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*Office of the Superintendent*

**NOTICE OF PUBLIC MEETING**

***HEARING ON THE TRUTH AND TAXATION AND ADOPTION OF  
 THE 2009/2010 EXPENDITURE BUDGET***

6:30 pm – July 8, 2009- Sub Hall B District Auditorium - 350 W Sahuarita Rd. - Sahuarita AZ

Pursuant to Arizona Revised Statutes school districts must hold a public hearing prior to the adoption of the budget for the fiscal year 2009/-2010 and for Truth in Taxation. Mrs. Hall called the public meeting to order at 6:32 p.m. A public hearing was held for the presentation of the proposed 2009/2010 budgets. The Governing Board took action at a regular meeting scheduled immediately after the hearing. Adjourned to regular session at 6:43 p.m.

**SAHUARITA UNIFIED SCHOOL DISTRICT  
 2009/2010 BUDGET LIMITATIONS**

**7/8/2009**

**ADOPTED BUDGET**

**MAINTENANCE & OPERATION LIMITATIONS**

<b>BRCL</b>	<b>(Base Revenue Control Limit):</b>	19,048,213
	Determined by such as the number of students, type of student, experience of teaching faculty, size and type of school district, and the state adopted base support level.	
	<b>(Adjusted Base Revenue Control Limit):</b>	<b>19,048,213</b>
<b>TRCL</b>	<b>(Transportation Revenue Control Limit):</b>	<b>1,895,450</b>
	The TSL (Transportation Support Level) is determined by the number of miles eligible students were transported. The difference of the TSL for the prior year and the budget year is added to the prior year TRCL. This number becomes the budget year TRCL.	
<b>RCL</b>	<b>(Revenue Control Limit):</b>	<b>20,943,663</b>
	The BRCL plus the TRCL	
<b>CORL</b>	<b>(Capital Outlay Revenue Limit) Transferred to M &amp; O:</b>	1,200,000
	The unweighted student count times the state adopted capital outlay base level, plus growth factor, and grades 9-12 textbook support level. May be added to General Budget Limit as district desires.	
	<b>Assistance for Education</b>	0
	<b>Registered Warrants</b>	0

**RCL Additions:**

Growth Adjustment	0
Override Authorization	2,186,626
Special K-3 Override	760,181
Excess Property Tax Valuation Judgment	0
Tuition Revenue	691,855
Budget Balance Carry Forward from prior year	300,000
Excess Utilities	0
	<u>0</u>

**GENERAL BUDGET LIMIT****26,082,325****CAPITAL LIMITATIONS**

<b>SCA (Soft Capital Allocation):</b>	996,811
The unweighted student count times the state adopted Soft Capital Allocation per student	
SB 1006 Adjustment	0
Budget Balance Carry Forward from prior year	<u>442,278</u>
Interest earned FY 07-08	7,100

**SOFT CAPITAL BUDGET LIMIT****1,446,189****Unrestricted Capital Outlay Fund:**

<b>Capital Outlay Revenue Limit</b>	1,220,784
The unweighted student count times the state adopted capital outlay base level, plus growth factor, and grades 9-12 textbook support level. May be added to General Budget Limit as district desires.	
CORL transferred to M & O	<u>1,200,000</u>
	20,784
Tuition Revenue Capital	75,984
Capital Outlay Override	1,000,000
Interest Earned FY 07-08	11,500
Budget Balance Carry Forward from prior year	<u>628,248</u>

**UNRESTRICTED CAPITAL BUDGET LIMIT****1,736,516****AMOUNT AVAILABLE FOR CAPITAL EXPENDITURES****3,182,705**

**REGULAR GOVERNING BOARD MEETING AND EXECUTIVE SESSION**

July 8, 2009- Sub Hall B District Auditorium - 350 W Sahuarita Rd. - Sahuarita AZ

TIME: Immediately following the public hearing on the proposed budgets

**I. Call to Order and Pledge of Allegiance**

President Elaine Hall called the meeting to order at 6:40 P.M. Also in attendance Board Members Tom Murphy, Diana Kellermeyer and Kris Ham, Superintendent Dr. Jay C. St. John, and Business Manager Charlotte Gates. Assistant Superintendent Dr. Manny Valenzuela and Clerk of the Board, Mike Lurkins were absent. There were 13 guests. The Pledge of Allegiance was observed.

**II. Approval of Agenda**

The superintendent recommended approval of the agenda as it was revised and posted. A change in the Consent Agenda, Section A. to remove the SHS Chemistry teacher who declined the position. Mrs. Ham made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

**VI. Approval of Minutes – March 25, 2009. April 8, 2009 and June 24, 2009**

The superintendent recommended approval of the Governing Board minutes of March 25, 2009, April 8, 2009 and June 24, 2009. Mr. Murphy made the motion and was seconded by Mrs. Ham. The motion carried.

**IV. Approval and Ratification of Vouchers**

Mrs. Gates recommends ratification of previously approved payroll Vouchers 30 through 34 in the amount totaling \$1,578,093.24, new payroll 4 for the pay period ending August 21, 2009, in the amount not to exceed \$2,000,000.00. She further recommended approval of expense vouchers 9090 through 9092 in the amount of \$610,855.41. The motion was made by Mrs. Kellermeyer and seconded by Mr. Murphy. The motion carried.

**V. Call to the Public - None**

**VI. Recognition of Staff, Students and Community - None**

**VII. New Business**

**A. Business – Discussion and Possible Action**

1. Adoption of Fiscal Year 2009/2010 Expenditure Budget

Pursuant to Arizona Revised Statutes fiscal year 2009/2010 expenditure budgets were submitted for adoption by the Governing Board. The adopted budget is the same as proposed at the June 24, 2009 Governing Board meeting. Mrs. Gates stated that there may be revisions to the budget after the legislature passes a state budget. The superintendent recommended approval of the adoption of the 2009/10 Expenditure budget. Mrs. Ham made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

2. Qwest Request for Easement for Public Road Improvement Project-Sahuarita Road

Qwest is in need of an easement to move facilities out of the way of the Public Road Improvement Project along Sahuarita Road. Other utilities may approach the District on this issue and Qwest would like to propose a Public Utility Easement to cover all and any utility who would like to use this corridor. The area in question is shown on a map provided by Qwest and covers a length of 250 feet with a width of 20 feet. The superintendent recommended approval of the utility easement. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

3. Approval of Renewal of RFQ 2007-2, Construction Manager at Risk for New High School

The District is requesting approval of the renewal of RFQ #2007-2 for fiscal year 2009/10 for Construction Manager at Risk by Core Construction services for the new high school. The superintendent recommended approval. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

**B. Governing Board – Discussion and Possible Action**

1. Adoption of ASBA Policy Manual

The ASBA policy update has been completed in several meetings in September 2008. ASBA has provided the District with an updated disk with our recommendations for some policy changes for the current manual. Dr. St. John reviewed the changes and recommended approval of the ASBA Policy Manual. Mrs. Ham made the motion and was seconded by Mr. Murphy. The motion carried.

2. Approval for Sopori School to use Gifts & Donations Money for Professional Development Activities

Sopori School requested approval to use \$300.00 from the Gifts and Donations fund for a professional development activity which includes food for faculty and staff. The superintendent recommended approval. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried.

3. Approval for Anza Trail School to use Gifts & Donations Money for Professional Development Activities

Anza Trail School requested approval to use \$2,000.00 from the Gifts and Donations fund for a professional development activity which includes food for faculty and staff. This will cover 75 certified faculty and administration and up to 27 non-certified staff members. The superintendent recommended approval. Mrs. Kellermeyer made the motion and was seconded by Mrs. Ham. The motion carried.

4. Approval of Breakfast/Lunch for New Teacher Induction (Revised Budget)

The Professional Development Team (formerly CIMT) requested Board approval for Southwest FoodService to provide a light breakfast and a lunch during four days of New Teacher Induction for the new teachers coming into the school district for the 2009/10 school year. The New Teacher Induction will be July 27, 28, 29 and 30. New staff members will attend four days of preliminary instruction and work outside the norm of returning staff members' requirement in order to be welcomed and motivated and to be

provided the basis for a successful, happy initial year as a faculty member in the Sahuarita Unified School District. The Professional Development Team believe this provision builds the morale of the new employees and helps them feel supported and valued as they embark on their Sahuarita professional journey. There have been many comments and appreciations expressed by new employees regarding the treatment they have received during their first days in the district. The requested revised budget for the New Teacher Induction is not to exceed \$2,000.00. The superintendent recommended the approval of the New Teacher Induction revised budget. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

5. Approval of Sole Source Procurement

In compliance with School District Procurement Rule R7-2-1053 the following vendors have been determined to be sole sources for the services/commodities listed during FY 09-10.

<b>VENDOR</b>	<b>SERVICE/COMMODITY</b>
U. S. Postal Service	Postage
Trico Electric Cooperative	Sole electrical provider within district service area
Tucson Electric Power Co.	Sole electrical provider within Sopori School area
Southwest Gas Corporation	Sole gas provider within district service area
Lakewood Water	(Sopori and Stupy Park)
Rancho Sahuarita Water	District wide
Community Water Co.	( ECC)
City of Tucson Environmental Services	- Sewage
AZ Interscholastic Assn.	Athletic membership, participation fees, official services
Arizona School Board Assn.	Dues and fees for services available only with this vendor
Arizona School Administrators	Dues and fees for services available only with this vendor Arizona School Business Officials Dues and fees for services available only with this vendor
Arizona Trane	For proprietary parts. & technical service for EMCS
Visions-Windsor Management	Financial accounting program support
Renaissance Learning System	Proprietary Program and support for lab.
Klein Educational Systems	Proprietary Program and support for CTE business lab.
Authentic Data Solutions	Only on-site service provider for Datacard Group (Datacard/SIRS MIG Event Handler Interface Sole Source)
Custom Roofing	Warranty on SFB project
W.W. Williams	Warranty on Allison Transmissions for busses
Westland Resources	Wetlands Operation Designer
Apple Computer Inc.	Apple Education Products
Ekonomy Pool Supply	Proprietary chlorine tablets (Accutabs for our Chlorinator) Accutabs are only licensed to Ekonomy Pool Supply for sale in southern Arizona.
MIG	Student attendance program
Pearson- Powerschool	Student attendance program
Plato Learning Inc.	Proprietary Program and support for lab.
Assessment Technology Inc.	Proprietary Program and support for elementary school sites
Inland Kenworth	Bluebird certified dealer (Tucson Area)
Action Communication	Radio Tower provider

Intertel Technologies	Proprietary system for telephone system
Arizona Children's Association	Students services for Special Education students
Messageyou LLC	Attendance contact program – all school sites
Intermountain Environmental, Inc.	Weather Station components
Pima County Solid Waste	Sole Landfill provider for county
Media Net Solutions	Proprietary program for IEP's
Spinitar	Proprietary equipment for Postermaker
WinSnap	Proprietary program for Food Service

The superintendent recommended approval of the Sole Source Procurement list. Mrs. Kellermeyer made the motion and was seconded by Mrs. Ham. The motion carried.

6. Approval of Online Payment System for Food Service Prepayment for Meals

School Link Technologies is an extension of our WinSnap POS system for our food service operations. The program My Lunch Money is a convenient way of allowing parents to pay for student meals online using their credit and debit cards. Parents using the conventional method of payment can also go online to see how much money is in their child's account. There is a nominal fee of \$1.95 that the parents will accrue for each transaction. There is no cost to the District to implement this program. Mrs. Gates recommended approval to the enhancement to WinSnap. Mrs. Kellermeyer made the motion and was seconded by Mrs. Ham. The motion carried.

7. Approval of Use of SHS Gifts and Donations Money for Faculty and Staff Meals

The SHS administration requests the use of SHS gifts and donations money for faculty and staff meals during the 2009/2010 SY prior to fall and spring parent-teach conferences, end-of-semester faculty appreciation luncheons in December and May, and Teacher appreciation Week in May. The superintendent recommended approval. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried.

**C. Personnel – Discussion and Possible Action**

1. Approval of Program Employees at Sahuarita Park

As of July 1, 2009, the District has taken over the operation and maintenance of Sahuarita Park. The County is currently providing several programs at the park. The programs we are obligated to run are a TOTS program, and After School program and a seniors program. The recommendation is for two positions; one will be the Sahuarita Park Program Specialist and the other is the Sahuarita Park Aide. These are not Maintenance and Operation Fund positions but will be funded out of Community School or Civic Center funds. These positions will be in addition to the Building and Grounds position approved at the June 24, 2009 meeting. The superintendent recommended approval of the two program employees for Sahuarita Park. Mr. Murphy made the motion and was seconded by Mrs. Ham. The motion carried.

**VIII. Superintendent/Administrative Reports**

Dr. St. John reported the student enrollment at 4847; 1198 at Anza, 1477 at SHS, 604 at SIS, 673 at SMS, 700+ at SPS and 187 at Sopor. Upcoming activities include meeting with Pima County DEQ, several energy meetings, Monday night meeting at the Town of Sahuarita. Jay will be on vacation from July 15<sup>th</sup> –24<sup>th</sup>. Jay again reviewed the override and bond items. He went over the items that are paid for with the override and again stressed that passing the override does not increase taxes but extends the current tax. Until it is know for sure what the

legislature is going to do to fund schools and school buildings, the District will probably ask the community to approve a \$27M bond. This item, if approved by the voters, would increase taxes. Dr. St. John stated that it may be necessary to have a special meeting later in the month to discuss this further, depending on what legislation is passed. No administrative reports were required for this Board meeting.

#### **X. Consent Agenda – Discussion and Possible Action**

The superintendent recommended approval of the Consent Agenda, as they are routine items. The motion was made by Mrs. Ham and seconded by Mr. Murphy. The motion carried.

##### **A. Employment / Change of Status /Transfers**

1. Rachel Grow, Chemistry Teacher, SHS, New Hire – Effective 07/27/09 (declined contract)
2. Caitlin Madea, Project Inspire, SIS, New Hire – Effective 07/27/09
3. Vanessa Alday, Classroom Lead P/T, ECC, Status Change – Effective 07/01/09
4. Ashley Alvarez, Aide, ECC, Status Change – Effective 07/01/09
5. Marina Carrasco, Aide, ECC, Status Change – Effective 07/01/09
6. Irma Celez, Classroom Lead, ECC, Status Change – Effective 07/01/09
7. Sylvia Chavaria, Classroom Assistant, ECC, Status Change – Effective 07/01/09
8. Rebecca Diaz, Classroom Lead, ECC, Status Change – Effective 07/01/09
9. Anna Garcia, Classroom Lead, ECC, Status Change – Effective 07/01/09
10. Randy Harkson, Dispatcher, Transportation Dept. Status Change – Effective 06/16/09
11. Sylvia Jarvis, Classroom Lead, ECC, Status Change – Effective 07/01/09
12. Maria Robles, Classroom Lead, ECC, Status Change – Effective 07/01/09
13. Lilli Rodriguez, Classroom Assistant, ECC, Status Change – Effective 07/01/09
14. Esther Salazar, Classroom Assistant, ECC, Status Change – Effective 07/01/09
15. Diana Urbina, Classroom Lead, ECC, Status Change – Effective 07/01/09
16. Darci Byrne, Even Start Preschool Teacher, Sopori, Other – Effective 05/25/09-06/11/09
17. Laura Hapeman, Summer Curriculum Work, SHS, Other – Effective 06/16/09
18. Robin Kleinholz, 1<sup>st</sup> Grade Teacher, Sopori – Status Change – Effective 07/27/09

##### **B. Resignations / Terminations / Separations**

1. Marina Carrasco, Aide, ECC, Termination – Effective 06/19/09
2. James Ballowe, Substitute, Various, Termination – Effective 07/01/09
3. Christopher Barrette, Substitute, Various, Termination – Effective 07/01/09
4. Larry Blumenfeld, Substitute, Various, Termination – Effective 07/01/09
5. Valarie Bridges, Substitute, Various, Termination – Effective 07/01/09
6. Paloma Bustamonte, Substitute, Various, Termination – Effective 07/01/09
7. Sara Castillo, Substitute, Various, Termination – Effective 07/01/09
8. Lori Garwacki, Substitute, Various, Termination – Effective 07/01/09
9. Fran Gordon, Substitute, Various, Termination – Effective 07/01/09
10. Maryann Grannis, Substitute, Various, Termination – Effective 07/01/09
11. Stephanie Higginson, Substitute, Various, Termination – Effective 07/01/09
12. Sherry Hoffman-Blum, Substitute, Various, Termination – Effective 07/01/09
13. Susan Irwin, Substitute, Various, Termination – Effective 07/01/09
14. Cindy Jones, Substitute, Various, Termination – Effective 07/01/09
15. Christine Lenz, Substitute, Various, Termination – Effective 07/01/09
16. Stacy Lopez, Substitute, Various, Termination – Effective 07/01/09
17. Shirley Mercier, Substitute, Various, Termination – Effective 07/01/09
18. Tara Rayan, Substitute, Various, Termination – Effective 07/01/09

19. Tara Redmond, Inclusion Health Asst., SIS, Resignation – Effective 06/17/09
20. Pamela Robnett, Substitute, Various, Termination – Effective 07/01/09
21. Holly Rogers, Substitute, Various, Termination – Effective 07/01/09
22. Mary Rosas, Substitute, Various, Termination – Effective 07/01/09
23. Kathia Santa Maria, Substitute, Various, Termination – Effective 07/01/09
24. Bruce Schockett, Substitute, Various, Termination – Effective 07/01/09
25. Sandra Senn, Substitute, Various, Termination – Effective 07/01/09
26. Shirley Fatima, Substitute, Various, Termination – Effective 07/01/09
27. Kerri Sierra-Flores, Substitute, Various, Termination – Effective 07/01/09

**X. Board Communication –**

Mr. Murphy acknowledged Mr. Blevins, SRO, and thanked him for all he does for the District and the students of the District. He commented on the proposed underpass and felt that with cooperation of everyone involved, this project would be completed.

**XI. Establish Next Board Meeting – August 12, 2009 – 6:30 P.M. – District Auditorium**

**XII. Executive Session – Discussion and Possible Action**

Mrs. Hall entered the Board into executive session pursuant to A.R.S. §1542.11

1. Pursuant to §A.R.S.15-843 Discussion Pertaining to Pupil(s) Disciplinary Proceedings.
2. Pursuant to A.R.S. §38-431.03.7 discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase or lease of real property.
3. Pursuant to §A.R.S. 38-431.03.A.1 Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussion, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting. – A roll call vote was taken with all members voting aye. The time was 7:20 p.m. The Board returned to regular session and adjourned the meeting at 7:35 p.m.

**XIV. Adjournment 7:35 P.M.**

Respectfully,

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Clerk of the Board