



350 W. SAHUARITA ROAD, BUILDING 10  
SAHUARITA, AZ 85629-9000  
PH: (520) 625-3502 x1001  
FAX: (520) 625-4609  
OFFICE OF THE SUPERINTENDENT

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**NOTICE OF PUBLIC MEETING**

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**PUBLIC HEARING FOR TRUTH & TAXATION ADOPTION OF FY 2013 / 2014  
EXPENDITURE BUDGET**

**6:30 P.M. – July 10, 2013 – Sub Hall B - District Auditorium  
350 W. Sahuarita Rd., Sahuarita, AZ 85629**

**MINUTES**

Dr. Valenzuela asked Mrs. Gates to add any additional information regarding the Truth & Taxation Adoption 2013-14 Expenditure Budget. Mrs. Gates said we are adding \$1,000,000 to our Budget through Adjacent Ways. We currently pay \$23.45 per \$100,000 home and it will increase to \$28.41.

There were no comments and the Public Hearing was closed and the regularly scheduled Governing Board Meeting began.

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**REGULAR GOVERNING BOARD MEETING  
July 10, 2013 – Sub Hall B - District Auditorium  
350 W. Sahuarita Rd., Sahuarita, AZ 85629**

**TIME: Immediately following the public hearing for the Truth & Taxation  
Adoption of FY 2013/2014 Expenditure Budget.**

**I. Call Meeting to Order**

President Mrs. Diana Kellermeyer called the meeting to order at 6:30 p.m.

**A. Pledge of Allegiance**

The Pledge of Allegiance was observed.

**B. Roll Call**

Roll call was taken by the secretary of the Board, Betsy Palacios as follows:

***Present:***

***Absent:***

**Governing Board:**

Governing Board President - Diana Kellermeyer

Governing Board Clerk – Elaine Hall

Governing Board Member – David Eves

Governing Board Member – Kris Ham

Governing Board Member – Tom Murphy

**District Administration:**

Superintendent – Dr. Manuel Valenzuela

Assistant Superintendent – Scott Downs

Assistant Superintendent – Brett Bonner

Director of Business Services – Charlotte Gates

**II. Approval of Agenda**

Dr. Valenzuela will recommend approval of the agenda as it was posted and distributed.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of the agenda as it was revised.	T. Murphy	K. Ham	Passed

**III. Approval of Minutes – June 26, 2013**

Dr. Valenzuela will request approval of the June 26, 2013 minutes as they have been distributed.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of the June 26, 2013 minutes as presented.	D. Eves	E. Hall	Passed

**IV. Approval and Ratification of Vouchers**

Mrs. Gates recommends ratification of previously approved payroll Voucher 31 in the amount totaling \$291,567.31, previously approved payroll Voucher 32 in the amount totaling \$73,971.61, new payroll Voucher #4 for the period ending August 16, 2013, in the amount not to exceed

*Approved at the August 14, 2013 Governing Board Meeting*

\$2,000,000, new payroll Voucher #5 for the period ending August 30, 2013, in the amount not to exceed \$2,000,000, and new payroll Voucher #6 for the period ending September 13, 2013, in the amount not to exceed \$2,000,000. She further recommends approval of expense voucher 1389 through 1391 in the amount of \$237,559.75.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval & Ratification of Vouchers as presented.	K. Ham	T. Murphy	Passed

**V. Call to the Public**

Consideration and discussion of comments and concerns from the public. Those wishing to address the governing board on items not on tonight's agenda may do so at this time or at the Boards discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

**Laura Hatfield** – Policy – Evaluation of Professional Staff Members – Incorporating definitions of Teacher Performance Classifications. (Ms. Hatfield spoke when the agenda item was presented – VII C )

**Coach David Rodriguez** – Coach Rodriguez shared a slide show and gave a presentation regarding the Football Camp at Fort Huachuca.

**VI. Recognition of Staff, Students and Community**

Staff, students and/or members of the community will be recognized at this time. Special announcements may be presented at this time.

**A. Staff - None**

**B. Students - None**

**C. Community - None**

**VII. New Business**

**A. Instruction – Discussion and Possible Action - None**

**B. Business – Discussion and Possible Action**

1. Bond Update

Dr. Valenzuela asked Mr. Downs to give an update on the Bond Projects.

*Approved at the August 14, 2013 Governing Board Meeting*

2. Pima Community College Intergovernmental Agreement

Dr. Valenzuela recommended approval of the Pima Community College Intergovernmental Agreement for the 2013/14 School Year - Dual enrollment courses.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of Pima Community College Intergovernmental Agreement	T. Murphy	E. Hall	Passed

3. Adoption of Fiscal Year 2013-14 Expenditure Budget

Pursuant to Arizona Revised Statutes fiscal year 2013-2014 expenditure budgets are submitted for adoption by the Governing Board.

The adopted budget is as proposed on June 26, 2013. Governing Board approval is recommended.

Reference: A.R.S. §15-905

Dr. Valenzuela recommended the approval of the 2013-14 Fiscal Year Expenditure Budget.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of Adoption of Fiscal Year 2013-14 Expenditure Budget	K. Ham	E. Hall	Passed

4. Approval of Disposed Assets for Public Auction Sale

The items listed below are disposed assets that we would like to place on our auction website for sale.

**Auction Items - July 2013**

Description	Condition	Minimum Bid
Old Instruments and music stands	Old	\$5 (all)
5 Electric Ovens	Good	\$75 each
2 Old Pianos ( One in bad Condition)	Fair	\$15
Freezer (only cools)	Fair	\$10
Mobile Concession	Fair	\$15
2 ea Older model Kilns	Fair	\$20
Large Industrial Mixer (possibly bad on/off	Fair	\$50

*Approved at the August 14, 2013 Governing Board Meeting*

switches)		
Scrap Metal	Fair	\$30
5 each Motorola Nextel Radios 576	Good	\$30 each

Dr. Valenzuela recommended approval to sell items on auction website for sale.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of Disposed Assets for Public Auction Sale	T. Murphy	D. Eves	Passed

5. Sole Source Procurement

In compliance with School District Procurement Rule R7-2-1053 the following vendors have been determined to be sole sources for the services/commodities listed during FY 13-14.

Dr. Valenzuela recommended approval of the Sole Source Procurement as it was presented.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of Sole Source Procurement for FY 2013-14	D. Eves	K. Ham	Passed

**C. Governing Board - Discussion and Possible Action**

1. ASBA Policy Manual

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Tabled	Review ASBA Policy Manual	T. Murphy	K. Ham	Passed

The Superintendent recommended that he be able to do a presentation on C1, C2 and C3. Dr. Valenzuela recommended to table items C1, C2 and C3.

2. Policy Advisories

- a. Policy No. 464 JFABC - Admission of Transfer Students
- b. Policy No. 465 JJIB & JJIB-EB – Interscholastic Sports
- c. Policy No. 466 JLCCA – Acquired Immune Deficiency and Human Immunodeficiency
- ~~d. Policy No. 467 KHC – Distributing/Posting of Promotional Materials – ++~~
- ~~e. Policy No. 470 GCQE – Retirement of Professional Staff Members – ++~~
- f. Policy No. 472 JK-RA, JK-RB, and JK-EA – Student Discipline

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Tabled	Review of Policy Advisories	E. Hall	K. Ham	Passed

3. Revisions to Policies

- a. ~~Policy BGB – Policy Adoption (ASBA Proposed Policy) ++~~
- b. Policy AD – Educational Philosophy/School District Mission
- c. Policy ~~DGR-R~~ GDJ-R – Support Staff Assignments and Transfers ++
- d. Policy JICA-R – Student Dress
- e. Policy GCG – Part Time & Substitute Professional Staff Employment ++
- f. Policy GCO – Evaluation of Professional Staff Members ++
- g. Policy GCO-RA – Evaluation of Professional Staff Members ++

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Tabled	Review of Revisions of Policies - Tabled	E. Hall	K. Ham	Passed

D. Personnel - Discussion and Possible Action

- 1. Request for a Special Education Position ++

Dr. Valenzuela recommended approval of an additional Special Education Position.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of Special Education Position	K. Ham	E. Hall	Passed

VIII. Superintendent Reports

The superintendent may present reports at this time.

Dr. Valenzuela shared a photo that was printed in the local newspaper showing football players at Camp Sidewinder.

Dr. Valenzuela toured the Ascarco Mine. He showed a photo of the tour.

Dr. Valenzuela was excited to announce the accomplishment of softball athlete Heaven Acquart – who was named All American.

The Sahuarita Times printed an Article of the Sahuarita WINS! partnership.

IX. Consent Agenda – Discussion and Possible Action

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
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Approval Approval of Consent Agenda as it T. Murphy E. Hall Passed  
 was presented.

**A. Employment / Change of Status / Transfers**

1. Ana Alvarez, Substitute Custodian, FAC, Status Change – Effective 06/11/13
2. Carlos Alvarez, Substitute Custodian, FAC, New Hire – Effective 06/24/13
3. Angelica Barajas, Substitute Custodian, FAC, New Hire – Effective 06/24/13
4. Carey Bauer, Instructional Aide-SPED, WGHS, Replacement – Effective 08/01/13
5. Andrea Gibson, Special Accts Clerk, BSO, Replacement – Effective 07/01/13
6. Jacqueline Kiernan, Secretary-Elementary, SPS, Replacement – Effective 07/08/13
7. Nicole McKay, Teacher-7<sup>th</sup>/Sci, SMS, Replacement – Effective 07/26/13
8. Steven Putman, Event Staff, FAC, Replacement – Effective 06/10/13
9. John Sussmann, Substitute Custodian, FAC, New Hire – Effective 06/24/13

**B. Resignations / Terminations / Separations**

1. Maria Bejarano, Inclusion Health Assistant, ECC, Resignation – Effective 06/28/13
2. Carie Deatherage, Instructional Aide, SPS, Resignation – Effective 06/26/13
3. Denise Montijo, Classroom Lead, ECC, Resignation – Effective 6/22/13
4. Mary Robin Pierce, Instructional Aide-SPED, WGHS, Resignation – Effective 06/19/13
5. Pauline Riley, Custodian, FAC, Resignation – Effective 07/03/13
6. Jenna Thomas, Program Aide, LINK, Resignation – Effective 07/03/13
7. William Lira, Custodian, WGHS, Termination – Effective 7/10/13 ++

**C. Addendums**

1. Ron Potts, Energy Education Specialist, District – Effective 07/01/13

**D. Request for Leave of Absence – None**

**E. Volunteers - None**

**F. Use of School Facilities - None**

**G. Gifts and Donations**

Name	Amount/Item	Department/School
All-American Publishing	\$156.45	SHS - Athletics
The University of Arizona	\$1,000.00	SMS – Cyberbullying
Southwest Foodservice Excellence, LLC	\$1,000.00	District
James & Tina Rowe	\$105.10	WGHS Cheer
Kenneth & Heather Hunter	\$200.00	WGHS Cheer
Sharon W. Wood	\$60.00	WGHS Cheer
State of Arizona – Artist in Residence	\$3,260.00	Sopori

**I. Approval of School Clubs & PTO/Booster Support Organizations**

1. **School Clubs - None**
2. **PTO/Booster Support Organizations**
  - a) Anza Trail PTO
  - b) SPS PTO ++

**J. PTO/Booster Monthly Reports**

1. Educational Enrichment Foundation – None
2. Anza Trail PTO - Budget 2013-14 School Year ++
3. Copper View Elementary PTO – None
4. SHS Music Booster - None
5. Wolf Pack Booster – None
6. SPS PTO – June 1, 2013 – June 28, 2013
7. SIS PTP – May 2013 ++

**K. Approval of Student Fund-Raising Activities**

<b>Organization</b>	<b>Sale Item Description</b>	<b>Fundraiser Dates</b>
WGHS - Grad Night Booster Club	Teen Dance	August 9, 2013
WGHS - Grad Night Booster Club	McDonald Nights	July 2013 - May 2014
WGHS - Grad Night Booster Club	Texas Road House Night	July 2013 - May 2014
WGHS - Grad Night Booster Club	Mimi's Cafe Night	July 2013 - May 2014
WGHS - Grad Night Booster Club	Car Wash	July 2013 - May 2014
WGHS - Grad Night Booster Club	Dinner once a moth with the Tucson Food Truck round up	August 2013- May 2014
WGHS - Grad Night Booster Club	Sell drinks & food at Movie Night & Events	July 2013- May 2014
WGHS – Grad Night Booster	Zumbathon	March 1, 2014 ++
SPS – PTO	Read-a-Thon	Spring 2014 ++
SPS – PTO	Out of Uniform Days	August 2013- May 2014 (once a month) ++
SPS – PTO	End of Year Carnival	April 2014 ++
SPS – PTO	Family Dinner Nights	August 2013- May 2014 ++
SPS – PTO	Spirit Wear – Sell t-shirts/water battles to raise funds for school	August 2013- May 2014 ++
SPS – PTO	Harkins Summer Movie Ticket Sales	Summer 2014 ++
SPS – PTO	Open House Pizza/Soda Sales	September 2013 ++



SPS – PTO	Box Tops	August 2013- May 2014 ++
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**L. Overnight Travel – None**

School & Names	Purpose	Travel Destination	Travel Dates
Anza Trail – Heather Burke, + 2 students	ASU – School of Journalism/Yearbook	Phoenix, AZ	July 8-10, 2013 ++
WGHS – Chris Sargent + Football Team	Football Camp	Payson, AZ	July 19-21, 2013 ++

**M. Approval of Student Activity and Auxiliary Accounts Revenue and Expenditure Reports**

**N. Approval of Qualified Evaluators for 2013-2014 School Year**

Principal	ANDERSON, TINA M
Asst. Superintendent - Ed. Services	BONNER, BRETT
Asst. to Principal	BOYTER, MARYJO
Asst. Superintendent - Admin. Services	DOWNS, SCOTT D
Asst. Principal	FANNING, CHRIS
Principal	FANNING, JOHN
Asst. Principal	FLORES, MARSHA
Asst. Principal	GYPTON, JEREMY
Principal	HEINZELMANN, JAMES
Principal	HILL, TERESA
Asst. Principal	HUIE, BRYAN
Asst. Principal	KNEUP, JOHN
Director of ECC	MCGLOTHEN, CHERYL
Asst. Principal	NIDO, CLARISA
Principal	RAULSTON, DESIREE M
Asst. Principal	ROBINSON, DARLENE
Principal	ROMAN, CAROL SUE
Principal	SILMAN, STEPHANIE ANN
Director of Student Services	SMITH, BARBARA-ANN S
Principal	THOMPSON, KENT
Superintendent	VALENZUELA, MANUEL O
CTE Coordinator	ZAMBOS, DENISE

**O. Long-Term Suspension/Expulsion Hearing Officers 2013-14 SY**

1. Dr. Manuel O. Valenzuela
2. Dr. Barbara Smith
3. Scott Downs

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4. Brett Bonner
5. Todd Jaeger
6. Ashleigh McIntosh

**X. Board Reports**

The Governing Board may present reports at this time.

Tom Murphy – Attended the ROTC leadership and he was proud on how the kids handled themselves and represented out district.

Diana Kellermeyer – Delegate Assembly Notice – Delegate will be selected on August 14, 2013.

**XI. Establish Next Board Meeting – August 14, 2013 – 6:30 P.M. – District Auditorium**

**XII. Executive Session – Discussion and Possible Action – None**

**XIII. Adjournment**

**Meeting adjourned at 7:30 p.m.**

  
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**Governing Board Clerk Signature**