

Sahuarita Unified School District No. 30

Sahuarita High School Sahuarita Intermediate School Sopori Elementary School Sahuarita Middle School Sahuarita Primary School Anza Trail School

SUSD Early Childhood Center

MINUTES

REGULAR GOVERNING BOARD MEETING AND EXECUTIVE SESSION

March 28, 2007 – 6:30 PM – Sub Hall B – Sahuarita Auditorium 350 W. Sahuarita Road – Sahuarita AZ 85629

I. Call to Order and Pledge of Allegiance

President Thomas Murphy called the meeting to order at 6:30 PM. Also in attendance were Clerk of the Board Diana Kellermeyer, Board members Elaine Hall, Martin McGee, Michael Lurkins, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manuel Valenzuela and Director of Business Services Charlotte Gates. There were 90 guests. The Pledge of Allegiance was observed

II. Approval of Agenda

The superintendent recommended approval of the agenda as revised. The motion was made by Mr. Lurkins and seconded by Mrs. Hall. The motion carried.

III. Approval of Minutes – January 24 & February 28, 2007

The superintendent recommended approval of the minutes as published. The motion was made by Mrs. Hall and seconded by Mr. McGee. The motion carried.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll vouchers 17 and 18 in the amount of \$1,489,329.71. She further recommended approval of expense vouchers 7558-7561 in the amount of \$646,406.44. The motion was made by Mrs. Kellermeyer and seconded by Mr. McGee. The motion carried.

V. Call to the Public

Mr. Phillip Moreno, parent in the district. He attended an exciting meeting on the curriculum for the existing and new high school. It was an exciting presentation, and he commended the high school administration, district administration and governing board on their foresight.

Mr. Vern Butler, Building Committee Chairman of the Santa Cruz Valley Church. Mr. Butler expressed the concerns of the church on the impact of the access road off La Villita Rd. The right of way for this access road will be taken from land purchased by the church. Further information in agenda item VII.C.2.

VI. Recognition of Staff, Students and Community

A. Support Staff Employee of the Month – Mrs. Donna Martin is presently an instructional aide at Sahuarita Intermediate School. She has been employed by the district since 1980 in various capacities. Mrs. Martin exemplifies the highest ideals of our organizational commitment to excellence, service and integrity.

- B. March "Leaders in Character" Honorees Arianna Sandoval, 4th Grade Anza Trail; Melissa Martinez, 6th Grade Sopori Elementary; Abril Contreras Moreno, 1st grade Sahuarita Primary; Ricardo Moreno, 4th grade Sahuarita Intermediate; Briana Hardy, 6th grade Sahuarita Middle School; Carlton Rueb, 12th grade Sahuarita High School were recognized. The students introduced members of their families and thanked them for their support.
- C. Sahuarita Middle School Parent Teacher Organization Deborah Twarogal, Lorey Carpenter, Anita Gadget, Norma Mayer, Nelly Crounse, Michelle Doty, Robin Green, Gem Gonzalez, Maril Abitia. Recognition of the PTO members has been rescheduled to a future board meeting.

VII. New Business

- A. Instruction Discussion and Possible Action
 - 1. Approval of 2007-2008 Teaching Calendar Attachment A

Dr. St. John recommended approval of the 2007-2008 teaching calendar as presented. The motion was made by Mr. Lurkins and seconded by Mrs. Hall. The motion carried.

2. Return Control of LINK Program to SUSD 30 from Educational Enrichment Foundation

On advice of the district's auditing firm and legal counsel, Dr. St. John recommended the control of the LINK program be returned to Sahuarita Unified School District from the Educational Enrichment Foundation. The LINK personnel will become employees of the district with benefits. The program may continue to use the 501.3.C status of the foundation to write grants.

This is also a recommendation from the Educational Enrichment Foundation President, Elaine Hall, and the Board of Directors of the Foundation. The motion was made by Mr. McGee and seconded by Mrs. Hall. The motion carried.

3. Addition of Kindergarten Class to the LINK Program

Dr. St. John recommended the Board approve the addition of a kindergarten class to the LINK program. The children in this class will come from the students on a waiting list. The additional cost to the program will be more than covered by the increased enrollment. The motion was made by Mr. McGee and seconded by Mrs. Hall. The motion carried.

4. Report on Research Project with UA on Professional Development Needs - Dr. Valenzuela

The district recently collaborated with the University f Arizona in a research project designed to gather information about professional development needs. The study was very well conducted and the district had over 50% participation on the online, voluntary project when data was collected in the first semester of this academic year. Dr. Valenzuela presented a summary of findings to the Board. He introduced Ms. Lori Prucha, research associate, who assisted with the research project. She thanked the district for its support. The response rate is a great beginning for an on-going collaboration.

5. Noted Accomplishments and Special Recognition by SUSD Staff - Dr. Valenzuela

Dr. Valenzuela shared a list of noted accomplishments and special recognitions by staff and administration. We have much to be thankful for.

 Change of Date for May 23rd Governing Board Meeting – Conflict with Middle School Promotion

The traditional Governing Board schedule for May is in conflict with the Sahuarita Middle School promotion ceremony on Wednesday night, May 23. Dr. St. John recommended

that, unless there are pressing needs, this meeting be cancelled. The motion was made by Mrs. Kellermeyer and seconded by Mrs. Hall. The motion carried.

7. Update on JTED – Dr. St. John

All eleven school districts in Pima County voted to participate in the JTED. It will become a new school district. Alex Jacome will serve on its board as a representative from Sahuarita Unified School District.

Dr. St. John shared the mission statement, guiding educational philosophy, delivery, criteria for enhancement of existing programs, criteria for new and emerging programs, TJED administration involvement and a draft budget. Mrs. Gates said our district share of the budget is just under \$300,000.

Mr. Murphy asked what the time frame was for say our culinary arts program to be the program for JTED for example. Mrs. Gates said the JTED has targeted July 1 to begin. The CTE directors have to turn in their information by April 23. Mrs. Kellermeyer was impressed with how quickly everything has come together.

- B. Personnel Discussion and Possible Action
 - 1. Increase in Personnel @ ECC Due to Increased Enrollment

Dr. St. John recommended the Board approve the addition of one (1) early childhood classroom assistant for 7 hours per day, two (2) early childhood aides each working three hours per day, five (5) substitute early childhood aides who would work as needed when other aides are out sick or on vacation and one (1) replacement receptionist who is leaving at the end of the month. The cost for the new positions will be covered by the operating costs due to increased enrollment. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried.

- C. Business Discussion and Possible Action
 - 1. Classroom Dollars and Proposition 301 Results

Dr. St. John presented the Board with information on the Classroom Dollars and Proposition 301 results. The district student/teacher ratio is rising, which causes concern. The average salary is still well below the state average. Our average years of experience in the district are also less than the state average. The dollars spent in the classroom continue to increase ever so slightly though we are just slightly below the state average.

2. Access Road from La Villita to SUSD Loop Road

Three years ago the Town of Sahuarita conducted and paid for a traffic study based on concerns of increased traffic from the school campuses on Sahuarita Road. The study determined there was too much traffic on Sahuarita Road and that the entrances to campus were too close together. The Town asked the district to consider an access road from La Villita to the district's loop road and budgeted \$750,000 for the road. The Town has since sold that parcel of property to the Santa Cruz Valley Methodist Church. Dr. St. John stated it is uncertain that the original problem still exists.

In response to a question from Mr. Murphy, Dr. St. John stated the district has already spent \$678,000 to close and/or to combine entrances/exits from the campus, and we are not done yet. With 800 students currently moved from the main campus to Anza Trail School, the volume of traffic on Sahuarita Road is not as heavy. An additional 400 students are due to move to Anza Trail in the fall.

The district's loop road was built for use by our buses and maintenance vehicles only. It is not built to public road specifications, is narrow and has drainage problems. The access road would open the loop road to civilian traffic, something that has been denied in the past and could create security issues for the main campus.

Mr. Vern Butler, representing the Santa Cruz Methodist Church stated the church purchased 6.6 acres of land from the developer. The usable acreage due to varying issues is down to three acres. The church feels it would be difficult to provided security to the church land and people if the access road is built.

Mrs. Kellermeyer stated all board members have been opposed to the access road whenever it was discussed. Town Planning and Zoning Commissioner Phillip Moreno stated that after he shared the Board's concerns with the other commissioners, the access road was dropped off their top five list of recommended projects. He urged residents to contact Town Council members to ask them to oppose the project.

Mrs. Kellermeyer moved to deny the Town the ability to build the access road from the loop road to La Villita. The motion was seconded by Mr. Lurkins. The motion carried.

3. Updated on Land Acquisition for New High School

Dr. St. John informed the Board that the district architectural firm, EMC2 Architects, has submitted land request (interim process) forms to the School Facilities Board in application for the acquisition of the land for the new high school located on La Canada. The Park Corporation is willing to sell acreage to the SFB for the site of the new high school and the future site of a K-8 school that has been conceptually approved by the SFB. The SFB could approve the purchase of up o 66 acres. There are no archeological sites on the property. Utilities, water and an access road are in place. There are a few Pima Pineapple Cacti that the Park Corporation will move to a site already selected. Dr. St. John will attend a SFB meeting next Thursday when preliminary action is expected on this issue.

The district is on the Capital Improvement Plan for Pima Community College to have shared space at the new high school by supplying a fully equipped computer lab for use by the students' daily and evening classes by the college. The community is seeking to establish a library locally. Dr. St. John visualized a library on the new high school campus that served the high school, the community and the needs of PCC. It is possible students could potentially graduate with an endorsement in library science. Dr. St. John recommended the Board pass a resolution in support of the community library with possible location on a future school site. The motion was made by Mrs. Kellermeyer and seconded by Mrs. Hall. The motion carried.

4. Approval to Enter into Lease Agreement for Procurement of Salinization for Two District Swimming Pools

Dr. St. John recommended the district enter into a lease agreement for procurement of Salinization for the Sopori swimming pool and the pool at the main campus. The district would enter into two contracts with E-konomy Pool through a third party agent for the purpose of leasing the equipment as either an operational lease or a lease purchase at the district's option. The cost of the Sopori lease is \$25,080 and the main campus lease \$\$23,643. Mr. McGee made the motion and was seconded by Mrs. Hall. The motion carried.

- 5. Copper Hills Little League Use of Facilities
- 6. 49ers Youth Football Use of Facilities

In April 2006 the Board approved the use of district facilities by these two organizations for one final year only. The action caused much grief in the community. Dr. St. John asked high school teacher Joe Rieman to gather information on the use of the fields by local

teams. The situation has changed somewhat as we expected more competition to take place at Anza Trail School.

Dr. St. John requested the Board allow the Copper Hills Little League and the 49ers Youth Football use of the fields within reason if he and facilities director Daryl Rawson are comfortable with the schedule. Time has to be allowed for the maintenance on the fields. Mr. Lurkins made the motion and was seconded by Mrs. Hall. The motion carried. Mr. Murphy stated the district wants to be here for the children. The frustration isn't with the organizations but with the Town to develop more parks.

D. Governing Board – Discussion and Possible Action++

1. Board/Superintendent Collaborative Meeting – April 23, 2007

All Board members will attend the April 23 Collaborative meeting.

- 2. Revision of Governing Board Policies
 - a. GBJ Personnel Records and Files Policy
 - b. GBJ-E Personnel Records and Files Exhibit
 - c. IKF-RB Graduation Requirements Regulation
 - d. IKF-EB Graduation Requirements Exhibit
 - e. JC School Attendance Areas Policy
 - f. JFBA Unsafe School Choice Policy
 - g. JFBA-E Unsafe School Choice Exhibit
 - h. JR Student Records Policy

Dr. St. John recommended approval of the policy revisions as presented. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried.

VIII. Superintendent/Administrative Reports

Administrators presented written reports.

<u>Dr. Valenzuela</u>: He attended the SIS Career Day. It was a fabulous experience for the students. Many careers were represented and it was a wonderful community event.

Mr. Huff: Mr. Huff informed the Board of the various interesting occupations some of his drivers held prior to their retirement and subsequent work as bus drivers for the district: electrician, director of sales for Portland Trail Blazers, purchasing agent for digital equipment corporation, police officer, owner of a printing company with 38 employees, talk show host, for 28 years, retired school employee maintenance department driving for 38 years, maintenance officer for Miramar Naval Base, service manager for large automotive dealership for 30 years, took and die maker, engineer for the federal government, heavy equipment operator Phelps Dodge for 32 years, research and development machinist Raytheon for 25 years, product manager Lucent Co. (AT&T) for 38 years, Imperial Bag and Paper Company Warehouse for 26 years, Phelps Dodge for 13 years.

DPS was on site the last two days doing bus inspections. One 16 year old bus failed inspection; the seal around the engine housing leaking.

<u>Dr. St. John</u>: Enrollment today is 4288 students. He will conduct secretarial interviews this week. District construction manager Bill Woodward is unavailable this week, so he will be attending the weekly construction meetings.

The Town of Sahuarita is conducting two public meeting, March 29 on construction on Sahuarita Road from I-19 to La Villita Rd, and April 12 on the I-19 and Sahuarita Road Interchange. He and Mrs. Gates will be taking a food service field trip to several locations in Phoenix next week. He is scheduled to attend a construction seminar all day next Wednesday. Since our construction manager Bill Woodward is resigning effective June 30, Dr. St. John will be more than normally

involved in the construction process. The SFB will address the issue of land for the new high school next Thursday, and he will be attending that meeting.

The White Elephant Scholarship Committee will be reviewing applications next week. He attended an ASA legislative action committee meeting this past week and met with John Arnold of the SFB afterwards. He also attended a meeting this morning with the Town on safety on Sahuarita Road.

A meeting with the some members of the Continental School District Governing Board was held and another meeting will be scheduled to discuss high school curriculum. He also met with the core members of the arts committee from Green Valley. Mrs. Gates and Dr. St. John met with representatives of Pima County Parks and Recreation regarding summer schedules for the Sopori pool.

The following students were winners in the State Masonic Essay Contest: Jasmine Harris, SPS; Swapna Vettiyil, SIS, Bethany Nay, SHS, Emily VanWagenen, SHS. All the students received monetary awards. Teachers Mike Lewis and Mary Kraus received grants of \$300 each for use in their classrooms. Eight students from SMS had projects in the Southern Arizona Regional Science and Engineering Fair.

High School athletic director Larry Cleveland is a finalist for the Arizona Interscholastic Association Administrator of the Year award. Dr. St. John received a letter from district patron Mark Dresang, thanking the Board for all the work it is doing on behalf of the children of our communities.

Dr. St. John reviewed a spreadsheet showing the other districts in Pima County that have overrides of one type or another in place. Compared to other school districts in Pima County and how they seem to have more money than we do. He thanked the voters of the district for approving our override. We are sometimes unfairly compared to Catalina Foothills district. They have an M&O override for \$2.2 Million, K-3 override for \$666,000, capital override for \$600,000 for an addition of \$3.5 million to their budget or \$726 per student. That is one of the reasons they appear to have some more "things" than we do. Flowing Wells gets another \$448 per student. What Sahuarita is doing is \$450 per student. We have an M&O override and that is it. Several districts transfer money from Capital funds to M&O funds to help support salaries and other M&O functions. Our district does not. Our capital funds are used for upkeep on our campuses.

IX. Consent Agenda - Action

The superintendent recommended approval of those items on the Consent Agenda as they are routine items. Mrs. Kellermeyer made the motion and was seconded by Mr. McGee. The motion carried.

- 1. Employment / Change of Status / /Transfers
 - a. Heather Alvarez, JV Softball Coach, SHS Replacement Effective February 3
 - b. Justin Archer, Girls Basketball Coach, SMS Replacement Effective 3rd Quarter
 - c. Dianne Arnold, Substitute LINK Aide Effective March 6
 - d. Ben Barfield, Campus Monitor, Anza Trail Status Change Decrease in Hours Effective February 28
 - e. Barbara Brinkley, 5th Grade Teacher, Sopori Replacement Effective 07-08 School Year
 - f. Kathryn Chaisson, Technology Teacher, SMS Replacement Effective 07-08 School Year
 - g. Tami Craver, Inclusion Health Asst, ECC/Preschool Change of Status Effective February 26
 - h. Carlos Flores, LINK Aide Replacement Effective March 7
 - i. Sarah Galecki, PE Teacher, SMS Transfer to Anza Trail Effective 07-08 School Year
 - j. Adriel Gomez, Custodian , SHS Replacement Effective February 26
 - k. Jennifer Gomez, SPED Teacher SMS Replacement Effective 07-08 School Year
 - I. Loraine Gracia, 5th Grade Teacher, Sopori New Position Effective 07-08 School Year

- m. Jamie Lara, ECC Classroom Lead Replacement Effective February 26
- n. Blanca Lugo, Custodian, Sopori Replacement Effective February 26
- o. Cynthia Morales, SPED Teacher Transfer to Anza Trail from SMS 07-08 School Year
- p. Ron Potts, Technology Teacher, Transfer to Anza Trail from SMS 07-08 School Year
- q. Tania Portugal, LINK Aide I Status Change Effective December 20
- r. Amy Ragazzo, SPED Teacher, SMS, Replacement Effective 07-08 School Year
- s. Lou Rodriguez, Music/Band Teacher, Transfer to Anza Trail 07-08 School Year
- t. Mary Swanson, Track Coach, SMS Replacement Effective 4th Quarter
- u. LeeAnn Ziemba, Classroom Asst., ECC New Position Effective March 12
- 2. Resignations / Terminations / Separations
 - a. Kathy Akey, Bus Driver, Resignation Effective February 21
 - b. Kenneth Blinn, Bus Driver, Resignation Effective February 26
 - c. Dotty Brack, Speech/Language Pathologist, Sopori Resignation Effective May 25
 - d. Debralee Bustos, Executive Secretary to the Superintendent Resignation Effective March16
 - e. Larry Cleveland, Athletic Director, SHS Retirement Effective June 1
 - f. Mary Dorgan, 5th Grade Teacher, Anza Trail Resignation Effective May 25
 - g. John Flannery, CTE Media Teacher, SHS Retirement from Teaching Effective May 25 – Will retain addenda
 - h. Christy Goble, 5th Grade Teacher, SIS Resignation Effective May 25
 - i. Marcia Koshollek, AIMS Reading Teacher, SHS Retirement Effective June 30
 - j. Carole Leonard, English Teacher, SHS Resignation Effective June 30
 - k. Emily Nelson, 1st Grade Teacher & CIMT Member, SPS Resignation Effective May 25
 - I. Gordon Osterhage, Sub LINK Aide Verbal Resignation Effective January 2
 - m. Sidney Parker, Substitute Custodian, District Resignation Effective February 18
 - n. Katrina Powell, Cheerleading Coach, SHS Resignation Effective March 30
 - o. Ciria Roddick, Asst. Softball Coach, SHS Resignation Effective February 3
 - p. Rebecca Stewart, Kindergarten Teacher, Anza Trail Resignation Effective May 25
 - q. Jamie Verwys, Sub LINK Aide, Verbal Resignation Effective January 2

3. Volunteers

- a. Barry Baker, Any Capacity
- b. Veronica Fontes, Band/Jazz Band & Band Trip Chaperone
- c. David Medearis, Van Driver
- d. Kimberly Murphy, Lifeguard, CPR
- e. Richard Naylor, Van Driver
- f. Carol Pfleiderer, Math/Reading Tutor
- g. Stephanie Roberts, Trip Chaperone
- h. Letitia Rohr, Van Driver
- 4. Staff Travel Overnight and/or Out of State
 - a. Maribel Lopez, NAESP Conference, Seattle WA, March 28-April 2 Ratification
- 5. Use of Facilities and Equipment
 - a. Total Golf Adventures of Tucson, April 12, 19, 26, May 3, 10, 17 SIS Playground for after school golf lessons for district students
 - b. Phelps Dodge 20-25 Buses for use on mine tour April 14, 2007
- Request for Leave of Absence for 2007-2008 School Year Leslie Bass, 6th Grade Teacher Anza Trail

7. Approval of the General Statement of Assurances for FY2008 and Certification Regarding Lobbying: Debarment, Suspension, Ineligibility and Volunteer Exclusion; and Drug Free Workplace.

X. Board Communication

<u>Mrs. Hall</u>. She attended the "Celebrating Educational Opportunities for Hispanic Students Conference" in Albuquerque, NM this past weekend. The border states of California, Texas, New Mexico and Arizona were represented. It was a great conference. Agreeing on Mrs. Gates' comments on keeping our capital funds for upkeep of our facilities, Mrs. Hall stated that you could pay teachers all the money in the world but if they don't have a decent facility to work in they won't stick around.

<u>Mr. Lurkins</u>. Over the past weekend he attended the national cheerleading competition with the high school and middle school cheerleaders. Both groups came back with first place finishes. The kids were great. He is sorry to hear that Mrs. Powell is resigning her position as cheerleading sponsor.

<u>Mr. Murphy</u>. The job fair this week was great. It went very smoothly. Congratulations to Jessica. Mike Lurkins was a participant in the fair. Many of the participants in the fair were parents of our students. The JNROTC escorted guests. The National Honor Society Induction was great. One-third of the inductees were JNROTC cadets.

Mr. Murphy and Dr. Valenzuela attended the Governor's Southern Arizona Inaugural Ceremonies. The Governor has a saying "One Arizona" trying to work together. He thinks we could learn a little bit with working toward one SUSD or one Sahuarita. He is always bewildered on how we lose so many of the voting precincts when the school district has done so well for this community for so many years.

He attended the ASBA legal seminar. Some of the stories he heard about other boards made him grateful to be part of our board. Dr. St. John and he attended a meeting this morning on safety issues on Sahuarita Road. He felt suggestions were well received. Safety on Sahuarita Road is a large concern for everyone.

We have the greatest parents in the world. In that group is a small core of those that are always there for us and involved. One of them, Laurie Carpenter, is literally fighting for her life. Laurie is always involved in our activities. Keep her in your thoughts and prayers.

XI. Establish Next Board Meeting – April 11, 2007 - 6:30 PM – District Auditorium

XII. Executive Session

Mrs. Kellermeyer moved the Board enter executive session pursuant to §A.R.S. 38-431.03.A.1 for discussion of a personnel matter. The motion was seconded by Mr. McGee. A roll call vote was taken with all members voting aye. The time was 8:45 PM. The Board returned to regular session at 10:05 PM.

XIII. Adjournment

The meeting was adjourned at 10:05 PM.

Respectfully,

Clerk of the Board

Adopted March 28, 2007

Sahuarita Unified School District No. 30 2007-2008 Teaching Calendar Teacher Special Assignment Days No School (4 Days) Early Release Days (32 Days) (Wednesdays) ***IF TWO DAYS OF VACATION OR PARENT/TEACHER CONFERENCES FOLLOW A WEDNESDAY, IT IS NOT AN EARLY RELEASE DAY***

Parent/Teacher Conferences (4 Days) - Half Days

	Days School in Session	180
	Teacher Work Days	184
	New Teacher Work Days	188
Jul 30* 31*- Aug.	1* 2* New Teachers	
Aug. 3 & 6	Returning Staff	
Aug. 7	First Day Students Full Day	
Sept. 3	Labor Day/No School	
Oct. 2	40th Day	
Oct. 8	Staff In-Service/No School	
Oct. 12	End of 1st Qtr. (47 Days) Half Day Students	
Oct. 15-19	Fall Break	
Oct. 25 & 26	P/T Conferences/Half Days	
Nov. 12	Veterans' Day/No School	
Nov. 22 & 23	Thanksgiving Break	
Dec. 21	End of 2nd Qtr . (42 Days) Half Day Students	
Dec. 24-Jan. 4	Winter Break	
Jan. 7	1st Day of 3rd Qtr.	
Jan. 21	Civil Rights Day/No School	
Jan. 22	100th Day	
Feb. 21 & 22	Rodeo Day/No School	
Mar. 14	End of 3rd Qtr. (47 Days)	
	Half Day Students	
Mar. 17-21	Spring Break	
Mar. 24	1st Day of 4th Qtr.	
Mar. 27 & 28	P/T Conferences/Half Days	
Apr. 7-18	State Testing Window	
May 21	Anza Trail Promotion/6:30 pm	
May 21	SMS Promotion/7:30 pm	
May 22	End of 4th Qtr. (44 Days)	
	Last Day Students	
	Half Day Students/Full Day Staff	
May 22	High School Graduation	
May 22	8:00 pm	
May 23	Last Day Staff/Half Day	

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