained that one thing to be mindful of is that they cannot touch the 301 area but funds such as CORL and soft capital that are not protected. It has already been said that building renewal will not be funded next year. She reminded everyone that these are things we need to think about.

Mrs. Gates shared a PowerPoint presentation with the Board that Chuck Essigs gave at the ASBO meeting she attended. The presentation was as follows:

HB2220 and SB1002 State Equalization Property Tax Repeal – This tax (formally the County Equalization Assistance) was suspended until 2009. They think that they would like to repeal the tax and will not be effective till next year but some of the legislatures want to take a jump start on it and we hope that it does not happen because we would lose about \$270 million. This bill has passed through the House and the Senate.

HB2255 – School Bus Inspection; Rules- DPS is removed as the entity that must perform school bus inspections. Passed House 59-0.

HB2286 School; Governing Boards; Training – School Board members must complete training on open meeting law, school finance, and school board duties. Passed House COW.

HB2388 Liquor Producers; Wholesalers; Electronic Devices/Now School District Budgets; Actual Utility Costs; Adjustment; Definition – Adjusts RCI & DSL in 2009-10. There will be an adjustment made on the actual utility expenditure in prior years versus base utility expenditures. Mrs. Gates mentioned that the adjustment will be 90% of calculated amount is what we will be able to use. The House leadership opposed but has passed commerce and is currently stalled.

HB2560 School Districts; Compliance, Withholding Monies – If the Department of Education, Auditor General or Attorney General determines that a school district is substantially and deliberately not in compliance with education law then the State Board may reduce budget

capacity by 10% if not corrected within 90 days. When corrected, districts get capacity back. The bill has passed the House COW.

HB2590 School Bonds; Computer Hardware – Allows computer hardware to be purchased with bond proceeds and be included as a separate ballot question. The funding cannot exceed useful life (a maximum of 7 years).

HB2801 Schools; Voter Approved Performance Compensation – Currently we do not participate in career ladder so our district does not have the ability to get extra funding. This will increase our base level of 5.5% over 6 years. Our local share \$0.02 or \$0.04 for each 1% increase and needs to be voter approved. Bill passed ways and means.

SB1047 Schools; Open Enrollment; Transportation – Mrs. Gates stated that sometimes we pay parents to bring students to the school if for example there is not a bus run. Parents have been reimbursed for taking the student from and to school. They clarified the open enrollment of 20 miles. Districts could no longer claim parent miles, they could only claim amounts of reimbursement paid to the parents. The TRCL could go up or down in the calculation of miles. Bill has passed the House.

SB1488 Schools; Teacher Performance Pay Programs – Increase base level by 5.5% for performance pay program (Career Ladder). Is subject to legislative appropriation and has passed the Senate appropriation.

Mrs. Gates stated that if anyone has an interest in one of the bills to please contact our legislatures. She thanked the Board for contacting them on the aggregate limit, she appreciates their support.

Fred Huff - DPS will be in the shop during spring break to conduct an inspection for all the busses which is done every March. He has hired another mechanic. Last month the total home to school mileage totals were 57,590 miles. Had 65 field trips and totaled 7,449 miles. Monthly totals are 65,039 miles which calculates to 3,423 miles a day.

Desi Raulston – Reported that tomorrow night at 7:00 – 8:00 p.m. Sopori will be having their first star gazing event and employees of Sonora Astronomical Society will be bringing the telescope. Saturday, March 29th Sopori's PTO and student council are having painting day starting at 9:00 a.m. Science Fair is due March 26th and book fair begins on the same day. March 31st Sopori will be having their cougar awards assembly K-3 at 1:30 p.m. and 4-6 at 2:05 p.m. Friday, April 4th they will be having an AIMS kick off PEP Rally at 1:30 p.m.

Sopori has a new cheerleading squad and are practicing for their first event at the AIMS PEP Rally. This year Sopori has a new yearbook club and have completed their final pages for the yearbook. They yearbook will be in full color and when it arrives it will be shared with the Governing Board. Mrs. Raulston thanked Jana Turner and Cyndy Gettinger for sharing their wealth of their experiences and knowledge first best practices with the intermediate grades. She also thanked Judy Kennedy for helping to organize those days.

Tina Steward – Reported student enrollment is 586 and are finally over the flu season. SPS has had a lot of teachers, staff, and students with long sicknesses. Recently completed the third Galileo assessment and is still trying to track down some of those students that were out sick. SPS and Anza Trail carnival was this past weekend. Mrs. Steward thanked all parents, school Board members, and other administrators who attended. She reported that the carnival was a big success. They had local entertainment, ballet, line dancing, food, and loads of fun. The carnival has so far brought in over \$6,000 in profit.

Lighted school house event, 'sports night' will be tomorrow night from 5-6:30 p.m. SPS will be starting their third round of DIBLES on March 24th – 27th. Mrs. Steward thanked Judy Cutler and her team who come over and do all the DIBLES in a few days. April 3rd is the

kindergarten round up where all the parents and students are invited to SPS for a tour, question & answer session, and also help them fill out registration. This year the PTO is putting together a packet for new kindergarten students to do over the summer which will help students get ready for kindergarten. Mrs. Steward thanked the high school's National Honors Society for their help at the school carnival last Saturday. They were there all day Saturday to set up, in charge of the games and took down the booths. She also thanked Ms. Elsa Young for the wonderful job fair which enabled Ms. Steward's team to interview some very strong candidates. Her team interviewed over twenty five candidates after the job fair and was able to hire five.

Trina Zimmerman – Reported for Kathy Shiba as she was out on a family emergency. Current enrollment is 1202 students at Anza. The 3rd grade went to the Desert Museum on February 29th. The SPS and Anza carnival went very well and had 41 teachers show up. Softball and track tryouts are currently in effect. Tomorrow, the advance band is participating in the junior high band festival at Catalina High School and the 5th grade class will be going to the planetarium. March 14th there will be a 6th – 8th grade dance for anyone who would like to come by. March 26th Anza Trail will be having a elementary award assembly. Parent teacher conferences will be March 27th – 28th. The cheerleaders are going to California March 28th - 30th. Ms. Zimmerman extended a warm thank you from Mrs. Shiba to Jack Lehmkuhl and all the district administrators who have come by Anza Trail to help out while Mrs. Shiba has been out.

Terri Noe – Current enrollment is 635. The 6th graders will be going to tour the Juvenile Court Center as part of the life skills curriculum that the Board has allowed us to pilot this year. They will get to see the process how courts are assigned to different places and give them an opportunity to see what job opportunities there are in the court system. That same afternoon the high school has invited them to attend a performance by the high school drama team of the play "Juvie" which highlights the back part of the juvenile court system. Track, softball, parent teacher conferences, and AIMS are coming up.

Mrs. Noe reported that the Science Olympia went to state and received lots of good compliments and praise for the students in how they were well behaved. SMS had a media day which Mr. Lurkins, Mrs. Hall, and Mr. Murphy attended to see the new fishes. Wrestling did very well at their competitions. One hundred and sixty students attended a spring training game at Tucson Electric Power on Monday. These students were rewarded for those classrooms that had the least amount of referrals. Mrs. Noe and the teachers of SMS were complimented on the students' great behavior at the spring training game. She thanked Ms. Laura Watson who was able to get those tickets for free which allowed them to go on this trip. Mrs. Noe stated that they have been doing a lot of interviewing and hiring. SMS is receiving a lot of wonderful applicants that they would not have probably have the opportunity to get if they were starting this process later in the year. She mentioned that it is wonderful to see these wonderful new people coming to work for our district. Mrs. Noe thanked all of her faculty and staff for all of their efforts they put forth into the PBS efforts. She also thanked Mr. Huff and all the bus drivers for their flexibility and patience. Mrs. Noe asked Mrs. Gates to thank Southwest Foods and the cafeteria staff for providing the students with a variety of foods.

Mrs. Noe updated the Governing Board on the Latina Family Partnership. The study is going very well and is having meetings at school with parents and students. She stated that the life skills curriculum that SMS is piloting will be having a year end review and will be back to give the Board a full report.

Mark Neish – Reported that one round of AIMS have been completed with a 98% participation rate. The high school is preparing to start scheduling for next year and is looking to make some adjustments to their physical education curriculum, career and technical education, and expanding the AP program to offer AP biology and AP U.S. history next year. Dr. Neish stated that they will be abandoning arena scheduling. He mentioned

that they started a colleague visitation program in which once a month teachers will go into another teacher's class during their plan. The only stipulation is that the visitation will have to be a teacher from a different department. He reported that he is seeing some good things and reads all reports he gets back. Spring sports are going very well. Dr. Neish stated that Mrs. Colchado notified him that a TV station will be present tomorrow morning at 4:30 a.m. on the high school campus. The broadcast will give the district positive publicity for the upcoming production "Juví".

Dr. Neish mentioned that parent teacher conference start on March 27th. He was disappointed with the number of parents who attended the fall parent teacher conference, the numbers were terribly low. The site council has done some great work in trying to communicate better. The parent teacher conference has now pushed the time of the conference back some. The high school is going to have some groups selling meals and performing in hopes that this will get parents on campus and then move right into the parent teacher conference. He is hoping for a much better turn out and have sent home flyers of this event.

IX. Consent Agenda – Action

The superintendent recommends approval of those items on the Consent Agenda, as it was distributed. Mr. McGee made the motion and was seconded by Mr. Murphy. The motion carried.

A. Employment / Change of Status /Transfers

1. Clover Carbajal, Instructional Aide/SPED, ECC, Replacement – Effective 03/03/08
2. Danielle Herman, Inclusion Health Assistant, ECC, Replacement – Effective 03/12/08
3. Joyce Hutchison, Guidance Counselor, Sopori, Replacement – Effective 02/26/08
4. Judith Jahnke, Clerk I, SMS, Replacement – Effective 03/04/08
5. Robert Kale, Custodian, Facilities, New Position – Effective 02/25/08
6. Christina Martin Del Campo, Secretary, HS Assistant Principal, SHS, Replacement – Effective 03/10/08
7. Tara Redmond, Inclusion Health Assistant, SIS, Open Position – Effective 03/24/08
8. Sonia Carrillo, L.I.N.K. Program Specialist FT, L.I.N.K., Status Change– Effective 03/10/08
9. Anna Fortiz, Clerk I, Technology Department District Office, Status Change – Effective 07/01/08
10. Naomi Perez, L.I.N.K. Program Specialist, L.I.N.K. Status Change – Effective 03/10/08
11. Hector Romero, Registrar, SHS, Status Change – Effective 07/01/08

B. Resignations / Terminations / Separations

1. Judith Griswold, Inclusion Health Assistant, ECC, Resignation – Effective 03/14/08
2. Elizabeth Isely, L.I.N.K. Program Specialist, L.I.N.K., Termination – Effective 02/29/08
3. Ray Ortiz, PT Custodian, ECC, Resignation - Effective 03/08/08
4. Mary Jo Ruppert, ELL Teacher, Sopori, Resignation – Effective 02/27/08
5. Lizeth Soto, Technology Assistant, SIS, Resignation – Effective 03/14/08

C. New Guest Teachers

1. Kathey Mahan
2. Louis Newsome
3. Arlo Ogden
4. Tara Rayan

D. Leave of Absence for 08-09 School Year

1. **Rachel Barry, 2nd Grade Teacher, Anza Trail**

E. Gifts and Donations

1. Arivaca Mercantile, Robotics, \$280.00
2. Chase Bank, District Job Fair, \$150.00
3. NFL Charities, SMS, \$2,500.00
4. Optimist Club of Green Valley-Sahuarita, SHS, \$325.00
5. Phelps Dodge Foundation, Sopori, \$500.00
6. Bob Schoel, SHS, Ping Golf Clubs & Golf Balls to the Girls and Boys Golf Program, \$200.00
7. Annie Tanner, Anza Trail, Computer Monitor

G. Use of School Facilities

1. Ballet Continental, District Auditorium, December 5, 6, and 7, 2008, Presentation of the Nutcracker Ballet. A morning benefit performance will be held at 8:00 a.m. on December 5, 2008 for Sahuarita students.
2. Ballet Continental, District Auditorium, September 19, 20, and 21, 2008, Presentation of the Don Quixote Ballet. A morning benefit performance will be held at 8:00 a.m. on September 19, 2008 for Sahuarita students.
3. Rural Metro Fire Department, SHS Weight Room for physical fitness workouts/weight lifting, Monday through Friday evenings after school (after 6:00 p.m.).
4. Tucson Chamber Orchestra, District Auditorium, April 20, 2008 for a Spring Concert including Young Artist Competition winners.
5. Young Artists' Community Ballet, District Auditorium, May 16, 2008 & May 17, 2008 for the 29th Annual Recital for dancers and families.

H. Student Fund – Raising Activities

1. SHS Cheer, Cheer and Dance Show, On Campus, April 12, 2008 to Raise Money for Camp.

I. Staff Out of State Travel ++

1. Charlotte Gates to attend AASBO Spring Conference on April 2 -5, 2008 in Laughlin, NV. Mrs. Gates will be a presenter at the Spring Conference.
2. Ruth Macias & Christina Pizarro to attend AASBO Spring Conference on April 3-5, 2008 in Laughlin, NV.

X. Board Communication

Mr. Murphy thanked Trina Zimmerman and Tina Steward for a job well done at the Anza/SPS Carnival. He also thanked Dr. St. John for facing the fire regarding Senate Bill 1488. It came out of the senate on a 9-1 vote.

Mrs. Hall stated that she has not had that much fun in a long time. It has been years since she'd attended a school carnival. She is glad to see that we are doing them again.

XI. Establish Next Board Meeting – April 9, 2008 – 6:30 P.M. – Anza Trail School

XII. Adjournment

The meeting was adjourned at 7:59 p.m.

Respectfully,

Clerk of the Board