



# ***Sahuarita Unified School District No. 30***

*Sahuarita High School  
Sahuarita Intermediate School  
Sopori Elementary School  
SUSD Early Childhood Center*

*Sahuarita Middle School  
Sahuarita Primary School  
Anza Trail School*

## **MINUTES**

### **REGULAR GOVENING BOARD MEETING AND EXECUTIVE SESSION**

**April 11, 2007 – Sub Hall B – Sahuarita Auditorium  
350 W. Sahuarita Road – Sahuarita AZ 85629**

#### **I. Call to Order and Pledge of Allegiance**

President Thomas Murphy called the meeting to order at 6:30 PM. Also present were Clerk Diana Kellermeyer, Board Members Michael Lurkins, Elaine Hall, and Martin McGee, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manuel Valenzuela and Director of Business Services Charlotte Gates. There were 75 Guests. The Pledge of Allegiance to the Flag was observed.

#### **II. Approval of Agenda**

Dr. St. John recommended the approval of the revised agenda as distributed. Mr. Lurkins made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

#### **III. Approval of Minutes – March 28, 2007**

Dr. St. John recommended approval of the minutes of the March 28, 2007 meeting as distributed. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried.

#### **IV. Approval and Ratification of Vouchers**

Mrs. Gates recommended approval of previously approved payroll voucher 19 in the amount of \$713,665.25 and new payroll voucher 21 in the amount not to exceed \$900,000. She further recommended approval of expense vouchers 7562 through 7565 in the amount of \$1,577,750.42. Mr. McGee made the motion and was seconded by Mrs. Hall. The motion carried.

#### **V. Call to the Public**

Jane Sage, district patron – Questioned the location of the proposed high school, zoning and the effect on neighborhoods. Dean Sanders, district patron – safety issues at the Early Childhood Center. Kara Egbert, Town of Sahuarita Parks & Recreation Commission - Fiesta Sahuarita logo contest.

#### **VI. Recognition of Staff, Students and Community**

- A. On behalf of the district, Dr. Valenzuela recognized Sahuarita High School senior Tara Weston who was awarded a \$39,000 scholarship to the Scottsdale Culinary Institute. Tara won the award by her participation in the Careers in Culinary Arts program in Phoenix.
- B. Jake Hudecek, Kdg, Sopori; Nora Abifaraj, 1<sup>st</sup> grade, Anza Trail; Emma Franzone, 1<sup>st</sup> grade, SPS; Swapna Vettiylil, 5<sup>th</sup> grade, SIS; Justine Bacchhaus, 7<sup>th</sup> grade, SMS; and Brianna Greeno, High School were honored as the April Leaders in Character honorees.

**VII. New Business**

**A. Instruction – Discussion and Possible Action**

1. Slide Presentation by 2007 England Exchange Students

The students that attended the exchange program to England in March presented a slide show and video clips from the trip. They thanked the Board for the opportunity to participate in the program.

2. Dual Enrollment Program for HS Juniors & Seniors @ PCC Desert Vista Campus

Dr. St. John shared information that was presented to him by Dr. Mary Vanis and Dr. John Madden of Pima Community College. The information showed the number of district students that participated in dual enrollment classes at PCC and how well they performed. The proposed 2007 class schedule for PCC classes that will be held at Sahuarita High School were also presented.

**B. Business**

1. ASBAIT Medical Insurance Renewal for 2007-2008

Mrs. Gates stated the district received a 3.8% increase without any plan changes on its medical insurance plan. Several enhancements were made to the plans. ASBAIT is providing Cobra administration of the program at no additional cost. The district will also receive \$75 per active participating employee for FY 07-08.

Dr. St. John recommended approval of the renewal. Mrs. Kellermeyer made the motion and was seconded by Mr. McGee. The motion carried.

2. JTED Budget Projections for Participating School Districts

Dr. St. John presented draft budget projections for the district's involvement in the JTED. The district will receive an M&O budget of \$225,362.83, a capital budget of \$23,397.07 and a soft capital budget of \$15,592.50 for a total of \$264,352.40.

3. Facilities Rental Fees for 2007-2008 – **Attachment A**

Dr. St. John recommended approval of the proposed facilities rental fees for FY 2007-2008 as proposed by Mrs. Gates. Mr. Lurkins made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

4. Presentation on Possible Bond/Override Issues

John Baracy, the district's bond consultant, presented a 10 year history of secondary assessed valuations of the district, a five-year history of property tax rates, the principal amount of bonds outstanding and a summary of a K-3 academic achievement override and the impact on the community.

**C. Governing Board**

1. ASBA Proposed Action Agenda Items for FY2008

No action items were presented

2. Election of Delegate to ASBA Delegate Assembly on June 23, 2007

Mrs. Kellermeyer nominated Mrs. Hall as delegate and Mr. Murphy as alternate to the ASBA Delegate Assembly that is held annually in June. Mr. McGee seconded the motion. The motion carried.

**VIII. Superintendent/Administrative Reports**

**Dr. Valenzuela:** Dr. Valenzuela thanked the Board for the opportunity to attend the NSBA conference this weekend. Mrs. Kellermeyer, Mrs. Shiba and Dr. St. John will also be attending and presenting on using assessment data in our goal setting and curriculum planning. The AIMS testing is going well due to a concerted effort by the administrative team and our teachers, faculty and staff. He shared a copy of the "Village Talk", a Rancho Sahuarita publication that featured an article highlighting the opening of Anza Trail School and the accomplishments of people and programs of district personnel. Dr. Valenzuela presented the Board with posters with the core values established by the administrative team. He showed a short video entitled "212 Degrees" that was shared with administration and faculty about the significance of our extra efforts.

**Mrs. Gates:** Mrs. Gates informed the Board that presentations were made today by three firms who responded to the food service RFP. The next step is to make a decision on which firm will be awarded the contract. She thanked those people who served on the selection committee – Scott Downs, Chris Ham, Pat Mount, and Joann Harris. She will be taking her entire staff to an AASBO meeting in Tucson this Friday. The auditor report for the last fiscal year is ready and will be presented at the next Board meeting. The auditors have already scheduled their preliminary visit to begin the audit on this fiscal year. The new postal rates will be in effect in May and will have an impact on our budget.

**Mr. Emerson:** Last month the facilities department completed 160 work orders, with 128 outstanding. Thanked the Board for permitting him to attend seminar last week on work order systems and utilities tracking.

**Mr. Huff:** The month of March school was in session for 17 days and buses were driven 71,094 miles. The preschool miles were 1,594, special needs 6,533 miles, homeless shelter 3,015 and fifty-six field trips 5,938 miles. This past Saturday the district assisted Phelps Dodge with their mine tour. The district was paid for this service.

**Mrs. Lopez:** Today's enrollment count at Sopori Elementary is 243. Out of 163 students scheduled to take the AIMS test, only one was absent. Kindergarten roundup will be held April 20. Thirteen students will be honored at the May 2 Wright Flight celebration.

**Mrs. Steward:** Current enrollment at SPS is 530 students. SPS is hosting a luncheon on April 27 for its Oasis tutors. Over 90 parents and students participated in the kindergarten roundup last night. It was the best turnout SPS has ever had. AIMS testing was held today with only three students absent. First grade visited the Children's Museum. Thanks to the grounds department for the great job on our campus.

**Mrs. Salica:** Current enrollment at SIS is 528 students, up four students from last report. Attendance at AIMS testing has been 99% yesterday and 98.5% today. Twelve out of 18 classes have had perfect attendance the past two days. Mr. Downs is attending the UA Recruitment Fair with Mrs. Young. Staff interviews are continuing. The American Heart Association honored an SIS student as a top fundraiser for the association. Thanks to counselor Jessica Rodriguez for a successful career day.

**Mrs. Raulston:** Current enrollment at SMS is 800 students. This Saturday the National History Day students will participate in a contest and, if they qualify, will attend national competition this summer. AIMS testing takes place this week. The student council had its first annual AIMS pep

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rally and reminded students to do their best on the tests. Yesterday 17 classes had 100% attendance for AIMS testing. Thanks to the students for taking the testing seriously and parents for getting the students to school on time. The track and softball teams are still in full swing. Thanks to the Board for approving new teaching positions early this year. It helped to hire the best candidates. Our 8<sup>th</sup> graders will be registering for high school on April 18. SMS has been selected to complete the AIMS science field test that will be online April 19 and 20.

**Mrs. Shiba:** Current enrollment at Anza Trail is 829 students, up 12 students from two weeks ago. The yearly talent show is May 11, the 4<sup>th</sup> grade will present a musical on May 10, 6<sup>th</sup> grade drama presentation May 17 & 18, 3<sup>rd</sup> grade drama production and 5<sup>th</sup> grade will have a band concert. AIMS testing is going very well. Egg hunts were held for kindergarten and 1<sup>st</sup> grade students. Fourth grade had a wonderful science fair. Kindergarten roundup was held last week, with close to 100 parents and students attended. Thanks to the high school for performing "Alice in Wonderland" and "Jack in the Bean Stock" for the kindergarten and 1<sup>st</sup> graders. The county and Town of Sahuarita were performing their final inspections today for Certificates of Occupancy for the remainder of the school. The school will be celebrating May Day on May 1.

**Mr. McKee:** Current enrollment is 1183 students. Registration for next year is over. AIMS testing is complete. Eleven of twelve teacher vacancies have been filled. Over 250 report cards were picked up by parents at parent/teacher conferences. In the next two weeks the band will compete at Six Flags in Texas, freshman registration will be held on April 18, parent orientation held on April 19, and mid-term grades are due April 20. Fifty-three seniors had 75 failing grades. Prom will be held April 21 and the fine arts concert on April 26. Make up for the AIMS will be held next week. Tara Weber received a \$39,000 scholarship to the Scottsdale Culinary Institute. ROTC placed 13<sup>th</sup> out of 1400 competing schools in their academic assessment. The pep squad placed first in the Las Vegas competition. The stage band returned from the Las Vegas Music Festival with a first place and second in chorus. Twenty Sahuarita seniors will be honored in the May 6 Sunday *Arizona Daily Star*.

Mr. McKee shared an email from CTE teacher Tammy Case regarding two of her students, Nate Williams and Raul Chavez, who participated in a Toastmaster's TV program that was recorded and televised. According to Ms. Case, Nate gave a speech that "rocked" the audience. Ms Case received a call from one of the speakers who belongs to the Raytheon Tucson Management Club who was so impressed with Nate's speech that he wanted Nate to come to Tucson in May and give the exact speech to over 100 people. Part of the group will include an astronaut, and Nate has been invited to sit at the head table with this elite group of people. She will share the video as soon as it is available.

**Dr. St. John:** Dr. St. John told Mrs. Sage from the Mesquite Heights subdivision that he would call her to set up a meeting to discuss the new high school. He also encouraged participation in the Fiesta Sahuarita Logo Contest through the Town of Sahuarita Parks and Recreation Department.

### IX. Consent Agenda

Dr. St. John recommended approval of those items on the Consent Agenda, as these are routine items. Mr. McGee made the motion and was seconded by Mrs. Hall. The motion carried.

#### 1. Employment / Change of Status / Transfers

- a. Laura Watson – New Guest Teacher – Effective 3/20/07
- b. Nancy Bright – English Teacher, SHS – Effective Fall 2007
- c. Brian Dobbs, Math Teacher, SHS – Effective Fall 2007
- d. Leslea Dobbs, 5<sup>th</sup> Grade Teacher, SIS – Effective Fall 2007
- e. Edith Webber, History Teacher, SHS – Effective Fall 2007
- f. Ida Arvizu, Bus Driver, Change of Status to Full-time – Effective 9/11/06
- g. Leigh Lundberg, Bus Driver, Change of Status to Full-time – Effective 2/27/07

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- h. Blanca McDonald, Bus Driver, Change of Status to Part-time – Effective 1/4/07
- i. Victoria Moreno, LINK Aide, Change of Status to Substitute – Effective 3/7/07
- j. Kenneth Poe, Bus Driver, Change of Status to Part-time – Effective 2/27/07
- k. Danielle Frahm, Inclusion Health Assistant – Transfer from SHS to SMS – Effective 3/26/07
- l. Carrie Guthinger, Teacher SPS, Transfer to 2<sup>nd</sup> Grade Position – Effective Fall 2007
- m. Leann Kastigar, Teacher SPS, Transfer to 1<sup>st</sup> Grade Position – Effective Fall 2007
- n. Shelly Lizardi, Teacher SPS, Transfer to 1<sup>st</sup> Grade Position – Effective Fall 2007
- o. Elizabeth Rodriguez, Bus Driver, Transfer from Chief Clerk to Part-time Bus Driver – Effective 4/3/07
- p. Pedro Morales, Addendum Athletic Trainer Temporary Position – Effective 3/6 to 3/10/07
- q. Lizette Huie, Executive Secretary to the Superintendent – Replacement – Effective April 11

### 2. Resignations / Terminations / Separations

- a. Trina Alkima, ECC Part-time Classroom Lead – Resignation Effective 4/3/07
- b. Najma Bano, General Science Teacher, SMS – Resignation Effective 4/6/07
- c. Ed Diaz, Inclusion Health Asst., SHS – Resignation Effective 4/4/07
- d. Mercedes Dominguez, 5<sup>th</sup>/6<sup>th</sup> Grade Teacher, Sopori – Resignation Effective 5/25/07
- e. Brittany Hyatt, 8<sup>th</sup> Grade LA Teacher, SMS – Resignation Effective 5/25/07
- f. Robin Karnas, Asst. Principal Secretary, SHS – Resignation Effective 4/13/07
- g. Kevin Stroh, 2<sup>nd</sup> Grade Teacher, SPS – Resignation Effective 6/30/07
- h. Fadma Suarez, LINK Program Specialist – Resignation Effective 4/13/07

### 3. Volunteers

- a. Tanya Guerrero, SIS
- b. Janet Long, Sopori
- c. Vern Mullet, SHS
- d. Marge Perry, SPS, Sopori, SIS
- e. Linda Schnelle, SPS, Sopori, SIS

### 4. Leave of Absence for 07-08 School Year

- 1. Kerri Sierra, ELL Teacher, Anza Trail

### 5. Non Renewal of Teaching Contracts

- a. Paul Kuhlman, SMS – Not appropriately certified
- b. Santry Rush, SMS – Not appropriately certified

### 6. New Continuing Teachers – Effective Fall 2007

- a. SHS – Marsha Flores, Gilbert Garcia, Paul Huppe, Larissa Laine, Margaret Meister, Brenda Ross, Caroline Torres
- b. SMS – Meghan Carragher, Vicki Cochran, Luis Rodriguez
- c. AT – Rebecca Cade, Caroline Kappes, Elizabeth Myers, Penny Nichols-Hoffman, Trina Zimmermann
- d. SIS – Melissa Hughes, Susan Johnson
- e. SPS – Meghan Cigrand, Samantha Finney, Alexandria Scott
- f. Sopori – Wendy Dresang, Kristen Brackey, Eric Heesacker

### 7. Resolution on Library Site – Attachment B

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**X. Board Communication - None**

**XI. Establish Next Board Meeting** – April 25, 2007 – 6:30 PM – District Auditorium

**XII. Executive Session**

Pursuant to §A.R.S. 15-843 regarding a student discipline matter. Executive session was not held. – **None Held**

**XIII. Adjournment**

The meeting was adjourned at 8:11 PM.

Respectfully

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Clerk of the Board