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Office of the Superintendent

MINUTES
REGULAR GOVERNING BOARD MEETING
JUNE 24, 2009– 6:30 P.M. DISTRICT AUDITORIUM, POD B
350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

I. Call to Order and Pledge of Allegiance

President Elaine Hall called the meeting to order at 6:31 P.M. Also in attendance were Board Clerk, Mike Lurkins, Members Tom Murphy, and Kris Ham, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manny Valenzuela, and Business Manager Charlotte Gates. Diana Kellermeyer was absent. There were 17 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

The superintendent recommended approval of the agenda as it was revised and posted. Mrs. Ham made the motion and was seconded by Mr. Murphy. The motion carried.

III. Approval of Minutes – January 14, 2009, February 11, 2009 and June 10, 2009

The superintendent recommended approval of the January 14, 2009, February 11, 2009 and June 10, 2009 minutes as posted. Mr. Lurkins made the motion and was seconded by Mr. Murphy. The motion carried.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Vouchers 28 and 29 in the amount totaling \$2,640,321.54, new payroll 1 for the pay period ending July 10, 2009, new payroll 2 for the pay period ending July 24, 2009, and new payroll 3 for the pay period ending August 7, 2009 in the amounts not to exceed \$6,000,000.00. She further recommended approval of expense vouchers 9087 through 9089 in the amount of \$363,188.36. The motion was made by Mr. Murphy and seconded by Mrs. Ham. The motion carried.

V. Call to the Public - None

VI. Recognition of Staff, Students and Community - None

VII. New Business

A. Instruction – Discussion and Possible Action

1. Approval of Gifted Education Scope and Sequence

Dr. Barb Smith reviewed the Gifted Education Scope and Sequence which was approved two years ago and must again be approved. The components of the program were reviewed and Dr. Smith explained how each component was being addressed by the District. This program is funded in part by ADE and the District M & O budget. Dr. Smith

recommended approval of the Gifted Education Scope and Sequence. Mr. Murphy made the motion and seconded by Mrs. Ham. The motion carried

B. Business – Discussion and Possible Action

1. Proposed Budget for Fiscal Year 2009/10 and Truth in Taxation Notice, Mrs. Gates

Pursuant to Arizona Revised Statutes school district must publish a public hearing notice and summary of the Proposed Budget for the fiscal year 2009/10. Prior to the publication, the Governing Board must approve the legal Proposed Budget, Summary of the Proposed Budget, and Expenditure of Funds from the Insurance Proceeds Fund and the Litigation Fund.

The publication will indicate that on July 8, 2009 there will be a public hearing on the fiscal year 2009/10 Proposed Budget.

It was recommended that the Governing Board approve the Proposed Budget for the fiscal year 2009/10.

Reference: A.R.S. § 15-905, 15-1103, 15-1107

The District must hold a truth in taxation hearing on or before the adoption of the expenditure budget if the District budgets an amount that is higher than the truth in taxation base limit, levies any amount for expenditures in excess utilities or levies any amount for liabilities in excess of the budget pursuant to A.R.S. § 15-910.

Therefore, Arizona Revised Statute requires that Truth in Taxation Notice be approved, published, and a hearing held.

Approval of the proposed Truth and Taxation Notice is recommended, if needed.

Reference: A.R.S. § 15-905.01.

NOTICE OF PUBLIC HEARING

A public hearing was held on July 8, 2009 at 6:30 p.m. in Pod B of the Auditorium, Sahuarita Unified School District #30, located at 350 W. Sahuarita Road, Sahuarita AZ. The Governing Board presented the proposed 2009/10 Expenditure Budget for the consideration of the taxpayers of the district and a Truth and Taxation Hearing.

After a detailed review of the proposed budget, Mrs. Gates recommended the approval of the proposed 2009/10 budget and the Truth and Taxation Notice. Mr. Murphy made the motion and Mr. Lurkins seconded. The motion carried.

2. Request for Hardship Exception for Student Attendance Reporting

A “hardship exception” from the requirement of reporting student attendance through absences for FY 08-09 school year has been requested. Our current student management system cannot accurately report our absences for SHS. The company (MIG) has not created an update that correctly reports our absences. Several attempts have been made but with not success. Therefore, we respectfully requested permission

to submit the attendance reporting of our SHS students in weekly attendance minutes for FY 09. In FY 2010, we will be converting to a new SMS system (PowerSchool).

The superintendent recommended approval of the Hardship Exception. Mr. Lurkins made the motion and Mrs. Ham seconded. The motion carried.

3. 2010 Technology Plan

Scott Boone, Director of Technology prepared the 2010 Technology Plan for Sahuarita Unified School District. LEAs must have a state approved technology plan in order to receive Title IID and e-Rate funds. The superintendent recommended approval of the 2010 Technology Plan. Mrs. Ham made the motion and Mr. Murphy seconded. The motion carried.

4. Approval for Renewal of RFP 2006-08-Architectural & Engineering Services

SUSD is requesting approval for renewal of RFP 2006-08 for fiscal year 2009/10. RFP 2006-08 provides architectural and engineering services through Emc2. The superintendent recommended approval of the renewal of RFP 2006-08. Mr. Murphy made the motion and Mr. Lurkins seconded. The motion carried.

5. Approval for Renewal of RFP 2006-5 – Construction Management at Risk by Core Construction

SUSD is requesting the renewal of RFP 2006-5 for fiscal year 2009/10. RFP 2006-5 provides Construction Management at Risk by Core Construction for the change order to the Sopor Gym on purchase order #20092593 that will be rolled over for the 2009/10 fiscal year. The superintendent recommended approval of the renewal for RFP 2006-5. Mrs. Ham made the motion and Mr. Murphy seconded. The motion carried.

6. Approval for Renewal of Sealed Bid 2009-8 – Construction of District Wide Security Fencing

SUSD has requested the renewal of sealed bid 2009-8 for fiscal year 2009/10. Sealed bid 2009-8 provides construction of district wide security fencing by Security Fence of Arizona on purchase order #20092306 and 20093044 that will be rolled over for the 2009/10 fiscal year. The superintendent recommended approval of the sealed bid 2009-8. Mr. Murphy made the motion and Mrs. Ham seconded. The motion carried.

7. Bidding/Purchasing Procedures Policy Change

Recommended policy change to D-2750-DJE – Bidding/Purchasing Procedures to delegate the authority to the Superintendent or Director of Business Services to issue all written determinations as required by the Arizona Department of Education School District Procurement Rules prior to issuing solicitations for multi-step sealed bidding, competitive sealed proposals, and multi-term contracts, or non-construction contracts requiring bid or contract security. The changes are in the Further Delegations portion of the policy. The superintendent recommended approval of the Bidding/Purchased Procedures Policy change. Mr. Murphy made the motion and Mrs. Ham seconded. The motion carried.

8. Request for IFB for Underground Work for Anza Trail

Recommended request for IFB for earthwork services for Anza Trail to deal with some drainage problems. All school district contracts shall be awarded by competitive sealed bidding as provided in R7-2-1021 through R7-1-1032 except as provided in R7-2-1041 through R7-2-1068 and R7-2-1117 through R-7-2-1125. The superintendent recommended approval of the IFB for Underground 'Work for Anza Trail. Mrs. Ham made the motion and Mr. Murphy seconded. The motion carried.

C. Governing Board – Discussion and Possible Action

1. Override and Bond Election Update – Discussion only

The superintendent made another presentation on the November 2009 Override and Bond election. Nothing has changed since the last Board meeting two weeks ago. The override has been in place since the 1980's. The override is already on the home owner's property tax and is not a new tax. The cost of the override would be approximately \$80/year on a \$172,000.00 home. If the override does not pass, the District will have to cut some programs and staff. The bond election, if it were to pass, would increase the yearly taxes by approximately \$53.80 on a \$172,000.00 home. The bond money would be used for building the new high school, a new swimming pool and to purchase equipment. Something new, the State Legislature is considering a lease-to-own program for building schools. The outcome of this legislation will effect the bond consideration. Dr. St. John and Mrs. Gates will follow this legislation and advise the Board at the next meeting.

D. Personnel – Discussion and Possible Action

1. ECC Employee Change in Status

Included in the Board packet was a memo from Scott Downs, Director of Human Resources. Mr. Downs and Dr. Barbara Smith have been consulting on status changes for ECC employees. Mr. Downs and Dr. Smith recommended that all twelve-month employees of ECC become 10-month employees. All summer employment opportunities will be filled on an as needed basis. This is a result of the ongoing struggles to meet payroll demands at ECC due to fluctuations in student enrollment. These fluctuations can become more apparent during the summer months. If approved, all hourly employees of ECC will become 10 month employees and will subsequently receive all associated benefits in alignment with this work schedule. School Board Policy GDD will no longer apply to EC employees, thus vacation time will not accumulate. All other personal time and sick time will accrue at the 10 month schedule rate. All earned vacation time will stay on each employee record until used.

If this recommendation is approved by the Governing Board, beginning July 1, 2009 and continuing all summers thereafter, summer employment will be filled on as needed basis. Any interested person must apply for summer employment by submitting a letter of interest to the director of ECC. This is not a termination of employment, but a "Status Change" of employment.

The superintendent recommended approval of the ECC Employee Change of Status. Mr. Murphy made the motion and Mrs. Ham seconded. The motion carried.

2. Building/Grounds Position for Sahuarita Park

The acquisition of Sahuarita Park requires an additional building/grounds technician. With the acquisition of the park, which the District will begin operating on July 1, 2009, and additional staff person will be needed. The superintendent recommended approval of an additional building/grounds technician. Mr. Lurkins made the motion and Mr. Murphy seconded. The motion carried.

3. Attendance Clerk at Anza Trail School

With the large student enrollment at Anza Trail, there is need for another attendance clerk. The superintendent recommended approval of another attendance clerk at Anza Trail. Mrs. Ham made the motion and Mr. Murphy carried. The motion carried.

VIII. Superintendent/Administrative Reports

Dr. St. John reported that the student enrollment at the end of the year was 4887; 1288 at Anza Trail, 1358 at SHS, 616 at SIS, 639 at SMS, 787 at SPS (includes 134 ECC students) and 209 Sopori. Upcoming events – Meeting with representative of the Mature Workers Program, CFWE meetings, meetings for the new high school, Sahuarita Park, land acquisition and general construction meetings. Dr. St. John will be speaking at Dr. Valenzuela's class at the U of A on Friday. He will be volunteering at the White Elephant in the next couple of weeks.

Dr. Valenzuela reported that the district has received a Sustainability Grant for the Reading First program and that Mrs. Kennedy would continue her work with the program.

IX. Consent Agenda – Action

The superintendent recommended approval of those items on the Consent Agenda as posted. Mrs. Ham made the motion and was seconded by Mr. Murphy. The motion carried

A. Employment / Change of Status /Transfers

1. Salvatore Boenzi, Music Teacher, SMS, New Hire – Effective 07/27/09
2. Rachel R. Casmer, Biology Teacher, SHS, New Hire – Effective 07/27/09
3. Isabel Correll, Summer Help, Facilities, New Hire – Effective 06/08/09
4. Sarah Dachtyl, Ph.D, Speech Therapist, SMS & SHS, New Hire – Effective 07/31/09
5. Thomas Knutson, English/Drama Teacher, SHS, New Hire – Effective 07/27/09
6. Mark Pavlik, 7th Grade Math Teacher, SMS, New Hire – Effective 07/27/09
7. Brenda Ross, Speech Therapist, SPS, New Hire – Effective 07/31/09
8. Ronald Runion, Jr., Summer Help, Facilities, New Hire – Effective 06/08/09
9. Daryl Rawson, Construction Manager, Bond Office, Other – Effective 05/26/09
10. Nancy Kondrat, Prop 202, SHS, Addendum – Effective 06/01/09
11. Cynthia Lynch, Summer Curriculum Work, Anza, Addendum – Effective 06/16/09
12. Christina Elena Malovich, Summer Curriculum Work, SHS, Addendum – Effective 06/16/09
13. Lynda Robinson, Prop 202, SHS, Addendum – Effective 06/01/09
14. Barbara Stephenson, Prop 202, SIS, Addendum – Effective 06/07/09
15. Sylvia Telles, Summer Curriculum Work, SMS, Addendum – Effective 06/16/09
16. Chris Sargent, Summer Curriculum Work, SHS, Addendum – Effective 06/16/09
17. Kent Thompson, Mentor, SHS, Addendum – Effective 05/22/09

18. Andy Vishner, Extra Duty, District Office, Addendum – Effective 06/01/09
19. Penny Hoffman, Data Coach Training, Anza, Other – Effective 06/10/09
20. Delia Magallanes, Custodian, SPS, Other – Effective 06/09/09
21. Erin Osborn, Data Coach Training, SPS, Other – Effective 06/10/09
22. Christine Conner, Inclusion Health Asst., ECC, Status Change – Effective 08/01/08
23. Maggie Meister, Spec. Ed Teacher, Project Inspire SHS, Status Change – Effective 07/31/09

B. Resignations / Terminations / Separations

1. Jill Bond, Spanish Teacher, SHS, Resignation – Effective 06/10/09
2. Jackie Gerstein, Gifted Teacher, SIS, Resignation – Effective 06/16/09
3. Garald Gilbert, Inclusion Health Asst., SIS, Resignation – Effective 06/11/09
4. Patricia McElroy, 2nd Grade Teacher, Sopori, Resignation – Effective 06/15/09
5. Stacey Morrison, Temp. Custodian, SPS, Resignation – Effective 06/09/09
6. Sue Ormison, SPED Teacher, Anza, Resignation – Effective 06/15/109
7. Scott Percy, JTED Teacher, SHS, Resignation – Effective 05/22/09
8. Leslie Jameson-Christian, Teacher, Anza, Resignation – Effective 06/16/09

C. Volunteers - None

D. Request for Leave of Absence - None

E. Gifts and Donations

1. Common Ground Church, \$200.00 Wal Mart Gift Cards (8-\$25), Special Ed Students
2. Mr. & Mrs. Gilbert Garcia, 30 Staedlter Precision Compasses, SHS Math Dept.
3. AERO Club of Arizona, \$250.00, SHS ROTC
4. Freeport-McMoRan, \$3,486.00, Anza Trail
5. LifeTouch, \$203.00, Sopori

F. Use of School Facilities

1. Santa Cruz Valley United Methodist Church Primary School Area
2. Sahuarita Speed University Track Club, SHS Track, June 22, 2009 through July 29, 2009, from 5:30 p.m. to 7:15 p.m. on Mondays and Wednesdays only. ++

G. Out of State Travel

1. Scott Downs, PowerSchool University, Anaheim CA, June 28 – July 3, 2009
2. Kent Thompson, PowerSchool University, Anaheim CA, June 28-July 3, 2009

X. Board Communication

Mike commented that one of his clients complimented the District on the quality of the administrators. He stated that the District is very fortunate to have such quality leadership and thanked all the administrators for all they do.

XI. Establish Next Board Meeting – July 8, 2009 – 6:30 PM – District Auditorium

XII. Executive Session – Discussion and Possible Action - None

XIII. Adjournment

The meeting was adjourned at 7:38 p.m. Mr. Murphy made the motion and was seconded by Mr. Lurkins. The motion carried.

Respectfully,

Clerk of the Board