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Office of the Superintendent

MINUTES

REGULAR GOVERNING BOARD MEETING

SEPTEMBER 26, 2007 – 6:30 P.M. SUB HALL B – SAHUARITA AUDITORIUM
350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

I. Call to Order and Pledge of Allegiance

President Tom Murphy called the meeting to order at 6:34 P.M. Also in attendance Clerk of the Board, Diana Kellermeyer, Board Members Elaine Hall, Mike Lurkins, Martin McGee, Superintendent Dr. Jay C. St. John, and Assistant Superintendent Dr. Manny Valenzuela. There were 83 guests. The Pledge of Allegiance was observed. A moment of silence was dedicated to Spanish Teacher Pamela Santay, student Beth Brakke who recently passed away and was asked to include thoughts and prayer to the other three students who are currently in the hospital; Angelica Fredrickson, Angelica Vindiola, and Brittany Jaeger.

II. Approval of Agenda

The superintendent recommended approval of the agenda as it was revised. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. The motion carried.

III. Approval of Minutes – August 8, 2007

The superintendent recommends approval of the August 8, 2007 minutes as published. Mrs. Hall made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommends ratification of previously approved payroll Vouchers 5 in the amount totaling \$792,157.95, new payroll 7 for the pay period ending October 5, 2007 and new payroll 8 for the pay period ending October 19, 2007 in the amount not to exceed \$2,000,000. She further recommends approval of expense vouchers 8114 through 8118 in the amount of \$1,167,843.76. The motion was made by Mrs. Kellermeyer and seconded by Mr. Lurkins. The motion carried.

V. Call to the Public - None

VI. Recognition of Staff, Students and Community

- A. Julia Majalca, 1st Grade, Sopori; Chandler Olof, 5th Grade, Anza Trail; Blythe Giddings, 2nd Grade, SPS; Amber Kilgore, 5th Grade, SIS; Sierra Snell, 8th Grade, SMS; Alexis Gomm, 10th Grade, SHS. The Governing Board recognized the above students for their excellent display of leadership and service among their peers at each of their perspective schools.

- B. Dr. Valenzuela recognized Mark Levhowitz from “The Chicago Store” with the “Friend of Sahuarita” Award. He thanked Mr. Levhowitz for the donation of a concert bass drum to Anza Trail (approximate value of \$1,000). Mr. Levhowitz also provided free instruction assistance last year to Sahuarita Middle School as the band prepared at Disneyland and sound equipment for the I-19 Jazz Festival at no charge. Dr. Valenzuela once again thanked Mr. Levhowitz for his continued support and collaboration to our students.

VII. New Business

A. Instruction – Discussion and Possible Action

1. 2006 – 2007 AIMS Presentation

Dr. Valenzuela presented the breakdown of the AIMS scores and comparison of the data against school sites and State data. He explained that we are really focused on collecting data and putting the data to use in a constructive way. Dr. Valenzuela noted that the district is above the state average. He shared that one key example in which we utilize data is that there seems to be a decrease in the 5th grade scores at Sopori and we have implemented a school wide 90 minute language arts block to help increase results. Dr. Valenzuela announced that the majority of the 10th grade students passed the AIMS on the first time and commended all the students and the faculty across the district. He mentioned that the district is above the normal distribution curve. Math continues to be a relative strength. Dr. Valenzuela shared how each grade level across the district over time met or exceeded the standards and sees that overall the district is moving in the right direction. In general, our students performance overtime is going in the positive direction. Generally, our students across the board are above the state mean score. Dr. Valenzuela pointed out that no Sahuarita high school senior failed to graduate due to the AIMS graduation requirement. There seems to be a correlation with student performance and the reading first program that is currently being used. He mentioned that we still have to work on is closing the subgroup gaps. Dr. Valenzuela stated that he has personally met with each principal in the district and asked them to identify what the data suggest is going well, what areas are in need of refinement, and general trends to come up with plans to approaching them. He mentioned that district wide we are implementing curriculum maps and refinements in mentoring and coaching program for teachers. The early released days allow schools to set individual goals for what their target areas are and develop their plan to address their specific needs.

2. Designate Qualified Evaluators

The superintendent recommended the approval of the following designated qualified evaluators:

- | | |
|-----------------------------|---------------------|
| a. Dr. Jay C. St. John | j. Dr. Wayne Ross |
| b. Dr. Manuel O. Valenzuela | k. Terri Noe |
| c. Dr. Barbara Smith | l. Carol Salica |
| f. Tina Steward | m. Dr. Mark Neish |
| g. Scott Downs | n. Stephanie Silman |
| h. Desi Raulston | o. Clint Carlton |
| i. Kathy Shiba | |

McGee made the motion and was seconded by Mr. Kellermeyer. The motion carried.

3. Textbooks for Science Classes

The superintendent reminded the Board that the district is not going to be able to purchase any science textbooks at this point of time. He stated that he did not have a recommendation at this time and cannot see our way clear to do any purchasing of text books.

Mr. Murphy asked if the election would have any effect of the possibility of purchasing textbooks depending on which way the election goes.

The superintendent stated no. If the capital override passes that money does not become available until July 1st of 2008.

Mrs. Kellermeyer asked the superintendent that if there were any additional books that might match the current addition that we have? The superintendent stated that he would have to go back and look.

4. Changes to Current High School Schedule – Dr. Neish ++

Dr. Neish stated that at his last staff meeting he asked his staff for their views on the current class/bell schedule. He provided an example of the Monday / Tuesday bell schedule and the Wednesday / Thursday bell schedule. He asked the faculty if an adjustment to this years schedule should be considered or remain with what is currently in place, which is a block schedule. The majority of teachers elected to have the schedule changed. He asked that the teachers write an essay about what they think should occur. In addition, he recommended that the staff meet with their departments. Dr. Neish pointed out that they see the current time periods as a problem. He proposed that they move to the class schedule in which he provided to the Board for the remainder of the year beginning October 22, 2007. **SEE EXHIBIT A.**

Dr. Neish explained that the significant points of change will be a consistent daily schedule for periods zero through sixth and slightly modified on Wednesday. Elimination of off task time and study hall has been placed at the end of the day on Thursday. Class time will be reduced from 100 and 95 minute class time to 59 minutes per period, but on a weekly basis the students will have more class time than the current block schedule. Seventh period will also be removed from the schedule. He feels that there is a lot of time that is not utilized well and time that can be used for instructional purposes. Dr. Neish mentioned that he normally does not like to make a large systemic change during the course of the school year but felt an exception needs to be made because the current schedule does not make sense and it is not in the best interest of our educational program.

Mr. Murphy thanked Dr. Neish for the depth of information he provided. He recommended that Board adopt the changes as Dr. Neish presented and to be instituted on October 22, 2007. Mrs. Kellermeyer seconded the motion. The motion carried.

Mrs. Gates asked if this would be a problem for Laura Blanco to change on the SIRS program. Dr. Neish mentioned that he spoke to Laura and did not seem like it would be a problem.

Mrs. Kellermeyer explained that at the time the block schedule was proposed, it was felt at that time that it was worthy of trying. She mentioned that if Dr. Neish does not feel that the block schedule works he is the person that the Board has hired to represent and run our school. Mrs. Kellermeyer supported Dr. Neish's decision to change the high school class schedule and if it doesn't work then we revisit this again.

Mrs. Hall complimented Dr. Neish for involving the staff, students and parents in the schools decision to change the school schedule.

Mr. Lurkins stated that he is all for the new change.

Mr. McGee stated that he has his reservations but also has his encouragement. He concurred with the other Board members on how the students and staff were involved. His main concern was that this is happening in mid stream. Mr. McGee gave his support as long as everyone is still willing to make adjustments going forward.

Dr. Neish thanked the Board for their support.

B. Business– Discussion and Possible Action

1. Request for Advance Payment of State Equalization Assistance

Included in the Board's packet was a sample of the resolution presented to the Governing Board. Mrs. Gates stated that because the flow of cash into the District does not come in on a regular basis nor does it go out on a regular basis, the district has the ability to ask for advance payment of state aid assistance according to A.R.S. 15-973.C. This will not increase the amount of state aid received by the district but will help alleviate projected cash deficits. She mentioned that this is done every year and an advantage to doing this is that if two years ago we issued warrants the district is allowed to add it to the budget this year.

Mrs. Gates recommended that the Board approve to request the state of Arizona to advance the district \$4,019,153.00 for advance state aid so that the district will not have a cash deficit and would prevent us from issuing warrants. Mr. Lurkins made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

Mrs. Kellermeyer asked Mrs. Gates to identify specifically what type of things this can be used for? Mrs. Gates stated that this is part of the district's budget; it is state aid that has been allocated to the district. The cash can be used for M&O, capital, adjacent ways, and soft capital.

2. IGA with Pima County ++

The superintendent reminded the Governing Board that L.I.N.K received a grant from Pima County for \$36,000.00 (\$32,000 for family assistance scholarships and \$4,000.00 for registration supplies and materials). The superintendent recommended the approval of the Intergovernmental Agreement with Pima County. Mr. McGee made the motion and was seconded by Mrs. Hall. The motion carried.

C. Governing Board – Discussion and Possible Action

1. JTED Reorganization

The superintendent reminded the Governing Board that at the last Board meeting they talked about the Joint Technological Education District Board of Education, which the Board appointed a member to and have to hold an election in 2008. If the Governing Board who put the JTED into motion does not do anything, it will revert back to a five member Board. It is now an eleven member Board because each of the eleven school districts in Pima County that have high schools voted to approve the JTED and each one of the districts nominated a person to be on the Governing Board. If the districts that supported it don't do anything then it will revert back to a five member Board.

The superintendent shared that four districts have recommended to the JTED Board that they revert back to a five member Board. However, Catalina Foothills Governing Board proposed the JTED Governing structure at their last Governing Board meeting asked for a resolution for a ten member JTED Board be placed on the agenda for former consideration. Board members discussed the size of the JTED district an entire county and the diversity of its student population and believe that a larger JTED Board will potentially better represent that diversity.

The superintendent notified the Governing Board that they have the opportunity to have one more Board meeting before a formal decision is made and a recommendation was not made. He expressed some concerns about certain organizations dominating the JTED.

Mrs. Hall mentioned that she doesn't feel that there should ever be an even number of Board members.

Mrs. Kellermeyer stated she felt that it is too early in the JTED to be thinking about moving down to a five member Board. She mentioned that until we can see how it will work and make sure that the JTED is running smoothly before a Board can be formed. Mrs. Kellermeyer feels that a consideration for a Board should be in a few years from now. She thinks that if a Board has to be formed it should stay at an eleven member Board so that all districts are represented.

Mrs. Kellermeyer made a motion that the Sahuarita Unified School District support maintaining an eleven member Board on the JTED. Mr. McGee seconded the motion. Motion carried.

Mr. McGee concurred with Mrs. Kellermeyer and believes that if the JTED was reduced to a five member Board there is a potential of one district taking over. He stated that all Pima county schools voted and agreed in this and need to keep it this way.

D. Personal – Discussion and Possible Action

1. Bus Driver Training Agreement

Included in the Board packets was a Bus Driver Trainee Training Agreement that has been recommended to the superintendent from Human Resources and Transportation. What is currently being done is investing approximately \$1,300.00 in training a bus driver and obtaining a CDL license. The district feels that sometimes we are training bus driver for other institutions. The Bus Driver Training Agreement will allow anyone who is trained with us and leave the district within one calendar year, are subject to paying \$1,300.00. The superintendent recommended the approval of the bus driver training agreement as it has been proposed. Mr. Lurkins made the motion and was seconded by Mrs. Kellermeyer. Motion carried

2. Yearbook / Newspaper Addendum at SHS

The superintendent stated that traditionally, the Sahuarita High School yearbook and Newspaper addenda were one and the same. He recommended that the district divide the Yearbook and Newspaper addenda into two separate addendums, one for yearbook and one for the newspaper. Mrs. Kellermeyer made the motion and was seconded by Mrs. Hall. Motion carried.

3. 2007 – 2008 Salary Recommendation for Classified Staff

The superintendent mentioned that the district is doing the same thing for classified staff that was given to certified staff. He recommended a 2% increase in their hourly wages and a flat amount of \$250.00 per employee which will also go on their hourly rate. He explained that what will happen to a \$10.00 hourly employee that person will get .20 cents from the 2% and the \$250.00 works out to another 12 ½ cents and will equal a .32 1/2 cent raise per hour. The superintendent also recommended that the \$250.00 be prorated for those who are not full time employees. He also recommended approval to pay the increase for those employees who are enrolled in our medical insurance. Mr. McGee made the motion and was seconded by Mrs. Hall. Motion carried.

VIII. Superintendent/Administrative Reports

Administrative reports for this Board meeting are written and were attached to the Board packets.

Mrs. Gates: Mentioned that Mr. Huff provided her with the age of the busses. She reported that the district has eighteen busses that are ten years or older:

- 1 – 1989
- 4 -1991
- 2 -1993
- 5 -1995
- 6 -1997
- 3 -1998
- 1 -2000

Mrs. Gates also reported that the district has thirty three busses that are ten years and newer:

- 1-2001
- 6-2003
- 4-2004
- 5-2005
- 13-2006

Mrs. Gates stated that the older busses will have to be replaced sometime and the district will have to find money. She also attended a meeting yesterday with Mr. Murphy and Mrs. Hall. Mrs. Gates attached the expenditure budget balance report by fund and the completion report – balances of the grants to each Board packet.

Dr. St. John: District enrollment is 4550. Upcoming events include construction meetings, Sopori PTO meeting, and School Facilities Board meeting next week. MEC is working on a College Access Center for Pima County and has been funded by the City Council, County Board of Supervisors, and the Native American Group. He reminded the Board that “Fiesta Sahuarita” is this Saturday from 2:00 – 8:00 p.m. Dr. St. John stated that we were nominated by the Town of Sahuarita and are a finalist for the Metropolitan Pima Alliance Award for open space at Anza Trail and the Town Park. Recent events include 21st Century Key to Employment Conference Group, attended Southern Arizona Facilities group where they talk about school construction in Southern Arizona. He also met with the Town of Sahuarita and Sundt about the Park and when the district is going to be able to take the park over. Attended a meeting with MEC where he met with some gentleman from Conico Phillips Petroleum Company about where they were teaching conservation in Arizona.

The sting rays have requested the pool and the superintendent spoke to the Board about the pool. The superintendent stated that the chlorine system was removed from Sopori’s pool and the main campus because chlorinating with liquid chlorine or palette chlorine is very dangerous for the people who maintain the pools. A new system has been developed that is salt based and the plan was to have the chlorine system switched with the salt based system. The superintendent explained that the main

campus pool was in the process of draining the pool when we noticed cracks in the pool. The pool is very old and was built in the late 60's early 70's. The cracks in the pool are running between the deep end and the shallow end and appear that the deep end is separating itself from the shallow end. He mentioned that Daryl Rawson has sent the photos of the main campus pool to a company in Phoenix. The superintendent shared the photos with the Board members. The best case scenario would be to patch the cracks, fill the pool, and the pool is complete. Middle case scenario would be to patch the cracks and plaster the whole pool. Worst case scenario would be to fill the pool with dirt and cap it with cement and that would be the end of the Sahuarita pool. The pool was well built and at least 40 years old. The superintendent mentioned that as he receives information he will inform the Governing Board. Right now there are sprinklers running in the pool to keep the plaster wet so that it doesn't dry out.

The superintendent mentioned that at the last Board meeting there was a gentleman who addressed the Board who had some concerns about the ECC center and its security. He stated that he researched the case number that the gentleman provided to the Board and the report had nothing on it. He spoke to Carol Webb in regards to the situation that the gentleman had referred to and according to her there was a scruffy looking gentleman who wanted to use the restroom and the staff said no and he went away. Her staff called the police; the police responded and could not find anything. The police report read, "An area search proves negative for the subject". Daryl and George are currently working on a solution in terms to a key pad to get into the doors. The superintendent mentioned that he know that this solution would be more complicated than \$750.00 and our maintenance could install it. He explained that number one; there are three doors we have to deal with. Second, the double doors have no center post which means we will have to replace the doors with doors that have a center post to set up the key pad system. Daryl spoke with Carol and Barb Smith and talked about modifying the lobby area and installing walls and doors. The superintendent stated that because we do not own the building the district will need permission from the own to make any modifications. He stated that we will have a solution as quickly as possible.

IX. Consent Agenda – Action

The superintendent recommends approval of those items on the Consent Agenda as it was distributed. Mr. McGee made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

A. Employment / Change of Status /Transfers

1. Sonia Carrillo, Assistant Sub, L.I.N.K. Program, Replacement – Effective 09/14/07
2. Bill Fairband, Assistant Varsity Football Coach, SHS, Status Change – Effective Fall 2007
3. Nancy Jane Farnsworth, Student Services Assistant, Admin. Office – Student Services, Replacement – Effective 09/17/07
4. Jim Grooms, Bus driver Trainee, Transportation, Replacement – Effective 09/14/07
5. Elia Guzman, Inclusion Health Assistant, Project Inspire SMS, Replacement – Effective 09/20/07
6. Yajaira Haynes, Bus Driver Trainee, Transportation, Replacement – Effective 10/01/07
7. Carey Lucas, Campus Monitor, SPS, Replacement – Effective 09/14/07
8. Delia Magallanes, Clerk I Attendance, SPS, Replacement – Effective 09/13/07
9. Stacy Meade, Health Assistant, Anza Trail, New Position – Effective 09/10/07
10. Diane Olmo, 4th Grade Teacher, SIS, Status Change – Effective 09/11/07
11. Julio Roman, Student Records Mgmt. Software Clerk, Administration Office, New Position - Effective 09/12/07
12. Paula Valdez, Student Services Program Specialist, Administration Office, Status Change - Effective 09/10/07
13. Aprylmarie Vassar, Instructional Aide, SMS, New Position– Effective 09/12/07
14. Andrea Woletz, ECC Aide, ECC, New Position – Effective 09/19/07

B. New Addenda's

1. Ron Boyter, Freshman Boys Basketball Coach, SHS, Replacement – Effective Winter 2007
2. Kristen Brackey, Yearbook Advisor, Sopori, New Position – Effective 09/07/07
3. Nick Byrne, J.V. Boys Soccer Coach, SHS, New Position – Effective Winter 2007
4. Kay Chaisson, Athletic Director, SMS, Replacement – Effective 09/10/07
5. Mary Dailey, Volleyball Coach, Anza Trail, New Position – Effective 09/04/07
6. Samantha Finney, Yearbook Sponsor, SPS, New Stipend – Effective 09/4/07
7. Sarah Galecki, Cheerleading Sponsor, Anza Trail, New Position – Effective 09/04/07
8. Jennifer Gomez, Cheerleading Sponsor, SMS, Replacement – Effective Fall 2007
9. Melissa Hughes, Yearbook Sponsor, SIS, New Position – Effective 09/17/07
10. Eric Kirkendall, J.V. Wrestling Coach, SHS, New Position – Effective Winter/Fall 2007
11. Amy Kueck, Yearbook Sponsor, Anza Trail, New Position – Effective Fall 2007
12. Ed Lund, J.V. Boys Soccer Coach, SHS, New Position – Effective Fall 2007
13. Dereck McClure, Assistant Varsity Football Coach, Status Change – Effective Fall 2007
14. Danielle Pack, Volleyball Coach, Anza Trail, New Position – Effective 09/04/07
15. Katrina Powell, Student Council Sponsor, Anza Trail, Replacement – Effective Fall 2007
16. Ramon Quihuis, J.V. Boys Basketball Coach, SHS, New Position – Effective Winter 2007

C. Resignations / Terminations / Separations

1. Guillermo Lopez, Inventory Control Technician, Facilities, Resignation – Effective 09/14/07
2. Natalie Maloney, J.V. Cheerleading Coach, SHS, Termination – Effective 09/17/07
3. Elizabeth Martinez, Bus Driver, Transportation, Resignation – Effective 09/10/07
4. Rafael Rodriguez, Assistant Auditorium Tech. Director, District Office, Resignation – Effective 09/07/07
5. Ana Voltarez, Custodian, Sopori, Termination – Effective 09/04/07

D. Volunteers

1. Geri Bustamante, Anza PTO
2. Sandra Dillingham, Anza PTO
3. Ronda Dugle, SIS, SMS
4. Michelle Duran, SPS
5. Brandie Elam, SPS
6. Tia Ferguson, Anza PTO
7. Shannon Field, Anza PTO
8. Averell Garcia, Anza PTO
9. Martin Kahn, SIS
10. Ruth Nichols McDermott, SIS
11. Susan Mullins, SIS
12. Paul Ryals, Anza
13. Kathy Simmons, Anza PTO
14. Lanell Weller, SPS

E. Gifts and Donations

1. American Lung Association , Sopori Elementary, 6th Grade - \$600.00
2. American Lung Association , Sopori Elementary, 4th Grade - \$1,200.00
3. El Paso Superior Body & Paint Shop, Inc., SHS, NJROTC - \$150.00
4. Optimist Club of Green Valley & Sahuarita, Anza Trail - \$675.00
5. Optimist Club of Green Valley & Sahuarita, SIS - \$250.00
6. Optimist Club of Green Valley & Sahuarita, Sopori - \$200.00

F. Use of School Facilities

1. AASBO, District Auditorium Pod B, April 4, 5, 18, & 19, 2008 from 8:00 a.m. – 4:00 p.m. for a Budget & Finance Workshop

2. Big Band Sounds of Green Valley, District Auditorium, February 1, 2008, Big Band Concert
3. Civic Orchestra of Tucson, District Auditorium, March 9, 2008 from 1:30 p.m. – 5:30 p.m., Free Classical Symphony Orchestra Concert.
4. First Church of Christ, Scientist of Green Valley, District Auditorium Pod B, February 16, 2008 from 1:00 p.m. – 4:00 p.m. for a Religious Lecture.

X. Board Communication

Mr. Murphy – Stated that he had attended the financial briefing that was hosted by AASBO, ASA, ASBA. He thanked Mrs. Gates for her continued vigilance. Mr. Murphy attended the safety fair and stated that it was first class as always.

Mr. Murphy mentioned that he wanted to drop something off with Mrs. Noe about 4:00 p.m. on a Friday and Mrs. Hernandez stated that Mrs. Noe was in her office with a prospective parent and she has been in the meeting for about 45 minutes and did not suspect that she would be much longer. He waited and listened as the person drilled Mrs. Noe. Mr. Murphy stated that she was the most professional and patient person throughout the conversation with the parent. He also thanked the high school, superintendents, administrators, and staff for all their support the last couple of days through a difficult time. Our hearts and thoughts are with the families, high school staff, and students.

XI. Establish Next Board Meeting – October 10, 2007 – 6:30 PM – Sopori Elementary

XIII. Adjournment

The meeting was adjourned at 8:14 p.m. Mr. McGee made the motion and was seconded by Mr. Lurkins. The motion carried.

Respectfully,

Clerk of the Board