



350 W. Sahuarita Road, Building 10
Sahuarita, AZ 85629-9000
Ph: (520) 625-3502 x1001
Fax: (520) 625-4609
Office of the Superintendent

MINUTES

SPECIAL GOVERNING BOARD MEETING

JULY 29, 2009– 6:30 P.M. DISTRICT AUDITORIUM, POD B
350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

I. Call to Order and Pledge of Allegiance

President Elaine Hall called the meeting to order at 6:31 P.M. Also in attendance were Board Clerk, Mike Lurkins, Members Tom Murphy, Diana Kellermeyer, and Kris Ham, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manny Valenzuela, and Business Manager Charlotte Gates. There were 3 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

The superintendent recommended approval of the agenda as it was distributed and revised. Mrs. Ham made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

III. Approval of Minutes – None

IV. Approval and Ratification of Vouchers - None

V. Call to the Public - None

VI. Recognition of Staff, Students and Community - None

VII. New Business

A. Business – Discussion and Possible Action

1. Revision of Fiscal 2009-10 Budget

In accordance with Arizona Revised Statute 15-905 school districts may revise their budget prior to May 15th. This revision of the fiscal year 2009-10 budget includes the following:

- Increase Base Level amount to \$3,267.72
- Increase Transportation Support Level by 2%
- Add Soft Capital reduction amount

Mrs. Gates distributed the following budget information:

7/29/2009

**SAHUARITA UNIFIED SCHOOL DISTRICT
2009/2010 BUDGET LIMITATIONS
BUDGET REVISION #1**

MAINTENANCE & OPERATION LIMITATIONS

BRCL	(Base Revenue Control Limit):	19,439,188
	Determined by such as the number of students, type of student, experience of teaching faculty, size and type of school district, and the state adopted base support level.	
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	(Adjusted Base Revenue Control Limit):	19,439,188
TRCL	(Transportation Revenue Control Limit):	1,895,450
	The TSL (Transportation Support Level) is determined by the number of miles eligible students were transported. The difference of the TSL for the prior year and the budget year is added to the prior year TRCL. This number becomes the budget year TRCL.	
RCL	(Revenue Control Limit):	21,334,638
	The BRCL plus the TRCL	
CORL	(Capital Outlay Revenue Limit) Transferred to M & O:	1,200,000
	The unweighted student count times the state adopted capital outlay base level, plus growth factor, and grades 9-12 textbook support level. May be added to General Budget Limit as district desires.	
	Assistance for Education	0
	Registered Warrants	0
RCL Additions:		
	Growth Adjustment	0
	Override Authorization	2,186,626
	Special K-3 Override	760,181
	Excess Property Tax Valuation Judgment	0
	Tuition Revenue	691,855
	Budget Balance Carry Forward from prior year	300,000
	Excess Utilities	0
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GENERAL BUDGET LIMIT		26,473,300

CAPITAL LIMITATIONS

SCA	(Soft Capital Allocation):	996,811
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The unweighted student count times the state adopted Soft Capital Allocation per student SB 1006 Adjustment	0
Budget Balance Carry Forward from prior year	<u>442,278</u>

Interest earned FY 08-09	7,100
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SOFT CAPITAL BUDGET LIMIT	1,446,189
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Unrestricted Capital Outlay Fund:

Capital Outlay Revenue Limit	1,220,784
The unweighted student count times the state adopted capital outlay base level, plus growth factor, and grades 9-12 textbook support level. May be added to General Budget Limit as district desires.	
CORL transferred to M & O	<u>1,200,000</u>
	20,784
Tuition Revenue Capital	75,984
Capital Outlay Override	1,000,000
Interest Earned FY 08-09	11,500
Budget Balance Carry Forward from prior year	<u>628,248</u>

UNRESTRICTED CAPITAL BUDGET LIMIT	1,736,516
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AMOUNT AVAILABLE FOR CAPITAL EXPENDITURES	3,182,705
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The superintendent recommended approval of the revised 2009-10 Budget as it was presented. Mr. Lurkins made the motion and Mrs. Kellermeyer seconded. The motion carried.

2. Approval of Senior Program at Sahuarita Park

The Senior Program is a continuation of services that Pima County provided at the Sahuarita Park location. In our agreement we are to continue to provide this service. The program consists of 2 field trips per month (transportation provided) and 1 meeting at the end of each month. There are 25-35 people who participate in the Senior Program and 15-25 who participate in the field trips. L.I.N.K. Director, Denise Miller, is conducting interviews for staff to oversee all the programs at Sahuarita Park.

The superintendent recommended approval of the continuation of the Senior Program at Sahuarita Park. Mrs. Kellermeyer made the motion and Mr. Murphy seconded. The motion carried.

3. Establishment of FTE Conversion from Daily Work Hour Average

The following schedule depicts the suggested protocol for conversion from average daily hours worked to FTE. School Board policy does not define amount of accrued benefits, but only establishes what employees accrue in regards to weekly hours worked. The FTE calculation dictates the accrual rate benefits for classified employees.

FTE Conversions	
Hrs/Day	FTE
8	1
7.5	0.94
7	0.875
6.5	0.8
6	0.75
5.5	0.69
5	0.63
4.5	0.56
4	0.5
3.5	0.44
3	0.38
2.5	0.31
2	0.25
1.5	0.19
1	0.125
0.5	0.07

The superintendent recommended approval of the establishment of FTE conversion from daily work hour average. Mr. Lurkins made the motion and seconded by Mr. Murphy. The motion carried.

4. Contract Award for Anza Trail Drainage Project #2010-2

Award contract to SunWestern Contractors for Anza Trail Drainage, Project #2010-2, in the amount of \$34,250.00. This work is to prevent the west bridge from being undercut by realigning the channel.

The superintendent recommended approval of the contract award to SunWestern Contractors to complete the Anza Trail Drainage Project... Mrs. Ham made the motion and seconded by Mrs. Kellermeyer. The motion carried.

B. Governing Board – Discussion and Possible Action - None

VIII. Superintendent/Administrative Reports

Dr. Valenzuela reported that the State publicized the results of the State Accountability Program. This includes the Federal No Child Left Behind AYP and the AZ LEARNS model. Sahuarita did very, very well. Phil Franchini of the Sahuarita Sun wrote an excellent article about the successes of the District which include the A+ Award to Sopori and the growth they have made, the Primary, the Intermediate, Middle and High schools who have all been awarded High Performing recognition and Anza Trail awarded excelling status. Sopori was designated as Performing Plus. Dr. Valenzuela noted that these results come from everyone working together to achieve these accomplishments.

Charlotte mentioned the auditors will be at the District Office next week.

Dr. St. John reported the current enrollment is 1293 at Anza, 1510 at SHS, 618 at SIS, 711 at SMS, 713 at SPS (28 of these students at ECC), and 202 at Sopori. Total current enrollment

is 5048 compared to 4884 on May 27, 2009. Energy meetings on going, a meeting regarding the Joan Swetland Park will be May 30th, the beginning of the year breakfast is Friday, July 31st, at 7:30 a.m. followed by the district-wide meeting at 8:30. At 11:00, Anza Trail School will hold their Academy Awards program, a Foundation meeting will be next week, construction meetings are on going, the MEC Annual Retreat, CFWE Parade/Board of Directors meetings are upcoming, Health Care luncheon will be August 11th, the First Annual Pecan Festival will be held in December. There is nothing new to report on the bond election. As of today, it appears the Legislature will be funding SFB for school construction, We are waiting for the Town of Sahuarita and Pima County to approve the drainage report for the new high school site. The Administration Building expansion is waiting for the State to approve the plans. Construction/repair is underway on the Middle School locker room floor. Additional problems are being addressed with the sewer lines. ASBA Workshop will be hosted by SUSD and held at Anza Trail School on October 8th. Mr. Rawson is looking into replacing the bleachers on the east side of the football field. Estimates have been received for replacing the track. Mrs. Hall will be attending the ASBA Law Conference in September.

XI. Executive Session – Discussion and Possible Action

1. Mr. Lurkins moved the Board enter executive session Pursuant to §A.R.S. 38-431.03.A.1 Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussion, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting. - Discussion and possible action. A roll call vote was taken with all members voting aye. The time was 6:50 p.m. The Board returned to regular session and adjourned the meeting at 7:27 p.m.

XIII. Adjournment

The meeting was adjourned at 7:27 p.m. Mr. Lurkins made the motion and was seconded by Mrs. Ham. The motion carried.

Respectfully,

Clerk of the Board