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Office of the Superintendent

MINUTES

REGULAR GOVERNING BOARD MEETING & EXECUTIVE SESSION

JUNE 25, 2008 – 6:30 P.M. SUB HALL B – SAHUARITA AUDITORIUM
350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

I. Call to Order and Pledge of Allegiance

Clerk of the Board, Martin McGee called the meeting to order at 6:33 P.M. Also in attendance, Board Members Tom Murphy, Mike Lurkins, and Elaine Hall, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manny Valenzuela, and Business Manager Charlotte Gates. President Diana Kellermeyer was absent. There were 26 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

The superintendent recommended approval of the agenda as it was revised. Mr. Lurkins made the motion and was seconded by Mrs. Hall. The motion carried.

III. Approval of Minutes – None

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll voucher 27 in the amount totaling \$557,177.76, new payroll 1 for the pay period ending July 11, 2008, new payroll 2 for the pay period ending July 25, 2008, and new payroll 3 voucher for the pay period ending August 8, 2008 in the amount not to exceed \$3,557,177.76. She further recommended approval of expense vouchers 8184 through 8186 in the amount of \$277,542.05. The motion was made by Mr. Murphy and seconded by Mrs. Hall. The motion carried.

V. Call to the Public - None

VI. Recognition of Staff, Students and Community - None

VII. New Business

A. Business – Discussion and Possible Action

1. Proposed Budget For Fiscal Year 2008/2009 and Truth in Taxation Notice

Mrs. Gates provided the Board with an overall recap of the Budget Limitation (**EXHIBIT A**). She presented and explained the proposed budget for FY 2008/2009 and Truth in Taxation Notice in detail. Mrs. Gates stated that Pursuant to Arizona Revised Statutes school districts must publish a public hearing notice and summary of the Proposed Budget for the fiscal year 2008/09. Prior to the publication, the Governing Board must approve the legal Proposed Budget, Summary of the Proposed Budget, and the expenditure of funds from the Insurance Proceeds Fund and the Litigation Fund.

The publication will indicate that on July 09, 2008 there will be a public hearing on the fiscal year 2008/09 Proposed Budget.

It is recommended that the Governing Board approve the Proposed Budget for the fiscal year 2008/09.

Reference: A.R.S. §15-905, 15-1103, 15-1107

The district must hold a truth in taxation hearing on or before the adoption of the expenditure budget if the district budgets an amount that is higher than the truth in taxation base limit, levies any amount for expenditures in excess utilities or levies any amount for liabilities in excess of the budget pursuant to A.R.S. §15-910.

Therefore, Arizona Revised Statute requires that Truth in Taxation Notice be approved, published, and a hearing held. Mrs. Gates explained that the Truth in Taxation Notice is related to anything that will affect the community members regarding taxes. She stated that if the district has excess utilities and adjacent ways in their budget then a Truth in Taxation Notice has to be given to the community. Our district budget includes adjacent ways of \$1,000,000 and \$595,000 in excess utilities. Mrs. Gates will post the Truth in Taxation Notice advertised in the newspaper. She announced that a public hearing will be held July 9, 2008 at 6:30 p.m. in Pod B in the Auditorium, Sahuarita Unified School District #30 located at 350 W. Sahuarita Road, Sahuarita, AZ. The Governing Board will present the proposed 2008/09 Expenditure Budget for the consideration of the taxpayers of the district and a Truth and Taxation Hearing.

Reference: A.R.S. §15-905.01

Mrs. Gates recommended approval of the Proposed Budget for 2008/09 and Truth in Taxation Notice as presented at the meeting. Mr. Lurkins made the motion and was seconded by Mr. Murphy. The motion carried. **SEE EXHIBIT B & C**

2. Excess Utilities Plan

The superintendent presented the Excess Utility Plan for FY 08-09 and was included in the Board packet. He stated that pursuant to A.R.S. statutes section 15-910.03, beginning July 1, 2005, each school district that budgets for excess utilities is required to annually develop, adopt and certify a plan that contains certain information and submit a copy of this plan to ADE by July 18th. School districts, by law, are required to adopt and certify this plan at the same public meeting where the school district budget for 2006-07 and beyond is proposed and adopted. The superintendent recommended the approval of the Excess Utilities Report as it was presented. Mr. Murphy made the motion and was seconded by Mrs. Hall. Motion carried. Mrs. Gates stated that she would forward the report to the ADE. **SEE EXHIBIT D.**

3. Cell Phone Stipend for Administrators

The superintendent presented the proposed cell phone stipend program for administrators. He explained that if the school district purchases a cell phone for an employee of the district and the district pays for the cell phone service, the cell phone then becomes district property. Currently, the business department has to send the administrator's cell phone bills to the administrator for them to look through the bill and identify any personal calls made with the school phone have and have and reimburse the district for those calls. The proposed stipend program will establish a stipend for each one of the administrators and include income tax. From now on the district will no longer purchase cell phones and step out of the sell phone service business. The superintendent stated that the district recommends that the administrators use Alltel

because they have the best state price and can allow the administrators to use that state price because it's related to their work. By approving the proposed cell phone stipend, the administrators can use their phone in any matter they choose (business or personal). The superintendent recommended the proposed cell phone stipend program and is in the process with Mrs. Gates to determine a dollar figure for the stipend depending what their position is with the district. Mr. Lurkins made the motion to approve the cell phone stipend program for administrators as it was presented and was seconded by Mr. Murphy. The motion carried.

Mr. McGee asked if the new buy out with Verizon would affect the Alltel program.

Mr. Scott Boone stated that a state contract has already been established with Alltel so Verizon will have to honor that until the contract runs out.

4. Mission Peaks Development – Informational Only

The superintendent presented items that may become a part of the master plan, general plan amendment, and the specific plan that the Town Council may approve for the Mission Peaks Development. Included in the Board packet were the revised exhibits from the Town of Sahuarita that correctly indicate the Town's current boundaries relative to the proposed GPA areas. He shared several maps and information about the scope of the Mission Peaks development with the Board. American Nevada Company, the developer of Mission Peaks, purchased 4,000 acres on the west side of our district. The property was purchased from the Twin Buttes property and intends to build 15,000 homes in the area. The American Nevada company has filed a general plan amendment with the Town of Sahuarita and Pima County. The Planning and Zoning Department at the Town of Sahuarita has contacted the district and has asked to comment on the development and its impact on the area.

The superintendent stated that the Mission Peaks Company will donate a total of 90 acres to the school district for school sites. American Nevada Company has agreed to build two buildings for our district ahead of time. The superintendent stated that their plan is to have schools in place and ready to go before they sell the first home. They understand the idea that when the district is entitled to a building and the district receives money and the School Facilities Board formula that the district can then pay Mission Peaks for building the schools ahead of time. Unless otherwise directed by the Governing Board, the superintendent stated that he will request that the Town of Sahuarita, if they decide to annex it and approve the general plan amendment, to include a memorandum of understanding between the district and Mission Peaks development laying all the facts out and making them legally responsible to have those things.

Mr. Murphy stated that he found it rather ironic that American Nevada Company is working with us and that they are willing to donate the land even though they know that their going to get approximately \$.50-\$.60 back on the dollar. It seems rather interesting that the only entity that their sole purpose in the State is to help build schools is the most difficult entity to work with when it comes to building schools.

5. SFB Resolution for Energy and Water Saving Grant

Included in the Board packet is the draft resolution from the School Facilities Board regarding the energy and water saving grant. The same resolution was previously approved by the Governing Board on January 9, 2008 but did not require a dollar figure. A final resolution with the exact figures was presented to the Governing Board. The first figure that was added was the grant that comes from the School Facilities Board is \$231,000 with includes \$100,000 from SFB and \$131,000 from the Bond override for

energy efficiency. For the expenditure of \$231,000 the district will receive a payback of about \$53,000 for the next four years. The superintendent recommended approval of the resolution from the School Facilities Board regarding the energy and water saving grant. Mr. Murphy made the motion and was seconded by Mrs. Hall. The motion carried.

6. Sopori School Security Camera Solution++

The superintendent stated the Mr. Rawson and Scott Boone have been working diligently over the last couple of months to come up with a program for a security camera solution at Sopori School that will include coverage of all outside areas of the building and grounds. He stated that the district will be using the same pattern as in the past of using Sopori campus as a testing site. Mr. Boone presented a sample site from the Tucson area. He stated that the pool and pool areas at Sopori will be transmitted back to the main building wirelessly. Mr. Boone provided examples of camera coverage at Sopori and a demonstration on how to use them. He explained and provided the Board with different types of cameras for different locations to cover surveillance of the entire school site. The cost is approximately three part \$71,000.00 and will be funded from the 2007 bond funds. IPVISION is nation-wide company and one of its major clients is the Fry's Supermarket chain that includes other grocery stores with different names in different states.

Mr. Murphy stated that advertising of the security cameras helped in the deterrence of vandalism at other school districts and asked Mr. Boone if signage was included in the security camera installation.

Mr. Boone stated that the district certainly can install signage and stated that the cameras alone also serve as a deterrent.

The superintendent recommended the approval of the Sopori School Security Camera Solution. He stated that it's on state contract but the amount exceeds \$50,000, therefore, this item needs to go before the Governing Board for approval. Mrs. Hall made the motion to approve the Sopori School Security Camera Solution and was seconded by Mr. Murphy. The motion carried.

B. Personnel – Discussion and Possible Action

1. Approval of New Anza Trail Assistant Principals – Names Available ++

Dr. Valenzuela stated that Dr. St. John charged him with the task of identifying highly qualified candidates for the Assistant Principal positions at Anza Trail School. Dr. Valenzuela formed a very diverse high quality committee made up of the Principal, support staff, district office personnel, and multiple teachers from the school. The committee went through a very comprehensive process to include a paper screen, comprehensive reference checks, and a through interview process. He stated that the committee selected two candidates that they believe are very highly qualified and would be strong additions, if approved by the Board, to the administration team.

Dr. Valenzuela introduced Ms. Karen Pischansky. He stated that she has eight years of experience as an elementary school teacher. She currently serves as an instructional and school improvement coach in the Tucson Unified School District. Recently, she was identified to work at Naylor School which was a school that was under corrective action from the Arizona Department of Education. She has extensive experience in data driven leadership, practices, curriculum development, and programs coordination. Ms. Pischansky holds a Bachelor's Degree in bilingual education from the University of

Arizona and a Master's Degree in Educational Leadership from Northern Arizona University.

Dr. Valenzuela introduced Ms. Clarissa Rodriguez who comes to us after a six year professional experience as a Spanish and Social Studies educator in both the Flowing Wells and the Sunnyside School District. She currently serves as a Prevention Specialist in the Sunnyside Unified School District and was recognized as the outstanding senior at the University of Arizona and also participated in the Southern Arizona Educational Leadership contortion. Mrs. Rodriguez holds a Bachelor's of Arts Degree in secondary education from the University of Arizona and a Master's of Education Degree in Educational Leadership from Northern Arizona University. Ms. Rodriguez has a strong background in cognitive coaching, student wellness initiatives, and instructional leadership.

Dr. Valenzuela enthusiastically submitted the previously stated names to Dr. St. John. The superintendent recommended the Ms. Karen Pischansky and Ms. Clarissa Rodriguez as the two new Anza Trail assistant principals. Mr. Lurkins made the motion and was seconded by Mrs. Hall. The motion carried.

The Board welcomed Ms. Karen Pischansky and Ms. Clarissa Rodriguez.

Ms. Rodriguez introduced herself and stated that she is very honored to be working in the Sahuarita Unified School District. She introduced her family and thanked them for all of their support. Her family has a strong background in education, her father is a high school principal, her mother is a kindergarten teacher, and her sister and brother-in-law is also in education. She thanked her principal mentor and stated that she is really excited to be in our district.

Ms. Pischansky also introduced herself and stated that she is very honored to be in our district and to take this position. She thanked her parents for their continued support after coming to the United States as her background is in Mexico. She appreciates their hard work and effort that they provide to her brother, sister, and herself. She congratulated her two mentor principal's Dr. Maria Figueroa and Don Calhoun.

VIII. Superintendent/Administrative Reports

No administrative reports were given as there is not a lot of activity at the school sites in the summer.

Dr. St. John – Reported that the district is holding strong at 4600 students in our district. Anza Trail has 1193 students, SHS has 1227 students, SIS has 538 students, SMS has 637 students, SPS has 772 including 180 at the ECC, and Sopori has 230 students.

Upcoming events include a Mission Peaks open house tomorrow night from 6:00 p.m. – 8:00 p.m. at Pod B of the district auditorium. Dr. St. John reminded the Governing Board that the Board will be having a Board retreat on Monday, July 7th at the Coyote Grill at San Ignacio.

Recent events include the administrative retreat at the Desert Diamond Casino last week. George Emerson and Dr. St. John met with the Town of Sahuarita concerning Anza Trail Park. The superintendent reported that the light posts and lights are up and have lighted all the ball diamonds. The town is in the process of lighting the tennis courts and the basketball courts. In addition, they are in the process of improving the drainage to the north end of the park. The superintendent stated that he hopes to open Anza Trail Park this summer.

At the last Governing Board meeting the superintendent stated that he made a recommendation to approve PowerSchool as the district's new student management system. Dr. St. John completed the best and final offer with Pearson and the total cost \$137,000. At a previous Board meeting he stated that he thought the price would be between \$150,000-\$200,000. If the legislature cuts our soft capital funding the district may have to back away from purchasing the new student management system. Dr. St. John and the administrative team have discussed an implementation schedule. Pearson has assigned an implementation manager from their company and the district has discussed internally about an implementation manager to represent the district. The superintendent stated that he hopes that the district can train teachers and administrators between now and the end of the first quarter and see if we can make the switch.

The superintendent reported that shade structures are going up and a total of eight will be distributed throughout the district. At the next Governing Board meeting, if everything goes well, the Board meeting will be hosted at the round gymnasium at SIS.

Last year, the Town of Sahuarita nominated Anza Trail School to the Pima Metropolitan Alliance for their common ground award and re-nominated the school again this year. In addition, in the state wide election was an early childhood initiative pushed primarily by Nadine Basher and was approved by the voters and has divided the state into area and Southern Pima County has a regional partnership council and Scott Downs has been appointed to that council.

The superintendent stated that the assessed evaluations in our school district both the primary and the secondary rate is up 43%. He reported that we went up from last year at \$248,000,000 to this year at \$356,000,000 in each one of the categories. The secondary assessed evaluation also increased from last year at \$267,000,000 to \$383,000,000 this year. Dr. St. John spoke with John Baracy, the district's financial advisor, regarding all three election issues on last year's ballot. The district asked the community for \$14.7 million of bond money, K-3 Override which is 5% of our revenue control limit, and a capital override of \$1 million. The superintendent explained that each one of those taxes was added to everyone's tax bill. Without question the communities taxes based on the school district alone will go down because of the increase of our assessed evaluations. He stated that he felt very comfortable informing the Board and community that the increase that the three election issues cost taxpayers will not increase their total tax bill from the school district.

The superintendent stated that we continue to have discussions with some of the major property owners about where to locate our second high school. He mentioned that we continue to have discussions with FICO, Twin Buttes property, and American Nevada Company. Dr. St. John spoke with John Arnold from the School Facilities Board because there is a possibility that we may get a gift or a lease purchase of property to build our second high school adjacent to Sahuarita Park. Dr. St. John asked Mr. Arnold what the district needs to do and if we need to submit another application. Mr. Arnold indicated to Dr. St. John that he has seen both the Senate and the House versions of the proposed budget that may be approve in the next six days and stated that neither of the proposals has any funding for school facilities board for next year. Dr. St. John stated that it was a very discouraging conversation because the district was approved in January of 2006 to have a high school built and theoretically set aside the money and gave the district 5% of those funds and are far enough in design that we can't proceed until we have a site. The superintendent's other concern is that our district is not hearing from anybody who actually is on the inside of the House, State, or Senate. He is also concerned of the possibly that they may cut soft capital and M& O.

Dr. St. John had an in depth discussion with the high school administration, primarily Dr. Neish. Dr. Neish feels that the district could probably continue one more year before

something has to be done. The high school administration and the central office are going to meet regarding year-round school and/or double session until the School Facilities Board and the Legislature get off dead center.

Dr. St. John stated that the district continues to be unable to find out as to whether the School Resource Officer is going to be funded. According to a newspaper article that Dr. Valenzuela forwarded to the superintendent, it states that the state has cut over 100 SRO's out throughout the state. Dr. St. John stated that he hopes that the funding for the district's SRO officer was not cut and based their decision because the district has had encounters with the School Facilities Board regarding the funding of Anza Trail School and encounters with ADE regarding the ELL model. Dr. St. John stated that the district is in the process of put together a group that would help the district fund and SRO until the district can fund it on our own. The superintendent is really concerned that when the district stands up for what we think is right for kids, at times that comes back to haunt us in other ways and hopes that its not true. He stated that there is an appeal process and the district will appeal it but we may have to get very creative with some funding. Dr. St. John has put the Town on notice that they may have to put Officer Blevins back on the regular force or find a way to fund it internally. Mrs. Gates and Dr. St. John discussed the possibilities of using gaming monies and talked to some community members.

IX. Consent Agenda – Action

The superintendent recommends approval of those items on the Consent Agenda as it was distributed. Mr. Murphy made the motion and was seconded by Mrs. Hall. The motion carried.

A. Employment / Change of Status /Transfers

1. Kerri Carlton, 7th & 8th Grade Teacher, SMS, Replacement – Effective 07/28/08
2. David Cohen, Alt. High School Teaching Position/SPED, Alt. High School, New Position – Effective 07/28/08
3. Trisha Evans, Math Teacher, High School, Replacement – Effective 07/28/08
4. Veronica Lopez, ECC Aide, ECC, Replacement – Effective 06/10/08
5. Francisco Martinez, Custodian, SHS, Replacement – Effective 06/10/08
6. Chris Sargent, History Teacher, SHS, Replacement - Effective 07/28/08
7. Rachel Varnes, Kindergarten Teacher, SPS, Replacement – Effective 07/28/08
8. Kristi DeBaun, Volunteer Coordinator, SIS, Status Change – Effective 08/01/08
9. Michelle Doty, Library Technician, Anza Trail, Promotion – Effective 08/01/08
10. Melissa Killgore, Campus Monitor, Anza Trail, Status Change – Effective 08/01/08
11. Norma Popp, Instructional Aide, Special Education, Anza Trail, New Position – Effective 08/01/08

B. Resignations / Terminations / Separations

1. Rosemarie Bickford, Technology Assistant, SIS, Resignation – Effective 06/12/08
2. Clover Carbajal, ECC Aide, ECC, Termination - Effective 05/30/08
3. Adriel Gomez, Custodian, SHS, Resignation – Effective 05/22/08
4. Darlene Gonsalves, Inclusion Health Assistant, SHS, Resignation– Effective 05/22/08
5. Khandace Harris, ECC Aide, ECC, Resignation – Effective 06/19/08
6. Jamie Hawatmeh, Clerk I, District Office, Resignation - Effective 05/23/08
7. Issa Marji, Mechanic, Transportation, Termination – Effective 06/25/08
8. Stacey Swigert, L.I.N.K. Summer Program Assistant, L.I.N.K. Program, Temporary Employment – Effective 06/02/08

C. Addendum

1. Justin Archer, Elementary Student Council Sponsor, Anza Trail – Effective 07/28/08
2. Cynthia Gettinger, Oasis Volunteer Site Coordinator - Second Semester, Sopori - Effective 06/11/08
3. Cynthia Larkins, Oasis Volunteer Site Coordinator - Second Semester, SPS - Effective 06/11/08
4. Cynthia Lynch, Oasis Volunteer Site Coordinator - Second Semester, Anza Trail - Effective 06/11/08
5. Suzanne Rowland, Oasis Volunteer Site Coordinator - Second Semester, SIS - Effective 06/11/08
6. Enrique Santa Cruz, CTE Teacher, SHS – Effective 06/01/08
7. Barb Tingle, Oasis Volunteer Site Coordinator - Second Semester, SPS, Effective 06/11/08

D. Volunteers

1. Alanna Foust, SHS

E. Summer Employment

1. Isabel Correll, Grounds, Facilities, Summer Employment – Effective 06/16/08
2. Holly Diaz, Summer Art Student, SHS, Summer Employment – Effective 06/10/08
3. Carolina Jimenez, Summer Art Student, SHS, Summer Employment – Effective 06/10/08
4. Jessica Kellerman, Summer Art Student, SHS, Summer Employment – Effective 06/10/08
5. Carl McKenna, Summer Art Student, SHS, Summer Employment – Effective 06/10/08
6. Alex Romero, Summer Art Student, SHS, Summer Employment – Effective 06/10/08
7. Ron Runion, Grounds, Facilities, Summer Employment – Effective 06/16/08
8. Carina Calvatore, Summer Art Student, SHS, Summer Employment – Effective 06/10/08
9. Arnolde Tadeo, Summer Art Student, SHS, Summer Employment – Effective 06/10/08
10. Karolina Tumilowicz, Summer Art Student, SHS, Summer Employment – Effective 06/10/08

F. Gifts and Donations

1. Ameriprise Financial Employee Gift Matching Program, SHS, \$400.00
2. Life Touch, SIS \$527.00
3. Life Touch, SIS \$90.50
4. Life Touch, Sopori \$232.00
5. Anna Gallego, Anza Trail - Music Department, Violin
6. Norm Popp, Anza Trail - Art & Lifeskills Department, Drafting Table, Refrigerator, Stove, and Microwave.
7. Uallis Raudh, Anza Trail – Music Department, Violin
8. Wells Fargo Matching Gift Program, Special Education

G. Use of School Facilities

1. American Nevada Company, Pod B of the District Auditorium, on June 26, 2008 from 5:00 p.m. – 9:00 p.m. to hold a public open house meeting.

2. Santa Cruz Valley United Methodist Church, SPS Gym, Room E122 and E116 for Church Services and Sunday School on Sundays. Amendment to previously approved agreement.
3. Wal-Mart, Pod A of the District Auditorium, June 20, 2008 from 12:30 p.m. – 3:30 p.m.
4. The Tucson & Phoenix Summer Pro League has requested the use of the Sahuarita High School Gym on Monday, June 23, 2008 through Thursday, June 26, 2008 from 8:00 a.m. to 4:00 p.m. to hold the 2008 Sahuarita Shoot-Out Youth Basketball Camp.
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H. Overnight / Out of State Student Travel

1. Desi Raulston, Jana Turner, Cynthia Gettinger to attend a professional training of mClass DIBELS PDA platform from July 5th – 10th, 2008 in Brooklyn, New York.

X. Board Communication

Mr. Murphy welcomed both new Assistant Principals at Anza Trail and thanked them for bringing their families. He also thanked Richard Ducotte from Freeport McMoran for working with the district to do what we can.

XI. Establish Next Board Meeting – July 9, 2008 – 6:30 PM – District Auditorium

XII. Executive Session – Discussion and Possible Action

1. Mrs. Hall moved the Board into executive session Pursuant to A.R.S. §38-431.03.7 discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase or lease of real property - Discussion and possible action. A roll call vote was taken with all members voting aye. The time was 7:35 p.m. The Board returned to regular session and adjourned the meeting at 7:50 p.m.

XIII. Adjournment

The meeting was adjourned at 7:50 p.m. Mrs. Hall made the motion and was seconded by Mr. Murphy. The motion carried.

Respectfully,

Clerk of the Board