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Office of the Superintendent

MINUTES
REGULAR GOVERNING BOARD MEETING
April 14, 2010 – 6:30 P.M. Anza Trail Cafetorium
15490 S. Rancho Sahuarita Blvd., Sahuarita, AZ 85629

I. Call to Order and Pledge of Allegiance

President Mike Lurkins called the meeting to order at 6:33 P.M. Also in attendance were Board Clerk, Tom Murphy, Members Elaine Hall, and Kris Ham, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manny Valenzuela, and Business Manager Charlotte Gates. There were 96 guests. The Pledge of Allegiance was observed. Diana Kellermeyer was absent.

IA. Anza Trail Choir – National Anthem Performance

The Anza Trail Choir performed the National Anthem.

IB. Governing Board Temporary Reorganization – Item was removed and rescheduled for next Board meeting.

II. Approval of Agenda

The superintendent recommended approval of the agenda as it was revised and posted. Mrs. Hall made the motion and was seconded by Mr. Murphy. The motion carried.

III. Approval of Minutes – December 2, 2009 & January 13, 2010

The superintendent recommended approval of the December 2, 2009 & January 13, 2010 minutes as distributed and posted. Mrs. Ham made the motion and was seconded by Mr. Murphy. The motion carried.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommends ratification of previously approved payroll Vouchers 18, 19, and 20 in the amount totaling \$2,797,098.49, new payroll 23 for the pay period ending May 14, 2010 in the amount not to exceed \$2,000,000, new payroll 24 for the pay period ending May 28, 2010 in the amount not to exceed \$2,000,000, and new payroll 25 for the period ending June 4, 2010 in the amount to exceed \$2,000,000. She further recommends approval of expense vouchers 1059 through 1065 in the amount of \$1,059,125.23. The motion was made by Mr. Murphy and seconded by Mrs. Ham. The motion carried.

V. Call to the Public

Barbara Sutton – 294 E. Paseo Celestial, Sahuarita, AZ 85629 – Regional Director for AYUSA stated: That she came from Patagonia who is a senior in high school. The student requested that the Board in Patagonia reverse their ruling about graduating with a diploma if he met the requirements. Mrs. Sutton stated that she is aware that the Board has the admission of changing the foreign exchange policy to have them obtain a high school diploma. When he moved to the area, with no mistake of his own, it was the host families financial problems, he was under the impression that he would be able to obtain a diploma here and he was told a couple of weeks ago that he would not be able to get a diploma if he

met all of the requirements. Mrs. Sutton stated that AYUSA does not usually go up against any policies in place by a school. The contracts that are issued by AYUSA stated that they do not guarantee a high school diploma with this program. Due to this student's situation, Mrs. Sutton felt this needed to be addressed.

Joonho Kim – 903 W. Vuelta Granadina, Sahuarita, AZ 85629 – Host Father of foreign exchange student. Stated that the student is doing everything he can do to complete the semester and this diploma would be very helpful to continue his education in Serbia. Otherwise, he will have to go back another year and start all over again. Mr. Kim requested that the Board allow this student to obtain a high school diploma.

VI. Recognition of Staff, Students and Community

A. Anza Trail's National History Day Students :

Ms. Lynn Thomas, Jessica Cozine, Colleen Lee, Devon Beck, Briana Chairez, Clayton Casciato, Josh Haverstock, Daniel Fitzsimmons, Zach Henn, Gunner Johnson, Brooke Weber, Jessica Daniels, and Britany Barfield.

Anza Trail Administration recognized the above students and Ms. Thomas for winning the regional National History Day Awards and moving forward to compete at the State competition.

VII. New Business

A. Instruction – Discussion and Possible Action

1. Language Arts Textbook Adoption Presentation

Dr. Valenzuela provided a brief presentation regarding the Language Arts program adoption process. Selection of a Textbook Adoption Committee included:

Sopori – Desi Raulston, Kathy Walder
SPS – Mary Kraus, Jan Spooner
SIS – Julie Tatum
SMS – Miles Gallup, Gary Landis
SHS – Martha Van Vactor, Nancy Bright
Anza Trail – Leslie Bass, Michela Bennett
District Office – Dr. Manny Valenzuela

The adoption selection process was explained as follows:

- Soliciting Program Samples for Review
- Developing Important Criteria for Evaluation:
 1. Alignment with the AZ Academic Standards in language arts
 2. Content – grammar, usage, writing
 3. Scope and Sequence – grade appropriate, spiral review, logical progression
 4. Differentiated Activities – remediation, challenge, ELL
 5. Program Structure – user friendly, research based
 6. User Friendly – readability, visually stimulating, format

7. Supplemental Materials – teacher materials, technology, manipulative, leveled resources
 8. Curriculum Integration – across content areas
 9. Assessments – format, alignment, structure
 10. User Friendly – readability, visually stimulating, format
 11. Supplemental Materials – teacher materials, technology, manipulative, leveled resources
 12. Curriculum Integration – across content areas
 13. Assessments – format, alignment, structure
- Establishment of Criteria
 - Initial Review
 - Identification of Finalists – based on rubric
 - Program Pilot –
 - One Semester
 - Field Notes – strengths/concerns
 - Follow-Up Briefing
 - Program Sample Reviews
 - Rotation of Materials
 - Completion of Rubric
 - Tabulation of Feedback Data

Dr. Valenzuela recommended the language arts programs are as follows:

- High School (9 – 12): Glencoe McGraw-Hill
 - Strong alignment with Arizona Standards
 - Level of academic rigor congruent for transition to post secondary education
 - Strong grammar usage component integrated w/composition
 - Immediate intervention component and spiraled review
 - Sequenced in incremental, skill based chapters
 - Professional development and ongoing support
 - Appropriately Leveled – for grade level and meeting standards on AIMS. Also, includes differentiated element
 - Program organization and structure
 - Includes supplemental component
- Middle School (6 – 8): Pearson Prentice Hall
 - Strong writing focus
 - Grammar/Usage component
 - Strong integration of Six Traits
 - Clear objectives
 - Program sequence
 - Standards alignment
 - Integration with other content areas
 - Professional development
 - Clear, logical scope and sequence

- Elementary (K – 5): ??
 - Committee wants to evaluate further
 - Striving for consensus
 - Meeting best fit for program criteria across the grade level span

Dr. Valenzuela recommended action at this time to table for 60 days to allow for a public display of materials. The plan is to complete the process and approve a series (6 – 12), continue process for K – 5, partial adoption in accord with available resources – shared materials, High School is a priority, provide training, and make it a phased implementation. A motion to table textbooks for 60 days allow for a public display of materials was made by Mr. Murphy and seconded by Mrs. Ham. The motion carried.

2. SMS Course Schedule Presentation (Information Only) – Stephanie Silman ++

Mrs. Silman explained to the Governing Board that SMS would be conducting some course changes for the 2010-2011 school year. Course changes were proposed to provide all SMS students with differentiated instruction and richer course offerings and learning experiences. Teacher input was gathered through a survey and a meeting on February 3, 2010. The course changes were explained as follows:

Advanced 7th and 8th Grade Language Arts

- Change to “Readers and Writers Workshop”
- Available to all interested students for self-selection into a more rigorous class.
- Language Arts curriculum standards will still be taught; however, students will not have to meet any prerequisites for these core courses like they currently do for admission into Advanced 7th and 8th grade Language Arts.
- Must maintain a grade of “C” or will be moved into a regular grade-level Language Arts class

Advanced 6th Grade Math

- Currently there is no curriculum map for Advanced 6th grade Math.
- Change to “Math II for 6th Grade” and would follow the 7th grade Math standards.
- Math II denotes the skills and content, not grade level.
- Available to 6th graders that are above grade-level in their skills so that they can take the appropriate level math class with their like-age peers, rather than with 7th graders.

7th Grade Pre-Algebra

- Currently, the 7th graders that are in Pre-Algebra are in a class with mostly 8th graders.
- Teachers are requesting that the grade levels be separated so that 7th graders feel more at ease.
- Change to “Pre-Algebra for 7th Graders” that would follow the 8th grade Math Standards.
- Available to 7th graders that are above grade-level in their skills so that they can take the appropriate level math class with their like-age peers, rather than with 8th graders.

Math Standards Classes

- Change to create “Math I Standards”, “Math II Standards”, and “Pre-Algebra Standards.”

- Available to students that are below grade-level in their math skills and need targeted intervention to be brought up to grade-level for the following year.
- Teachers have requested smaller classes for these at-risk students so that they can provide more individualized and personalized instruction.
- The classes would still be based on the grade level Math standards.

Leadership Electives

- Currently, no Leadership curriculum map exists.
- Change to be more structured and tailored to the NJHS and PBIS student leadership groups.
- Complement the current Student Council class.
- These three electives will follow the same Leadership curriculum map (to be created).
- Will still allow each of the leadership organizations flexibility to fulfill their particular purpose (student governance, community service, and positive behavior).

Southwest Culture and Exploring Spanish Electives

- Discontinue the Southwest Culture elective, as there is only one quarter of culture curriculum taught in this semester-long class.
- The class currently alternates between a week of culture and a week of basic Spanish to account for the curriculum deficiency.
- This creates a problem when 6th graders that take Southwest Culture enroll in Exploring Spanish as 7th or 8th graders, as the basic Spanish curriculum is repeated.

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Spanish Electives

- Change "Exploring Spanish" to "Beginning Spanish."
- Create "Intermediate" and "Advanced Spanish" classes to offer students three differentiated levels of Spanish instruction.
- Students would be placed into the appropriate class based on their level of Spanish proficiency.
- These changes will allow native Spanish-speakers differentiated instruction to meet their unique needs that are currently not being met.

Physical Education

- Change to offer differentiated P.E. for each grade level so that students that take P.E. for more than one year do not repeat the same curriculum.
- Currently, there is very little differentiation between the grade levels in P.E.

- The minor differences are that 6th grade P.E. focuses more on the basic skills of classic team sports, and 7th and 8th grade P.E. focus on more of the complexities of the games and involve more playing time and less drill.

6th Grade Physical Education

- The proposed P.E. classes are as follows, and 7th and 8th grade students would self-select into these electives if they desire:
- *6th grade P.E. offering (required elective for all 6th graders):*
 - P.E. Foundations: An introduction to classic team sports (volleyball, basketball, flag football, hand ball, field hockey, softball, and soccer) for basic skills and rules of the games. Modified rules of the games may be used as an alternative.

7th Grade Physical Education

- Advanced Team Sports: The subsequent course to P.E. Foundations in which students will learn the complexities of the classic team sports and play according to the actual rules.
- 7th grade Physical Fitness: An alternative to Advanced Team Sports which will introduce students to overall physical fitness, including nutrition, stretching, flexibility, balance, core strength training, injury prevention, and cardiovascular health. Students will practice yoga, Pilates, aerobics, walking/jogging/running, and strength training.

8th Grade Physical Education

- Lifetime Sports: An introduction to sports that can be practiced throughout one's life, including tennis, table tennis, hand ball/racquetball, badminton, swimming, golf, strength training, and cardiovascular fitness.
- 8th grade Physical Fitness: The subsequent course to 7th grade Physical Fitness, which will involve a more in-depth study of nutrition, stretching, flexibility, balance, core strength training, injury prevention, and cardiovascular health. Students will practice more advanced yoga, Pilates, aerobics, cardiovascular exercises, and strength training.
- Weight Training: A single-gender class with a section each for males and females in which students will learn how to safely lift weights in repetitions and sets for developing strong bones and muscles.
- Students will learn how use free weights and circuit training equipment. Students will set individual goals and track their progress toward achieving their goals.
- Weight training was previously offered as a class in the 2008-2009 school year but was offered as an after-school club only in 2009-2010.

Mrs. Ham stated that she liked all of the ideas presented and that she had no questions.

A. Business – Discussion and Possible Action

1. Rosemont Corporation Initiative Presentation- Fermin Samorano

Fermin Samorano of Rosemont Corporation provide the Board with a brief presentation regarding the Rosemont Corporation and its initiatives.

2. Budget Issues

Dr. St. John provided the following information regarding the current budget issues to the Governing Board:

2010-2011 Budget Planning Process – Assumptions

- April 15 deadline to non-renew is still in effect
- May 15 deadline to issue contracts is still in effect
- May 18 is the sales tax ballot initiative
- May 19 we will know the results
- Class sizes have to go up.

2010-2011 Budget Planning Process

Sahuarita Unified School District- Estimated FY 2010-2011 M&O Budget SALES TAX

Revenue Control Limit (2010-2011)	\$ 21,168,534.00
Maintenance and Operations Override/K-3	\$ 2,963,595.00
Estimated Budget Balance Carryforward	\$ 508,895.00
Capital Outlay Transfer	\$ 1,176,452.00
Tuition Revenue	<u>\$ 750,000.00</u>
 Estimated FY 10/11 Maintenance and Operations Budget Lirr	 \$ 26,567,476.00
 FY 2009-10 Maintenance and Operations Budget Limit	 <u>\$ 27,141,210.00</u>
	<u>\$ (573,734.00)</u>
 UNRESTRICTED CAPITAL	 \$ 1,659,566.00
SOFT CAPITAL **80% reduction	<u>\$ 448,165.00</u>
	 \$ 2,107,731.00

SALES TAX FAIL

Sahuarita Unified School District- Estimated FY 2010-2011 M&O Budget WITHOUT TAX

Revenue Control Limit (2010-2011)	\$ 20,783,949.00
Maintenance and Operations Override/K-3	\$ 2,909,753.00
Estimated Budget Balance Carryforward	\$ 508,895.00
Capital Outlay Transfer	\$0.0000
Tuition Revenue	<u>\$ 750,000.00</u>
 Estimated FY 10/11 Maintenance and Operations Budget Limi	 \$ 24,952,597.00
 FY 2009-10 Maintenance and Operations Budget Limit	 <u>\$ 27,141,210.00</u>
	<u>\$ (2,188,613.00)</u>
 UNRESTRICTED CAPITAL	 \$ 1,659,566.00
SOFT CAPITAL	<u>\$ 242,011.00</u>
	 \$ 1,901,577.00

Dr. St. John's 2010-2011 Budget Planning Process Recommendations were as follows:

- \$2.2 Million in cuts needed for worst case scenario.
- Central Office Administrative Cut \$85K
- Special Education Cuts \$100K
- Classified Cuts \$100k
- Transfer of remaining soft capital \$242,000

Dr. St. John reminded the Board of the following promises the District made to the community:

- Personnel and Programs Kept
- Keeps All Day Kindergarten
- Keeps As Many Personnel As We Can Fund

A recommendation will follow in the next agenda item regarding the 2010-2011 Certified Contract Language is as follows:

1. One salary amount the same as your 2009-2010 contract with a possible 5% reduction during the 2010-2011 school year.
2. One salary amount with a 5% percent cut from your 2009-2010 amount.
3. One sentence with the possibility of a Reduction In Force (RIF) during the contract period.

Dr. St. John shared the good news regarding Prop 301:

	FY 09-10	FY 10-11	
	\$ 750.00	\$ 650.00	\$ (100.00)
	\$ 1,540.00	\$ 1,500.00	\$ (40.00)
	\$ 1,000.00	\$ 750.00	\$ (250.00)
	<u>\$ 3,290.00</u>	<u>\$ 2,900.00</u>	<u>\$ (390.00)</u>

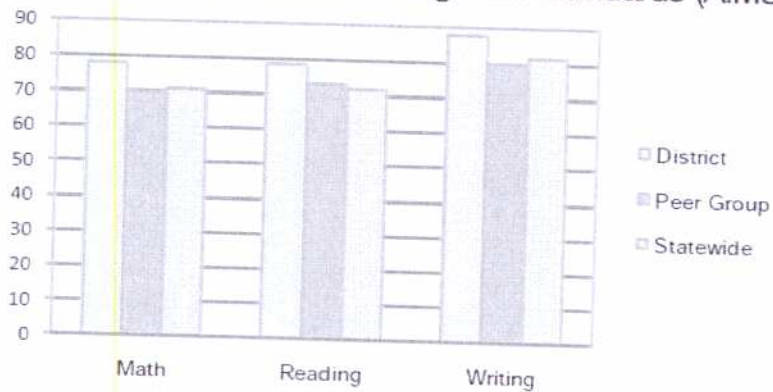
Prop 310 W/O Carryover

Base	\$ 78.00
Performance	\$ 160.00
Fund	\$ 160.00
	<u>\$ 398.00</u>

In addition, Dr. St. John shared the following regarding student achievement, per pupil spending, student teacher information, and District costs compared to the state average.

STUDENT ACHIEVEMENT AND TEACHER INFORMATION

Percentage of students meeting state standards (AIMS)



Adequate Yearly Progress (AYP) toward federal goals
6 schools met all applicable AYP objectives for NCLB.

Per-pupil spending by function

	District		Peer	State	National
	2008	2009	2009	2009	2007
Total	\$6,494	\$6,822	\$7,896	\$7,908	\$9,683
Classroom dollars	\$3,551	\$3,935	\$4,312	\$4,497	\$5,903
Nonclassroom dollars:	\$2,943	\$2,887	\$3,584	\$3,411	\$3,780
Administration	648	627	775	729	1,050
Plant Operations	948	926	1,032	920	951
Food Service	419	404	365	382	369
Transportation	317	307	397	343	406
Student Support	450	457	629	594	512
Instruction Support	161	166	380	431	470
Other	0	0	6	12	22

Student and teacher information

Measure	District	Peer average	State average
Attendance rate	95%	94%	95%
Graduation rate (2008)	85%	73%	75%
Poverty rate	11%	15%	19%
Student/teacher ratio	17.1	17.2	17.1
Average teacher salary	\$39,533	\$42,175	\$45,209
Average years' experience	9.3	8.4	8.3
Percent of teachers in first 3 years	25%	34%	16%

District's cost measures relative to peer group

Operational Area	Measure	District	Peer Average	State Average
Administration	Cost per pupil	\$627	\$775	\$729
	Students per administrator	58	61	66
Plant Operations	Cost per square foot	\$6.83	\$6.13	\$6.40
	Square footage per student	136	168	144
Food Service	Cost per meal equivalent	\$2.86	\$2.64	\$2.53
Transportation	Cost per mile	\$2.46	\$2.96	\$3.36
	Miles per rider	225	307	271

Very Low	Low	Comparable	High	Very High
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3. Approval of 2010-2011 Teacher Contract Language

Dr. St. John recommended approval of the 2010-2011 Teacher Contract Language (**Exhibit "A"**). Dr. St. John highlighted the following:

1. One salary amount the same as your 2009-2010 contract with a possible 5% reduction during the 2010-2011 school year.
2. One salary amount with a 5% percent cut from your 2009-2010 amount.
3. One sentence with the possibility of a Reduction In Force (RIF) during the contract period.

4. Sahuarita Classroom Dollars Spent in the Classroom

Included in the Board packet was information regarding the classroom dollars spent in the classroom report for our District.

5. Approval of Revised Education Technology Consortium Cooperative Purchasing Agreement

Included in the Board packet is a revision of the Education technology Consortium Cooperative Purchasing Agreement that was Board approved in September of 2009. These changes are noted in Section 9 Contract Controversies and Section 11 Availability of Funds.

The Education Technology Consortium Cooperative Purchasing Agreement offers services to school districts throughout the state. Mrs. Gates attached a list of districts that are mentioned in the agreement. She stated that the purpose of this agreement is to provide for the joint acquisition development and use of software, personnel, supplies and other items as necessary to maintain computer systems, and networks, and to provide for data processing services, grant writing, including but not limited to, accounting, student records, attendance, accounting, grade reporting, testing, internet access training, research evaluation, grant writing and other administrative functions for Northern Arizona University, and non-profit educational institutions in Arizona, as requested by each individual part.

This is a five year agreement and there is a \$500.00 annual fee for student records attendance accounting. She stated that we will receive updates on SAIS issues, student reporting; attend workshops at no cost, etc. A recommendation from the superintendent was made to approve the Revised Education Technology Consortium Cooperative Purchasing Agreement. Mrs. Ham made the motion to approve the revision to the Education Technology Consortium Cooperative Purchasing Agreement and was seconded by Mrs. Hall. The motion carried.

6. New Website Presentation – Scott Boone

Scott Boone provided the Board with a brief presentation and demonstration of the new district website.

7. Approval of Strategic Long Range Technology Plan

Included in the Board packet is information regarding the Strategic Long Range Technology Plan. Dr. St. John explained that the plan no longer has to be renewed every year. The plan is now good for 3 years. Dr. St. John recommended approval of the Strategic Long Range Technology Plan. The motion to approve the Strategic Long Range Technology Plan was made by Mr. Murphy and seconded by Mrs. Hall. The motion carried.

8. Approval of Intergovernmental Agreement with JTED

The superintendent recommended approval of the Intergovernmental Agreement with JTED. He asked the Board to please note the change to Section 4(C)(1)(f) and 4 (2)(d), (f), and (m). A new sub-paragraph (n) has also been added. A motion to approve the Intergovernmental Agreement with JTED was made by Mrs. Hall and was seconded by Mr. Murphy. The motion carried.

9. Single Audit Reporting for Fiscal year ended June 30, 2009

Included in the Board packet was a copy of the Single Audit Reporting Package for the fiscal year ending June 30, 2009. Mrs. Gates reviewed the report with the Board and was available to answer any questions regarding the audit. The motion to approve the Single Audit Reporting for Fiscal year ended June 30, 2009 was made by Mrs. Ham and seconded by Mrs. Hall. The motion carried.

10. Absence Approval Request

Dr. St. John stated that a school District may apply to the Department of Education for adjustment of the absence rate if a student absences for any period of three consecutive days or more, except #4, result from any of the following reasons:

1. Widespread illness.
2. Adverse weather conditions.
3. Concerted refusal by students to attend classes.
4. Threats of violence against school property, school personnel or students for any period of one day or more.

All student absence figures submitted to the Department of Education shall be certified by the Governing Board of the School District.

The completed form was presented at the Board meeting. Dr. St. John recommended approval of the request to receive credit for our ADM absences that apply to the reasons mentioned above. The motion to approve Dr. St. John's recommendation was made by Mr. Murphy and was seconded by Mrs. Hall. The motion carried.

11. Update of Elementary School Site

The superintendent provided the Board with an update on the elementary school site. **(EXHIBIT "B")**

12. Plan for Swetland

The superintendent provided the Board with an update on the plans for the Swetlands Center. **(EXHIBIT "C")**

C. Personnel – Discussion and Possible Action

1. End of the Year Contracts

The following names are those certified teachers who are on “End of the Year” contracts. The District does not have a legal obligation to continue their services.

End of Year Contracts

- a. Kelsey Baker – SPS
- b. Tanya Guerrero – SPS
- c. Amy Abrahamsen - Anza Trail
- d. Karla Clapper - Anza Trail
- e. Courtney, Lundquist - Anza Trail
- f. Mary McGraw - Anza Trail
- g. Maranda Patterson – Anza Trail
- h. Khristian Fleming - Anza Trail
- i. James Middlebrooks - SHS
- j. Laura Neidich – SHS
- k. Bradley Roberson – SHS

The superintendent recommended approval of the above “End of the Year” contracts. A motion to approve Dr. St. John’s recommendation was made by Mr. Murphy and seconded by Mrs. Ham. The motion carried.

2. Elimination of Position Due To Elimination of Reading First Program – Position Change

Due to the elimination of Reading First, that has provided our District with a Reading Coach; the superintendent recommended that the position of “Reading Coach”, currently filled by Judy Kennedy, be eliminated for the 2010-2011 school year. The District will ensure her a teaching position, a position in which she previously held in the Sahuarita Unified School District. A motion to approve Dr. St. John’s recommendation was made by Mrs. Hall and was seconded by Mrs. Ham. The motion carried.

3. Elimination of Position Due To Elimination of Federal Stimulus Grant

Due to the economic arrangements associated with the one year Federal Stimulus Grant, the superintendent recommended the elimination of the following position.

- a. Jennifer Reichenbach, Teacher

A motion to eliminate this teacher position was made by Mr. Murphy and was seconded by Mrs. Kellermeyer. The motion carried.

4. Approval of District Organizational Chart ++

Dr. Valenzuela stated as our organization continued to grow and develop it is necessary to restructure the current organization structure for effectiveness, efficiency, and communication.

Dr. Valenzuela stated that the original chart involved a senior level administrator in the form of an Assistant Superintendent to oversee each prospective division. Unfortunately, the current economic situation will not allow that.

Dr. Valenzuela highlighted the following:

- Divide structure into Administrative Services and Educational Services. Dr. Valenzuela explained that the Administrative Services encompasses items that are deemed operational such as Human Resources, Transportation, Maintenance, Technology services, health, open enrollment, community, and supervision in schools. Educational Services are areas directly tied to the mission of education, such as curriculum, instruction, assessment, professional development, Federal programs, and special education.
- Appoint one Assistant Superintendent to oversee the Administrative Services. This position will seek leadership for the entire Human Resources function and also receive the above noted areas.
- Dr. Valenzuela noted that the current Director of Human Resources would be eliminated. This will result in an overall savings of \$80,000 across the operation of the District office.
- For the time being Dr. Valenzuela would keep many of the educational services functions that he currently has in his current position, in addition to the other duties that he will serve as of July 1st as Superintendent.
- Principal, Desi Raulston from Sopori Elementary to integrate coordination of the Federal NCLB programs. This function includes duties of Title I, Title II, Title IV, and Title V. She will also serve as the test coordinator for the District.

Dr. St. John recommended approval of the attached District Organizational Chart as Dr. Valenzuela presented it. (EXHIBIT "D"). The motion to approve the District Organizational Chart was made by Mr. Murphy and seconded by Mrs. Hall. The motion carried.

5. Appointment of Assistant Superintendent for Administrative Services – Name to be announced. ++

Dr. Valenzuela respectfully requested Dr. St. John's consideration of the appointment of Mr. Scott Downs for this position of Assistant Superintendent for Administrative. In his thirteen year educational career, Mr. Downs has held the position of Middle School Teacher, Assistant Principal at two schools, Principal at Sahuarita Primary School, Principal at Sahuarita Intermediate School and, since January of 2009, Mr. Downs has served as the Director of Human Resources in the Sahuarita Unified School District. During his tenure as Director of Human Resources, Mr. Downs has lead multiple initiatives that have resulted in increased levels of organizational effectiveness and efficiency. For example, he has assumed leadership of the PowerSchool student information system implementation. He has initiated the implementation of the technology based substitute finder system. Additionally, Mr. Downs has recently overseen the successful implantation of the WinOcular Human Resources Services Program. This program allows for total online job application, distribution, and consideration component.

Mr. Downs has demonstrated high levels of organization, commitment to excellence, legendary service, and high levels of professional integrity. Mr. Downs holds a Bachelor of Arts degree with a major in mathematics from the University of Arizona. Furthermore,

he earned a Master of Education degree from Northern Arizona University in Educational Leadership, with distinction and completed both Principal and Superintendent certification programs.

I'm honored to recommend that Dr. St. John request that the Board appoint him as Assistant Superintendent for Administrative Services, effected July 1, 2010 with the duties as outlined in the new District organizational chart.

Dr. St. John recommended approval to appoint Mr. Scott Downs as Assistant Superintendent for Administrative Services, effective July 1, 2010 as recommended by Dr. Valenzuela. The motion to approve Dr. St. John's recommendation was made by Mrs. Ham and seconded by Mrs. Hall. The motion carried.

Scott Downs thanked the District for the opportunity that have been invested in him. He has always felt the support of upper Administration and his peers and have created a loyal and dedicated employee. He is excited to continue to promote the characteristics of this District of supporting our students and colleagues. Mr. Downs thank the Board for their continued confidence in my ability. He thanked Dr. St. John and Dr. Valenzuela for their commitment for always keeping kids first and the guidance and patience through all of the endeavors. Mr. Downs thanked his mother and father for teaching him that obtaining an education was never an option but mandatory piece of life. Thanked his brother for showing him that everything is possible. He thanked his wife Darby for her patience and support through his professional duties, political endeavors, and business initiatives.

VIII. Superintendent/Administrative Reports

Dr. St. John reported the student enrollment as of today is 1334 at Anza, 1399 at SHS, 597 at SIS, 684 at SMS, 828 (120 at ECC) at SPS, 215 at Sopori, for a total enrollment of 5058.

Dr. St. John reported that he would be attending a First Things First Southern Arizona Council. He has several scholarship committee meeting with several different committees. A collaborative meeting is scheduled for next Monday night. Construction meetings are consistent throughout the week. Dr. St. John will be attending a Superintendent and MEC meetings take place next week. On Saturday, April 24th, Continental School District will be having a Ground Breaking event for their solar project that Dr. Valenzuela will be attending. Dr. St. John will be attending the Alex Cohello Golf Tournament on the 24th. He explained that Alex Cohello is a student of the District who was killed in an automobile accident when he was a junior in high school at the time. The golf tournament donates \$10,000-\$12,000 of monies raised back to the District for student scholarships.

Dr. St. John stated that the District's Ambassador for Excellence, Barb Tingle, will be making a presentation on community partnerships at the Town Council Meeting on April 26th. He stated that Dr. Neish and Chris Fanning will be taking one more look at artificial surface of our football field. We currently spend somewhere between \$50,000 - \$100,000 a year maintaining the football field.

Dr. St. John stated that the District has been working on a remodel program for the middle school gymnasium. He notified the Board that he was really concerned about the middle school gymnasium. The contractors have told us to do what we think we need to

do in terms of replacing the floor, roofing system, remodeling in the locker rooms, replacing most of the plumbing. The approximate cost is \$2.8 million for the middle school gymnasium remodeling. The contractors suggested to possibly take it all down and start over again and such discussions have been brought up internally at the construction meetings.

Included in the Board's odds and ends was a statement from the Pima County workforce investment Board.

IX. Consent Agenda – Action

The superintendent recommended approval of those items on the Consent Agenda as they are routine items. Mr. Murphy made the motion and was seconded by Mrs. Ham. The motion carried.

1. Cheryl Dosemagen, Inclusion Health Assistant, ECC, New Hire – Effective 03/08/10
2. Kristy Harris, Campus Monitor, SIS, New Hire – Effective 03/08/10
3. Reyna Lozano, Lead Teacher, ECC, New Hire – Effective 03/08/10
4. Jennifer Nolan, Monitor, Anza Trail, New Hire – Effective 03/08/10
5. Maria Kruspig, Aide, ECC, Status Change – Effective 03/29/10

A. Resignations / Terminations / Separations

1. Barbara Barnett, 4th Grade Teacher, Sopori, Resignation – Effective 05/21/10
2. Mary Chernoski, Social Studies Teacher, SMS, Resignation – Effective 05/21/10
3. Laura Hapeman, Head Tennis Coach, SHS, Resignation – Effective 03/22/10
4. Kailey Harem, Spanish Teacher, SHS, Resignation – Effective 05/21/10
5. Beth Hayashi, Classroom Aide, SHS, Resignation – Effective 03/30/10
6. Russell Nasca, 3rd Grade Teacher, SIS, Resignation – Effective 05/21/10
7. Jesus Quevedo, Custodian, SMS, Resignation – Effective 03/03/10
8. Mariela Ramos, Spanish Teacher, SHS, Resignation – Effective 05/21/10
9. Donald Smith, Substitute, District, Resignation – Effective 04/05/10
10. Mandy Tinsley, Biology Teacher, SHS, Resignation – Effective 05/21/10
11. Claudette Welch, CTE Director, SHS, Resignation – Effective 06/30/10
12. Randy Windt, 3rd Grade Teacher, SIS, Resignation – Effective 05/21/10
13. Ramon Casillas, LINK Aide, LINK, Termination – Effective 04/14/10
14. Brenda Bernal, Aide, ECC, Separation – Effective 03/12/10
15. Priscilla Bojorquez, Aide, LINK, Separation – Effective 04/02/10
16. Maria Garcia Rocco, Spanish Teacher, SMS, Resignation - Retirement – Effective 05/21/10
17. Salvatore Boenzi, Music Teacher, SMS, Resignation – Effective 05/21/10 ++
18. Cynthia Swan, Music Teacher, SIS, Resignation – Effective 05/21/10 ++
19. Petra Karnatz, Human Resources Specialist, HR – Effective 04/10/10 ++

B. Addendum

1. Amber Bryant, Powerschool, Anza Trail – Effective 01/01/10 - 05/21/10

C. Request for Leave of Absence

1. Christy McCoy, 3rd Grade Teacher, SIS –Leave of Absence Request for SY 2010-2011

D. Non-Renewal of Teaching Contract ++

- a. Maria Garcia Rocco, Social Studies Teacher, SMS – Effective 05/21/10

E. Volunteers

1. Christian Abrahamson, Anza Trail
2. Katherine N. Bouwer, SMS
3. Emily Delmunaco, SIS
4. Charles Feld, SIS
5. Vickie Guy, SHS
6. Louise C. Guyette, SIS
7. Quentin C. Holtz, SIS
8. David Johnson, SIS
9. James M. Kimbrough, Anza Trail
10. Ross LaCombe, SIS
11. Lynda Dyane Lyons, SHS
12. Henry Daniel Murphey, III, SIS
13. Mark Phillips, SHS ++

F. Gifts and Donations

1. Wells Fargo, \$420.00 – Anza Trail
2. ASARCO Education Foundation, \$128.45 – Anza Trail
3. SMS PTO, \$250.00 – SMS
4. Optimist Club of Green Valley/Sahuarita, \$250.00 - SMS
5. Jimmy & Penelope Bollin, \$25.00 – SMS
6. Various, \$356.50 – SPS Field Trip
7. Sahuarita Municipal Court, \$200.00 – SHS
8. Various, \$249.00 – SPS 2nd Grade Field Trip
9. Danny E. & Sonia A. Figueroa - \$1,000.00 – SHS Daniel Figueroa Scholarship Fund
10. Kino Sports Complex, Spring Training Tickets –SMS
11. Wells Fargo Foundation, \$500.00 – Anza Trail
12. Imerys Marble Inc., 2 Pallets of Lime – Facilities
13. Wal-mart Foundation, \$1,000.00 – SHS
14. Wal-mart Supercenter, paper plate and napkins - SMS

H. Use of School Facilities

1. The Common Ground Church has requested the use of Pod B on Sunday, May 16, 2010 from 1:00 p.m. – 4:00 p.m. for Baccalaureate
2. The Sahuarita Lady Panthers has requested the use of the SHS Gym Monday – Thursday for Sahuarita only girls Basketball practice. There is to be no competition or games of any type. This is going to be during Open Gym which is 4:00 p.m. – 6:00 p.m.
3. The Town of Sahuarita has requested the use of the SIS Gym every Monday & Tuesday starting on October 4, 2010 through November 30, 2010 from 6:30 p.m. – 9:30 p.m. for Open Volleyball Gym for people 16 and up.

I. Overnight / Out of State Student Travel

1. SHS CTE to travel to Japan on March 11, 2011 – March 19, 2011. The purpose of the trip is to attend a photo & media production schedules in a new environment.
2. SHS Band to travel to NAU in Flagstaff, AZ on April 16 – 17, 2010.
3. Julio Roman & Rick Gomez to attend PowerSchool University Conference Training from June 28, 2010-July 1, 2010 in Chicago, IL.
4. 6 SPS Kindergarten Teachers to travel to Las Vegas, NV from July 11 – 13, 2010 to attend a National Kindergarten Conference.
5. NJROTC/CDR Brad Roberson to attend Area 11 NJROTC Instructor In-service Training in Las Vegas, NV from May 3-7, 2010.
6. Lizette Huie to attend a AASBO School Business Management Class in Phoenix, AZ on April 9, 10, 23 & 24, 2010.
7. Lizette Huie to attend a AASBO Information Technology Class on September 24 - 25 and October 8 - 9, 2010 in Phoenix, AZ.
8. Kevin Harcourt to attend IRA (International Reading Association) National Annual Convention in Chicago, IL from April 25-27, 2010.
9. Lynn Thomas (3 students and 1 adult) to attend the National History Day 2010 Arizona State History Convention in Laughlin, NV on April 16-18, 2010.
10. Jennifer Moreno (New SRO) to attend the NASRO 2010 Basic SRO Class in Gilbert, AZ from June 14, 2010 – June 18, 2010. ++
11. Cindy Homant & Elaine Davidson to attend a Professional Development Workshop in Phoenix, AZ from April 25, 2010 – April 27, 2010. ++
12. Judy Kennedy to attend DIBELS Next Transition Training in Glendale, AZ from May 3, 2010 – May 4, 2010. ++

J. Approval for Fundraising Events

1. SHS Drama Club to Sell Otter Pops at the Battle of the Bands Concert on April 10, 2010 from 5:00 p.m. – 9:00 p.m. at the North Park.
2. SHS Music Boosters to sell drinks and snacks at the high school graduation on May 20, 2010 from 5:30 p.m. – 9:00 p.m.

K. Approval of Sole Source – NCS Pearson, Inc. (Limited Print Materials)

X. Board Communication

XI. Establish Next Board Meeting – April 28, 2010 – 6:30 P.M. – District Auditorium

XII. Executive Session – Discussion and Possible Action - ++

1. Pursuant to §A.R.S. 38-431.03.A.1 Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussion, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such

discussion or consideration should occur at a public meeting. – Discussion and Possible Action ++

XIII. Adjournment

The meeting was adjourned at 8:43 p.m. Mrs. Ham made the motion and was seconded by Mrs. Hall. The motion carried.

Respectfully,


Clerk of the Board

Exhibit "A"

SAHUARITA UNIFIED SCHOOL DISTRICT NO. 30 CERTIFICATED TEACHER CONTRACT (DRAFT)

By this Teacher Contract ("Contract"), issued this _____ day of _____, 2010, _____ ("Teacher"), and the Governing Board of the Sahuarita Unified School District No. 30 of Pima County, Arizona, ("Governing Board"), agree as follows:

1. **Duties.** Teacher agrees to teach such grade(s) or subject(s) and to perform such other professional duties as may be assigned by the Governing Board or its administrators. Teacher agrees to faithfully perform all duties assigned in accordance with law, Governing Board policies and administrative regulations now in effect and as may be modified from time to time during the Contract term.

2. **Term.** Teacher's duties shall begin on _____, 2010, and end on or about _____, 2011, in accordance with the adopted school calendar for the 2010-2011 school year. If an emergency or other circumstance delays the opening or requires the closing of schools, the term of this Contract shall be extended without additional compensation for the number of days necessary to meet the minimum teaching days required by state law.

3. **Conditions.** This contract is expressly conditioned on Teacher's holding and maintaining during the entire term of this Contract (1) a valid teaching certificate for the grade(s) or subject(s) assigned, (2) endorsement(s) to Teacher's teaching certificate appropriate to Teacher's position (including but not necessarily limited to a Structured English Immersion (SEI) endorsement), and (3) a valid fingerprint clearance card issued pursuant to A.R.S. § 41-1758. For purposes of this paragraph 3, a substitute teaching certificate shall not be considered a valid teaching certificate. Teacher acknowledges that Teacher is obligated to be "highly qualified" in all core academic subjects taught at the commencement of this Contract, and Teacher is subject to dismissal if found not to be "highly qualified."

If Teacher's (1) teaching certificate or (2) SEI or other applicable endorsement or (3) fingerprint clearance card expires during the term of this Contract, Teacher shall be placed on an unpaid leave of absence until such time as such certificate, endorsement or fingerprint clearance card is renewed. At the sole discretion of the Superintendent, Teacher may continue to work and will be paid only at the substitute teacher rate for a maximum of 120 days provided Teacher holds and maintains at least a substitute teaching certificate.

4. **Base Salary** In consideration for the performance of the above duties, the Governing Board agrees to pay the Teacher the Base Salary of \$_____.00, plus those sums itemized in the "Proposition 301 Contract Addendum" attached to this Contract, except as may be modified herein.

5. **Fringe Benefits.** In addition to the amounts set forth above, Teacher shall also receive those direct economic fringe benefits set forth in Governing Board policy. "Direct economic fringe benefits" means only leave and insurance benefits. The Governing Board reserves the right to modify, repeal or enact Governing Board policies during the term of this Contract that do not affect the Teacher's direct economic fringe benefits.

6. **General Salary Reduction**

A. Salary Reduction (Sales Tax) If the Arizona voters do not approve the proposed increase to the state sales tax on May 18, 2010, the Base Salary specified in Paragraph 4 of this Contract shall be reduced in accordance with a general salary reduction by five percent (5%) of Teacher's Base Salary.

B. Salary Reduction (Funding/Budget Reductions) Teacher acknowledges that at any time after execution of this Contract, the Base Salary specified in Paragraph 4 of this Contract may be reduced in accordance with a general salary reduction by an amount not to exceed five percent (5%) of Teacher's Base Salary if any of the following occurs: 1) the Arizona Legislature or any other funding source does not appropriate or make funds available to the District, or reduces, delays, or requires repayment of funding; or 2) the District's Base Support Level, Revenue Control Limit, or General Budget Limit authorized at the beginning of the 2010-2011 fiscal year is less or becomes less than that authorized for the 2009-2010

school year; or 3) the District fails to receive during the 2010-2011 fiscal year, funds in the amount initially budgeted for such year. In addition to this notice, Teacher shall be given not less than ten (10) calendar days' notice prior to a reduction in Teacher's Base Salary pursuant to this subparagraph.

7. **Salary Amount.** The Base Salary set forth in paragraph 4 is intended reflect Teacher's accurate placement on the 2010-2011 determination chart. If the stated sum does not correspond to accurate placement on the 2010-2011 determination chart, the accurate placement and corresponding salary shall govern. Teacher has an affirmative duty to promptly notify the District of any inaccurate amount within thirty (30) days of receipt of this Contract. Teacher's signature on this Contract constitutes Teacher's prior written authorization, pursuant to A.R.S. §23-352, for the Governing Board to withhold from Teacher's pay any compensation paid in excess of the accurate salary amount. No retroactive correction to the Base Salary shall be made after June 30, 2011.

8. **Payment Selection.** Teacher has the option of selecting the method of payment of the annual salary under one of the two schedules listed below. Please initial your selection. If none is selected, then Option 1 will apply.

- _____ 1. During the school year only (approximately 20-21 installments)
- _____ 2. Approximately 20-21 installments but pro-rated over a twelve-month period with the remaining balance in a lump sum payable at the end of the school year.
- _____ 3. Approximately 26 installments with payments being issued through the summer as provided by law.

9. **Elimination of Teacher's Position.** Teacher acknowledges that at any time after execution of this Contract, the Governing Board may eliminate Teacher's position in order to effect economies in the operation of the District or to improve the efficient conduct and administration of the District's schools if funding to the District is not appropriated, available, or is reduced, or for any other reason beyond the District's control as determined by the Governing Board. Teacher shall be given notice of elimination of Teacher's position as soon as practical, and thereafter this Contract shall become null and void.

10. **Resignation.** Teacher understands that pursuant to A.R.S. §15-545, Teacher shall not resign after signing and returning this Contract unless Teacher's resignation is first approved by the Governing Board.

11. **Liquidated Damages.** Teacher recognizes that the District will incur expenses of securing a replacement and/or costs for a substitute in the event Teacher does not fulfill his/her obligations under this Contract. If Teacher fails to report to his/her assignment or resigns from employment effective prior to the end of the term of this Contract, Teacher agrees to pay the District the amount of \$500 (Five hundred dollars), as liquidated damages, and not as a penalty. The Governing Board may waive this payment if Teacher's nonperformance results from circumstances beyond Teacher's control or from an agreement for a resignation in lieu of dismissal. Teacher agrees that Teacher's signature on this Contract constitutes Teacher's prior written authorization pursuant to A.R.S. §23-352 for the Governing Board to withhold all or any part of these liquidated damages from any amount payable to Teacher after receipt of Teacher's resignation or failure to report to duty. The Governing Board may take any action, including filing suit, to collect the liquidated damages, and Teacher shall reimburse the District for any collection fees, attorney fees, court costs or other reasonable expenses incurred by the District to collect the amount owed as liquidated damages.

12. **Acceptance.** Teacher's acceptance of this Contract shall be by signing it and returning it to the District's Human Resources Office within thirty (30) calendar days from the date it was issued or the Governing Board's offer of employment is revoked.

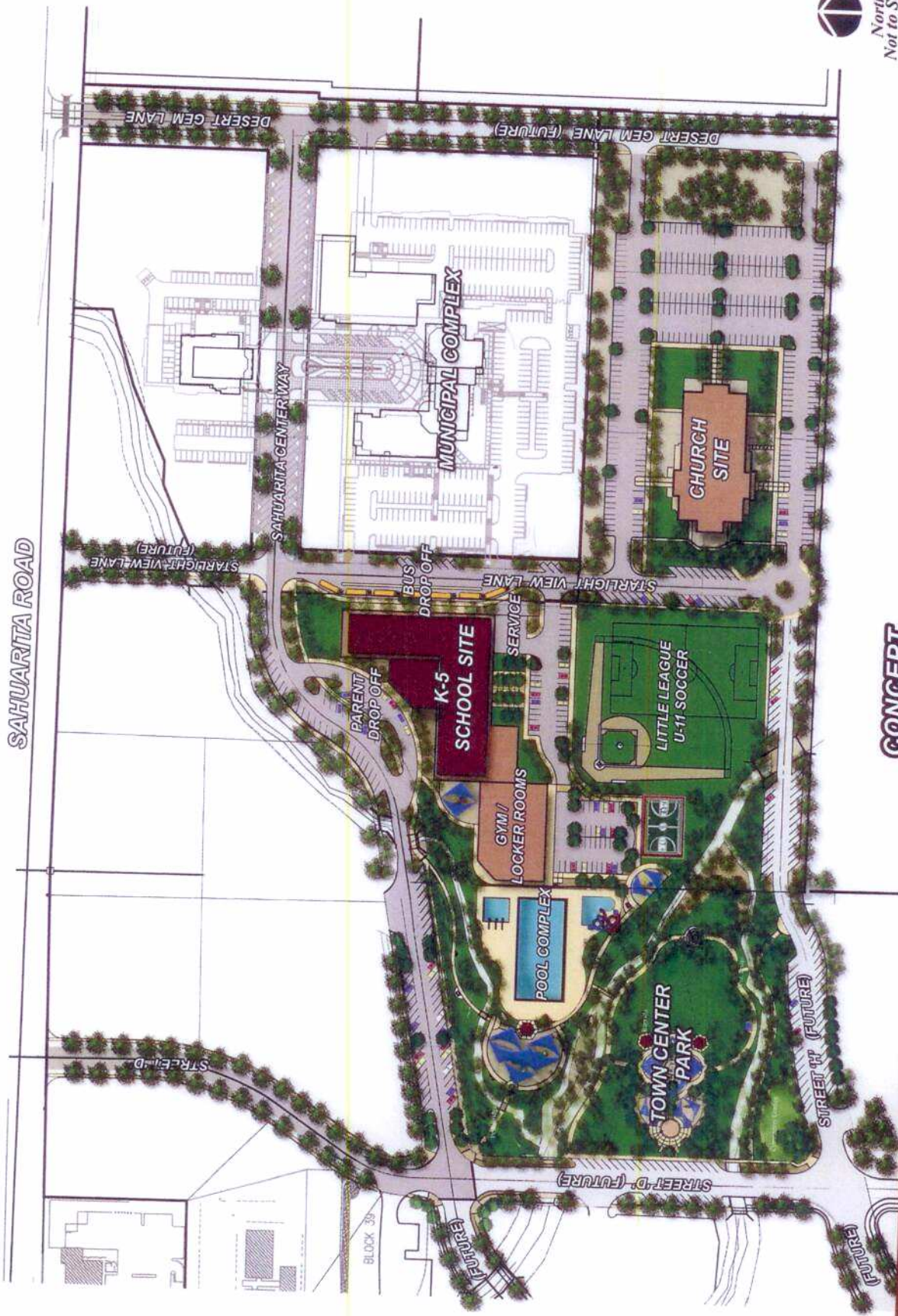
Done at a legally convened meeting of the Governing Board this ____ day of _____, 2010.

Teacher's Signature

Date

Governing Board President

EXHIBIT "B"



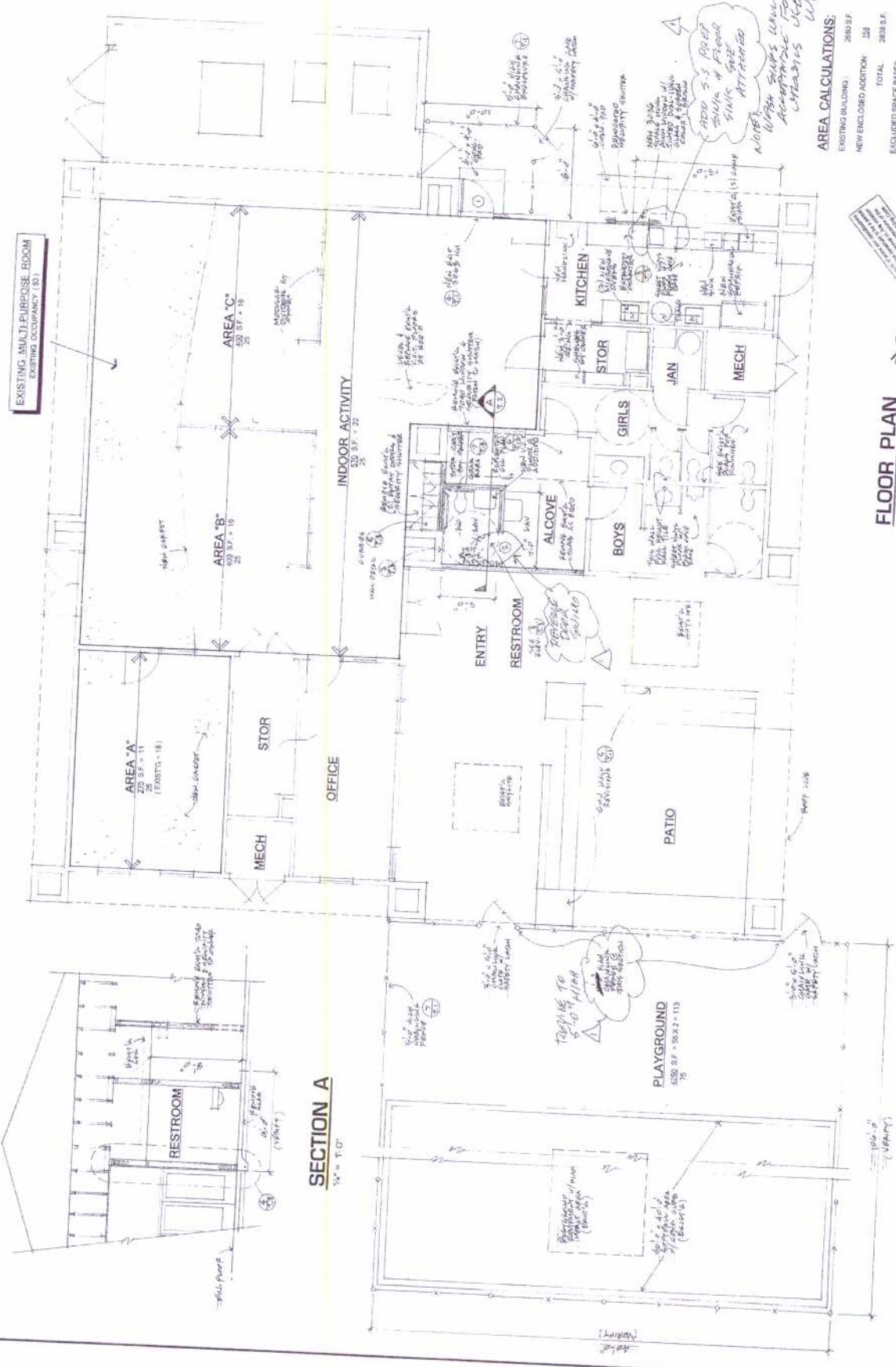
February 22, 2010

SAHUARITA TOWN CENTER

CONCEPT

**ENSGN
DESIGN**
1100 N. GILBERT AVENUE, SUITE 100
 GILBERT, AZ 85134
 PH: 480.841.1100
 FAX: 480.841.1101
 WWW.ENSIGNDESIGN.COM

EXHIBIT "C"



NO.	DATE	BY	REVISIONS
1	05/14/14	WJW	ISSUE FOR PERMITS
2	05/14/14	WJW	ISSUE FOR PERMITS
3	05/14/14	WJW	ISSUE FOR PERMITS
4	05/14/14	WJW	ISSUE FOR PERMITS
5	05/14/14	WJW	ISSUE FOR PERMITS
6	05/14/14	WJW	ISSUE FOR PERMITS
7	05/14/14	WJW	ISSUE FOR PERMITS

DATE: 05/14/14
 DRAWN BY: WJW
 CHECKED BY: WJW
 PROJECT: JOAN M SWETLAND COMMUNITY CENTER
 15500 S SAHARITA PARK ROAD

DATE: 11/10/09
 DRAWN BY: WJW
 CHECKED BY: WJW
 PROJECT: JOAN M SWETLAND COMMUNITY CENTER
 15500 S SAHARITA PARK ROAD

DATE: 05/14/14
 DRAWN BY: WJW
 CHECKED BY: WJW
 PROJECT: JOAN M SWETLAND COMMUNITY CENTER
 15500 S SAHARITA PARK ROAD

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PANEL 'A' REVISIONS

NO.	DATE	BY	REVISIONS
1	05/14/14	WJW	ISSUE FOR PERMITS
2	05/14/14	WJW	ISSUE FOR PERMITS
3	05/14/14	WJW	ISSUE FOR PERMITS
4	05/14/14	WJW	ISSUE FOR PERMITS
5	05/14/14	WJW	ISSUE FOR PERMITS
6	05/14/14	WJW	ISSUE FOR PERMITS
7	05/14/14	WJW	ISSUE FOR PERMITS

DATE: 05/14/14
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 15500 S SAHARITA PARK ROAD

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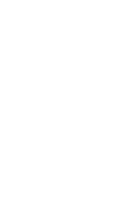
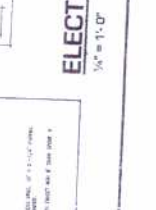
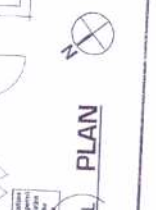
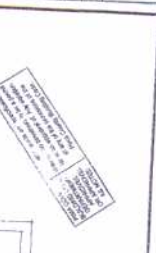
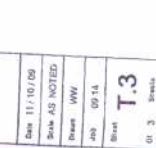
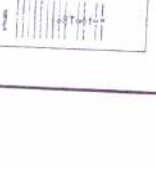
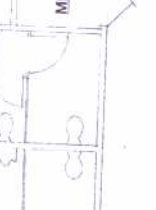
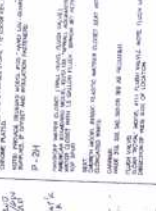
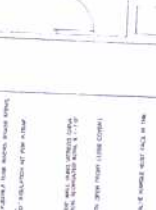
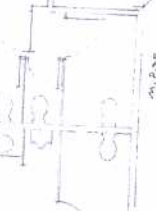
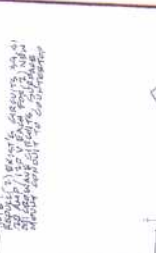
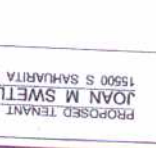
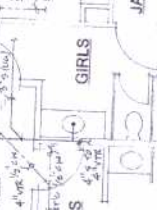
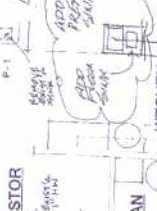
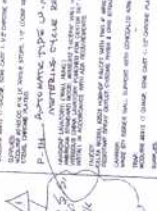
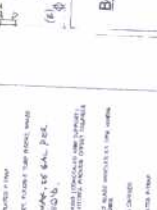
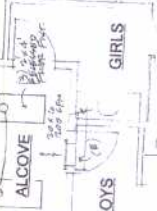
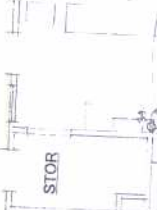
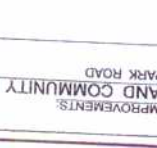
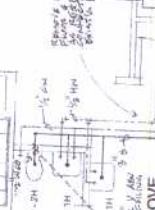
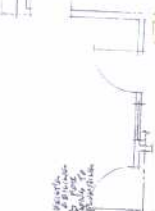
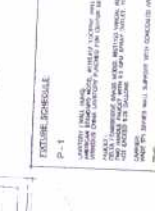
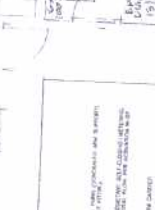
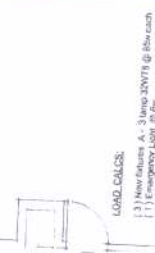
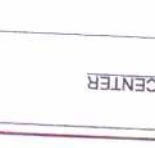
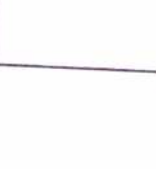
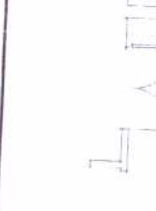
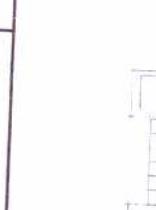
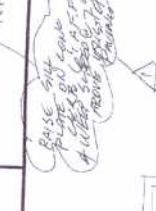
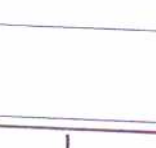
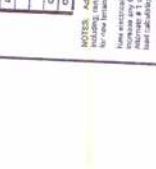
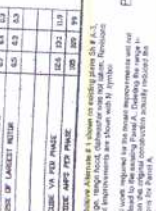
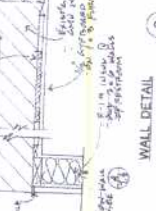
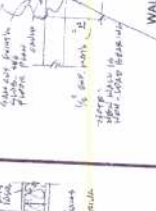
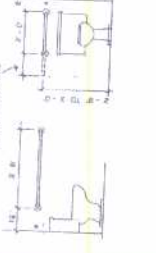
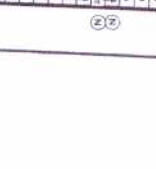
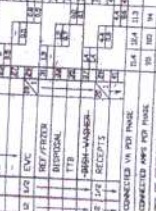
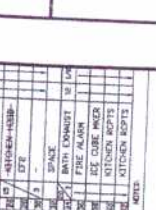
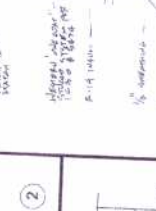
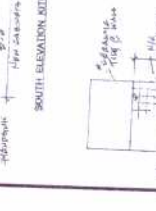
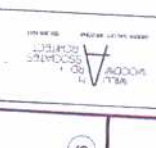
DATE: 05/14/14
 DRAWN BY: WJW
 CHECKED BY: WJW
 PROJECT: JOAN M SWETLAND COMMUNITY CENTER
 15500 S SAHARITA PARK ROAD

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PLUMBING PLAN
 1/4\"/>

ELECTRICAL MECHANICAL PLAN
 1/4\"/>

LOADS: (3) New fixtures A, 3 Amp, 300W @ 80w each
 (1) Emergency Light @ 80w
 (2) New incandescent @ 1500w each
 300
 2000 * 25A
 300
 3000
 New load
 Reduced Load @ 17250w

DETAILS
 AS NOTED

PLUMBING SCHEDULE
 P-1
 P-2
 P-3

PLUMBING SCHEDULE
 P-1
 P-2
 P-3

PLUMBING SCHEDULE
 P-1
 P-2
 P-3

PLUMBING SCHEDULE
 P-1
 P-2
 P-3

PLUMBING SCHEDULE
 P-1
 P-2
 P-3

PLUMBING SCHEDULE
 P-1
 P-2
 P-3

PROPOSED TENANT IMPROVEMENTS
 JOAN M SWETLAND COMMUNITY CENTER
 15500 S SAHARITA PARK ROAD

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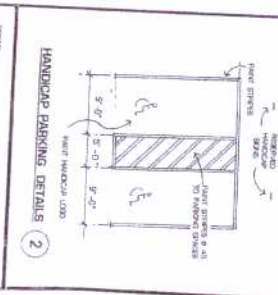
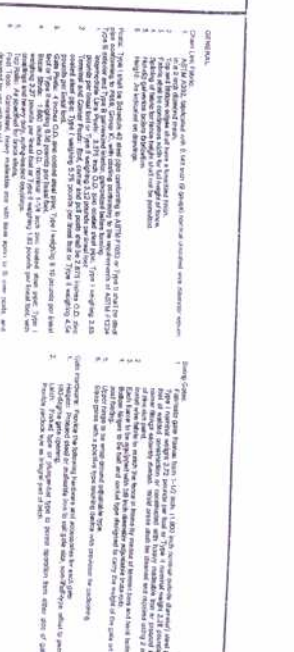
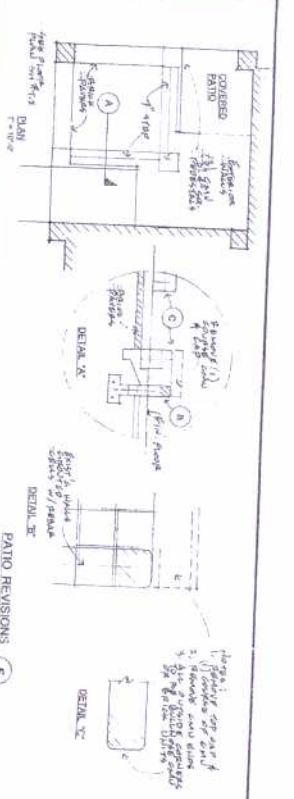
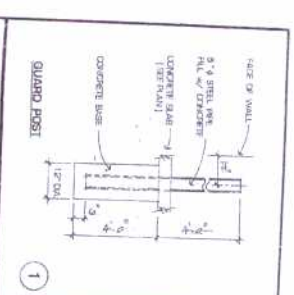
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ACOUSTICAL CEILINGS

1. Acoustic ceiling shall be installed in all areas where noise control is required.

2. Acoustic ceiling shall be installed in all areas where noise control is required.

3. Acoustic ceiling shall be installed in all areas where noise control is required.

ACOUSTICAL CEILINGS

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STEEL DOOR DETAILS

1. Steel door shall be installed in all areas where noise control is required.

2. Steel door shall be installed in all areas where noise control is required.

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EXHIBIT "D"

SAHUARITA UNIFIED SCHOOL DISTRICT ORGANIZATIONAL CHART 2010 - 2011

