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*Office of the Superintendent*

**MINUTES**  
**REGULAR GOVERNING BOARD MEETING**  
SEPTEMBER 22, 2010 – 6:30 P.M. DISTRICT AUDITORIUM, POD B  
350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

**I. Call to Order and Pledge of Allegiance**

President Mike Lurkins called the meeting to order at 6:32 P.M. Also in attendance was Board Clerk, Tom Murphy, Members Elaine Hall, Diana Kellermeyer, and Kris Ham, Superintendent Dr. Manuel Valenzuela, Assistant Superintendent Scott Downs, and Business Manager Charlotte Gates. There were 73 guests. The Pledge of Allegiance was observed.

**II. Approval of Agenda**

The superintendent recommended approval of the agenda as it was distributed. Mr. Murphy made the motion and was seconded by Mrs. Ham. The motion carried.

**III. Approval of Minutes – August 11, 2010 & September 8, 2010**

The superintendent recommended approval of the August 11, 2010 & September 8, 2010 minutes as published. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried.

**IV. Approval and Ratification of Vouchers**

Mrs. Gates recommended ratification of previously approved payroll voucher 5 in the amount totaling \$923,834.12, new payroll 9 for the pay period ending October 29, 2010, new payroll 10 for the pay period ending November 12, 2010 in the amount not to exceed \$2,000,000. She further recommends approval of expense vouchers 1013 through 1016 in the amount of \$1,011,833.51. The motion was made by Mrs. Hall and seconded by Mrs. Ham. The motion carried.

**V. Call to the Public - None**

**A. Support Staff Employee of the Month – Name to be announced**

Mr. Downs recognized Mr. Artie Balderrama, Facilities/Maintenance Department. Mr. Downs stated that it is his pleasure to announce that Mr. Artie Balderrama has been selected as the Support Staff Employee of the Month for September 2010. Artie is one of the district's HVAC technicians and has been with our organization for almost 5 years. During this time he has displayed unwavering faithfulness to our organization.

He is a professional on the highest level, which is exemplified by his friendly, outgoing, and cooperative demeanor. Artie has been described by his coworkers as "always smiling" when working. He is always happy to take on new challenges, regardless of their complexity. He is determined to get the job done and to get it done right.

Artie has taken initiative in his department by becoming a leader within the Maintenance Department. He has become the head of the HVAC Office and he leads his unit by example and treats everyone with respect. Artie has always gone the extra mile to support the goals

of the District and to ensure that all 6 schools are in top condition. He is always there when needed.

Mr. Balderrama's leadership and efforts have certainly paid off. Many complimentary words have been shared by his coworkers throughout the district including the poem shared below by Ms. Brelsford:

"Artie...  
He is a hard worker who is always smiling;  
He is always patient while we are whining;  
He does so much for us all...  
He tries to keep us cool in the class and halls.  
Anza would not be the same if he wasn't here...  
For we rely on him all throughout the year.  
Thanks for all that you do for us Artie!"

On behalf of the Sahuarita Unified School District and in partnership with Freeport McMoRan, Mr. Artie Balderama was recognized as the Support Staff of the Month. He was given a framed certificate and a gift certificate to Applebee's.

The Governing Board thanked him for all that he does for the District.

**B. Sahuarita Unified School District #30 Retiree: Marsha Wilber 1997-2010**

Dr. Valenzuela recognized Mrs. Marsha Wilber as a 2010 retiree of the Sahuarita Unified School District. Mrs. Wilber could not attend the Board meeting. However, Dr. Valenzuela requested that she be publicly recognized for her outstanding service to the community and to the students of our District.

**C. 2009 Masonic Lodge Contest Winner: Jade Arrington**

Dr. Valenzuela stated that Ms. Jade Arrington did not receive her notice of award to be recognized at the last Board meeting. Dr. Valenzuela publicly recognized Jade for winning 2<sup>nd</sup> place in the second grade division of the 2009 Masonic Grand Lodge Public School Essay Contest.

**D. September "Leaders in Character" Honorees – Manuel Cordova, Kindergarten, Sopori; Alyssa Lizardi, 7<sup>th</sup> Grade, Anza Trail; Bethany Weech, Kindergarten, SPS; Chase Coonts, 4<sup>th</sup> grade, SIS; Adriana Leon, 6<sup>th</sup> grade, SMS; Justine Bacchus, 11<sup>th</sup> grade, SHS.**

**E.** Dr. Valenzuela introduced the following September "Leaders in Character" Honorees – Manuel Cordova, Kindergarten, Sopori; Alyssa Lizardi, 7<sup>th</sup> Grade, Anza Trail; Bethany Weech, Kindergarten, SPS; Chase Coonts, 4<sup>th</sup> grade, SIS; Adriana Leon, 6<sup>th</sup> grade, SMS; Justine Bacchus, 11<sup>th</sup> grade, SHS. The Governing Board recognized the above students for their excellent display of leadership and service among their peers at each of their perspective schools. Each student received a framed certificate and a gift certificate to Borders thanks to the sponsors of Freeport McMoRan. Dr. Valenzuela thanked Freeport McMoRan for sponsoring the program.

**VII. New Business**

**A. Instruction – Discussion and Possible Action – None**

**B. Business – Discussion and Possible Action**

1. SFB Waiving of Requirement Guideline #R7-6-250

Mr. Downs explained that per protocol for new schools, the School Facilities Board requires for the construction of a baseball backstop. He stated that the influence of our design from the adjacent park, Sahuarita Park, did not necessitate the construction of such, since one was already exists. Therefore, it is necessary to document the Sahuarita Unified School Districts Governing Board's approval of waiving of this baseball/softball requirement. Dr. Valenzuela therefore recommended that the Board waive this requirement, so that the funding of Walden Grove High School may be secured without problematic circumstances. The motion to approve the waiving of the SFB requirement guideline #R7-6-25 was made by Mr. Murphy and seconded by Mrs. Kellermeyer. The motion carried.

2. Sale of Fixed Asset

Mrs. Gates stated that on June 30, 2010, the District purchased a Wedge Press Flour Tortilla Machine for the Food Service Department for \$9,334 under the advisement of Southwest Food Excellence. She explained that when the merchandise was received, it was discovered that we would not be able to use it at the central cafeteria due to the power usage. The only school could take the capacity required for power was Anza Trail which they indicated had no space for this equipment.

Mrs. Gates stated that the vendor would not allow us to return the merchandise due to their 72 hour return policy. However, Nogales Unified School District offered to buy the equipment for the same amount that it was purchased.

Under ARS 15.342(7), which allows a sale of school property to another school, Mrs. Gates recommended approval to sell the Wedge Press Flour Tortilla Machine for the amount of \$9,334.00 to the Nogales Unified School District. Dr. Valenzuela recommended approval of Mrs. Gates recommendation. The motion to approve the sale of Wedge Press Flour Tortilla Machine for the amount of \$9,334.00 to the Nogales Unified School District was made by Mrs. Hall and seconded by Mrs. Kellermeyer. The motion carried.

**C. Governing Board – Discussion and Possible Action**

1. ASBA's Top Ten Priorities for the 2011 Legislative Session

The superintendent has compiled all the Board members' top ten legislative proposal. Included in the Board packet was the compiled top ten legislative proposals to send to ASBA. Dr. Valenzuela recommended approval of the attached ASBA's Top Ten Priorities for the 2011 Legislative Session selected by the Board. A motion to approve Dr. Valenzuela's recommendation was made by Mrs. Kellermeyer and seconded by Mr. Murphy. The motion carried.

2. ASBA All Arizona School Board Award

Dr. Valenzuela requested the opportunity to submit a recommendation for nomination of Elaine Hall for the All Arizona School Board Award which is ASBA's highest individual board member honor, bestowed on board members who exemplify best-practices in boardsmanship, understand their roles and follow through on their responsibilities. A motion

to nominate Elaine Hall ASBA's All Arizona School Board Award was made by Mrs. Kellermeyer and seconded by Mrs. Ham. The motion carried.

3. ASBA Honor Roll Award

Dr. Valenzuela also requested the opportunity to submit a recommendation for nomination of Mike Lurkins for ASBA's Honor Roll Award. This prestigious award is bestowed to Board members with eight or more years of service. A motion to nominate Mike Lurkins for ASBA's Honor Roll Award was made by Mr. Murphy and seconded by Mrs. Hall. The motion carried.

**D. Personnel – Discussion and Possible Action - None**

**VIII. Superintendent/Administrative Reports**

Dr. Valenzuela presented a couple of news articles regarding the exemplary Patriots Day in commemoration of the memorial September 11<sup>th</sup> attacks. In addition, Dr. Valenzuela presented pictures of SMS and Anza Trail family fun nights. These pictures illustrated the importance of family and learning time.

Dr. Valenzuela stated that the District is ready to post the Principalship position for Walden Grove High School. This will be a very important step in the transition process. This person will be a key discussion maker in a lot of the details that are needed for the opening of a new high school. In addition, Dr. Valenzuela stated that he is pleased to announce that the District is initiating a collaborative partnership with University of Arizona in a couple of significant studies, such as student wellness and cyberbullying.

Dr. Valenzuela reported that he had the opportunity to walk the campus of Sahuarita Intermediate School with Principal Roman. SIS recently had their United Way Days of Caring event. He stated that the community, parents, and businesses collaborated and enhanced the physical environment of the campus with large planters that include irrigations, plants, trees, and décor.

Included in the Board's odds and ends was information regarding the ASBA County Workshop on October 28<sup>th</sup> in Sells, AZ.

Dr. Valenzuela stated that we are getting close to settling a deal with Mr. Sharpe and expecting the arrival of SFB monies. He also reported that Sopori School was selected to participate in the Quality First program which is a First Things First funded program that provides professional development for the early childhood program at Sopori. In addition, Sopori's Health and Safety Day will take place on October 26 from 8:30 a.m. – 11:00 a.m. This event included bike safety, animal safety, home safety, desert/hiking safety, dental care, nutrition, drug abuse and prevention.

Dr. Valenzuela stated that he expects to present conceptual proposal to the Board regarding a few adjustments of the circulation for Anza Trail School. The District is working closely with the Town of Sahuarita, Police Department, Rancho Sahuarita, engineers, and District staff to make the traffic flow better at Anza Trail.

Mrs. Ham asked Dr. Valenzuela where we were in the process for the selection of colors for Walden Grove High School. Dr. Valenzuela stated that we are really close. He mentioned that, ironically, there was not a huge volume of a responses. We are working to ask other stakeholders of administration and should have a selection soon.

**IX. Consent Agenda – Discussion and Possible Action**

The superintendent recommended approval of those items on the Consent Agenda as they were posted and distributed. Mr. Murphy made the motion and was seconded by Mrs. Ham. The motion carried.

**A. Employment / Change of Status /Transfers**

1. Bernardo Corrales, Turf & Irrigation Specialist, Facilities, New Hire – Effective 09/20/10
2. Joanna Dojaquez, Math Teacher, SMS, New Hire – Effective 09/16/10
3. Carlos Kirker, Monitor, Anza Trail, New Hire – Effective 09/07/10
4. Jacqueline Law, Substitute Teacher, District, Re-Hire – Effective 09/13/10
5. Leticia Martinez, CTE/JTED Secretary, SHS, New Hire – Effective 09/20/10
6. Michael (Tony) Molina, Inclusion Health Assistant, SPS, New Hire – Effective 09/08/10
7. Yvonne Scott, Monitor, Anza Trail, New Hire – Effective 09/07/10
8. Maria Serino, High School Registrar, SHS, New Hire – Effective 09/07/10
9. Kathleen Zollinger, Inclusion Health Specialist, SIS, New Hire – Effective 09/08/10
10. Claribel Alvarez, Instructional Aide, SPS, Status Change – Effective 09/07/10
11. James Baker, Bus Driver, Transportation, Status Change – Effective 08/26/10
12. Yesenia Garcia, LINK Program Specialist, Anza LINK, Status Change – Effective 09/08/10
13. Dan Herbster, Bus Driver Trainee, Transportation, Status Change – Effective 08/25/10
14. Darlene (DJ) Kimbrel, Bus Driver Trainee, Transportation, Status Change – Effective 08/24/10
15. Barry Kratz, Bus Driver, Transportation, Status Change – Effective 08/26/10
16. Nora Perez, Custodian (PT), Administration, Extra Duty – Effective 09/20/10
17. Renate Taylor, Dispatcher (PT), Transportation, Status Change – Effective 08/30/10

**B. Resignations / Terminations / Separations**

1. Delia Magallanes, Secretary, SPS, Resignation – Effective 09/17/10

**C. Addendum – None**

**D. Leave of Absence - None**

**E. Volunteers**

- |                                   |                              |
|-----------------------------------|------------------------------|
| 1. Miguel & Tiffany Aguilera, SPS | 10. Ben Barfield, SHS        |
| 2. Brenda Aguirre, Anza Trail     | 11. Crystalyn Basu, SHS      |
| 3. Emily Allen, SPS               | 12. Destiny Beam, SHS        |
| 4. Marta Allen, SPS               | 13. Melissa Bland, SPS       |
| 5. Ramon Alvarez, Anza Trail      | 14. Denise J. Blake, SHS     |
| 6. Jamie Lea Anglen, SPS          | 15. Willie Bond III, SPS     |
| 7. Krista Andros, SPS             | 16. Brittany Bookmiller, SPS |
| 8. Amanda Asaf, SPS               | 17. Mike Brady, SHS          |
| 9. Bryan Asaf, SPS                | 18. Mindy Burns, SPS         |
|                                   | 19. Talia Carey, SPS         |

20. John Carlyon, SPS
21. John Carpenter, SHS
22. Lorey Carpenter, SHS
23. Pamela Chambers, SPS
24. Jennifer Christiansen, SPS
25. Tara Coghill, SPS
26. William Crouse, SHS
27. Sylvia Delgado, Anza Trail
28. Amanda & Jeff Devall, SPS
29. Gerald O. Dow, SPS
30. Sherry Erwin, SMS
31. Susan Estrella, SMS
32. Jamie Farmer, SPS
33. Evelyn Flores, SPS
34. Mindie Fox, SPS
35. Victoria Fuentes, SPS
36. Cari Gibson, SPS
37. Angelique Gonzales, SPS
38. Lorinda Gonzales, SPS
39. Susanne Gottstein, SPS
40. Lizverina Guerrero, SPS
41. Ginger Guthrie, Anza Trail
42. Ronnie Hallows, SPSP
43. Suzanne Hammerquist,  
SPS
44. Laurel Harris, SPS
45. Carmen Hemperley, Anza  
Trail
46. Mitsy Hernandez, SPS
47. Courtney Hinkle, SPS
48. Penny Hines/Reyes – SHS
49. Joe Hinojosa, SHS
50. Mary Vonnie Hinojosa, SHS
51. Talia Hoagland, SPS
52. Charlotte Hohenstein, SHS
53. Susan Holguin, SPS
54. Brooke Howcroft, SPS
55. Bobi Humble, SPS
56. Brooke Hunt, SPS
57. Melinda Hyjek, Anza Trail
58. Shannon Jones, SPS
59. Ton Johes, SPS
60. April E. Kacsur, SPS
61. Joye Keele, SPS
62. Brent Kreuzer, SHS
63. Kathleen Kreuzer, SHS
64. Sherri Laguna, SPS
65. Jamie Lori, SPS
66. Michelle Lanaman, SHS
67. Katie Larson, SMS
68. Andrea Lawyer, SHS
69. Jessica Lealuifano, SPS
70. Amanda Lopez, SPS
71. Raphael Lopez, SPS
72. Chala Martinez, SPS
73. Lisa Martinez, SPS
74. Maricella Martinez, SPS
75. Tim Maurer, SHS
76. Megan McAllister, SPS
77. Richard McAllister, SPS
78. Jessica Mendez, SPS
79. Ruben Mendez, SPS
80. Rita Merritt, SPS
81. Tara Miller, SPS
82. Amy Millet, SHS
83. Jason Moore, SPS
84. Nadine Moreno, SPS
85. Lora Nastase, SPS
86. Melanie Nielson, SPS
87. Jayne O' Sullivan, SPS
88. Maria Ochoa, SPS
89. Dana Oliver, Anza Trail
90. Hillary Percivalle, SPS
91. Lana Pulliam, SPS
92. Ana Quintana, SPS
93. Alyson Redford, SHS
94. Julie Reidhead, SPS
95. Meg Ribotto, SHS
96. Patrick Ribotto, SHS
97. Teresa Rinehoir, SPS
98. Ronda Riddle, SMS
99. Darby Rittmann, Anza Trail
100. Sally Robling, SHS
101. Nicolas Ruedas, SHS
102. Robert & Becky Santa  
Maria, SPS
103. Lee Schmidt, SIS
104. Yvonne Scott, Anza Trail
105. Jennifer Seaton, SPS
106. Claudia Sedono, SMS &  
SPS
107. Heidi Short, SPS
108. Alyssa Smith, SPS
109. Wesley Smith, SPS
110. Kristy Sorrells, Anza Trail
111. Liliana Soto, SPS
112. Patricia A. Stewart, SMS
113. Melissa Taylor, SPS
114. Nadia Taylor, SPS
115. Jo Anna Tennisson, SPS
116. Amy Thompson, SPS
117. Lynette Thompson, SPS
118. Christy Vanscoy, Anza Trail
119. Sheri Taubert, SPS

- 120. Emily Tingle, SPS
- 121. Silvia N. Valdez, SMS

- 122. Jamie Valenzuela, SPS
- 123. John Viray, SHS

**F. Gifts and Donation**

- 1. Green Valley Nursery, Green Valley Decorative Rock, Fry's, United Way, and Sertinos – United Ways Days of Caring Supplies – SMS
- 2. Target, \$202.36 – SPS
- 3. Kiwanis Club of Green Valley, \$500.00 – SHS Culinary
- 4. Target, \$56.20 – SMS
- 5. Various, \$793.50 – NJROTC
- 6. Grand Lodge F. & A.M. of AZ, \$300.00 – SIS
- 7. Target, \$55.67 – Anza Trail
- 8. Target, \$41.93 – SIS
- 9. Raytheon, \$400.00 – SHS NJROTC
- 10. Raytheon, \$1,580.00 – District
- 11. Stellar Vision & Astronomy Shop, \$300.00 – Anza Trail
- 12. Various, \$190.00 – Anza Trail

**G. Out of State/Out of Country/Overnight Travel**

- 1. Desi Raulston and Stephanie Silman to attend the ASA Principal Law Conference on November 8 – 9, 2010 in Phoenix, AZ.
- 2. Christine Sanders, Brian Myers, Megan Serna, Nataly Van Alstine, Mary Daily to attend the AzAHPERD Convention in Phoenix, AZ from October 21 – 22, 2010.
- 3. Kevin Harcourt & Sarah Brelsford to attend Implementing response to Intervention Workshop from October 11 – 12, 2010 in Phoenix, AZ.
- 4. Charlotte Gates to attend the 2010 Fall Trust/Northern Arizona University Leadership Academy in Tubac, AZ from October 19-21, 2010.

**H. Use of School Facilities**

- 1. The Green Valley Fire District and the Town of Sahuarita has asked to use our Parking Lots (District and SPS west side) on Friday, October 29, 2010, from 4:30 pm until 10:00 pm and Saturday, October 30, 2010, from 4:30 pm until 10:00 pm for those participating in the Halloween Safehouse at the Town Center. They have also requested buses to shuttle participants for this event between our Parking Lots and Rancho Sahuarita Clubhouse to the Town Center.

**I. Student Fund Raising Activities**

- 1. SVELTE – Sahuarita Visual Experts to sell Candy/Chocolate to generate money for Japan Trip from September 26 – October 2, 2010.
- 2. NHS to sell brownies and lemonade at Fiesta Sahuarita on September 25, 2010 from 12:30 – 5:30 p.m.
- 3. SHS Band to sell Drinks at Pecan Festival on November 13-14, 2010 at the Pecan Factory.
- 4. SHS Boys & Girls Soccer to participate at the McNight at McDonalds in Sahuarita on November 13, 2010.
- 5. SHS Drama Club to sell “make-overs”, masks, and small costume pieces at Fiesta Sahuarita on September 25, 2010.
- 6. SIS PTP, Catalog Sales for Library Enhancement from October 7, 2010- October 25, 2010.

**J. Approval of Student Activity and Auxiliary Accounts Revenue and Expenditure Reports – None**

**K. Approval of School Facilities Board FY 2010 Preventative Maintenance Program Report**

**X. Board Communication**

Mr. Murphy stated that not only was Marsha Wildish a professional individual. He is impressed by the amount of respect she has earned by not only her peers but by students. Mr. Murphy stated that one can tell how much love, care, and concern that they have for her and was reciprocated. Mr. Murphy asked to please pass on the Board's regards and best wishes as she is a special person.

Mr. Lurkins stated that Mrs. Wildish is a remarkable person.

Mrs. Hall stated that Mrs. Wildish started as a substitute teacher when Mrs. Hall was a secretary at the high school.

Mrs. Kellermeyer stated that she is one of those teachers who students want to go back to see her.

**XI. Establish Next Board Meeting – October 6, 2010 – 6:30 P.M.– Sopori School Library**

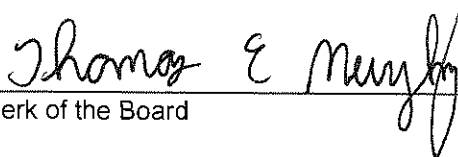
**XII. Executive Session – Discussion and Possible Action**

Mr. Muphy entered the Governing Board into executive session pursuant to §A.R.S. 15-843 Discussion Pertaining to Pupil(s) Disciplinary Proceedings. – Discussion and Possible Action. A role call was taken with all Board members present. The time was 7:05 p.m. The Board returned to regular session and adjourned the meeting at 7:29 p.m.

**XIII. Adjournment**

The meeting was adjourned at 7:29 p.m. Mrs. Ham made the motion and was seconded by Mr. Murphy. The motion carried.

Respectfully,

  
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Clerk of the Board