

350 W. SAHUARITA ROAD, BUILDING 10  
 SAHUARITA, AZ 85629-9000  
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**OFFICE OF THE SUPERINTENDENT**

## *MINUTES*

### NOTICE OF PUBLIC MEETING

Notice is hereby given to the general public that a quorum of three or more Governing Board members will be meeting for a Study Session in the District Auditorium on July 11, 2012 at 5:45 p.m. Discussions regarding the Guaranteed Maximum Price (GMP) for Athletic Facilities Improvements to fields I & II at WGHS will take place, but no action will be taken during the Study Session.

The study session began at 5:46 p.m. on July 27 in the District Auditorium. All Board members were present except for Mr. Murphy who was absent. The study session regarding the Guaranteed Maximum Price (GMP) for Athletic Facilities Improvements Fields I and II at WGHS were conducted. Representatives from CORE Construction and Swaim Associates were present. Detailed discussions about the project and the GMP were conducted. No actions were taken at this time. The study session ended at 6:10 p.m.

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### PUBLIC HEARING FOR TRUTH & TAXATION ADOPTION OF FY 2012 / 2013 EXPENDITURE BUDGET

**6:30 P.M. – July 11, 2012 – Sub Hall B - District Auditorium  
 350 W. Sahuarita Rd., Sahuarita, AZ 85629**

*Pursuant to Arizona Revised Statutes school districts must hold a public hearing prior to the adoption of the budget for the fiscal year 2012-13. Mrs. Ham called the public meeting to order at 6:30 p.m. A public hearing was held for the presentation of the proposed 2012-13 budget and Truth and Taxation. The Governing Board took action at a regular meeting scheduled immediately after the hearing. Adjourned to regular session at 6:46 p.m.*

*The following information was presented by Mrs. Gates.*

#### SAHUARITA UNIFIED SCHOOL DISTRICT 2012/2013 BUDGET LIMITATIONS

7/11/2012

#### PROPOSED

#### MAINTENANCE & OPERATION LIMITATIONS

<b>BRCL</b>	(Base Revenue Control Limit):	20,426,243
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Determined by such as the number of students, type of student, experience of teaching faculty, size and type of school district, and the state adopted base support level.

	(Adjusted Base Revenue Control Limit):	20,426,243
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<b>TRCL</b>	(Transportation Revenue Control Limit):	2,588,013
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The TSL (Transportation Support Level) is determined by the number of miles eligible students were transported. The difference of the TSL for the prior year and the budget year is added to the prior year TRCL. This number becomes the budget year TRCL.

<b>RCL</b>	<b>(Revenue Control Limit):</b> The BRCL plus the TRCL	<b>23,014,256</b>
<b>CORL</b>	<b>(Capital Outlay Revenue Limit) Transferred to M &amp; O:</b> The unweighted student count times the state adopted capital outlay base level, plus growth factor, and grades 9-12 textbook support level. May be added to General Budget Limit as district desires.	500,000
	<b>Assistance for Education</b>	0
	<b>Registered Warrants</b>	0
<b>RCL Additions:</b>		
	Growth Adjustment	0
	Override Authorization	3,287,826
	Excess Property Tax Valuation Judgement	0
	Tuition Revenue	730,000
	Budget Balance Carry Forward from prior year	866,000
	Interest Expense incurred due to Delayed State Aid	0
	Early Graduation Scholarship Reduction	0
	Other Adjustments	0

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**GENERAL BUDGET LIMIT** **28,398,082**

**CAPITAL LIMITATIONS**

<b>SCA</b>	<b>(Soft Capital Allocation):</b> The unweighted student count times the state adopted Soft Capital Allocation per student	1,085,838
	SCA Adjustment for State Budget Adjustment	(892,800)
	Budget Balance Carry Forward from prior year	19,980
	Interest earned FY 09-10	2,871

**SOFT CAPITAL BUDGET LIMIT** **215,889**

**Unrestricted Capital Outlay Fund:**

<b>Capital Outlay Revenue Limit</b>	1,245,455
The unweighted student count times the state adopted capital outlay base level, plus growth factor, and grades 9-12 textbook support level. May be added to General Budget Limit as district desires.	
CORL transferred to M & O	<u>500,000</u>
	745,455
Tuition Revenue Capital	68,500
Capital Outlay Override	1,000,000
CORL adjustment for State Budget Adjustment	(458,465)

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Interest Earned FY 09-10	10,802
Budget Balance Carry Forward from prior year	918,900

<b>UNRESTRICTED CAPITAL BUDGET LIMIT</b>	<b>2,285,192</b>
<b>AMOUNT AVAILABLE FOR CAPITAL EXPENDITURES</b>	<b>2,501,081</b>

**FY 2012-13 REVENUE CONTROL LIMIT AND GENERAL BUDGET LIMIT**

	<u>REVISION #2-2012</u>	<u>PROPOSED FY 13</u>	<u>Inc/Dec.</u>	<u>NOTES</u>
Base Revenue Control Limit	19,545,828	20,426,243	880,415	
-	-	-		
Transportation Revenue Control Limit	2,106,969	2,588,013	481,044	
<b>Revenue Control Limit</b>	<b>21,652,797</b>	<b>23,014,256</b>	<b>1,361,458</b>	
CORL moved to M & O	600,000	500,000	(100,000)	
Override	3,159,651	3,287,826	128,175	
Growth adjustment Excess Property Tax Valuation Judgement	693,119	-	(693,119)	
-	-	-	-	
Tuition	711,731	730,000	18,269	Tuition
Excess Utilities	-	-	-	
Carryforward from prior year	332,280	866,000	533,720	Carryforward from FY 12
Interest Expense incurred due to Delayed State Aid			-	
Early Graduation Scholarship Reduction	-	-	-	
Other Adjustments	-	-	-	
	<b>27,149,579</b>	<b>28,398,082</b>	<b>1,248,503</b>	

NOTE

**FY 2011/12  
CAPITAL LIMITS**

	<b>REVISION #2</b>	<b>PROPOSED FY 13</b>	<b>Inc/Dec.</b>	
<b>SOFT CAPITAL:</b>				
Soft Capital Allocation	1,065,468	1,085,838	20,370	
Interest Earned Prior Year	3,912	2,871	(1,041)	
SB1617 Adjustment Soft Capital Budget	(1,065,974)	(892,800)	173,174	
Carry Forward	264,774	19,980	(244,794)	Carryforward from FY 12
<b>Soft Capital Budget Limit</b>	<b>268,180</b>	<b>215,889</b>	<b>(52,291)</b>	
<b>UNRESTRICTED CAPITAL:</b>				
Capital Outlay Revenue Limit SB1612 and SB1617 Adjustments	1,215,946	1,245,455	29,509	
	(577,273)	(458,465)	118,808	
			-	
Tuition Revenue Capital Outlay Override	86,865	68,500	(18,365)	Tuition
	1,000,000	1,000,000	-	
UCBL FOR FY 2010 Interest Earned Prior Year	-	-	-	
	23,310	10,802	(12,508)	
CORL moved to M & O	(600,000)	(500,000)	100,000	
Carryforward from Prior Year	1,436,452	918,900	(517,552)	Carryforward from FY 12
<b>Unrestricted Capital Budget Limit</b>	<b>2,585,300</b>	<b>2,285,192</b>	<b>(300,108)</b>	

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**REGULAR GOVERNING BOARD MEETING  
July 11, 2012 – Sub Hall B - District Auditorium  
350 W. Sahuarita Rd., Sahuarita, AZ 85629**

TIME: Immediately following the public hearing for the Truth & Taxation adoption of FY 2012/2013 expenditure budget.

**I. Call Meeting to Order**

Board President Mrs. Kris Ham called the meeting to order at 6:42 p.m.

**a. Pledge of Allegiance**

The Pledge of Allegiance was observed.

**b. Roll Call**

Roll call was taken by the secretary of the Board, Lizette Huie as follows:

**Governing Board:**

***Present:***

***Absent:***

- Governing Board President - Kris Ham
- Governing Board Clerk – Diana Kellermeyer
- Governing Board Member – Elaine Hall
- Governing Board Member – David Eves

Governing Board Member – Tom Murphy

**District Administration:**

***Present:***

***Absent: None***

- Superintendent – Dr. Manuel Valenzuela
- Assistant Superintendent – Scott Downs

Director of Business Services – Charlotte Gates

**II. Approval of Agenda**

The superintendent recommended approval of the agenda as it was presented and distributed.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approve the agenda as it was presented	D. Kellermeyer	E. Hall	Passed 4-0

**III. Approval of Minutes – June 27, 2012**

The superintendent recommended approval of the June 27, 2012 minutes as presented.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval of the June 27, 2012 minutes as presented.	D. Kellermeyer	D. Eves	Passed 4-0

**IV. Approval and Ratification of Vouchers**

Mrs. Gates recommended ratification of previously approved payroll Voucher 31 in the amount totaling \$290,795.20, payroll Voucher 32 in the amount totaling \$91,885.90, and payroll Voucher 33 in the amount totaling \$96,049.93, and new payroll Voucher #4 for the period ending August 17, 2012, in the amount not to exceed \$2,000,000 and new payroll Voucher #5 for the period ending August 31, 2012, in the amount not to exceed \$2,000,000. She further recommended approval of expense vouchers 1282 through 1284 in the amount of \$1,556,098.28.

<b>Motion Type</b>	<b>Board Motion</b>	<b>Made By</b>	<b>Seconded By</b>	<b>Motion Result</b>
Approval	Approval & Ratification of Vouchers as presented.	D. Kellermeyer	E. Hall	Passed 4-0

**V. Call to the Public**

Consideration and discussion of comments and concerns from the public. Those wishing to address the governing board on items not on tonight's agenda may do so at this time or at the Boards discretion at the time the item appears on the agenda. Speakers are requested to hold their comments to two (2) minutes or less. In accordance with the Arizona Open Meeting Law, board members may not respond, comment, or ask questions of speakers regarding issues not on the agenda.

The following community members and members of the BAJA Organization shared concerns about usage of fields at Sahuarita Park.

Bill O'Malley – 2145 W. Cactus Run Drive, Green Valley, AZ 85622  
David Hyslop – 2606 E. Alger Drive, Sahuarita, AZ 85629  
Chuck Catino – 4201 King Athur Court, Green Valley, AZ 85622

The following parents and students at WGHS expressed the need for the proposal of improvements to WGHS athletic facilities at Sahuarita Park:

Carlos Martinez – 135 W. Calle Tierra Serena, Sahuarita, AZ 85629  
Austin Elenez – 15214 S. Avenida Rancho Sereno, Sahuarita, AZ 85629  
Peter J. Lee – 16 W. Camino Rio Cebolla, Sahuarita, AZ 85629  
Hector Estrada Jr. – Tucson, AZ

Mary Chernoski – 2009 E. Oak Hill Place, Green Valley, AZ - Shared kudos to Mrs. Teresa Hill for a great year and acknowledges the need from both sides. She stated that she believes the Board will do the best they can with the situation at hand.

**VI. Recognition of Staff, Students and Community - None**

**VII. New Business**

**A. Instruction – Discussion and Possible Action - None**

**B. Business – Discussion and Possible Action**

1. Adoption of Fiscal Year 2012/2013 Expenditure Budget

Pursuant to Arizona Revised Statutes fiscal year 2012/2013 expenditure budgets are submitted for adoption by the Governing Board.

The adopted budget is as proposed on June 27, 2012. Governing Board approval is recommended.

Dr. Valenzuela recommended approval for adoption of Fiscal 2012/13 Expenditure Budget as it was presented by Mrs. Gates at the beginning of the Board meeting public hearing.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approve for the adoption of the 2012/13 Expenditure Budget.	D. Kellermeyer	E. Hall	Passed 4-0

2. Approval of Disposed Assets for Auction Sale

Dr. Valenzuela requested approval of the items listed below for disposal of assets on our auction website for sale.

VEHICLE	MODEL	YEAR	CONDITION	OPENING BID
Van	Dodge Ram	2002	Poor	\$100
Van	Chevy Astro	2004	Fair	\$1,500
Gator 4 X 2	John Deere	1997	Poor	\$50

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of the listed items for disposal of assets on our action website for sale.	D. Kellermeyer	D. Eves	Passed 4-0

3. Guaranteed Maximum Price (GMP) for Athletic Facilities Improvements to Fields I & II at WGHS

Dr. Valenzuela recommended approval of the Guaranteed Maximum Price (GMP) for Athletic Facilities Improvements to Fields I & II at WGHS in the amount of \$113,469.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of the Guaranteed Maximum Price (GMP) for Athletic Facilities Improvements to Fields I & II at WGHS in the amount of \$113,469	E. Hall	D. Kellermeyer	Passed 4-0

4. HB 2823 Alternative Timeline

Per House Bill 2823, School districts may elect to postpone full implementation of the new teacher/principal evaluation instrument until school year 2013-14. First, the Governing Board must adopt the following plan. Second, the District must meet all the requirements set forth in preparation for full implementation in the 2013-2014 school year.

SUSD Plan:

- The District evaluation committee will continue to meet regularly
- The committee will engage teachers and administrators in a process of reviewing multiple pilot documents and revised formats for possible implementation.

- Mr. Downs will formulate a final plan to Dr. Valenzuela in time for a recommendation to the Governing Board by the statutory/required deadline of December 31, 2012.

Dr. Valenzuela recommended approval to postpone full implementation of the new teacher/principal evaluation instrument until school year 2013-14 and the adoption of the plan as described.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval to postpone full implementation of the new teacher/principal evaluation instrument until school year 2013-14 and the adoption of the plan as described.	D. Kellermeyer	E. Hall	Passed 4-0

**C. Governing Board – Discussion and Possible Action - None**

**D. Personnel - Discussion and Possible Action - None**

**VIII. Superintendent Reports**

The superintendent may present reports at this time.

Dr. Valenzuela shared photos of the American Legion Post 131 as they traveled to Pinetop last week for the Pinetop Baseball Camp. Additionally, he shared photos of the Walden Grove High School cheerleaders hard at work preparing for the upcoming sports season.

Additionally, Dr. Valenzuela shared information regarding the success of the National History Day program at Anza Trail.

**IX. Consent Agenda – Discussion and Possible Action**

All items listed below are routine consent matters and will be considered by one motion at this time. Any Board member may remove an item from the consent agenda by request. All items not accepted and approved as part of the consent agenda will be considered individually.

Motion Type	Board Motion	Made By	Seconded By	Motion Result
Approval	Approval of the Consent Agenda as it was presented.	D. Eves	D. Kellermeyer	Passed 4-0

**A. Employment / Change of Status / Transfers**

1. Laura Blanco, Sports Aide, District, Re-Hire – Effective SY12-13
2. Bryan Cohn, Lifeguard, Sopori Pool, Replacement – Effective 07/03 – 07/30/12
3. Jeffrey Jordan, Teacher, Mustang Alt HS, Replacement – Effective 07/27/12
4. Melissa Leon, Teacher-2<sup>nd</sup>, SPS, Replacement – Effective 07/27/12
5. Mark Magallanes, Lifeguard, Sopori Pool, Replacement – Effective 07/03 – 07/30/12
6. Yolanda Mariscal, HR Specialist, HR, Replacement – Effective 07/02/12
7. Maria Pena, Lifeguard, Sopori Pool, Replacement – Effective 07/03 – 07/30/12
8. Mark Root, Lifeguard, Sopori Pool, Replacement – Effective 07/03 – 07/30/12
9. Monica Schott, Teacher-K, SOP, Replacement- Effective 07/27/12



10. Doreen Sorce, Teacher-SS, WGHS, New Hire – Effective 07/27/12
11. Dusty Taylor, Lifeguard, Sopori Pool, Replacement – Effective 07/03 – 07/30/12
12. Martin Van Boerum, Lifeguard, Sopori Pool, Replacement – Effective 07/03 – 07/30/12
13. Candace Waterman, Substitute, SIS, Status Change – Effective 08/02/12
14. Claire Wood, Lifeguard, Sopori Pool, Replacement – Effective 07/03 – 07/30/12

**B. Resignations / Terminations / Separations**

1. Wendy Alegria, Inclusion Health Asst, SIS, Resignation – Effective 06/25/2012  
CORRECTION TO EFFECTIVE DATE
2. Austin Andersen, Bus Driver, Trans, Resignation – Effective 07/06/12
3. Rosanne Austin, Instructional Aide, SIS, Resignation – Effective 06/25/12 CORRECTION TO EFFECTIVE DATE
4. Maritza Rodriguez, Teacher-7<sup>th</sup>, ATS, Resignation – Effective 07/08/12
5. Carl Stromberg, Bus Driver, Trans, Resignation – Effective 06/25/12
6. Richard Wallace, Maintenance Technician, Facilities, Separation – Effective 07/12/12

**C. Addendums**

1. Norma Jaeger, Head Swim Coach, WGHS – Effective 08/06/12

**D. Request for Leave of Absence - None**

**E. Volunteers**

1. Mandi Lurkins, SHS
2. Jeff Herndon, SHS

**F. Continuing Education Credits - None**

**G. Use of School Facilities - NONE**

**H. Gifts and Donations**

Name	Amount/Item	Department/School
Optimist Club of GV & Sahuarita	\$400.00	CVES
Robert R. Marston	\$250.00	WGHS Robotics
Dakine Shave Ice - Elisha Wintch	\$50.00	WGHS Wellness Club

**I. Approval of School Clubs & PTO/Booster Support Organizations**

1. School Clubs - None
2. PTO/Booster Support Organizations
  - a. SIS PTO
  - b. WGHS Booster
  - c. Anza Trail PTO

**J. PTO/Booster Monthly Reports - None**

**K. Approval of Student Fund-Raising Activities**

Organization	Fundraiser	Fundraising Dates
SHS - Football	Football Snack Bar for Freshman/JV	August 2012 - November 2012
SHS - Football	Sell SHS Football Gear	August 2012 - December 2012
SHS - Football	Pima College Football Game	TBA
Anza Trail PTO	Meet & Greet PTO Snowcones & Mug Booth	August 3, 2012
Anza Trail PTO	Welcome Back Celebration - Triple Play Wristband Sales	August 10, 2012
Anza Trail PTO	Movie Night - Sell Hot Dogs/Nachos/Pretzels/Cotton Candy/Soda/Water/Popcorn/Candy	September 28, 2012
Anza Trail PTO	Coupon Book Sales	October 1-5, 2012
Anza Trail PTO	Mama's Hawaiian BBQ Night	November 29, 2012
Anza Trail PTO	Movie Night - Sell Hot Dogs/Nachos/Pretzels/Cotton Candy/Soda/Water/Popcorn/Candy	November 30, 2012
Anza Trail PTO	Kids Go Shopping - Inexpensive gifts for kids to purchase for parents & family	December 3-7, 2012
Anza Trail PTO	McDonald's Night	December 6, 2012
Anza Trail PTO	Movie Night - Sell Hot Dogs/Nachos/Pretzels/Cotton Candy/Soda/Water/Popcorn/Candy	March 1, 2013
Anza Trail PTO	Mama's Hawaiian BBQ Night	May 1, 2013
Anza Trail PTO	McDonald's Night	May 2, 2013
Anza Trail PTO	Family Fun Night - Food Booths & Games	May 3, 2013

**L. Overnight Travel**

School & Names	Purpose	Travel Destination	Travel Dates
Officer Michael Munkelnbeck	Attend the Basic SRO 5 Day Training	Yuma	July 29 - August 3, 2012
Marsha Flores	Attend the Qualified Evaluator Training	Phoenix, AZ	September 17-18, 2012
Dr. Manuel Valenzuela	Attend the ASBA Law Conference	Phoenix, AZ	September 6-8, 2012

**M. Approval of Student Activity and Auxiliary Accounts Revenue and Expenditure Reports – None**

**N. Approval of Sole Source Procurement**

**O. Approval of New Bank Account & Signers**

**X. Board Reports**


The Governing Board may present reports at this time.

Mrs. Ham shared she attended the ASBA Delegate Assembly last weekend.

- XI. **Establish Next Board Meeting** – August 8, 2012 – 6:30 P.M. – District Auditorium
- XII. **Executive Session – Discussion and Possible Action - None**
- XIII. **Adjournment.**

The meeting was adjourned at 7:21 p.m.

Respectfully,

  
Clerk of the Board