



Sahuarita Unified School District No. 30

***Sahuarita High School
Sahuarita Intermediate School
Sopori Elementary School***

***Sahuarita Middle School
Sahuarita Primary School
Anza Trail School***

SUSD Early Childhood Center

REGULAR GOVERNING BOARD MEETING MINUTES

June 14, 2006 - Sub Hall B District Auditorium

350 W Sahuarita Rd. - Sahuarita AZ

TIME: 6:30 pm

I. Call to Order and Pledge of Allegiance

President Michael Lurkins called the meeting to order at 6:30PM. Also in attendance were Tom Murphy, Clerk of the Board, Board members Elaine Hall, Diana Kellermeyer, Assistant Superintendent Dr. Manuel O. Valenzuela, Superintendent Dr. Jay C. St. John and Business Manager Charlotte Gates. Board Martin McGee was absent. There were 19 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

Dr. St. John recommended approval of the agenda as it was revised. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried 4-0.

III. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Voucher 24 in the amount of \$636,463.75, payroll Voucher 25 in the amount of \$1,181,517.95 and new payroll Voucher 26 for the pay period ending June 16, 2006 in an amount not to exceed \$900,000.00. She further recommended approval of expense voucher 7066 through 7067 for a total amount of \$797,872.66. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

IV. Call to the Public - None

V. Recognition of Staff, Students and Community – Judy Cutler

The District recognized Judy Cutler for her coordination of the Neighborhood Reinvestment Grant Proposal, which was approved on June 6, 2006.

Her certificate reads: Sahuarita Unified School District, Certificate of Recognition Presented to Judy Cutler for leadership, resourcefulness, and service in support of the District Vision of Excellence.

VI. New Business

A. Instruction – Discussion and Possible Action

1. Adoption of K-5 Mathematics Series

The K-5 Mathematics Series has been on display for 60 days in the auditorium. Dr. St. John recommended approval of the new series. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried 4-0.

B. Business – Discussion and Possible Action

1. Renewal of Food Service Management Agreement between Aramark and Sahuarita Unified School District No. 30, Effective July 1, 2006 through June 30, 2007 – Discussion and Possible Action

This is an annual item. Next year will be the last year of the 5 year contract with Aramark. At that time Mrs. Gates will prepare for a new RFP. Mrs. Charlotte Gates recommended renewal of the Food Services Management Agreement between Aramark and SUSD. Mrs. Hall made the motion and

2. Proposed Authorization to Exceed Fund Sub-Categories Within the Maintenance and Operation Budget.

Mrs. Gates provided information to the Board regarding the Proposed Authorization to Exceed Fund Sub-categories within the Maintenance and Operation Budget. Dr. St. John recommended approval to exceed a FY 2005-06 Maintenance and Operation sub-category with the understanding that the total FY 2005-06 revised Budget limit will not be exceeded. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

3. Library Management System

Mrs. Gates distributed brochures on a library book management system program that she recommended for all schools including Anza Trail. Sahuarita High School is the only school that has a library program and it is outdated. All other sites are doing it manually so the librarians' from

each school met with Mr. Warren Wood from Follett did a demonstration of the program. The program was reviewed by everyone including Scott Boone. There were two proposals: 1) Library Manager and 2) Library and Textbook Manger. Mrs. Gates recommended the Library and Textbook Manager for approval. The item is under Mohave so an RFP was not necessary. Mrs. Hall made the motion and was seconded by Mr. Murphy. The motion carried 4-0.

4. SUSD Student Transportation Services Compact for Success

Dr. Valenzuela and Mrs. Gates met with the both the transportation department and the school administrators regarding a “Compact for Success”. Student discipline has become a problem and the team discussed ways to make a concise compact to go by to help with this problem. If everyone follows the same rules this compact will be very beneficial. Mrs. Gates recommended approval of the “Compact for Success”. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. Discussion followed: Mrs. Kellermeyer asked if there was a mechanism for tracking offenses? Mrs. Gates stated that there will be forms that will be distributed to Mr. Huff in transportation and the site administrators. All schools will be getting the discipline models for SIRs so that they can be tied in together.

Mrs. Kellermeyer asked if parents would be notified after the first offense. Mrs. Gates responded that the first offense will be a warning from the bus driver. The seconded offense is when the parent will be contacted.

Mrs. Hall stated that she has been involved with the bus problems for approximately 13 years and this is a great idea.

5. Approval of Technology Plan

The Board was given a copy of the Technology Plan that is required to be updated on a yearly basis. Mr. Boone and his committee worked on the plan and Dr. St. John recommended approval of the plan. Mr. Murphy made the motion and was seconded by Mr. Kellermeyer. The motion carried 4-0.

6. Awarding of RFP 2006-12 – Water Well Controls Project

A memo was shared with the Board members that was addressed to Dr. St. John from Daryl Rawson. Mr. Rawson indicated that he had issued RFP 2006-12 and that they are finishing up the situation where the district will not be dependant on one well. They have put in a second submersible pump so if the big pump goes down, school can remain open. It was a difficult RFP, only one responded and the other gave a

“no response”. Dr. St. John recommended Best Way Electric. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried 4-0.

7. To Consider and, if deemed advisable, to adopt a resolution ordering and calling a special Capital Outlay Override Election to be held in and for the District.

Dr. St. John stated that at the last meeting when the Board called for the election, the resolution was not available. The Capital Override will be the same proposition as last year back on the ballot. That proposition was one million dollars over the next seven years to help the District provide capital outlay items for the growing district. As explained at the last meeting, it has very little to do with anything except growth. The District cannot continue to provide capital outlay items for students moving in at a rate of 400 – 600 at a time. Dr. St. John recommended adoption of the resolution. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried 4-0.

C. Governing Board – Discussion and Possible Action

1. Proposed Action Agenda Items for FY2007

The Board was given the proposed action agenda items for FY2007. Mrs. Elaine Hall will represent the Board at the delegate assemble and the Board has allowed her to use her judge with the proposed action agenda items.

2. Replacement of Portable at Sahuarita Park

Dr. St. John stated that at the last Board meeting, the Board was asked to approve and IGA with the County to place a portable at Sahuarita Park. This was a continuation of an IGA that the District had 7 or 8 years ago when the portable was placed at the park. Edge Charter School has said that they would like to have the portable replaced with a larger one. Dr. St. John checked with the attorney and Charlotte Gates checked with the auditors. They took the item under consideration and determined that this is not what should be done. They believe that they can replace the floor in the current portable and maybe paint it, but this would be all that would be done. Dr. St. John recommended not replacing the portable. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried 4-0.

VII. Superintendent/Administrative Reports

Charlotte Gates reported that on Saturday the District will have a bus at the Wal-Mart parking lot from 7:00 am to 5:00 pm. The community will have the opportunity to “stuff the bus” with school supplies.

Transportation is up and running under the district. Some of the bus drivers will be doing painting and other items over the summer for the district.

Charlotte gave an update on legislative issues: the bill for the developer in the school districts is alive and seems like it will pass. The school by school budget is still at stalemate and the only item that worries everyone is that if they don't do anything then we will have to start our school by school budgets.

There are funds for them to fund the district for 180 days for transportation, but still nothings been happening with that.

This Friday Charlotte will be interviewing for the two new positions that were approved for the business office.

The office is being rearranged to fit all the new employees that will be stationed at the district.

The office will be closed on Monday July 3rd and Tuesday July 4th. Employees will take a personal day or a vacation day if they do not want to work on Monday.

Fred Huff stated that he is glad to back with the district. The transportation received new carpet in their offices and also was able to purchase some used furniture.

One driver has passed his certification test yesterday and two more are ready to take the test. Fred also has one coming from Tucson that is already certified. There are three that will start training soon.

Charles Oldham stated that it is fairly quiet at Sopor, only the custodians and he are at the school. Ms. Maribel Lopez and he interviewed a candidate for the PE position today. They are still in need of a 5th grade teaching, half-time counselor, instructional aide and a custodian.

Tina Steward – Although it is a little quieter at SPS they are still really busy. The custodians continue to get classrooms ready for the students to return in the fall. Some teachers have already come back to prepare their classrooms.

SPS began enrolling students again this week and it is being done by appointment only. This will allow the parents to have enough time to have their questions answered and also a tour with Mr. Downs and/or Mrs. Steward.

They are still looking for two 1st grade positions and they have been interviewing every single day since last week. They are still looking for two instructional aides.

Dr. Wayne Ross stated that SIS is moving heavy objects. They are moving 25 classrooms to different locations to get ready for the Anza/SIS separation later. They still need two 5th grade teachers and one sped teacher.

Mrs. Terri Noe reported that there is lots of hiring going on at SMS. There are still positions available and they are holding out for the best hires. Scheduling is being done and unfortunately classes are really full at this time.

Mr. Larry McKee received the AIM's scores, but cannot mention the news until July 12th.

There are 75 students attending summer school in English, math and also Plato. Today ends the first semester of summer school and the 2nd semester will begin tomorrow.

The administration has hired twenty new employees so far and they still have six more to in Science, English, Woods and three in Math.

Dr. St. John reminded the Board that the Neighborhood Reinvestment Grant was approved so it has been added to the scope of the project at Sopori School. He is meeting with Core Construction, company that was approved to build the building, and Orcutt Winslow, the architect, this week.

There is a pre-bid meeting next week for the new high school, another K-8, and other miscellaneous projects as assigned from time to time.

He met today with the engineering company who is designing the new entrances and exits. That is not going well at this time.

He had an opportunity to meet with the Country Fair White Elephant Board on Monday.

VIII. Consent Agenda – Action

Dr. St. John recommended approval of those items on the Consent Agenda as they were distributed. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried 4-0.

A. Employment

1. Francisco “Frank” Arvizu, Bus Driver – Transportation – New Position – Effective 08/04/06
2. Maria Davis, Bus Driver – Transportation – New Position – Effective 06/01/06
3. Gail Gentry, 2nd Grade Teacher – SPS – Replacement – Effective 07/31/06
4. James Heinselmann, 4th Grade Teacher – SIS - Replacement – Effective 07/31/06
5. Terri Hull, Bus Driver – Transportation – New Position – Effective 06/01/06

6. Rose Hunt-Roman, Bus Driver – Transportation – New Position – Effective 06/01/06
7. Veronica Jacquez, Bus Driver – Transportation – New Position – Effective 06/01/06
8. Kalomo Johnson, Bus Driver – Transportation – New Position – Effective 06/06/06
9. Maria Juarez, Bus Driver – Transportation – New Position – Effective 06/01/06
10. MaryGrace “Grace” Kirker, Dispatcher – Transportation – New Position – Effective 06/01/06
11. Donald Krumwiede, Bus Driver – Transportation – New Position – Effective 06/01/06
12. Jennifer Renee Kucera, 5th/6th Grade Teacher – Sopori – Replacement – Effective 07/31/06
13. Rachelle Lizardi, 1st Grade Teacher – SPS – Replacement – Effective 07/31/06
14. Luis Lopez, Mechanic – Transportation – New Position – Effective 06/01/06
15. Jennifer Mashburn, 1st Grade Teacher – SPS – Replacement – Effective 07/31/06
16. Diane Mcafferty, Bus Driver – Transportation – New Position – Effective 06/01/06
17. Marisol Metzler, 5th/6th Grade Teacher – Sopori – Replacement – Effective 07/31/06
18. Jose Montes, Bus Driver – Transportation – New Position – Effective 06/06/06
19. Cari Newman, 4th Grade Teacher – Replacement – Effective 07/31/06
20. Erin Osborn, 2nd Grade Teacher – Replacement – Effective 07/31/06
21. Everett “Ken” Pannell, Bus Driver – Transportation – Effective 06/01/06
22. Charles “Ken” Poe, Bus Driver – Transportation – Effective 07/15/06
23. Maria Robles, ECC Classroom Lead – Part-time – SUSD Early Childhood Center - New Position – Effective 05/31/06
24. Elizabeth “Denise” Rodriguez, Chief Clerk – Transportation – New Position – Effective 06/01/06
25. Manuel Roman, Bus Driver – Transportation – New Position – Effective 06/01/06
26. Francisco Sanchez, Bus Driver – Transportation – New Position – Effective 07/01/06
27. Amanda Saunders, Bus Driver – Transportation – New Position – Effective 06/06/06
28. Rachel Segovia, Counselor – SPS – New Position – Effective 07/31/06

29. Elizabeth Shields, Driver Safety & Compliance Coordinator – Transportation – Effective 06/01/06
30. Maria Sonia Galvarro, Bus Driver – Transportation – New Position – Effective 08/04/06
31. Ronald Stocker, Bus Driver – Transportation – New Position – Effective 06/01/06
32. David Swigert, Bus Driver – Transportation – New Position – Effective 06/01/06
33. Jesus Toscano, Shop Manager – Transportation – New Position – Effective 06/01/06
34. James Walker, Bus Driver – Transportation – New Position – Effective 06/01/06
35. Judith Kuhlman, Foreign Language Teacher – Change in Status, Increase to FTE – SHS - Effective 08/04/06
36. Margaret Link, CTE Teacher – Change in Status, Addendum for .2 FTE increase to 1.2 – SHS – Effective 08/04/06
37. Enrique Santa Cruz, Industrial Tech Teacher – Change in Status from Lab Aide to Teacher – Replacement – SPS – Effective 07/31/06

B. Resignations/Terminations/Separations

1. Lillie Rodriguez, Instructional Aide – SPS – Resignation Effective 05/25/06
2. Janie Pogar, Inclusion Health Specialist – Project Inspire – Resignation Effective 05/25/06
3. Christopher Nogami, PE Teacher – Sopor – Resignation Effective 06/02/06
4. Philip Misko, Maintenance Technician – Maintenance – Resignation Effective 06/02/06
5. Chris Fanning, Girls Varsity Basketball Head Coach – SHS – Resignation Effective 05/24/06
6. Ed Diaz, Instructional Aide – SMS – Resignation Effective 05/26/06
7. Arnold Alegria, Grounds Supervisor – Maintenance/Grounds – Involuntary Termination Effective 05/26/06

C. Gifts & Donations

1. Margaret Cooper - \$600.00 – SUSD Special Education Department
2. Billy & Christina Levy – \$1135.00 – SHS FCCLA
3. Mr. & Mrs. Joe Stieber - \$250.00 – 6th Grade Drama, \$250.00 – SMS Jazz Ensemble, \$250.00 – SMS Music Department
4. American Lung Association - \$1200.00 – SIS 4th Grade

D. Overnight/Out of State Student Travel

1. FCCLA – National Leadership Conference – Nashville, TN – July 6-14, 2006
2. Culinary Arts – Student Training, Johnson & Wales University – Denver, CO – July 28-30th

E. Approval of Renewal of Time Deposit with Compass Bank

F. Approval of Renewal of Bank of America Line of Credit

G. Approval of Blanket Resolution for Investment of Funds

H. Designation of Student Activities Treasurer – Special Accounts/Fixed Asset Employee

IX. Board Communication

Mr. Murphy thanked Charlotte Gates for her work as the Director of Business.

Mrs. Hall stated that one of the best decisions made in this district was hiring Mr. Scott Boone in the technology position. He continues to impress her with everything that is being done in the district technology wise.

X. Establish Next Meeting – June 28, 2006 - SUSD Auditorium

XI. Executive Session

- A. Mr. Murphy moved the Board enter executive session pursuant to §A.R.S. 15-843 to hear the possible appeal of the decision of the hearing officer in a suspension hearing and to hear the possible request for re-admittance from a high school student – Discussion and possible action. Also pursuant to A.R.S. 38-431.03.A.1 Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussion, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting. The time was 7:11pm. A roll call vote was taken

with all members voting aye. The Board returned to regular session at 8:41pm and adjourned the meeting.

XII. Adjournment

The meeting was adjourned at 8:41pm. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried 4-0

Respectfully,

Clerk of the Board