



Sahuarita Unified School District No. 30

***Sahuarita High School
Sahuarita Intermediate School
Sopori Elementary School
SUSD Early Childhood Center***

***Sahuarita Middle School
Sahuarita Primary School
Anza Trail School***

MINUTES

REGULAR GOVERNING BOARD MEETING

**May 9, 2007 – 6:30 P.M. Sub Hall B – Sahuarita Auditorium
350 W. Sahuarita Road – Sahuarita, AZ 85629**

I. Call to Order and Pledge of Allegiance

President Tom Murphy called the meeting to order at 6:42 P.M. Also in attendance Clerk of the Board, Diana Kellermeyer, Board Members Elaine Hall, Mike Lurkins, Martin McGee, Superintendent Dr. Jay C. St. John, and Assistant Superintendent Dr. Manny Valenzuela. There were 77 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

The superintendent recommended approval of the agenda as it was revised. Mr. Lurkins made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

III. Approval of Minutes – April 11, 2007

Dr. St. John recommended approval of the minutes from the April 11, 2007 Governing Board meeting as they were distributed. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried.

IV. Approval and Ratification of Vouchers

The superintendent recommended approval of previously approved payroll voucher in the amount of \$738,888.83 and new payroll voucher 23 in the amount not to exceed \$900,000. He further recommended approval of expense vouchers 7570 through 7571 in the amount of \$971,811.53. Mike Lurkins made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

IV. Call to the Public

Wally Hammond – SHS Teacher- Expressed concern about the continued disrespect by students often without disciplinary action from the administration. He continued to explain that neither youth nor teachers need to be treated in an inappropriate manner and is concerned about the unhealthy atmosphere at SHS. Mr. Hammond asked the Board to assist in ensuring that teachers are always supported when they intervene in a student's misbehavior.

Paul Kulman – Teacher at the SMS – Articulated his concern about the proposed teacher contract wording. He explained that the contract does not state the amount of the 301 monies to be received and is worried that there is no record indicated in the contract about their 301 distributions. Mr. Kuhlman also expressed concern about the health insurance coverage after employment has ended with the district.

VI. Recognition of Staff, Students and Community

- A. Dr. Valenzuela presented awards to the Leaders in Character for the month of May. The Honorees were Antonio Ybarra, Kdg, Sopori; Emma Witham, 3rd grade, Anza Trail; Timothy Boyle, 2nd grade, SPS; Sandra Bird, 5th grade, SIS; Nicholas Chambers, 8th grade, SMS; Bethany Nay, 12th grade, SHS.
- B. Dr. St. John, Mrs. Noe, and Mr. Clint Carlton presented National Competition Awards to SMS and SHS Cheerleading Squads. The Sahuarita Middle School Cheerleaders were recognized for taking 1st place in the U.S. Championship and 3rd place in the Cactus Cup Championship. The Sahuarita High School Varsity Cheerleaders were recognized for taking 1st place at the National Cheerleaders Association U.S. Championship in Las Vegas and 3rd place at the National Cheerleaders Association U.S. Championship in Knott's Berry Farm.
- C. Mrs. Shiba presented an award to Mr. Murphy in appreciation for his volunteer work with assisting students cross the street at the La Villita four way stop in Rancho Sahuarita each morning. He was recognized with a personalized orange safety jacket. Mrs. Shiba and the administrators are very thankful for his volunteerism each and every morning.
- D. Dr. St. John also recognized Jim Garnett in appreciation for his volunteer work in teaching Origami to Trina Zimmermann's 3rd grade class at Anza Trail.

VII. New Business

- A. Dr. Valenzuela and the Report Card Committee conducted a presentation on the process, held this year, to revise the K-5 elementary school report card. The committee was made of teachers, administrators, and technology staff. Those on the committee were Tina Steward, Jana Turner, Marisol Metzler, Mary Jo Boyter, Laura Blanco, Anna Chamberlain, Christy Globle, Carolyn Kappes, Cathy Sheldon, and Trina Zimmerman.

Dr. Valenzuela spoke about the process of designing the new K-5 report cards. The committee agreed to design three different report cards for each grade level Kindergarten, 1st – 3rd Grade, and 4th – 5th Grade. The purpose of the new report cards is to be informative, parent friendly, concise, and meaningful. The presentation identified the different formats used between the three report cards. The committee shared the report cards with the rest of the staff and received informative feedback from other team members. Dr. Valenzuela expressed the benefits of all three documents providing individualized grade response, well organized, consistent, detailed, and an added parent signature grade space with room to add parent comments. The additional attendance portion also emphasizes the importance of student attendance. He further explained that the report cards would be distributed consistently according to the school calendar. The report card distributions would be scheduled according to the parent/teacher conferences, which will enable parents and teachers to discuss the student's grades in further detail. Dr. Valenzuela recommended the approval of the new K-5 Report cards. Mrs. Kellermeyer made the motion and was seconded by Mr. Lurkins.

1. The superintendent provided Open Enrollment Capacities for the 2007 - 2008 school year. The open enrollment capacities are as follows:
 - Sahuarita High School – 0
 - Sahuarita Middle School – 0
 - Sahuarita Intermediate School – 0
 - Sahuarita Primary School – 0
 - Anza Trail – 0
 - Sopori Elementary – 35
Sopori has room to accept 5 students per grade, which does not include the 12 returning students.

Mrs. Kellermeyer made the motion to accept the 2007 / 2008 open enrollment capacities and was seconded by Mrs. Hall. The motion carried.

B. Business – Discussion and Possible Action

1. The superintendent explained the addendum of the cooperative purchase agreement for Mohave Educational Services Coop in participation with the ASPIN program. ASPIN is a food service cooperative that currently serves over 100 school districts throughout the state. ASPIN's current bid for food and supplies is a bottom line bid awarded to Shamrock Foods of Phoenix. Their volume purchasing equates to substantial savings on food and supplies for school food service operations. Southwest Food Service, our new food service provider, will be utilizing ASPIN. The superintendent recommends approval of ASPIN to provide food and supplies to our food service operation. The motion was made by Mrs. Kellermeyer and was seconded by Mrs. Hall. The motion carried.
2. The superintendent informed the Board of our funding request for Erate for 2007-2008. We have a contract with Erate Consulting Company to submit the proper documents in our behalf. This is their second year working with our district. This year we are receiving \$69,578.16 to go towards our telecommunication expenses. The funding for 2007-2008 will be \$72,060.11, which is based on 67% discount percentage approved by the Universal Service Administrative Company.
3. The superintendent recommended the approval of the Intergovernmental Agreement that is being presented to Sahuarita Unified School District by JTED. The IGA has been reviewed by Wayne Yehling of DeConcini – MacDonald and he has indicated that it meets all our legal requirements. Dr. St. John recommended Board approval of the IGA and its attachments. The motion was made by Mr. Lurkins and was seconded by Mrs. Hall. The motion carried.
4. The superintendent recommended the approval of the proposed staff & funding allocations for JTED. The motion was made by Diana Kellermeyer and was seconded by Mrs. Hall. The motion carried.
5. Dr. St. John explained to the Board the revision of proposition 301 "Site Distribution" salary schedule. A committee of teachers, chaired by Kathy Shiba, Principal at Anza Trail School, is recommending a revision to the current proposition 301 site distribution salary schedule. The schedule is used to determine the payout of Proposition 301 site distribution money for teachers, based upon their years of k-12 teaching experience and level of education.

The new schedule ensures that there are even dollar increments among cells within the schedule. It also eliminates steps that were tied to the old stepped certified salary schedule. The new schedule also ensures that teachers who have additional years of K-12 teaching experience and education receive progressively more money in prop 301 site distribution funds each year

In addition to making corrections to the schedule itself, the committee recommends that no current teacher should be susceptible to a reduction in proposition 301 site distribution funds as a result of the modification of the schedule. If the current teacher's allocation of Prop 301 site distribution funds is more than what the new schedule indicates, the committee recommended that the teacher's funds in this category be "frozen" until their allocation catches up with the figures in the new schedule. The superintendent recommended the revision of the proposition 301 site distribution salary schedule as it eliminates the potential inequitable distributions of funds, as was the problem with the current schedule.

Call to the public:

Jeff Goldberg – Teacher at SHS – Addressed some concerns in regards to the distribution revision of the proposition 301. He was not pleased with the revisions and addressed issues in regards to the distributions.

Mrs. Kellermeyer spoke about the adequacy of the revised proposition 301 site distribution salary schedule and feels that the revision shall pass Board approval.

The motion to approve the revision of proposition 301 site distribution salary schedule was made by Mr. Lurkins and was seconded by Mrs. Kellermeyer. The motion carried

6. The superintendent gave a presentation in Mrs. Gates absence about the revision of the final 2006-2007 budget. The superintendent recommended a transfer of \$236,000 to M & O monies from soft capital to complete the school year. The total monies left in soft capital are \$1,708,173 and the amount of available capital expenditures is \$2,468,900. The transfer of capital monies will give the 2006/2007 budget an increase of \$137,632. The motion was made by Mr. Lurkins and was seconded by Mrs. Kellermeyer. The motion carried.

C. Governing Board – Discussion and Possible Action

1. The superintendent explained the formation of task force for possible K-3 override. According to §A.R.S. 15-482. A.1, regarding establishing task force for K-3 overrides: The school district uses a task force of educators and other persons to develop a special program designed to improve the academic achievement of low achieving pupils in kindergarten programs and grades one through three, with the goal that all pupils capable of doing so will learn the basic skills necessary for fourth grade work by the end of the third grade. Dr. St John recommends the approval for a formation of task force for possible K-3 override. The motion was made by Mrs. Kellermeyer and was seconded by Mrs. Hall. The motion carried.
2. Call to the public:

Monica Stockellburg – Parent – Expressed concern about the after school transportation.

The superintendent addressed the letter sent to parents on May 1, 2007 explaining the changes of transportation to various after school programs. He further explains the current routes to the after school program and how it was funded in the past. A percentage of the transportation cost used to be paid by the county and now the funding is no longer available.

Dr. St. John also explained that the district will only provide regular bus runs within a designated school attendance area. The district's bus transportation will be unable to cross attendance area lines to provide bus services to non-school sponsored programs. For example, there will not be bus service from Anza Trail School to the Town of Sahuarita after school program at Anamax Park, since this park is not in the Anza Trail attendance area. However, there may be a stop from Anza Trail School providing service to the Pima County after school program at Sahuarita Park if there is capacity on the bus, since this route is within the boundaries of Anza Trail. The same logic and rationale applies in regards to students who live in the main campus school areas and currently participate in programs at Sahuarita Park and Anamax Park. He also stated that there are just not enough buses to transport students to certain after school programs. After school programs are facilitated by the health department and recommends addressing this issue to the county. He also provided examples of other district's approach to how they handle their after school transportation, in which most districts leave the responsibility of student transportation up to the after school programs for children attending those programs.

VIII. Superintendent/Administrative Reports

Oral reports from the administrators were conducted at this Board meeting.

Mr. Lehmkuhl – Current enrollment at SHS is 1181 students. This years graduating seniors are 211 with 2 seniors needing augmentation in writing. Three hundred thirty-five sophomores took the reading test with 75% passing on their 1st try. Mr. Lehmkuhl attended the state championship tournaments for tennis, baseball, and softball.

Mrs. Noe, Mrs. Raulston, and Mr. Carlton – Current enrollment at SMS is 807 students. Mr. Carlton wrapped up the track and tennis seasons. Band and orchestra is leaving for Disneyland tomorrow morning. Yearbook signing this year will include students from Anza Trail. Mrs. Noe thanked the Board for giving her the opportunity to work with Mr. Carlton and Mrs. Raulston. She also extended thanks to all of the staff for a wonderful year.

Mr. Downs – Current enrollment at SIS is 532 students. Upcoming events: May 16th at 9:30 a.m. - American Legion Flag Ceremony and Wal-Mart Teacher of the year, May 17th and 18th - 5th grade field trip to Planetarium, May 21st at 9:00 a.m. - SIS Movie Day in district Auditorium, May 22nd at 8:00 a.m. - 12:00 p.m. - SIS Field Day and 3rd grade fire safety day. Mr. Downs shared a picture presentation of SIS past school year events

Mrs. Stewart – Current enrollment at SPS is 532 students. May 14th at 9:00 a.m. – 10:00 a.m. - "The Big Art Show" featuring a collection of works in the styles of Monet, Van Gogh, Cassatt, and O'Keefe. The Art show was created by Mrs. Tingle's Kindergarten Class. Mrs. Stewart recognized all of her staff for a great year and for all the hard work and dedication by all staff members.

Ms. Lopez – Current enrollment at Sopori is 244 students. Upcoming events: May 10th reading 1st, May 7th – May 11th staff appreciation week, May 18th Kindergarten graduation, May 24th Beauty and the Beast field day at the Tucson Convention Center. She also congratulated the staff for completion of AIMS testing

Mrs. Shiba – Current enrollment at Anza Trail is 836 students. Upcoming events: May 9th at 9:30 a.m. Great Western Musical Talent Show, May 17th – 18th drama plays, and May 24th awards assembly. Bikes are now allowed at Anza Trail with strict rule enforcement – “No helmet, no lock, no bike”.

Mr. Huff – The month of April school was in session for 21 days and buses were driven 2,469 miles. He reported 60 field trips totaling 71,590 miles and fuel used for last month was 8,839 gallons. The year-to-date transportation totals are 335 field trips, 72,832 miles, and fuel used is \$177,000.

Mr. Valenzuela – Introduced Kevin Harcourt as the designee for staff development. He also spoke about the Reading 1st federal qualifications and emphasized the status at Sopori Elementary. Dr. Valenzuela also congratulated Dr. St. John in receiving the Crystal Apple Award.

Dr. St. John – Informed the Board of upcoming events that he will be attending, such as, MEC Board meeting, superintendent’s meeting, honors night, K-3 promotion, SHS graduation ceremony, and grad night following the SHS ceremony. The superintendent also spoke about the recent events he attended, such as, the Green Valley Chamber of Commerce recognition. He also recognized Terri McGee in completing her Bachelors degree from the University of Phoenix.

IX. Consent Agenda - Action

The superintendent recommends approval of those items on the consent agenda, as they are routine items. The motion was made by Mrs. Kellermeier and was seconded by Mr. Lurkins. The motion carried

A. Employment / Change of Status /Transfers

1. Adelaide Anderson, Art Teacher, SHS, Replacement – Effective Fall 2007
2. Jo Anne Cieslar, 4th Grade, SIS, New Position – Effective Fall 2007
3. Misty Compton, 6th Grade LA Teacher, Anza Trail, Replacement – Effective Fall 2007
4. Cynthia Gamillo, 6th Grade LA Teacher, Anza Trail, Replacement – Effective Fall 2007
5. Amy Kuhn, 7th Grade LA / 7th - 8th Grade Art, Anza Trail, New Position – Effective Fall 2007
6. Dominic Lozano, Counselor - PT Guidance, Sopori, Replacement – Effective Fall 2007
7. Nikki Mendoza, Aide, ECC, New Position – Effective April 25, 2007
8. Danielle Pack, 5th Grade, Anza Trail, Replacement – Effective Fall 2007
9. Jacqueline Semadeni, Music Teacher, SMS, Replacement – Effective Fall 2007
10. Renate Taylor, Bus Driver Trainee, Transportation, Replacement – Effective Fall 2007
11. Roberto Tello, Auditorium Technician, Auditorium, Re-Hire – April 26, 2007
12. Melissa Ackerly, Music Teacher, Anza Trail, Renewal – Effective Fall 2007
13. Kathleen Eakins, 4th Grade, Anza Trail, Transfer – Effective Fall 2007
14. Shelly Lizardi, ELL Teacher, Anza Trail, Transfer – Effective Fall 2007
15. Jennifer Myers, Classroom Lead, ECC, Status Change – Effective May 2, 2007
16. Lynley Thowson, 2nd Grade, Anza Trail, Position Change – Effective Fall 2007

17. Kevin Harcourt, Staff Development Coordinator Designee, District, New Position – Effective July 1, 2007

B. Resignations / Terminations / Separations

1. Danielle Frahm, Inclusion Health Assistant, SMS, Resignation – Effective May 24, 2007
2. Denise Gonzalez, L.I.N.K Program Specialist, L.I.N.K, Resignation – Effective May 1, 2007
3. Bryan Huie, P.E. Teacher / Varsity Baseball Coach, Sopri / SHS, Resignation – Effective May 25, 2007
4. Margaret Link, Culinary Arts Teacher, SHS, Retirement – Effective May 26, 2007
5. Manny Romero, L.I.N.K. Program Specialist, L.I.N.K., Resignation – Effective May 1, 2007
6. Judith Sackman, Inclusion Health Assistant, SMS, Resignation – Effective May 24, 2007
7. Evangelina Samanego, Inclusion Health Assistant, SPS, Resignation – Effective May 9, 2007

C. Volunteers

1. Delilah Casus, SIS
Lorraine Perfect, SIS

D. Gifts and Donations

1. Phelps Dodge, \$1,435.00, SIS – Christy McCoy, Melissa Hughes, and Christy Goble
2. Employee Contributions Campaign, \$750.00, SPS – Beverly Krumwiede

E. Use of School Facilities

1. Green Valley Concert Band, Auditorium, Starting December 8, 2007 – April 15, 2008, 4 hour rental time – See Attachment
2. Town of Sahuarita, SMS Gymnasium, on Saturday's starting November 3rd thru March 2008 from 8:00 A.M. – 9:00 A.M.
3. Town of Sahuarita, SMS Gymnasium, on Tuesday and Thursday nights starting November 6, 2007 – March 27, 2008 from 6:30 P.M. – 8:30 P.M.
4. Sahuarita Police Department, High School Cafeteria, May 10, 2007 from 6:00 P.M. - 8:00 P.M.

X. Board Communication

Mr. Murphy and Mrs. Kellermeyer recognized the district's staff for a job well done in completing another successful school year.

XI. Establish Next Board Meeting – June 13, 2007 – 6:30 PM – District Auditorium

XII. Adjournment

The meeting was adjourned at 9:00 P.M.

Respectfully,



Clerk of the Board