

350 W. Sahuarita Road, Building 10
Sahuarita, AZ 85629-9000
Ph: (520) 625-3502 x1001
Fax: (520) 625-4609
Office of the Governing Board

MINUTES

REGULAR GOVERNING BOARD MEETING & EXECUTIVE SESSION MARCH 14, 2012 – 6:30 P.M. DISTRICT AUDITORIUM, POD B 350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

I. Call to Order and Pledge of Allegiance

President Kris Ham called the meeting to order at 6:33 P.M. Also in attendance was Board Clerk, Diana Kellermeyer, Members Elaine Hall, Tom Murphy and David Eves; Business Manager, Charlotte Gates; Superintendent Dr. Manuel Valenzuela, and Assistant Superintendent Scott Downs. There were 66 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

The superintendent recommended approval of the agenda as it was revised. Mr. Murphy made the motion and was seconded by Mr. Kellermeyer. The motion carried.

III. Approval of Minutes – February 8, 2012 ++

Dr. Valenzuela requested approval of the February 8, 2012 minutes as they have been distributed. Mrs. Kellermeyer made the motion to approve the minutes as distributed. The motion carried.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Voucher 17 in the amount totaling \$946,630.01 and the new payroll Voucher #21 for the period ending April 13, 2012, in the amount not to exceed \$2,000,000, new payroll Voucher #22 for the period ending April 27, 2012, in the amount not to exceed \$2,000,000, and new payroll Voucher 23 for the period ending May 11, 2012 in the amount not to exceed \$2,000,000. She further recommended approval of expense vouchers 1253 through 1257 in the amount of \$2,003,338.83. The motion was made by Mr. Eves and seconded by Mrs. Hall. The motion carried.

V. Call to the Public

Mary Chernoski (Mac), SMS Teacher – Thanked Dr. Valenzuela for his act of kindness and support when her husband was recently hospitalized. She presented Dr. Valenzuela with a Ben's Bell that symbolizes kindness and its power in healing.

VI. Recognition of Staff, Students and Community

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

A. March Support Staff Employee of the Month – Name to be announced

Mr. Downs recognized the Support Staff Employee of the Month for March, Mr. Tony Garcia. I would like to recognize a support staff member who has dedicated himself to the mission we embrace here at the Sahuarita Unified School District. It is my pleasure to announce that Mr. Antonio Garcia has been selected as the Support Staff Employee of the Month for March, 2011. Antonio currently serves as a Campus Monitor at Sahuarita Middle School and has held this position since November 12, 2009.

His supervisor, Mrs. Stephanie Silman, describes Antonio as a model employee who works hard each and every day to maintain a safe campus. Antonio, or Mr. Tony as the students and staff call him, welcomes any challenges that may arise at SMS. For example, Tony was instrumental in working with the custodial crew and the entire Facilities department to move equipment and furniture out of the old SMS gymnasium before the demolition occurred. This goes to show that Tony goes above and beyond his regularly assigned job duties to make SMS a better place.

Tony is very loyal to Sahuarita Middle School and to its students. He volunteers his time to help coach sports and mentor students who he knows need a connection to a caring adult on campus. He can often be heard addressing the students as "mijo" and/or "mija", which translate to "my son" and/or "my daughter". These terms of endearment show the students that he truly cares about them.

Mrs. Silman also states that not enough positive statements can be said about Mr. Garcia. He does his job as a monitor in a very professional manner and he is flexible in his duties to help, when needed, in other areas.

It is therefore a pleasure to join with the entire Sahuarita Middle School team in recognizing Mr. Tony Garcia as the March Support Staff Employee of the Month.

- B. March "Leaders in Character" Honorees** – Maria Fernanda Lerma, 1st Grade, Sopori; Owen Kramkowski, 1st Grade, Anza Trail; Julian Morin, 2nd Grade, SPS; Rachael Fox, 4th Grade, SIS; Brady Robles, 8th Grade, SMS; Alyssa Morales, 12th Grade, SHS; Chris Swartzentruber, 9th Grade, WGHS.

Dr. Valenzuela introduced the following March "Leaders in Character" Honorees – Maria Fernanda Lerma, 1st Grade, Sopori; Owen Kramkowski, 1st Grade, Anza Trail; Julian Morin, 2nd Grade, SPS; Rachael Fox, 4th Grade, SIS; Brady Robles, 8th Grade, SMS; Alyssa Morales, 12th Grade, SHS; Chris Swartzentruber, 9th Grade, WGHS. The Governing Board recognized the above students for their excellent display of leadership and service among their peers at each of their perspective schools. Each student received a framed certificate and a gift certificate to Borders thanks to the sponsors of Freeport McMoRan. Dr. Valenzuela thanked Freeport McMoRan for sponsoring the program.

VII. New Business

A. Instruction – Discussion and Possible Action

1. WGHS Red Wolves - Band Uniform Presentation ❖❖

The WGHS band director, Ryan Carle, unveiled the new WGHS band uniform.

B. Business – Discussion and Possible Action

1. GMP Proposal – SUSD ROTC Storage Building

Included in the Board packet was a Guarantee Maximum Price (GMP) proposal from CORE Construction for the SUSD ROTC Building/GMP. The total proposal for the ROTC storage

facility was \$149,172.00. Dr. Valenzuela recommended approval of the GMP as it was presented. The motion to approve the GMP Proposal for the SUSD ROTC Storage Building was made by Mrs. Kellermeyer and seconded by Mr. Murphy. The motion carried.

2. 2012 TOS & SUSD Youth Art Project IGA

Dr. Valenzuela requested approval of the 2012 TOS & SUSD Youth Art Project IGA as it was presented in the Board packet. He stated that this project creates the beautiful mosaic art benches, underpass displays, and garbage dispensers around the Town. The IGA has been reviewed by the District's Attorney. The motion to approve the 2012 TOS & SUSD Youth Art Project IGA was made by Mrs. Hall and seconded by Mr. Eves. The motion carried.

C. Governing Board – Discussion and Possible Action

1. ASBA Proposed Action Agenda Items for FY 2013 – Information Only

Included in the Board packet was the action agenda item form for any proposals that the Board would like to submit for consideration. This is the Board's opportunity to submit proposed changes to ASBA's current Legislative Agenda. These proposals are due by the close of business on April 16, 2012. Dr. Valenzuela requested that these proposals be given to Lizette Huie by the end of business day on **April 4th** in order to add to the next Board meeting for approval on April 11th. Dr. Valenzuela stated that there will be a separate process in the fall when our District can help ASBA determine which agenda items are of top priority. No motion was made this was only a informational item.

2. Election of Delegate & Alternate Delegate to attend the ASBA Delegate Assembly on June 30, 2012.

Dr. Valenzuela announced that the Delegate Assembly is scheduled to take place on June 30, 2012 at The Fairmont Scottsdale located at 7575 E. Princess Drive, Scottsdale, AZ 85255. ASBA requires that each Governing Board select a Delegate and Alternate Delegate to attend the Delegate Assembly. A motion was made by Mrs. Hall to elect Mr. Tom Murphy as delegate and Mrs. Kris Ham as alternate. The motion was seconded by Mrs. Kellermeyer. Motion carried.

3. Request for revision to ASBA Policy Advisory: G-3750 GCG – Part – Time & Substitute Professional Staff Employment

4. Dr. Valenzuela requested approval to revise policy G-3750 GCG – Part-Time & Substitute Professional Staff Employment. To include the following: Upon approval of the superintendent, substitutes may receive the daily rate of the base salary on the first day of the assignment, if there is clear prior knowledge that the assignment will exceed twenty-one (21) days.

Dr. Valenzuela stated that the modification in our policy would give the superintendent discretion, with individual circumstances, to begin paying a substitute teacher the "long term rate" starting with day 1. Usually, a guest teacher must work for 20 consecutive days in an assignment before being adjusted from the sub rate (\$80/day) to the long term sub rate (\$136/day). This is mostly relevant when a teacher is planning a long term leave, such as maternity, and the guest teacher is scheduled and reasonably expected to start assuming all of the essential teaching functions, including lesson planning and grading, from the very beginning.

A motion to approve the revision to ASBA Policy Advisory: G-3750 GCG – Part – Time & Substitute Professional Staff Employment was made by Mrs. Kellermeyer and seconded by Mrs. Hall. The motion carried.

5. Approval of Policy Advisories 435-439

- Policy Advisory No. 435 GBEF – Staff Use of Digital Communications and Electronic Devices
- Policy Advisory No. 436 IJNDB – Use of Technology Resources in Instruction
- Policy Advisory No. 437 JFAA – Admission of Resident Students
 - JFAA – EA – (Residency Documentation Form)
 - JFAA-EB – (Affidavit of Shared Residence)
- Policy Advisory No. 438 JFAB – (Admission of Transfer Students)
 - JFAB – EA – (Residency Documentation Form)
 - JFAB-EB – (Affidavit of Shared Residence)
- Policy Advisory No. 439 KDB-R – Public Right to Know/Freedom of Information
 - KDB-E – (Request for Public Records of the School District)
- Clarification of Policy Advisory No. 404..... JICK – Student Violence / Harassment / Intimidation / Bullying

Included in your Board packet are copies of revisions of Governing Board policies and accompanying regulations as presented by the Arizona School Boards Association. Dr. Valenzuela recommended review of the listed policies and stated that this item will be presented for Board approval at the next Board meeting. No action on this item was taken.

D. Personnel - Discussion and Possible Action ++

1. Prevention Specialist ++

Dr. Valenzuela recommended a change to the job description for Prevention Specialist, requiring the staff member to hold a valid AZ Guidance Counselor Certificate. A motion to approve Dr. Valenzuela's request was made by Mr. Murphy and seconded by Mrs. Kellermeyer. The motion carried.

VIII. Superintendent/Administrative Reports

Dr. Valenzuela shared the enrollment numbers as follows:

SUSD Enrollment as of 3-14-2012

	Boys	Girls	Total	" /-" from last report on 2-08-2012
SHS	548	553	1101	-12
WGHS	210	182	392	-1
SMS	373	360	733	4
ANZA	663	656	1319	-1
SIS	307	337	644	6
SPS	444	341	785	0
SOP	124	96	220	4
TOTAL	2669	2525	5194	0
%	51.4%	48.6%		0.0000%

Dr. Valenzuela shared the Elk's Club photo from their magazine, highlighting Desi Raulston, one of her students, and Elroy the Elk! The picture was about their Red Ribbon poster contest. Additionally, he shared that the WGHS Dance Team won the LULAC High School Conference dance competition, called "520's Best Dance Crew." Our team just started in August 2011, with students who had generally not had much formal experience with dance. They defeated multiple teams that were more experienced and established. The team also earned a \$3,000 prize for their school! He shared that the team will be scheduled to do a demonstration of their winning performance at the next Governing Board Meeting on April 11.

Dr. Valenzuela announced that Dr. Seuss Read Across America was on March 2. The students at SMS completed 1,071 Accelerated Reader (AR) quizzes in this one day, as part of a national initiative to read. He also shared that we have completed the spring AIMS High School reading and writing examinations. This year we made an adjustment by administering the test in a smaller group classroom setting, instead of the historical larger framework in the auditorium. Preliminary feedback suggests that everything went smoothly.

The mascot survey for Copper View ES continues. Desi has already met for a first inservice with her new faculty team and they had a chance to start discussing and planning for the opening of our newest school. They even had a special tour of the school campus and I showed a photo of the group with orange hard hats and safety vests. Dr. Valenzuela shared that nineteen of twenty six students from Anza Trail School who recently participated in the regional National History Day competition qualified for the State competition.

IX. Consent Agenda – Discussion and Possible Action

After the Boards review and consideration, Dr. Valenzuela recommended approval of the consent agenda as it was presented in its revised form. A motion to approve the Consent agenda as presented was made by Mr. Eves and seconded by Mr. Murphy.

A. Employment / Change of Status / Transfers

1. Ramona Calixtro, Instructional Aide, SOP, Replacement – Effective 03/05/12
2. Maria Calvillo, Inclusion Health Asst, ECC, Replacement – Effective 02/22/12
3. Jeffrey King, Payroll Specialist, Business Services, Re-Hire – Effective 03/05/12
4. Reynaldo Martinez, Coach-Wrestling, ATS, Replacement – Effective 01/16/12
5. Engrid Pittenridge, Secretary-Asst. Principal, SHS, Replacement – Effective 02/29/12
6. Elaine Rieger, Program Aide, LINK, Replacement – Effective 02/29/12
7. Jenna Thomas, Program Aide-Substitute, LINK, Re-Hire – Effective 03/12/12

B. Resignations / Terminations / Separations

1. Tracy Dailey, Driver Safety & Compliance Coordinator, Trans, Resignation – Effective 02/23/12
2. Sky Fisher, Instructional Aide-SPED, SOP, Resignation – Effective 02/17/12
3. Miles Gallup, Teacher-LA, SMS, Resignation – Effective 05/25/12
4. Paul Lewis, 5th Grade Teacher, Anza Trail, Resignation – Effective 05/25/12
5. Noah Meyer, Custodian, Facilities, Resignation – Effective 03/12/12
6. Edna Olea, Secretary, Assistant Principal, SHS, Resignation – Effective 03/16/12
7. Karen Pischansky, Assistant Principal, Anza Trail, Non-Renewal of Contract – Effective 06/30/12
8. Eric Riddles, Auto Shop Teacher, SHS, Resignation – Effective 05/25/12 ++
9. Rosa Sotelo, Teacher-Math, SMS, Resignation – Effective 05/25/12
10. Aviana Gonzalez, Anza Trail Site Supervisor, LINK, Resignation – Effective 03/16/12 ++
11. Diane Preston, Health Inclusion Assistant, ECC, Resignation – Effective 03/20/12 ++

C. Addendums

1. Pedro Morales, HOSA Sponsor, SHS – Effective FY2011-12
2. Rachel Casmer, AIMS Proctoring, WGHS – Effective 2/28/12 – 2/29/12 ++
3. Hector Estrada, AIMS Proctoring, WGHS – Effective 2/28/12 – 2/29/12 ++
4. Elizabeth Kennedy, AIMS Proctoring, WGHS – Effective 2/28/12 – 2/29/12 ++
5. Karin Rojahn, AIMS Proctoring, WGHS – Effective 2/28/12 – 2/29/12 ++

D. Request for Leave of Absence

1. Maritza Romo, Inclusion Health Asst, SMS – Effective 04/30/12 to 05/24/12 ++

E. Volunteers

- | | |
|---------------------------------|----------------------------|
| 1. Jennifer Antonio, SPS | 31. James Peck, SHS |
| 2. Silvia Arenas, SPS | 32. Brian Pedersen, SIS |
| 3. Samantha Boyd, SPS | 33. Richard Pingel, SMS |
| 4. Rudy Bustillos, SPS | 34. Sharyn Read, SOP |
| 5. Tommy Canez, SPS & ATS | 35. Emma Scoggins, SPS |
| 6. Leah Carlson, SPS | 36. Valerie Silvas, SPS |
| 7. Francisca Casorla, SPS | 37. Rossilyn Sweet, SPS |
| 8. William Cornett, WGHS | 38. Stuart Taylor, SPS |
| 9. Dominic Diaz, SPS | 39. Jesus Vasavilbaso, SPS |
| 10. Stanley Dribble, SMS | 40. Steven Gibson, SMS ++ |
| 11. Keith Duckett, SHS | |
| 12. Karla Fierro, SPS | |
| 13. Stephanie George, SPS | |
| 14. Ashley Good, SPS | |
| 15. Jennifer Hahalis, SPS & SIS | |
| 16. Kristy Harris, SPS | |
| 17. Travis Hill, SPS | |
| 18. Antonio Jimenez, SPS | |
| 19. Randi Johnson, SPS | |
| 20. Taniele Johnson, SPS | |
| 21. Eva LaNeve, SPS | |
| 22. Miranda Lilly, SPS | |
| 23. Robert Lorenzana, SIS | |
| 24. Christina McGrew, SPS | |
| 25. Fredrick McGrew, SPS | |
| 26. Johnny Merchant, WGHS | |
| 27. Kristy Moore, SPS | |
| 28. Ryan Nevarez, SPS | |
| 29. Edit Ochoa, SPS | |
| 30. Rene Pallanes, SPS & SIS | |

F. Continuing Education Credits - None

G. Use of School Facilities

1. Green Valley Concert Band has requested the use of the Main Auditorium on Saturday, March 24, 2012 from 8:00 a.m. to 12:00 p.m. for a rehearsal.
2. Pima County Elections Department has requested the use of the Sopori Gymnasium on 4/17, 6/12, 8/28 and 11/6/2012 from 5:00 AM to 8:00 PM for their Polling Site.

H. Gifts and Donations

Name	Amount/Item	Department/School
Arizona Bin Stock Service L.L.C	\$500.00	SHS
Caterpillar	\$1,000.00	WGHS Robotics
Chris & Stephanie Silman	Elliptical Machine	SMS
Lowe's Charitable & Ed. Foundation	\$2,000.00	SMS
Samantha Schultz	Elliptical Machine	SMS
Wells Fargo	\$10.00	District

I. Approval of School Clubs & PTO/Booster Support Organizations - None

1. School Clubs - None
2. PTO/Booster Support Organizations - None

J. PTO/Booster Monthly Reports

1. SPS PTO – 01/12/12 – 03/02/12

K. Approval of Student Fund-Raising Activities

Organization	Fundraiser	Fundraising Dates
Anza Trail - 8th Grade Promotion Committee	Sell T-Shirts	March 12-16, 2012
Anza Trail Orchestra Club	Gold Canyon Candle Sales	March 15, 2012 ++
Anza Trail Orchestra Club	Car Wash	April 21, 2012
Anza Trail Orchestra Club & Band Club	Mexican Dinner Night	April 5, 2012
SHS - Football Club	Golf Tournament at the Green Valley Country Club	May 12, 2012
SHS - Orchestra	Candy Bag Sales	April 2 - 6, 2012
SHS - Orchestra	Sell Water & Drinks	May 24, 2012
SHS NHS	Book Drive for Sopori Library	February 27-March 2, 2012
SHS Student Council Freshmen	Snack bar sales during two home track meets	March 13 & March 27, 2012
SHS Student Council Freshmen	Easter Egg Grams	March 26 - 30, 2012

SMS Hoosiers Club	Snack Bar Sales SVL Tournament	April 26, 2012
SMS Hoosiers Club	Snack Bar for Sothern Valley League - Basketball & Soccer	March 3, 2012
WGHS - FBLA	Volleyball Tournament for Students and Teachers	March - April, 2012
WGHS - Sports Medicine Club	Sell soda for \$.50	March 15 - May 25, 2012
WGHS - Wolfpack Football Club	Percentage Night at El Charro	April 15-18, 2012
WGHS - Yearbook	Sell Bic Marckers/Sharpies for Yearbook Signing	May 1 - 26, 2012
WGHS - Yearbook	Sell tickets at \$5.00 for admission to a yearbook signing party.	May 2012

L. Overnight Travel

School & Names	Purpose	Travel Destination	Travel Dates
District - Harold Ramsey & Michael Feisler	To attend the AASBO Spring Conference & Pre-Conference	Laughlin, NV	April 3-6, 2012
District - Lisa De La Ossa, JaNae Somerville, & Nicole Herbst	To attend the Visions Training Classes	Phoenix, AZ	April 2-4, 2012
District CTE - Skills USA	To participate in the Skills USA State Competitions (Auto, Construction, Robotics, Photo, Audio Visual)	Phoenix, AZ	March 27-28, 2012
SMS - Kristin Alcaniz	English Language Arts Standards - Common Core	Phoenix, AZ	May 9-10, 2012
SMS - Stephanie Silman	ELA Leadership Institute	Phoenix, AZ	May 7-9, 2012 ++

M. Approval of Student Activity and Auxiliary Accounts Revenue and Expenditure Reports – None

N. Designation of Student Activities Treasurer- Director of Business Services

X. Board Communication

Mr. Eves shared that his son was excited that he no longer had to take the AIMS test this year.

Mr. Murphy shared that the Mayor suffered a heart attack this Saturday and stated that the Board's thoughts and prayers are with him and his family during this time. Mr. Murphy shared that the WGHS Softball Team is playing in Morenci tonight.

Mrs. Hall shared that she will be out of town attending the ASBA conference.

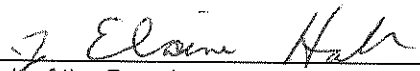
- XI. **Establish Next Board Meeting** – April 11, 2012 – 6:30 P.M. – District Auditorium
- XII. **Executive Session – Discussion and Possible Action**

Mrs. Kellermeyer moved the Board into executive session pursuant to §A.R.S. 38-431.03.A.1 Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussion, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting. – Discussion and Possible Action. A roll call vote was taken with all members voting aye. The time was 7:17 p.m. The Board returned to regular session and adjourned the meeting at 7:58 p.m.

XIII. **Adjournment**

The meeting was adjourned at 8:15 p.m. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried.

Respectfully,



Clerk of the Board