



Sahuarita Unified School District No. 30

*Sahuarita High School
Sahuarita Intermediate School
Sopori Elementary School*

*Sahuarita Middle School
Sahuarita Primary School
Anza Trail School*

SUSD Early Childhood Center

REGULAR GOVERNING BOARD MEETING MINUTES

September 27, 2006 - Sub Hall B District Auditorium, 6:30 p.m.
350 W Sahuarita Rd. - Sahuarita AZ

I. Call to Order and Pledge of Allegiance

President Michael Lurkins called the meeting to order at 6:30 PM. Also in attendance were Tom Murphy, Clerk of the Board, Board members Elaine Hall, Diana Kellermeyer, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manuel O. Valenzuela, and Director of Business Services Charlotte Gates. Board member Martin McGee was absent. There were 89 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

Dr. St. John recommended approval of the agenda as it was revised. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried.

III. Approval of Minutes - None

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Voucher 5 in the amount of \$754,651.76 and new payroll Voucher 7 for the pay period ending October 6, 2006 in the amount not to exceed \$900,000.00. She further recommended approval of expense vouchers 7513 through 7517 for a total amount of \$1,561,544.69. Mrs. Hall made the motion and was seconded by Mr. Murphy. The motion carried.

V. Call to the Public – All were agenda items and will be addressed at that time.

VI. Recognition of Staff, Students and Community – Josie Corralez

Dr. Wayne Ross and the Governing Board recognized Mrs. Josie Corralez, SIS Instructional Aide.

On Thursday, September 21, in the main cafeteria, a 4th grade girl was choking on a piece of food. Mrs. Corralez, who was on cafeteria duty, came immediately and determined that the girl was in distress. Josie applied the Heimlich maneuver, dislodging the object and allowing the girl to breathe.

After observation by the district nurse, and conversation with the girl's mother, the student was able to return to class in the afternoon. Thank you, Mrs. Corralez, for your vigilance and your immediate action during this serious episode. By your actions on behalf of this student, you prevented serious medical complications, and perhaps even death. You are a 'Bobcat' Hero and a shining example of the kind of quality people

who serve the students and families of the Sahuarita Unified School District! Congratulations.

VII. New Business

A. Instruction – Discussion and Possible Action

1. Presentation from High School Guidance & Counseling Department – Information Only

Mr. Jack Lehmkuhl introduced the Guidance & Counseling Department from SHS. The department includes Zenia Mossburg, Lynda Robinson, Marian Finley, and Gaye Byrd. They shared with the Board their Mission Statement, job responsibilities and goals. The purpose of the counseling program in a school setting is to promote and enhance the learning process. To that end, the school counseling program facilitates student development in three broad areas: Academic Development, Career Development, and Personal/Social Development (Self Knowledge).

2. Educational Trip to Spain

The Board was given information from Pam Santay, Chairman of the Foreign Language Department at SHS, requesting an educational trip to Spain for students from the High School Spanish program. The trip appears to be well organized and well planned. Dr. St. John recommended approval of the request. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

3. Community Schools – GED Classes

Dr. St. John distributed a letter from Ms. Jane Burns, Coordination of the Amado Learning Center. The letter stated that a small group of volunteer instructors have been offering English, Citizenship, and GED classes to adults in the Amado/Arivaca area. The costs of the program are minimal. They asked the Board's permission to expand the program to the main campus and have the building usage fee waived since the program is not a fee-based program. Dr. St. John stated that the fee is waived at the Sopori School. He also asked the Board to consider the fact that the Boy Scouts and the Girl Scouts are charged a fee and they may ask for the same consideration in the future. Dr. St. John recommended that the Board approve the classes. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried.

4. Anza Trail – Discussion Only

- a. The history of the boundary decision

Dr. Valenzuela provided a review of the Boundary committee's realignment of boundaries. He stated that there was a comprehensive and meticulous process that was involved. A representative group was acquired with representatives from the community, people who work for the district, parents and non-parents. The committee was also made up of a variety of different areas within the community. A summary of his presentation is as follows:

*Boundary Realignment Process...
A Review*

The Boundary Realignment Committee –
A representative and diverse group

- 1 Governing Board Member
- 2 District Administrators
- 2 Transportation Services Staff
- 1 Building Principal
- 1 Teacher
- 1 Support Staff
- 3 Parents
- 1 Community Member

What they did...

- Study current enrollment data.
- Analyze projection data.
- Review transportation department demographic software.
- Set up Community Forums to present information and gather input.
 - SPS at 4:00 PM on Feb. 8
 - SIS at 6:00 PM on Feb. 9
 - SMS at 6:00 PM on Feb. 28
- Feedback survey.
- Develop a “best fit” recommendation.

Establishing Consensus on Criteria

- Student safety
- Transportation
 - Safe access
 - Expense
- Enrollment
 - Current
 - Projected
 - Building capacity
- Natural and man-made physical boundaries
- Sensitivity to new and traditional community perceptions.
- Diverse, well-balanced learning communities.

Current Status

- Student/Teacher assignments have been made.
- Notice was given at the close of 2005-2006 school year.
- Final transportation service plans are done.
- School construction of new school and facility upgrades are progressing on schedule.
- Plans for moving are in place.
- Imbalance of class enrollment from the two attendance areas.

b. Additional demographics

Dr. St. John stated that as Dr. Valenzuela stated, there are some unbalanced classes between the main campus and Anza Trail. The change in

demographics in the district is very hard to predict. When the committee originated, American Homes and several other builders were building homes rapidly, but this stopped suddenly. Homebuilders all over Southern Arizona are backing off a little bit. That is a cause for concern. The district will look at the additional demographics and the rate of construction when taking into consideration the unbalanced classes between Anza Trail and the main campus.

c. Resident transfer policy & practices

Dr. St. John distributed a copy of a resident transfer policy and practices that the Board should take into consideration. It will be brought back at a later date for approval by the Board.

Erika Schmidt, Student, spoke about having to remain at the main campus. She would like to go to the Anza Trail School so that she is not separated from her “bestest friend ever”.

Kim Schmidt, District Patron, spoke regarding the school boundaries for the Anza Trail School. She stated that she appreciated the fact that the Board addressed the boundaries at tonight’s meeting. She thanked them for the time spent on it and the fact that they consider the children. She stated that their neighborhood is right across the street from the new school and yet the children will be bussed to the main campus. She realizes the hazard of the children walking across the street, but feels that this shouldn’t be a problem if there were crossing guards. She feels that the district would save money on busses if the children were allowed to attend Anza Trail.

Mark Schmidt, District Patron, spoke regarding the school boundaries for the Anza Trail. He stated that the district mentioned the idea of wanting the new school to be unified and have students from all parts of the district. He feels that you couldn’t ask for a more unified and diverse community as what you find in Rancho Sahuarita Proper. He reinforced his wife’s sentiments and stated that they do want what is in the best interest of their children. Safety is a big concern; some of the considerations regarding safety have to be vindicated by crossing busy streets anyways that run perpendicular to these roads and other communities that are within walking distance. He talked about the bus costs and how it would save money. He stated that homeowners in their community own homes that represent and pay more taxes than 98% than all the other Rancho Sahuarita residents and more taxes than 99% of the community at large. He commented on a copy of prop 401 which stated that a large part of it will go towards busses. When you think about it, the cost of having kids walk ½ mile instead of bussing them would be cheaper.

Rhonda Porro, District Patron, thanked the Board for addressing the boundary issue. She thanked Scott Downs at the primary school and wanted to be should that he knew it had nothing to do with the job he is doing at that school. She is looking at the big picture or long term. She attended the community meeting and at that time when the boundaries were discussed, the issue of Rancho Sahuarita Blvd. did not come up. When they asked what the school was doing to talk to the town about that. They were told to talk to the Town. Several concerned citizens got together and took the issue to the Town. The Town listened and they were able to reverse their decision and made a four way stop. This should have significant changed the criteria of the boundary issue. She asked the Board to reconsider it decision on the boundaries.

Robert Porro, District Patron, also thanked the Board for allowing him to speak. He touched on what he felt was the history of how the boundary decision was made. Back when Dr. Valenzuela had his community input sessions, there was never a plan shown to anybody. They just asked for input and really did not show any plan A, B or C for comment on so they really didn't know what kind of comments to give as input. The first time the public saw the boundaries was at the March 8th meeting when the Board was in session and there was really no opportunity for the public to comment because they are not mind readers and they could not get on the agenda to speak about the decision if they didn't know what it was going to be. It was basically presented in about 15 minutes and then adopted by the Board with very little discussion. In retrospect after it was thought about the Board could have table the item and had maybe have another side meeting for community input at that point. The Board adopted it and it was a closed case, now six months later and it sounds like you now what to hear the concerns and why the area should be included into the Anza Trail boundaries. He asked the Board to reconsider the boundaries.

Curtis Jones, District Patron, stated that the Board addressed many of those concerns. He did question what would happen to those transfer kids who are not guaranteed to stay in that district, what will happen to their siblings. Are they going to have to have ties broken when the Anza Trail School areas surpass capacity? Will they have to start over again? The concept of just having the transfer kids doesn't deal with childhood obesity. The Institute of Medicine and the National Association of the Boards of Education have suggested that children should be encouraged to walk to school. He commented on other subjects that were commented on previously by other district patrons.

B. Personnel - Discussion and Possible Action

1. Holidays for Bus Drivers

Two bus drivers who had concerns about the fact that part-time bus drivers do not receive holiday pay approached Dr. Valenzuela. After spending some administrative time researching the situation, it is the District's recommendation that you pay holiday pay for part-time bus drivers. This is a significant change from past practices, however; the District feels it is in the best interest of the students of the district to provide holiday pay for bus drivers. Dr. St. John recommended approval of the holiday pay for the bus drivers. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

Mr. Ron Schoepflid, District Patron, spoke about the part-time status and holiday pay for bus drivers.

C. Business – Discussion and Possible Action

1. Request for Advance Payment of State Equalization Assistance

Mrs. Gates stated that because the flow of cash into the District does not come in on a regular basis nor does it go out on a regular basis, per A.R.S. 15-973.C, the District may apply for an advance payment of state aid assistance. This will not increase the amount of state aid received by the District but will help alleviate projected cash deficits. Mrs. Gates recommended approval of the Request for

Advance Payment of State Equalization Assistance. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. The motion carried.

2. Awarding of New High School Project to Architectural Firm

The Architectural RFP review committee made up of Bill Woodward, Manny Valenzuela, Daryl Rawson and Dr. St. John met and decided to award the high school project to Emc2, the current architectural firm that designed the addition at the high school and Anza Trail School. The administration will be moving forward with that high school design process. They intend to include community and staff groups to begin the design process. Dr. St. John recommended awarding of the new high school project to Emc2. Mr. Murphy made the motion and was seconded by Mrs. Hall. The motion carried.

3. Approval of Guaranteed Maximum Price for the Bond Projects

Dr. St. John stated that he spoke with the Board members regarding the rapid disappearance of the Bond funds. He reviewed the Bond projects which include the following: gymnasium at Sopori School, replacing portable classrooms at the main campus and one at Sopori, and replacing the tennis courts. The district also received a Neighborhood Reinvestment Grant from Pima County in the amount of \$500,000.00. These funds will be used to build a Community Center next to the new gymnasium. Approximately 1.5 million dollars from the bonds was originally programmed to be used for to supplement new buildings in the district and \$250,000.00 in adjacent ways. There is approximately \$4,850,000.00 available for this particular project. Dr. St. John originally anticipated the replacement of the portable classrooms would cost 1.3 million dollars, this amount was understated. The new amount to replace these portables will be 2.2 million dollars. The Sopori gym project was anticipated to be 1 million dollars; the new amount is actually 1.3 million dollars. The community room, which the County is giving the district \$500,000.00, is going to cost \$507,000.00. The tennis courts, which originally were going to cost \$300,000.00 is going to cost \$500,000.00. This total is approximately \$4,598,085.00. The alternates that the district has are as follows:

1. The Science room at Sopori, this is actually a replacement of a portable. This one has to be done because it was promised to the community.
2. At the main campus there is an alternate called canopies, which would be building porches at each one of the buildings. These are porch roofs. This amount is \$68,000.00.
3. Site features – one of the buildings at SIS doesn't have the common curve entrance of the wall. This is done at the high school, middle school and primary school. In the originally bonding program, funds run out so it was not completed at SIS. This is \$54,950.00.
4. Floor tile – all restrooms throughout the portable replacement have floor tiles. This amount is \$11,909.00.
5. Case work – there are teacher work rooms in each one of the replacement portable buildings and some addition case work. This is approximately \$80,000.00.
6. The community room building has an operable wall between the two classrooms, this is \$11,000.00.
7. Sopori gym has acoustical wall panels, there is nothing in the gym it is a cement block structure and will be very hollow. The amount for the acoustical wall panels is \$31,000.00.

Dr. St. John's recommendation to Governing is to accept the base bid and alternate number one. This puts the amount at \$4,850,000.00. He feels this is all the district can afford. Mrs. Kellermeyer made the motion and was seconded by Mr. Murphy. Discussion followed: Mrs. Kellermeyer asked if all avenues had been explored as far as locations and not having to put restrooms in the buildings. Dr. St. John stated that all avenues have been researched. The motion carried.

4. Issuance of RFQ 2007-2 CMAR for New High School

Dr. St. John stated that now that the architect for the new high school is in place, it is time to release the Request for Qualifications for Construction Companies to build the new high school. The Board was asked to approve the issuance of the RFQ. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

D. Governing Board – Discussion and Possible Action

1. NSBA's Annual Conference in San Francisco

As was reported at the last meeting, Dr. Valenzuela applied, and was successfully, to make a presentation at the NSBA Annual Conference in San Francisco. His presentation will be on data driven decision-making in the school district. The Governing recommended that Dr. Valenzuela along with Mrs. Kellermeyer attend and represent the district. Mrs. Hall made the motion and was seconded by Mr. Murphy. The motion carried.

2. Recommendation to ASBA Nominating Committee

The Board members were given information regarding nominations to the ASBA office. Board members may submit the name of any school board member to be considered for nomination to an ASBA office. No action was taken.

3. Policy – Drug Use in School Activities

The Board members were given a drug use in school activities policy that was forwarded to Dr. St. John. It appears that some school districts are making the move toward this particular type of policy. The Governing Board should decide if they would like to revisit this idea. No action was taken.

VIII. Superintendent/Administrative Reports

Dr. Manuel Valenzuela shared with the Board the new service pins that are being distributed to the employees. He presented each one of the Board members with a pin. He also commented on the Safety Day that was held at the school last year. Members of the police department, fire department, SWAT team and many others participated. The day was dedicated to Mr. Louie Salica. The day went very well.

Dr. Jay St. John was contacted by Jim Stahle, Town Manager, regarding dates for a joint Board meeting between SUSD and the Town Council. He has been given dates for that meeting and will get back to me.

Spoke with Dr. Leo and she would like to have a joint meeting with the School Boards' separate from the Town Council. The districts' are looking for a common date.

Last Friday Wells Fargo opened a new branch and they donated \$2500.00 to the Sahuarita Unified School District Educational Enrichment Foundation to be used for scholarships. He thanked Erin Chico for her role in this donation.

Dr. St. John distributed a memo from Kathy Shiba regarding the Anza Trail hours. The hours she is proposing are 7:30 to 2:30.

The property exchange agreement with Rancho Sahuarita Group is moving along.

Attended the Sopori Open House and after this he along with some Board members attended the State Superintendent Candidate Forum.

Meet with Dr. Richard Duran from the Pima Community College Desert Vista Campus. They are interested in a partnership with the new high school.

IX. Consent Agenda – Action

Dr. St. John recommended approval of those items on the Consent Agenda, as they are routine items. Mr. Murphy made the motion and was seconded by Mrs. Hall. The motion carried.

A. Employment

1. Joy Baldwin, Inclusion Health Assistant – SUSD ECC Preschool – Replacement – Ratification to 09/20/06
2. Merritt Howard, Substitute Inclusion Health Assistant – SIS – Replacement – Ratification to 09/12/06
3. Sylvia Jarvis, Classroom Lead – SUSD ECC – Replacement – Ratification to 09/18/06
4. Ana Mejia, Custodian – SHS – Replacement – Ratification to 09/18/06
5. George Krillies, Bus Driver – Transportation – Change in Status with Completion of Training – Ratification to 08/08/06
6. Terri Smith, Bus Driver – Transportation – Change in Status with receipt of Certification Card – Ratification to 08/21/06
7. Paul Uricchio, Bus Driver – Transportation – Change in Status with receipt of Certification Card – Ratification to 08/22/06
8. Amanda Saunders, Campus Monitor – Transfer – SMS – Replacement – Ratification to 09/18/06
9. Diana Moreno, Elementary School Secretary – SPS – Temporary Assignment – Ratification to 09/13/06

B. New Guest Teachers – Agnes Bolestra, Barbara Brinkley, Mary Chernoski, Jada Crofts, Daniel Ortega, Stephanie Reynolds, Roger Shuman

C. Resignations/Terminations/Separations

1. Virginia Cobb, Custodian – SMS - Resignation Effective 09/22/06
2. Pat Huff, Student Services Support Assistant – SHS – Resignation Effective 10/06/06
3. Paul Vasel, Bus Driver Trainee – Transportation – Replacement – Ratification to 08/21/06

D. Volunteers

1. Julia Bell – SIS – Effective 09/27/06
2. Reyes Letcia Blanco – SIS – Effective 09/27/06
3. Rhonda Breischaft – SIS – Effective 09/27/06
4. Jacqueline Eddington – SMS – Effective 09/27/06
5. Verma D. Eldridge – SMS – Effective 09/27/06
6. Kelly Frieders – SIS – Effective 09/27/06
7. Cari Gibson – SIS – Effective 09/27/06
8. Claudette Haney – SMS – Effective 09/27/06
9. Kristy Harris – SIS – Effective 09/27/06
10. Angelica Hernandez – SIS – Effective 09/27/06
11. Heather Jackson – SIS – Effective 09/27/06
12. Carlos G. Martinez – SIS – Effective 09/27/06
13. Florence Molgaard – SIS – Effective 09/27/06
14. Linda Ott – Sopori – Effective 09/27/06
15. Vicki Richards – SIS – Effective 09/27/06
16. Marilyn Shenn – Sopori – Effective 09/27/06
17. Tania Taras – SIS – Effective 09/27/06
18. Bernice S. Vertner – Sopori – Effective 09/27/06
19. Mary Weber – SIS – Effective 09/27/06

E. Gifts and Donations

1. Kathy Shiba – HP Computer Monitor with Speakers – SMS
2. Optimist Club of Green Valley-Sahuarita – \$300.00 – SMS
3. Phelps Dodge - \$1850.00 – SUSD
4. Dan and Lisa Noltie – Computer with Hard Drive, Monitor, and Keyboard – SIS

F. Student Fund Raising

1. SPS – PTO – E-Script Gift Cards – Ratification to 08/21/06 - Ongoing
2. SHS Spanish Club – Selling Mustang Window Stickers – Effective 10/06/06 – Ongoing
3. Spanish Club – Carwash at Wal-Mart – Date to be arranged

G. Student Overnight/Out of State Travel

1. SHS FBLA – Camp Pincrock – Prescott, AZ - 09/25/06 to 09/26/06 – Future Business Leaders of America Chapter Officer Training
2. SHS Skills USA – Kansas City, Mo – 06/24/07 to 06/30/07 – National Competition
3. SHS Skills USA – Phoenix, AZ – 04/23/07 to 04/24/07 – State Competition
4. SHS Skills USA – Prescott, AZ – 11/29/06 to 12/01/06 – Fall Leadership Camp
5. SHS Cheer Squad – Las Vegas, NV – 03/23/07 to 03/25/07 – National Cheerleaders Association Championship
6. SHS Cheer Squad – Knott's Berry Farm, CA – 03/02/07 to 03/04/07 – National Cheerleaders Association Championship
7. SHS FCCLA – Prescott, AZ – 11/15/06 to 11/17/06 – Fall Leadership Camp

H. Approval of Student Activity, Auxiliary and Revolving Fund Expenditures – July/August 2006

I. Approval of Service Program Contract Between the Arizona State Schools for the Deaf and Blind and Participating Public Schools in the Southeast Region

J. Request's for Proposals

1. 2007-04 Construction Services (Small Construction/Repair Projects)
2. 2007-03 Materials & Supplies (Facilities Materials and Supplies – Replaces one from five years ago)

K. Facility Use/Rental

1. Request from the Town of Sahuarita parks & Recreation Department to use SIS gym for youth Basketball Tournament on 10/14/06 from 9:00am to 7:00pm

X. Board Communication

Mr. Murphy commented on the Safety Day and the Open Houses, all these functions were very well done. He also attended the book fair and this too was great.

XI. Establish Next Meeting – October 11, 2006 – Sopori Elementary School

XII. Adjournment

The meeting was adjourned at 8:48pm. Mr. Murphy made the motion and was seconded by Mrs. Hall. The motion carried.

Respectfully,

Clerk of the Board