



350 W. Sahuarita Road, Building 10  
Sahuarita, AZ 85629-9000  
Ph: (520) 625-3502 x1001  
Fax: (520) 625-4609  
*Office of the Superintendent*

**MINUTES**  
**REGULAR GOVERNING BOARD MEETING**  
JUNE 10, 2009– 6:30 P.M. DISTRICT AUDITORIUM, POD B  
350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

**I. Call to Order and Pledge of Allegiance**

President Elaine Hall called the meeting to order at 6:30 P.M. Also in attendance were Board Clerk, Mike Lurkins, Members Diana Kellermeyer, and Kris Ham, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manny Valenzuela, and Business Manager Charlotte Gates. Mr. Murphy was absent. There were 21 guests. The Pledge of Allegiance was observed.

**II. Approval of Agenda**

The superintendent recommended approval of the agenda as it was revised and posted. Mrs. Kellermeyer made the motion and was seconded by Mr. Lurkins. The motion carried.

**III. Approval of Minutes – April 22, 2009, May 13, 2009 and May 27, 2009**

The superintendent recommended approval of the April 22, 2009, May 13, 2009 and May 27, 2009 minutes as posted. Mrs. Ham made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

**IV. Approval and Ratification of Vouchers**

Mrs. Gates recommended ratification of previously approved payroll Vouchers 27 in the amount totaling \$945,624.88. She further recommended approval of expense vouchers 9083 through 9086 in the amount of \$367,106.02. The motion was made by Mr. Lurkins and seconded by Mrs. Ham. The motion carried.

**V. Call to the Public - None**

**VI. Recognition of Staff, Students and Community**

**A. Friends of Sahuarita, Greg Mullins, Sertino's Coffee and Ice Cream**

Dr. Valenzuela recognized the District's appreciation for Greg and Chris Mullins from Sertino's Coffee and Ice Cream for their collaboration on the reading incentive program and contributions throughout the year.

**B. Maria Lopez, Cafeteria Manager, Sopori Elementary School**

The District and Southwest Foodservice Excellence recognized Maria Lopez, Cafeteria Manager at Sopori Elementary School, for her dedication to the district and its students.

**C. Dr. St. John recognized Charlotte Gates, Director of Business Services, and presented a plaque for Certificate of Excellence in Financial Reporting for the period ending June 30, 2008**

## **VII. New Business**

### **A. Instruction – Discussion and Possible Action - None**

### **B. Business – Discussion and Possible Action**

#### 1. Request for IFB for Knit Shirts

All school district contracts shall be awarded by competitive sealed bidding as provided in R7-2-1021 through R7-1-1032 except as provided in R7-2-1041 through R7-2-1068 and R7-2-117 through R7-2-1125. The superintendent recommended approval of the request for IFB. Mr. Lurkins made the motion and was seconded by Mrs. Ham. The motion carried.

#### 2. Approve Renewal of RWQ 2008-05 – Arbitrage Services

SUSD is requesting approval for renewal of RWQ 2008-05 – Arbitrage Services for an additional year. The superintendent recommended approval of the renewal of RWQ 2008-05. Mrs. Kellermeyer made the motion and seconded by Mrs. Ham. The motion carried.

#### 3. Approve Renewal of RFP 2009-18 – Trash Removal and Recycling Services

SUSD is requesting approval for renewal of RFP 2009-18 – Trash Removal and Recycling Services for fiscal year 2009/2010. The superintendent recommended renewal of RFP 2009-18. Mrs. Kellermeyer made the motion and was seconded by Mrs. Ham. The motion carried.

#### 4. Approve Renewal of RFP 2009-13 – Banking Services

SUSD is requesting approval for renewal of RFP 2009-13 – Banking Services for fiscal year 2009-2010 with Wells Fargo Bank. The superintendent recommended approval for renewal of RFP 2009-13. Mrs. Kellermeyer made the motion and was seconded by Mrs. Ham. The motion carried.

#### 5. Proposed Authorization to Exceed Fund Sub-Categories within the Maintenance and Operation Budget

The FY 2008/09 Maintenance and Operation budget contains six sub-categories:

- Program 100 – Regular Education
- Program 200 – Special Education
- Program 400 – Pupil Transportation
- Program 610 – School-Sponsored Co curricular Activities
- Program 620 – School-Sponsored Activities
- Program 630 – Other

The District develops a budget for each sub-category. The governing Board may approve exceeding the budgeted expenditures in a sub-category as long as the total Maintenance and Operation budget is not exceeded. There is a possibility that a sub-category may be exceeded but under no circumstance will the total Maintenance and Operation budget be exceeded. Therefore, in accordance with Arizona Revised Statute

15-905.G approval is requested to exceed a FY 2008/09 Maintenance and Operation sub-category with the understanding that the total FY 2008/09 Revised Budget limit will not be exceeded. The superintendent recommended approval of the authorization. Mr. Lurkins made the motion and was seconded by Mrs. Ham. The motion carried.

6. Qualified School Construction Bond Program

The QSCB program is a new tax credit program created by the American Recovery and Reinvestment Act (ARRA). This program provides federal income tax credits in lieu of interest to lenders who purchase bonds from eligible school districts. Because the federal government provides a tax credit, the district may only be responsible for repayment of the bond principal. The federal government intends the tax credit to be sufficient to cover all of the investment return required by the bond purchaser, resulting in potential savings of up to 50 percent of the total cost of debt service for these renovation and improvement projects. Since this program is for construction projects, the school district would be required to ensure contractors are following the Davis-Bacon Act concerning prevailing wages. All school districts and school buildings are eligible regardless of size or poverty levels. The bond proceeds may be used to finance NEW construction, rehabilitation, repair of public facilities, and the acquisition of land for the facilities being constructed or renovated. The initial due date for this application is June 26, 2009. Any authorization awarded in this application cycle will expire on 12/31/09.

Governing Board approval is recommended for the resolution to apply for the remaining bonds to be issued in the 2007 bond election, which would qualify for this program. The superintendent recommended approval. Mrs. Kellermeyer made the motion and was seconded by Mrs. Ham. The motion carried.

7. ASBO Certificate of Excellence in Financial Reporting

The certificate of Excellence in Financial Reporting has been presented to Sahuarita Unified School District for its Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2008, upon recommendation of the Association's Panel of Review which has judged that the Report substantially conforms to principles and standards of ASBO's Certificate of Excellence Program. (This item moved to section VI. Recognition of Staff, Students and Community.)

8. Renewal of RFP 2007-3 – Materials & Supplies, Facilities

SUSD requested approval for renewal of RFP 2007-3 for fiscal year 2009/2010. The superintendent recommended renewal of RFP 2007-3. Mr. Lurkins made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

9. Renewal of RFP 2007-4 – Construction Services, Facilities

SUSD has requested approval for renewal of RFP 2007-4 for fiscal year 2009/2010. The superintendent recommended renewal of RFP 2007-4. Mrs. Kellermeyer made the motion and was seconded by Mrs. Ham. The motion carried.

**C. Governing Board – Discussion and Possible Action**

1. ASBA Legislative Action Agenda (packet distributed at 5/27/09 meeting)

Mrs. Hall is the Governing Board representative and Mr. Murphy is the alternate. Dr. St. John reviewed the legislation listed in the packet and recommended Mrs. Hall and Mr. Murphy to vote as they feel appropriate on the agenda items. Mr. Lurkins noted that the majority of the items on the agenda, without funding, there is no action the Board can take.

2. Consider and, if deemed advisable, to adopt a resolution ordering and calling a special budget override election to be held in and for the District.

Dr. St. John presented information regarding the possibility of an override election. He reviewed the costs to the taxpayers and the effects on the district if the override is not passed. Currently, the following expenses are paid out of the override monies: athletics, extra curricular, Athletic and Voc Ed. Directors, counselors, music, art and P.E. teachers, one grounds position, one maintenance position, one custodian position and one warehouse position, the ROTC instructors, classroom aides and monitors. The Governing Board was asked to consider and, if deemed advisable, to adopt a resolution ordering and calling a special budget override election to be held in and for the District. The superintendent recommended approval of the override resolution. Mr. Lurkins made the motion and was seconded by Mrs. Ham. The motion carried.

3. Consider and, if deemed advisable, to adopt a resolution ordering and calling a special bond election to be held in and for the District and authorizing the Business Manager to comply with certain sections of the Internal Revenue Code.

The Governing Board was asked to consider and, if deemed advisable, to adopt a resolution ordering and calling a special budget bond election to be held in and for the District and authorizing the Business Manager to comply with certain sections of the Internal Revenue Code. Dr. St. John reviewed the information for a proposal to ask the Governing Board to authorize \$27 million bond election. This is well within the current bonding capacity of the District is \$36 million. There is an opportunity to sell these bonds under the QSCB program. Should the bond pass, this would be a tax increase, whereas, the override is a continuation of an existing tax. With the \$27 million bond, the new high school would be finished, a swimming pool would be built, and needed equipment would be purchased. Getting started on a new elementary school needs to happen in the near future. Mrs. Kellermeyer asked why the District is not asking for at least \$30 million bond instead of the \$27 million. Dr. St. John stated that he, Dr. Valenzuela and Mrs. Gates met several times to determine the best action for the District. A discussion was held on the pros and cons of asking for \$30 million vs. of \$27 million. Mr. Lurkins raised the question of cutting the District short of bonding capacity if \$30 million is asked for. Dr. Valenzuela pointed out the community trusts the way the district has handled finances and if the bond amount were raised arbitrarily, their perception of the district's integrity may be compromised. The superintendent recommended approval of the resolution as prepared. Mrs. Kellermeyer made the motion and was seconded by Mrs. Ham. After the discussion, the motion carried.

4. Approval of Cell Tower Easement

The District received a proposal from one of our cell tower renters to get out of the lease and purchase an easement for the cell tower site. After reviewing with Scott Boone and Charlotte Gates, we believe it is in the best interest of the district to agree to the grant of easement for the price of eighty-eight thousand dollars (\$88,000.00). The

superintendent recommended approval of the proposal. Mr. Lurkins made the motion and was seconded by Mrs. Ham. The motion carried.

5. Position on the Proposed Detention Center

There is an increasing amount of information concerning the proposed detention center being considered by the San Javier District of the Tohono O'odham Nation. The Board has been asked by some community members to take a formal position on the proposed detention center. The administration has been unable to attend any meetings with the Nation. The community members asking for a formal position provided the information with this item. Dr. St. John and Dr. Valenzuela have drafted letters to Mr. Nunez and Mr. Norris in support of the Tohono O'odham Nation and thanking them for their consideration of the community and their efforts in working as partners of the district and the community. The superintendent recommended approval of the position letter to the Nation. Mr. Lurkins made the motion to approve and Mrs. Ham seconded. The motion carried.

**VIII. Superintendent/Administrative Reports**

Dr. St. John reported enrollment of 1288 students at Anza Trail, 1348 at SHS, 616 at SIS, 639 at SMS, 787 at SPS with 134 being ECC students, Sopori at 209. Upcoming events include Arizona School Administrators Conference, construction meetings, Pima County Superintendents meeting, meeting with Charlotte Gates and Beth Ford. The pool has been demolished and work has begun on the floor in the adjacent locker rooms. In the Consent Agenda, one of the gifts and donations from Freeport McMoRan in the amount of \$23,000 is the second half of the SRO payment. The new hybrid bus will be here for the next meeting and the Board will get to go for a ride.

Dr. Valenzuela has received a news flash from Freeport McMoRan stating that two of the SUSD teachers at Anza Trail, Amber Bryant and Trina Zimmerman, put in for a science technology, engineering math training grant. This grant has been awarded and will provide 3<sup>rd</sup> graders with hands-on science experiments, professional development and field trips.

Terri Smith reported that the Continental bus drivers are now up-to-date with hours needed for driving, mechanics are maintaining all the buses and the white fleet, routes are almost complete and a couple of routes have been eliminated, new hybrid bus is in, and 9 applications for bus drivers have been received, interviews for drivers and dispatcher positions will be next week.

Desi Raulston thanked the district Crisis Team and the Sopori counselor, Lauren Sage, for their help and condolences are sent to the Flores family. Also thanks to the Board members, Dr. St. John and Dr. Valenzuela for their support. Summer enrichment program is in full swing with approximately 40% of the Sopori students enrolled, summer Cougar Awards celebration will be June 17<sup>th</sup>, thanks to the Governing Board for allowing administrators to work at the White Elephant as it gives the school a chance to pay back their generosity.

Tina Steward reported that they are finishing up with curricular planning; summer enrichment program is in session, also thanks to the Board for letting staff work at the White Elephant. Beginning to gear up for the new school year and working to get ready for PowerSchool.

Carol Salica reported that SIS is very quiet, with only 34 students, 4 teachers, 3 custodians, Carol and Erika at the site. Looking forward to next Thursday, the last day of summer school.

Karen Pischansky reported that teachers are working on curriculum; Clarisa and Karen are working hard to make sure everything will be ready for the new school year,

Mark Neish reported that summer school is also in progress at the high school. There is a waiting list for some classes and as students finish up, names are pulled from the list to fill the slot. Mr. Thompson has been busy with PowerSchool and working on the master schedule for next year and has done very well with that. The overcrowding at the high school is causing some stress, on June 22<sup>nd</sup> Dr. Neish will attend the meeting of the State Board of Education to discuss several issues, including AIMS tests, mandatory ACT tests for juniors, reciprocity for teaching certificates. Hiring is mostly done for the new year. New hires are coming in from New York, Alabama, Minnesota, Wisconsin, Utah, the state of Washington, Idaho, and California.

## **IX. Consent Agenda – Action**

The superintendent recommended approval of those items on the Consent Agenda as posted. Mrs. Ham made the motion and was seconded by Mr. Lurkins. The motion carried

### **A. Employment / Change of Status /Transfers**

1. Christopher Fee, History Teacher, SHS, New Hire – Effective 07/27/09
2. Hilda Franke, Special Ed, SMS, New Hire – Effective 07/27/09
3. Amanda Hall, 5<sup>th</sup> Grade Teacher, SIS, New Hire – Effective 07/27/09
4. Gloria Huerta, LINK Aide, Summer Staff, Re-Hire – Effective 06/01/09
5. Kenneth Charles (K.C.) Jones, Science Teacher, SHS, New Hire – Effective 07/27/09
6. Dorothy Leal, LINK Aide, Summer Staff, Re-Hire – Effective 06/01/09
7. Kristi Lopez, Kindergarten Teacher, SPS, New Hire – Effective 07/27/09
8. Deborah Ramirez, LINK Program Specialist, Summer Staff, Re-Hire – Effective 05/26/09
9. Ricky Torres, Social Studies Teacher, SMS, New Hire – Effective 07/27/09
10. Shanna Wahlishred, Science Teacher, SHS, New Hire – Effective 07/01/09
11. Karla Clapper, 1<sup>st</sup> Grade Teacher, Anza, Re-Hire – Effective 07/27/09
12. Kathy Eakins, 3<sup>rd</sup> Grade Teacher, Anza, Status Change – Effective 07/31/09
13. Megan Green, Counselor, SHS, Other – Effective 08/01/09
14. Margot Herndon, 2<sup>nd</sup> Grade Teacher, SPS, Status Change – Effective 07/27/09
15. Russel Nasca, 3<sup>rd</sup> Grade Teacher, SIS, Status Change – Effective 08/01/09
16. Trina Zimmerman, 4<sup>th</sup> Grade Teacher, Anza, Status Change – Effective 07/31/09
17. Mary Anderson, Data Coach Training, SIS, Other – Effective 05/26/09
18. Sarah Brelsford, Data Coach Training, Anza, Other – Effective 05/26/09
19. Amber Bryant, Data Coach Training, Anza, Other – Effective 05/26/09
20. Darci Byrne, Even Start Preschool Teacher, Sopori, Other – Effective 05-25-09-06/11/09
21. Ralette Cruse, Summer School Teacher, SIS, Other – Effective 06/01/09
22. Xeomara DeFierro, Even Start Preschool Instructional Aide, Sopori, Other – Effective 05/25/09-06/11/09
23. Patti Gloy, PowerSchool Trainer, SMS, Other – Effective 05/26/09
24. Jim Heinzelmann, PowerSchool Trainer, SIS, Other – Effective 05/26/09
25. Miguel Lara, Technology Assistant, SHS, Other – Effective 05/22/09 only
26. Erica Meyer, Data Coach Training, SPS, Other – Effective 05/26/09
27. Maritza Santa Cruz, Instructional Aide, SHS, Other – Effective 05/22/09 only
28. Beth Summerhill, Data Coach Training, SPS, Other – Effective 05/26/09
29. Julie Tatum, Data Coach Training, SIS, Other – Effective 05/26/09
30. Barbara Tingle, Data Coach Training, SPS, Other – Effective 05/26/09

31. Marjorie Terhune, PowerSchool Trainer, SMS, Other – Effective 05/26/09
32. Kent Thompson, PowerSchool Trainer, SHS, Other – Effective 05/26/09
33. Shannon Turnage, Data Coach Training – SPS, Other – Effective 05/26/09
34. John Wren, PowerSchool Trainer, SMS, Other – Effective 05/26/09
35. Jennifer Vaterlaus, Data Coach Training, SPS, Other – Effective 05/26/09
36. Jennifer Bishop, Teacher, SHS, Other – Effective 08/01/09
37. Amanda Forslund, Teacher, SHS, Other – Effective 08/01/09
38. Elizabeth Myers, Mentor, Anza, Other – Effective 05/22/09

**B. Resignations / Terminations / Separations**

1. Jean Bager, Substitute, Various, Resignation – Effective 05/19/09
2. Carrie Guthinger, 2<sup>nd</sup> Grade Teacher, SPS, Resignation – Effective 06/01/09
3. Cindy Larkins, Kindergarten Teacher, SPS, Resignation – Effective 05/27/09
4. Rafael Rodriguez, Database Specialist, IT, Resignation – Effective 06/02/09
5. Leo Sierra, LINK Aide, LINK, Resignation – Effective 05/21/09
6. James Street, Instructional Aide, SMS, Resignation – Effective 05/20/09
7. Keyana Taylor, LINK Aide, LINK, Resignation – Effective 06/05/09
8. Janet Spooner, Kindergarten Teacher, SPS, FMLA Extension – Effective 07/31/09-01/03/10

**C. Volunteers**

1. Judy Eulgen, SPS
2. Natalie Cowan, SPS

**D. Request for Leave of Absence**

1. Richard Wallace, Maintenance Dept., Effective 06/06/09 through 07/07/09

**E. Approval of Continuing Education Credits for 2009-2010 - None**

**F. Gifts and Donations**

1. American Lung Association of the Southwest, \$1,200.00, Sopori
2. American Lung Association of the Southwest, \$1,200.00, SIS
3. American Lung Association of the Southwest, \$1,200.00, SIS
4. Compass Health Care, Inc., \$1,000.00, SHS
5. Barbara Lewis, \$60.00, Anza Trail
6. Robert & Onita Ham, \$135.00, Anza Trail
7. LifeTouch, \$618.00, SPS
8. LifeTouch, \$58.50, SPS
9. American Lung Association of the Southwest, \$1,200.00, Anza Trail
10. LifeTouch, \$105.00, SIS
11. LifeTouch, \$606.00, SIS
12. Town of Sahuarita, \$9,000.00, SHS Youth Art Program
13. Compass Health Care, Inc., \$500.00, SMS
14. American Lung Assoc., \$1,800.00, SMS
15. Alex Coelho Memorial Scholarship Fund, \$300.00, SMS
16. Freeport McMoRan, \$23,000.00, District-wide
17. Town of Sahuarita, use of parking lot for 8<sup>th</sup> Grade promotion
18. SMS PTO, \$311.09, SMS

19. Life Touch, \$878.00, Anza Trail
20. Life Touch, \$331.00, Anza Trail

**G. Use of School Facilities**

1. American Legion Baseball has asked to use our Varsity Baseball Field for games on the following dates: June 4, 2009, June 8, 2009, June 15, 2009, June 17, 2009 and July 14, 2009.

**H. Overnight/Out of State Travel**

1. Laura Blanco, PowerSchool University, Orlando FL, July 12-17, 2009
2. Kate Duniho, National Assoc. of School Psychologists Summer Conference, Albuquerque NM, July 20-22, 2009
3. Kathy Shiba, National Leadership Conference, Washington D.C., July 14-19, 2009
4. SHS Boys Baseball Team, Baseball Tournament, Pinetop AZ, June 19-21, 2009

**I. Approval of Student Fund-Raising Activities**

1. Anza Trail Student Council, Great American Opportunities Catalog Sale, August 20, 2009 – September 3, 2009.

**J. Approval of Student Activity and Auxiliary Accounts Revenue and Expenditure Reports - None**

**K. Approval of Blanket Resolution of Investment of Funds**

**L. Designation of Student Activities Treasurer- Special Accounts/Fixed Asset Employee**

**M. FY 2008-09 Revenue Report**

**N. FY 2008-09 Expenditure Budget Balance Report**

**X. Board Communication**

Mr. Lurkins again thanked Mrs. Gates for the excellent job she does.

Mrs. Hall thanked Dr. Neish for attending the Board of Education meeting.

**XI. Establish Next Board Meeting – June 24, 2009 – 6:30 PM – District Auditorium**

**XII. Executive Session – Discussion and Possible Action**

1. Mr. Lurkins moved the Board enter executive session Pursuant to §A.R.S.15-843 Discussion Pertaining to Pupil(s) Disciplinary Proceedings. A roll call vote was taken with all members voting aye. The time was 7:45 p.m. The Board returned to regular session and adjourned the meeting at 7:55 p.m.

**XIII. Adjournment**



The meeting was adjourned at 7:55 p.m. Mr. Lurkins made the motion and was seconded by Mrs. Ham. The motion carried.

Respectfully,

---

Clerk of the Board