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 Office of the Superintendent

Governing Board Meeting Minutes
 July 6, 2011 – 6:30 p.m. – Sahuarita Middle School Library
 350 W Sahuarita Rd., Sahuarita AZ

**PUBLIC HEARING FOR ADOPTION OF FY 2011/2012 EXPENDITURE
 BUDGET & TRUTH & TAXATION**

July 6, 2011 – 6:30 p.m. – Sahuarita Middle School Library
 350 W Sahuarita Rd., Sahuarita AZ

Pursuant to Arizona Revised Statutes school districts must hold a public hearing prior to the adoption of the budget for the fiscal year 2011-12. Mr. Murphy called the public meeting to order at 6:30 p.m. A public hearing was held for the presentation of the proposed 2011-12 budgets. The Governing Board took action at a regular meeting scheduled immediately after the hearing. Adjourned to regular session at 6:37 p.m.

The following information was presented by Mrs. Gates.

FY 2011-12 REVENUE CONTROL LIMIT AND GENERAL BUDGET LIMIT

	<u>ADOPTED 2011</u>	<u>PROPOSED 2012</u>	<u>Inc/Dec.</u>	<u>NOTES</u>
Base Revenue Control Limit	19,289,735	19,839,914	550,179	
	-	-		
Transportation Revenue Control Limit	1,895,450	2,106,969	211,519	
Revenue Control Limit	21,185,185	21,946,883	761,698	
CORL moved to M & O	600,000	600,000	-	
Override	3,096,109	3,200,553	104,444	
Growth adjustment	559,112	-	(559,112)	
Excess Property Tax Valuation Judgement	-	-	-	
Tuition	764,256	750,000	(14,256)	Tuition
Excess Utilities			-	

	-			
Carryforward from prior year		843,597	870,408	26,811
Interest Expense incurred due to Delayed State Aid				-
Early Graduation Scholarship Reduction	(11,852)		-	11,852
Other Adjustments-ASRS REDUCTION		(127,255)		(127,255)
		27,036,407	27,240,589	204,182
NOTE 478,562	513,750	513,750		Estimated at this time
	26,504,795	26,726,839		

FY 2009/10 CAPITAL LIMITS

	<u>ADOPTED 2011</u>	<u>PROPOSED 2012</u>	<u>Inc/Dec.</u>	
SOFT CAPITAL:				
Soft Capital Allocation	1,034,108	1,073,684	39,576	
Interest Earned Prior Year	8,650	2,465	(6,185)	
SCA Adjustment for State Budget Adjustment	(878,914)	(1,008,749)	(129,835)	
Soft Capital Budget Carry Forward	328,570	262,414	(66,156)	Carryforward from FY 11
Soft Capital Budget Limit	492,414	329,814	(162,600)	

UNRESTRICTED CAPITAL:

Capital Outlay Revenue Limit	1,180,817	1,227,345	46,528	
Tuition Revenue	69,579	72,000	2,421	Tuition
Capital Outlay Override	1,000,000	1,000,000	-	
UCBL FOR FY 2010	-	(517,502)	(517,502)	
Interest Earned Prior Year	33,474	14,450	(19,024)	
CORL moved to M & O	(600,000)	(600,000)	-	

Carryforward from Prior Year	1,269,424	1,353,294	83,870	Carryforward from FY 11
Unrestricted Capital Budget Limit	2,953,294	2,549,587	(403,707)	

REGULAR GOVERNING BOARD MEETING

July 6, 2011- Sahuarita Middle School Library - 350 W Sahuarita Rd. - Sahuarita AZ

TIME: Immediately following the public hearing on the proposed budget.

I. Call to Order and Pledge of Allegiance

President Tom Murphy called the meeting to order at 6:37 P.M. Also in attendance was Board Clerk, Kris Ham, Members Elaine Hall, and David Eves; Business Manager, Charlotte Gates; Superintendent Dr. Manuel Valenzuela, and Assistant Superintendent Scott Downs. There were 9 guests. The Pledge of Allegiance was observed. Diana Kellermeier was absent.

II. Approval of Agenda

The superintendent recommended approval of the agenda as it was revised and posted. Mrs. Hall made the motion and Mrs. Ham was seconded by. The motion carried.

VI. Approval of Minutes – None ++

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Vouchers 27 in the amount totaling \$348792.22, Voucher 28 in the amount totaling \$338,750.64, Voucher 29 in the amount totaling \$338,750.64, Voucher 30 in the amount totaling \$338,745.13, and new payroll Voucher #3 for the pay period ending August 5, 2011, in the amount not to exceed \$2,000,000.00, new payroll #4 for the period ending August 19, 2011, in the amount not to exceed \$2,000,000. She further recommended approval of expense vouchers 1080 through 1082 in the amount totaling \$2,042,823.53. The motion was made by Mrs. Ham and seconded by Mrs. Hall. The motion carried.

V. Call to the Public - None

VI. Recognition of Staff, Students and Community - None

VII. New Business

A. Instruction – Discussion and Possible Action

1. Approval of the Section 504 Handbook

Included in the Board Packet was the recommended 504 Handbook for approval from Dr. Barb Smith. Dr. Valenzuela recommended approval of the Section 504 Handbook as it was presented. A motion to approve the Section 504 Handbook as it was presented was made by Mrs. Ham and seconded by Mrs. Hall. The motion carried.

B. Business – Discussion and Possible Action

1. Adoption of Fiscal Year 2010/2011 Expenditure Budget

Pursuant to A.R.S. fiscal year 2011/2012 expenditure budgets are submitted for adoption by the Governing Board. The adopted budget is as proposed on June 22, 2011. Dr. Valenzuela was pleased to share that given the budgetary situation that we've been faced with; the District has still been able to provide quality education and quality programs. In addition, he shared that the average tax rate on a \$150,000 home would be going down approximately \$60.00. Dr. Valenzuela recommended approval of the 2011/12 Expenditure Budget. A motion to approve adoption of Fiscal Year 2011/12 Expenditure Budget was made by Mrs. Ham and seconded by Mrs. Hall. The motion carried.

Mrs. Ham thanked the community for their continued support as the District could not have done it without the support of our community.

C. Governing Board – Discussion and Possible Action – None

D. Personnel – Discussion and Possible Action - None

VIII. Superintendent/Administrative Reports

Dr. Valenzuela shared pictures of the Sahuarita Educational Center Groundbreaking and provided the Board and community with a summary of the event. In addition, he explained that ASBAIT has awarded the District approximately \$56,000 for our participation in the program. He stated that ASBAIT's loss ratios tax rate dropped, therefore, giving proceeds back to its participating Districts.

Dr. Valenzuela shared that the Town of Sahuarita has created an "adopt a tunnel program" and that Maggie Meister and the special needs program have volunteered to take ownership of the tunnel.

X. Consent Agenda – Discussion and Possible Action

The superintendent recommended approval of the Consent Agenda, as they presented in revised form. The motion was made by Mr. Eves and seconded by Mrs. Hall. The motion carried.

A. Employment / Change of Status / Transfers

1. L. Christine Bierhaus, Secretary - Elementary, ATS, Status Change – Effective 06/28/11
2. Cari Burson, Counselor, ATS, Transfer – Effective 08/04/11
3. Jennifer M. Chavez, High School Secretary, WGHS, New Hire – Effective 07/01/11
4. Laura Hatfield, Teacher-SPED, SMS, Replacement – Effective 07/29/11
5. Albert Karsch, Maintenance Technician, IT, Transfer – Effective 07/01/11
6. Christopher Lovins, Program Aide, LINK, Status Change – Effective 08/04/11
7. Charles J. Palminteri, Bus Driver, Trans, Status Change – Effective 08/04/11
8. James D. Peck, Secretary-Asst. Principal, SHS, Replacement – Effective 07/05/11
9. Teresa A. Pokrant, Admin. Asst, IT, Transfer – Effective 07/11/11
10. Meegan Reed, Counselor, SHS, Transfer – Effective 08/04/11

11. Hector S. Romero, Security Guard-HS Parking Lot, WGHS, Correction – Effective 08/04/11
12. Paul E. Sanders, Plumber, Facilities, Replacement – Effective 06/27/11
13. Cindy Shiflet, Instructional Aide, ATS, Replacement – Effective 08/04/11
14. James R. Walker, Summer Substitute, Trans, Re-Hire – Effective 06/08/11 – 06/30/11
15. T. Chris Wheeler, Locksmith, IT, Transfer – Effective 07/01/11
16. Tracy Mandell, ELL Teacher, Sopori, Status Change – Effective 07/29/11 +++
17. Jana Turner, Reading Interventionist/Specialist, Sopori, Status Change – Effective 07/01/11+++

B. Resignations / Terminations / Separations

1. Nancy E. Bird, Inclusion Health Asst, SPS, Resignation – Effective 06/22/11
2. Sarah Brelsford, 1st Grade Teacher, Anza Trail, Resignation – Effective 06/28/11
3. Jose L. Carpio, Jr., Buildings & Grounds Technician, Facilities, Resignation – Effective 06/16/11
4. Juliet Edwards, Teacher, SIS, Resignation – Effective 05/20/11
5. Michael Farrar, Bus Driver Trainee, Trans, Resignation – Effective 06/13/11
6. Rebecca Hardesty, Teacher, ATS, Resignation – Effective 06/28/11
7. Dan Herbster, Bus Driver Substitute, Trans, Termination – Effective 07/06/11
8. Terri A. Hull, Bus Driver Substitute, Trans, Resignation – Effective 06/16/11
9. Clifford Jantz, Guest Teacher, District, Separation – Effective 05/20/11
10. Amy Kaminski, Teacher, ATS, Resignation – Effective 05/20/11
11. Robin Karnas, Secretary-Asst. Principal, SHS, Resignation – Effective 07/08/11
12. Amy Kuhn, Teacher, ATS, Resignation – Effective 06/26/11
13. Jacqueline Law, Teacher, ATS, Separation – Effective 05/20/11
14. Denise P. Mills, Campus Monitor, ATS, Resignation – Effective 06/22/11
15. Michael A. Molina, Inclusion Health Asst, SPS, Resignation – Effective 06/27/11
16. Anna Norzagaray, Teacher, SPS, Separation – Effective 05/20/11
17. Lillian Vance, Teacher, ATS, Separation – Effective 05/20/11
18. Amanda Womack, Teacher, SIS, Separation – Effective 05/20/11
19. Chandra Eves, 8th Grade Science Teacher, Anza Trail, Resignation – Effective 07/01/11+++
20. Joseph K. Ferguson, Lead Teacher, ECC, Resignation – Effective 07/01/11 +++
21. Kelly Johnson, 4th Grade Teacher, Anza Trail, Resignation – Effective 07/05/11 +++

C. Addendums - None

D. Volunteers - None

E. Request for Leave of Absence - None

F. Gifts and Donations

1. Hal & Ruby Fuquay, Compaq Tower Desktop and Envision 15" monitor – Anza Trail
2. The University of Arizona, \$500.00 – SMS CPPW Project
3. The University of Arizona, \$800.00 – SIS CPPW Project
4. Lifetouch, \$193.00 – Sopori
5. Lifetouch, \$687.00 – SIS
6. Lifetouch, \$108.00 – SIS
7. William & Kerri-Ann Horowitz, \$100.00, Anza Trail
8. Lifetouch, \$126.00, ECC
9. Kris Ham, School Uniforms – SMS +++

G. Use of School Facilities- None

H. Overnight / Out of State Student Travel

1. Gloria Williams to attend the Teaching Strategies GOLD Assessment Training/ADE ECE Boot Camp/Funding Orientation in Glendale, AZ from June 21-25, 2011.
2. Dr. Barbara Smith and Paula Valdez to attend the 2011 Special Education Director's Institute, sponsored by AZ Department of Education in Phoenix, AZ from August 29-31, 2011.
3. Mary Lamoreaux to attend the Science Olympiad Summer Institute in Phoenix, AZ from July 18-22, 2011++
4. SHS Football Team to attend the Cochise College Camp in Douglas, AZ from July 14-16, 2011 ++
5. Cheryl McGlothlen to attend the 2011 Arizona Early Childhood Summit in Phoenix, AZ from August 28-30, 2011. ++

I. Approval of Student Fund-Raising Activities

1. Sopori PTO to sell snack items (i.e. bottled water, Capri sun juices, chips, etc.) at the Sopori Pool during the summer.

J. Approval of Student Activity and Auxiliary Accounts Revenue and Expenditure Reports – Month End 06/30/11++

K. Approval of Sole Source Procurement

L. Approval of Long-Term Hearing/Expulsion Officers for the 2011-2012 School Year:

1. Dr. Manuel O. Valenzuela
2. Scott Downs
3. Dr. Barbara Smith

M. Approval of Qualified Teacher Evaluators for 2011-2012 School Year: Desi Raulston, Tina Anderson, Carol Roman, Stephanie Silman, Bryan Huie, Brett Bonner, Karen Pischansky, Clarisa Nido, Kent Thompson, Chris Fanning, Marsha Flores, Teresa Hill, Dr. Barbara Smith, Scott Downs, Dr. Manuel O. Valenzuela.

X. Board Communication –

Mr. Murphy thanked Mr. Downs for organizing the groundbreaking ceremony with CORE as he was very impressed with the outcome.

XI. Establish Next Board Meeting - August 10, 2011 – 6:30 P.M. – District Auditorium

XII. Executive Session – Discussion and Possible Action - None

XIV. Adjournment 6:53 P.M.

Respectfully,



Clerk of the Board