



350 W. Sahuarita Road, Building 10  
Sahuarita, AZ 85629-9000  
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*Office of the Superintendent*

**MINUTES**  
**REGULAR GOVERNING BOARD MEETING**  
SEPTEMBER 24, 2008– 6:30 P.M. DISTRICT AUDITORIUM, POD B  
350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

**I. Call to Order and Pledge of Allegiance**

President Diana Kellermeyer called the meeting to order at 6:32 P.M. Also in attendance Clerk of the Board Martin McGee, Board Members Tom Murphy, and Mike Lurkins, Superintendent Dr. Jay C. St. John, and Business Manager Charlotte Gates. There were 76 guests. The Pledge of Allegiance was observed. Board member Elaine Hall and Assistant Superintendent Dr. Manny Valenzuela were absent.

**II. Approval of Agenda**

The superintendent recommended approval of the agenda as it was distributed. Mr. Lurkins made the motion and was seconded by Mr. Murphy. The motion carried.

**III. Approval of Minutes – September 10, 2008**

The superintendent recommended approval of the September 10, 2008 minutes as published. Mr. Murphy made the motion and was seconded by Mr. Lurkins. The motion carried.

**IV. Approval and Ratification of Vouchers**

Mrs. Gates recommends ratification of previously approved payroll vouchers 7 & 8 in the amount totaling \$928,527.46, new payroll 10 for the pay period ending October 3, new payroll 11 for the pay period ending October 17, 2008, new payroll 12 for the pay period ending October 31, 2008, in the amount not to exceed \$3,000,000. She further recommends approval of expense vouchers 9015 through 9016 in the amount totaling \$619,950.02. The motion was made by Mr. Lurkins and seconded by Mr. Murphy. The motion carried.

**V. Call to the Public –**

**The Sahuarita Middle School Cheerleaders** – They feel that it is important that the voices of the middle school students are heard. As part of their community service project the Sahuarita Middle School Cheerleaders have volunteered to make sure that the surveys regarding the future plans for the high school are distributed, completed and returned.

Mrs. Kellermeyer thanked the jaguar cheerleaders for their willingness to step up and be leaders in their schools.

**Carly Paulsen – 14440 S. Via Del Moro, Sahuarita, AZ 85629** – Addressed the Board in regards to a SIS Ballet that took place last Friday and attended with her daughter. Although they greatly enjoyed it and was well put together, and she appreciates having arts in our schools, there was a scene in the play that she felt was very inappropriate and wanted to bring it to the Boards attention. Ms. Paulsen thanked Mr. Downs and Dr. Valenzuela for their thoughtful consideration on the subject and their timely response to her as she was upset and they were able to let her know what they would do in the future. She wants the district to

make sure to be more cautious in the future and approve some outside material before they show it to our kids and make sure that the content is reviewed. Ms. Paulsen stated that we don't show anything that we wouldn't condone on our playgrounds and don't show things that make children relaxed about serious issues such as unwanted touching or behaviors that she does not think are appropriate to be shown to our children in a performance. In conclusion, she thanked Mr. Downs and Dr. Valenzuela once again for their timely responses.

**Kara Egbert – 926 W. Vuelta Olivero, Sahuarita, AZ 85629** – Also wanted to reiterate what Ms. Paulson stated. Ms. Egbert stated that being a mother of three girls and a young boy she felt that what happened in the auditorium with the 4<sup>th</sup> and 5<sup>th</sup> graders was inappropriate. If that particular scene would have been reenacted in the playground, it would be of sexual harassment nature and for it to be in a school setting is unacceptable. She stated that it would be different if it was parents bringing in the material because the parents make those choices but teachers and principals should not be able to make those decisions as to what is morally right and what's wrong. In the future, she'd prefer that principals and the school Board be a little bit more conservative in their decisions as what is being shown to our children.

**Debbie Summers – Parks and Recreation Director for the Town of Sahuarita - 375 W. Sahuarita Center Way, Sahuarita, AZ 85629**- Ms. Summers thanked the Board on behalf of the town especially the parks and recreation department for the collaboration with Anza Trail Park. They had a great grand opening last month and the park is now open to the public and the lights on the field are now working. The lights were hit by lightning a couple of weeks ago and went out but have since been repaired. She reported that as of today the lights on the tennis courts and basketball courts are working. Ms. Summers could not say enough about the maintenance staff that Dr. St. John has working on the fields. George Emerson and his crew have been very helpful to the parks and recreation employees and are working together to try to make sure that this first collaboration of a facility successful. Since the school is maintaining the parks they know based on their experience the parks maintenance is very expensive. They want to ensure that the safety and the quality of the parks that we have for our residents is high and people are safe. Ms. Summers stated that if any one wants to reserve the baseball fields they need to contact parks and recreation. People have already begun to use the fields and the fields have been very busy. She again thanked the Board, superintendent, George Emerson, and the maintenance department. She thinks that it will be a great collaboration and she is sure that this is the feeling of things of come because she we all know we can't manage to help the community and support the community unless we all do it together. On behalf of the Town of Sahuarita and the parks and recreation department she thinks that adding this park is great and is a wonderful asset. Ms. Summers reminded everyone of the Fiesta Sahuarita at Anamax Park this Saturday from 2:00 – 8:00 p.m.

Mrs. Kellermeyer asked Ms. Summers if she would also please pass on our thanks to the Town of Sahuarita. She stated that we treasure our relationship very much.

## **VI. Recognition of Staff, Students and Community**

### **A. August “Leaders in Character” Honorees**

The superintendent introduced the following August “Leaders in Character” Honorees” Stephanie Velasquez-Pina, 6<sup>th</sup> Grade, Sopori; Ryan Walsh, 8<sup>th</sup> Grade, Anza Trail; Nicole Torres, 2<sup>nd</sup> Grade, SPS; Kevin Ortiz, 5<sup>th</sup> Grade, SIS; Aaliyah Norman, 8<sup>th</sup> Grade, SMS; Kandice Weaver, 11<sup>th</sup> Grade, SHS. The Governing Board recognized the above students for their excellent display of leadership and service among their peers at each of their perspective schools. Dr. St. John thanked the Green Valley/Sahuarita Sun for publishing the student's pictures in the newspaper and also thanked Freeport McMoRan for their continued help in maintaining this program.

**VII. New Business**

**A. Business– Discussion and Possible Action**

1. Cancel Request for RFP for District Wide Fencing Project

The superintendent recommended canceling request for RFP for District Wide Fencing Project that was previously Board approved on July 9, 2008. The request for proposal was not the right instrument to be used for this type of construction project therefore requested to cancel the RFP for the district wide fencing project. The motion to cancel the RFP for the district wide fencing project was made by Mr. Lurkins and was seconded by Mr. Murphy. The motion carried.

2. Request for RFP for Banking and Armored Car Services

Due to the services that are provided it is not advantageous for the district to use competitive sealed bidding but to use competitive sealed proposals. This will allow the district to make a determination using other factors listed in R7-2-1024(B) that are applicable in which price is not the determining factor. The superintendent recommended approval of the request for proposal for both banking and armored car services. Mr. McGee moved the motion and was seconded by Mr. Murphy. The motion carried.

**B. Governing Board – Discussion and Possible Action**

1. ASBA Top Ten Priorities for the 2009 Legislative Session

Attached to the Governing Board's packet is the Top 10 Priorities for the 2008 Legislative Session. Arizona School Board Association wants to ensure that the priorities reflect the priorities of as many of the school district governing boards as possible. These priorities will be asked for at the county meetings. The superintendent stated that each Board member must select the 10 priorities for the 2008 legislative session and they need to be turned into Lizette Huie by Friday, September 26.

Mrs. Kellermeyer stated that it is very important that all board members fill out the forms and return them to Lizette Huie by this Friday so that Mrs. Hall can take them with her to the county meeting next Thursday.

2. Public Forum Update

The superintendent thanked the SMS cheerleaders for their leadership role in volunteering to distribute the new high school surveys. Dr. St. John and Scott Boone are currently working on having the survey online. There is software that can be purchased called, "Survey Monkey". With Survey Monkey the district will be allowed to have surveys completed electronically. Scott Boone is investigating this piece of software. The survey can be done internally so all the cheerleaders will have to do is help escort people to the computer lab. At the public forum, Mrs. Kellermeyer requested to survey staff and students 6<sup>th</sup> – 12<sup>th</sup> grade. Mrs. Noe is currently working on her administrative internship with Dr. St. John and had the opportunity to write the survey.

The superintendent spoke with FICO and the lease will be ready in a couple of weeks. They will be providing the district with a letter of entry so that the district can go on their property without being removed from the premises. Dr. St. John has talked with the district's architect about moving forward fairly rapidly as soon as we get those things in place and will come back to the Board with ideas about the new high school. The superintendent stated that he

and the Board were very impressed with the turn out, the participation from the community members, and the whole process.

Mrs. Kellermeyer thanked the community for attending the public forum. The dialog was very valuable and was a wonderful evening with a lot of good information and ideas shared. She asked Dr. St. John what a reasonable time frame for having results of the survey and then scheduling a follow up forum with the community.

Dr. St. John stated that if the survey results are all done electronically then we may share with the Board before the Board meeting it just depends on how quickly we can move.

Mrs. Kellermeyer stated that if we are able have the results from the survey and set up a forum it would be great. She would like for them to both occur within close proximity to each other, the sooner the better.

Dr. St. John stated that he will do his best to accomplish both.

### **C. Personnel – Discussion and Possible Action**

#### **1. Approval of Inclusion Health Assistant Position**

Dr. St. John recommended an additional Inclusion Health assistant position to be approved for the high school special education Project Inspire program. He stated that Mrs. Barb Smith ask for an additional position due to a new student entering the program who has a serious medical need which requires constant supervision at school while riding the bus. Due to the increased of student numbers in Project Inspire requiring support, the high school does not have any additional staffing available. The superintendent stated that this position would be funded through M & O. The beginning hourly rate is \$9.60. The minimum salary for a school year is \$17,000.00 with benefits. The motion to approve an additional Inclusion Health Assistant position was made by Tom Murphy and was seconded by Mr. McGee. The motion carried.

#### **2. Approval of Building and Grounds Technician Position**

Included in the Board packet is an agenda item prepared by Elsa Young based on a recommendation from George Emerson for an additional building and grounds technician to maintain the Anza Trail park. The shift will tentatively cover afternoon hours through the evening, as the public has access to the park until 10:00 p.m. each night. The superintendent recommended approval of a building and grounds technician position. The motion to approve the building and grounds technician position was made by Mr. Murphy and seconded by Mr. McGee. The motion carried.

Mr. Murphy thanked George Emerson and his department for doing an amazing job with the upkeep of Anza Trail Park.

#### **3. Approval of Additional Coaching Addendums at Sahuarita High School**

Included in the Board packet is an agenda item prepared by Elsa Young based on a recommendation from Mr. Fanning, Athletic Director for Sahuarita High School who has requested the addition of the following addenda, using pay-to-participate funds:

Assistant Softball Coach  
Assistant Girls' Basketball Coach  
Assistant Varsity Football Coach

The addition of the Assistant softball coach and the assistant girls' basketball coach position will serve to better balance the girls' teams with the boys' teams as they boys' baseball and basketball teams each have one more coach than the girls' teams do.

The superintendent recommended approval of the above positions as they will be paid out of the pay-to-participate funds. The motion to approve those positions as presented was made by Mr. McGee and was seconded by Mr. Murphy. The motion carried.

### **VIII. Superintendent/Administrative Reports**

Included in the Board packet are the written administrative reports. Dr. St. John reported district enrollment at 4876 with Anza Trail at 1284, SHS at 1419, SIS at 604, SMS at 636, SPS at 712 including the 82 ECC students, and Sopori at 221.

Upcoming events include a meeting with the President of Pima Community College, Dr. Christal Albrecht and will discuss the new high school site because Dr. St. John would really like Pima Community College's commitment of a half a million dollars to help with that project.

On Wednesday, October 1<sup>st</sup> at the Tucson Convention Center there will be a conversation on K-12 education in Pima County that is being sponsored by the Tucson Metropolitan, Chamber of Commerce, Metropolitan Education Commission, Business and Education Roundtable, and the Southern Education Leadership Council. Dr. St. John, Dr. Neish, Terri Noe, and three teachers will be attending to represent the district.

Dr. St. John has a Foundation meeting next Wednesday. The ASBA county workshop will take place Thursday, October 2<sup>nd</sup>, please remember that it's at Tanque Verde Elementary School District.

The superintendent will be attending a University of Arizona Luncheon in the next couple of weeks. The Town of Sahuarita is having their state of the town address on Friday, October 3<sup>rd</sup>. Dr. St. John has scheduled a meeting with Mr. Huckleberry to discuss transfer of Sahuarita Park to our possession. He will also be attending the community action committee which Dr. St. John is a member of. The committee is an oversight committee for the water problems as a result of the mining operations that have been in the area for a long time.

Recent events include Dr. St. John's attendance at the P-20 council meeting, Lions Club meeting, and has been invited to be on a Green Valley / Sahuarita Partnership panel by Freeport McMoRan. Dr. St. John stated that the district has turned in their County Fair White Elephant requests on time. He had the opportunity to be on the University of Arizona Advisory Board for their leadership department which they train principals and superintendents.

Kathy Shiba, Scott Boone, and Dr. St. John met with Ron Essley from EMC2 and are submitting Anza Trail for the Governor's award. The district held a district council meeting for teachers and classified staff as it was one of the district goals for this year and Dr. Valenzuela has gotten that going. The superintendent met with Bill Estes III who has property by Sahuarita Park and EMC2 about how we are going to deal with getting potable water to the park and to the new school site if it all works out that way.

The superintendent spoke with the University of Arizona South's student teacher group. Dr. Neish and Dr. Valenzuela met with the University of Arizona about their Science Technology, Engineering, and Math program that the district is involved with. Dr. St. John met with CORE Construction and EMC2 about getting ready for the new high school. The PowerSchool implementation team met today and reported that the PowerSchool implementation is going

to be a lot more complicated then they originally thought it was going to be, therefore they may be backing off on when that is going to be implemented.

Included in the Board's odds and ends is the superior court schedule for our court case against the School Facilities Board. Also included in the odds and ends was information the superintendent received regarding our high school baseball coach, Sam Gelardi who has been honored for saving a high school students life has now been given the good sport of the week award by Fox Sports Network. Dr. St. John stated that Dr. Valenzuela has put in for a magma award through NSBA to recognize our leader in character program.

The superintendent was recently contacted by the Green Valley Fire District and the Town of Sahuarita as they will be having their Halloween safe house. The event this year will take place at the town and will using our school busses to shuttle kids back and forth. Dr. St. John mentioned that he has waived the cost for that shuttle bus.

Also included in the Board's odds and ends was a report from our liability insurance company. Dr. St. John reported that not only are they not going to repair the district swimming pool, they are not going to repair the middle school gym at all. The liability insurance company thinks it's connected and the district should have known that the pool was leaking and therefore the floor and the locker-room wouldn't have fallen. He stated that George Emerson, Daryl Rawson, and he will decide whether to put in a request for deficiency correction thought the School Facilities Board. Dr. St. John has a call into the district attorney because the district is not interested in being in the pool business but we really need to get that floor fixed. He stated that he understands that the pool is a big ticket item for them but not even to go in and repair the locker-room floor is a travesty. Mrs. Gates and Dr. St. John came to the conclusion that almost all school district's are insured through the trust and have decided to go bidding liability insurance. If Dr. St. John feels that it is in the best interest of the district he will recommend the Board does something else besides the traditional trust approach.

Mr. Murphy mentioned that it seems to him that the insurance company is saying that the coverage of the pool is equivalent to not covering him in a car accident because he should have known that he was going to get in a car accident before the car accident occurred.

#### **IX. Consent Agenda – Action**

The superintendent will recommend approval of the consent agenda as it was presented. The motion to approve the consent agenda was made Mr. McGee and was seconded by Mr. Lurkins. The motion carried.

##### **A. Employment / Change of Status /Transfers**

1. Kristin Alcaniz, Guest Teacher, Anza Trail, New Hire – Effective 09/04/08
2. Christopher Barrette, Guest Teacher, Anza Trail, New Hire – Effective 09/04/08
3. Valerie Bridges, Guest Teacher, Anza Trail, New Hire – Effective 09/04/08
4. Margretha Eva Buckway, Temporary Campus Monitor, SPS – Effective 09/05/08
5. Jennifer Crawford, Inclusion Health, SPS, New Position – Effective 09/11/08
6. Valarie James, Guest Teacher, Sopori, New Hire – Effective 09/04/08
7. Stacy Lopez, Guest Teacher, Anza Trail, New Hire – Effective 09/04/08
8. Richard Williams, Auditorium Technician, Auditorium, Replacement – Effective 09/17/08
9. John Wren, Boys Basketball Coach, SMS, Addendum – Effective 2<sup>nd</sup> Quarter
10. Thomas Black, PT Bus Driver, Transportation, Status Change – Effective 08/14/08
11. Karla Clapper, 1<sup>st</sup> Grade Teacher, Anza Trail, Status Change – Effective 08/21/08
12. Isabel (Maria) Garcia, Bus Driver, Transportation, Status Change – Effective 07/18/08
13. Kathy Kratz, Bus Driver, Transportation, Status Change – Effective 08/04/08

SEPTEMBER 24, 2008 GOVERNING BOARD MINUTES

14. Laurie Schultz, Bus Driver, Transportation, Status Change – Effective 09/10/08
15. Keyana Taylor, LINK Aide, LINK Program, Status Change – Effective 09/04/08
16. Maria Vera, Bus Driver, Transportation, Status Change – Effective 09/10/08

**B. Resignations / Terminations / Separations**

1. Julia Ayala, ELL & Language Arts Teacher, Anza Trail, Resignation – Effective 09/09/08
2. Bob Kallal, Mechanic, Transportation, Resignation – Effective 09/05/08
3. Christina King, 1<sup>st</sup> Grade Teacher, SPS, Resignation – Effective When Replacement is Hired
4. Heidi Lindsey, Math Teacher, SHS, Resignation – Effective 09/18/08
5. Jorge Salazar, Maintenance Supervisor, Maintenance/Facilities, Resignation – Effective 09/03/08
6. Jesse Tosano, Shop Manager, Transportation, Termination – Effective 09/09/08

**C. Volunteers**

1. Lydia Bazurto, SMS

**D. Gifts and Donations**

1. Thomas Herrera donated one rogue six string banjo, one Casio CTK -700 Electronic Keyboard valued at, and one Onstage Keyboard Stand valued at to the Sahuarita High School music department.
2. Wal-mart donated 3 truckloads of school supplies to the Early Childhood Center.
3. The Green Valley Concert Association donated \$4,863.39 to our district's music programs.
4. Tiffany and Bosco, P.A. donated 5 Dell PC towers and keyboards, 1KDS monitor, and XP Software for Ms. Summerhill's 1<sup>st</sup> Grade Classroom.

**E. Out of State/Out of Country/Overnight Travel**

1. Kathy Shiba to attend the ASA Fall Principal Conference on September 20 – 23, 2008 in Prescott, AZ.
2. Dr. Mark Neish to attend the ASA Qualified Evaluator Training on November 5-7, 2008 in Phoenix, AZ.
3. Dr. Mark Neish to attend the ASA Principal and Law Conference in Phoenix, AZ on November 11-12, 2008.

**F. Use of Facilities**

1. Sahuarito Girl Scout Council has requested the use of Sahuarita Middle School for a 4 week "Don't Sweat It!" program on September 22<sup>nd</sup>, September 29<sup>th</sup>, October 6, and October 20, 2008.

**G. Approval of the Revised Sole Source Procurement**

**X. Board Communication**

**Mr. Lurkins** mentioned that he attended the football game Friday night and stated that it was a great game. The kids did a great job. He asked Mrs. Noe to again thank the SMS cheerleaders for stepping up because it is going to directly affect them. The Board appreciates them volunteering.

**Mr. Murphy** thanked Kara and Debbie from Parks and Recreation. In addition he thanked the principals and directors for all that they do. The Board members appreciate the conduct of our students during home and away games. The pride in the way the students conduct themselves is very much appreciated.

**Mrs. Kellermeier** stated that it would be really good if we can try to get the survey results prior to the next Board meeting and have a forum so that we can actually take action, if possible at the next Board meeting. She stated that one of the things that we heard from the community is that they want to get moving soon.

**XI. Establish Next Board Meeting** – October 8, 2008 – 6:30 P.M. – Sopori Elementary School

**XII. Executive Session**

1. Mr. McGee move the Board into executive session pursuant to §A.R.S.15-843 Discussion Pertaining to Pupil(s) Disciplinary Proceedings - Discussion and Possible Action. A roll call vote was taken with all members voting aye except Mrs. Hall and Dr. Valenzuela who were absent. The time was 7:25 p.m. The Board returned to regular session and adjourned the meeting at 7:28 p.m.

**XIII. Adjournment**

The meeting was adjourned at 7:28 p.m. Mr. Lurkins made the motion and was seconded by Mr. McGee. The motion carried.

Respectfully,

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Clerk of the Board