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*Office of the Governing Board*

## *MINUTES*

### **NOTICE OF PUBLIC MEETING**

**SAHUARITA & CONTINENTAL SCHOOL DISTRICTS  
JOINT GOVERNING BOARD MEETING  
6:30 p.m. – May 2, 2011  
1991 East White House Canyon Road, Green Valley, 85614  
Continental School Cafeteria**

**I. Call to Order and Pledge of Allegiance**

The joint meeting was called to order at 6:41 P.M.

Sahuarita Unified School Board members present were Board President Tom Murphy, Members Elaine Hall, Diana Kellermeyer, and David Eves; Business Manager, Charlotte Gates; Superintendent Dr. Manuel Valenzuela, and Assistant Superintendent Scott Downs. Clerk of the Board Kris Ham was absent.

Continental Elementary Board members present were Board President Bill McNaire, Board Clerk Peter Schmerl, Members, Chet Davis, Sharon Niehaus, and Ralph Nickl; Business Manager Rosalind Wrice; Superintendent Dr. Virginia Juettner.

There were 16 guests. The Pledge of Allegiance was observed.

Dr. Juettner welcomed everyone for attending. Dr. Valenzuela thanked Dr. Juettner for her openness and the regular communications that have taken place since appointed to their respective Districts. He stated that they both share a desire to work together, explore the possibilities of sharing our resources, expertise, aligning some of the curriculum where it seems to make sense, and yet maintaining the uniqueness and the autonomy that each of us have as respective School Districts. Dr. Valenzuela stated that we all know that we find ourselves in very difficult economic times. During these economic times we are looking for opportunities to help one another and to work cooperatively. He stated that the economies of scale and the larger structure allow us to leverage some of those resources. Dr. Valenzuela stated that the goal is not to come in and take over anything, other than where it is deemed to be mutually agreeable. If there is a program or service that can be operated more cost effectively due to our organizational size, then we are open to these possibilities. Dr. Valenzuela stated that it has to be fiscally responsible and administratively attainable.

**II. Business - Discussion Only**

**A. Transportation Services Concepts**

Mrs. Gates provided a presentation with the following information regarding Transportation:

Transportation:

- CONTINENTAL ELEMENTARY SCHOOL
- 6 routes in A.M.
- 7 routes in P.M.
- Currently – full time employees of District

SUSD Transportation:

- Manpower
- Maintenance concerns – short 2 bus mechanics
- Estimated need of 8 drivers – due to retirement, relocation etc for SUSD routes
- Cannot offer full time position to Continental bus drivers
- If integrating routes – unable to keep ADE mileage and student count complaint to ADE requirements for Continental.

SUSD Transportation:

- Route start and end times do not coincide with each other.
- Would require change of starting times for Continental
- Opening a new high school (Walden Grove) – requiring dedicated busses to school.

Mrs. Gates stated that it is currently not feasible at this time to integrate both transportation systems due to manpower issues.

Concerns from current Continental District staff and community members were listened to. Discussions between both Districts took place but no action was taken.

#### B. Foodservice Concepts

Mrs. Gates provided a presentation with the following information regarding Foodservices proposal:

Goal #1:

- Provide meals for students at Continental School District
- Provide salad bar option
- Serve 2 entrees

Meals:

- Breakfast will consist of one entrée item, a serving of fruit and milk.
- Lunch will consist of a choice between two entrée items, a side item, a trip to salad bar and milk.

Implementation:

- Meals prepared at school site
- Providing staff for food preparation, service and cleanup.
- One District Staff employee – to meet Federal and State Requirements
  - Process claims
  - Order commodities

- POS duties
- Fees
  - 85% of Free Reimbursement rate approved by ADE for the current year.
  - \$1.26 – Breakfast
  - \$2.33 - Lunch

**Continental SD Financials- Revenue**

- **Summary Food Service Revenue FY 09-10**
- *Beginning Bal* \$ 21,413
- *1500 Investment Income* \$ 362
- *1600 Food Service* \$ 89,659
- *4500 Rest. Rev from Fed Gov* \$ 90,522
- **Total Revenue** **\$180,543**
- *Total incl Beg Bal* \$201,956
- *Ending Bal incl M&O Exp* \$ 4,472
- **Ending Bal for Fund 510** **\$ 44,960**

**Continental SD Financials – Expenditures**

- **Summary Food Service Expenditures FY 09-10**
- Food \$ 93,066
- Equipment Repair and Services \$ 1,503
- Water Treatment \$ 328
- General and Cleaning Supplies \$ 2,137
- Salaries and Benefits \$100,778
- **TOTAL** **\$197,812**

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**Financials – Sahuarita USD Contracted Services**

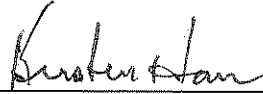
- Estimated Cost For Contracted Services
- \$177,453 (Based on FY 09-10 Meal Counts)
- Note: The charge for Breakfast and Lunch will be the Free Breakfast and Lunch Program Reimbursement Rate approved by ADE Times 85%.

Concerns from current Continental District staff and community members were listened to. Dr. Valenzuela shared that this proposed IGA will be recommended to the Governing Board of the Sahuarita Unified School District at an upcoming regularly scheduled Board meeting. Dr. Juettner also stated that this item has been placed on next week's Board meeting. Discussions between both Districts took place but no action was taken.

**XIII. Adjournment**

The meeting was adjourned at 7:28 p.m.

Respectfully,



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Clerk of the Board