



Sahuarita Unified School District No. 30

Sahuarita High School

Sahuarita Middle School

Sopori Elementary School

Sahuarita Primary School

Sahuarita Intermediate School

Regular Governing Board Meeting Minutes

6:30 p.m. October 13, 2004

Sopori Elementary School, 5000 W. Arivaca Road, Amado AZ 85645

I. Call to Order and Pledge of Allegiance

President Anthony Bruno called the meeting to order at 6:30 PM. Also present were Board members Michael Lurkins, Elaine Hall, Martin McGee, Superintendent Dr. Jay C. St. John and Business Manager Charlotte Gates. There were 54 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

Dr. St. John recommended approval of the agenda as it was revised. Mr. Lurkins made the motion and was seconded by Mr. McGee. The motion carried.

III. Approval of Minutes – September 22, 2004

Dr. St. John recommended approval of the minutes of the September 22, 2004 regular Governing Board meeting as they were distributed. Mr. McGee made the motion and was seconded by Mrs. Hall. The motion carried.

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll Voucher 7 for the pay period ending September 24, 2004 in the amount of \$482,797.72 and new payroll Voucher 9 for the pay period ending October 22, 2004 in the amount not to exceed \$550,000.00. She further recommended approval of expense voucher 6011 thru 6013 in a total amount of \$427,309.09. Mr. McGee made the motion and was seconded by Mrs. Hall. The motion carried.

V. Call to the Public - None

VI. Recognition of Staff, Students and Community

Dr. St. John presented an Academy of Boardsmanship Award, which is based on completion of curricular requirements, to Mr. McGee from the Arizona School Boards Association.

VII. New Business

A. Instruction – Discussion Only

1. Possible Change in Grade Levels at Sopori (K-5 to K-8)

Sopori School has an excess capacity (K-5) and could probably serve approximately 100 students. With the growth the district had this past summer, Sahuarita Middle School is short of space and the new middle school may not be built fast enough to handle the growth that is going to take place in the future.

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Dr. St. John contacted the School Facilities Board to verify the steps needed to make the changes, but they have yet to respond. Several items need to be taken into consideration before a decision is made: curriculum instruction, building and grounds, public relations, personnel, finances, and discipline. Other items that need to be address include: 1) acquisition of Kay Stupy Park, 2) the building of a real gymnasium and 3) additional classroom space at Sopori School. When looking at curriculum instruction at SMS, Physical Education classes for 6th, 7th & 8th grades take place close to the district swimming pool so they have swimming units in their P.E. program, this is one of the reasons for acquiring Kay Stupy Park. To complete the pertinent instructional opportunities that are available on the main campus, Sopori would have to have a dedicated Science Lab. The schedule would have to be looked at to try to mimic the one at SMS. At SMS Algebra for high school credit is taught to the students so Sopori would have to have a mathematics teacher that is high school certified. Also students who have taken Algebra as a 7th grader have the opportunity to walk to SHS to take Geometry and again, Sopori would have to make curriculum and instructional arrangements plus personnel arrangements to see that this was done. SMS also has a classroom that is dedicated to the Alternative to Suspension Program; this is something that Sopori would need to have if it became a K8 school.

Mr. Lurkins stated that if Sopori were to become a K8 school, the district would have to deal with the School Facilities Board. He asked how long it would take the SFB to approve the change and if they did approve it, how long would it take the district to convert Sopori to a K8 school? Dr. St. John stated that it might be possible to complete as a phase-in project. The 5th grade that is currently at Sopori would stay there. Mr. Bruno asked Mrs. Shiba how many students were in her classes at SMS right now. She stated that she has eight 6th grade classes and they have approximately 27-28 students in each class. Mrs. Shiba predicts that there could be 800 students before the end of the year and currently is in need of two teachers. Mr. McGee feels that the district should continue to pursue the option of Sopori as a K8 due to the growth that is being experienced in all areas of the district.

Karen Campbell spoke in support of changing Sopori to a K8. She feels that the students are asked to leave too early to attend school in Sahuarita. She also feels that they are not prepared to get into the changing classes routine and she would like to Board to press the issue. The community is growing and more students are going to be attending the schools.

B. Personnel – Discussion and Possible Action

1. Approval of Two New Positions for Facilities Department

Daryl Rawson provided information regarding the Preventative Maintenance Report that was filed with the School Facilities Board. Because of the way the SFB rules are written the district can take a percentage of the renewal funding that is available to the district, even though the money may not be available, and use that to meet the needs of the preventative maintenance program. Daryl suggested that the funds are utilized to pay for two new positions, one full-time and one half time to deal with preventative maintenance throughout the district. Dr. St. John recommended approval of the two new positions. Mrs. Hall made the motion and was seconded by Mr. McGee. The motion carried.

C. Business – Discussion and Possible Action – Attachment A

1. Approval of Annual Financial Report 03-04

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Every year the school district prepares a financial report containing budgeted and actual expenditures for the preceding fiscal year. This report is sent to the State of Arizona. Mrs. Gates presented the Annual Financial Report for the fiscal year 2003-2004 to the Board.

Mrs. Gates recommended approval of the Annual Financial Report for FY 2003-2004. Mr. McGee made the motion and was seconded by Mr. Lurkins. The motion carried.

2. Annual Preventative Maintenance Reporting

The School Facilities Board expects the district to maintain their facilities to their standards. Mr. Daryl Rawson presented the Annual Preventative Maintenance Reporting. This report lists every site and every building that is on that site. The SFB requires the district to identify each piece of equipment at each site that needs maintenance. Dr. St. John recommended approval of the Annual Preventative Maintenance Report. Mr. Lurkins made the motion and was seconded by Mrs. Hall. The motion carried.

3. Approval of Guaranteed Maximum Price on SHS New Wing

On Friday, October 08, 2004 Dr. St. John met with representatives from Sundt Construction and Emc2 Architects. A Guaranteed Maximum Price of \$2,325,000.00 on the new wing at the high school was agreed upon. The GMP is based on the construction duration of 214 calendar days beginning the day the district instructs them to begin the project. Dr. St. John recommended approval of the guaranteed maximum price. Mr. McGee made the motion and was seconded by Mrs. Hall. Mr. Bruno asked about the money and if it is on the building that the district will be leasing. Dr. St. John explained that after the building is completed, the district will have to sign a 23-year lease with a private company who is providing the funding for the project and the State will make the payments on building. The motion carried.

4. Rural Metro Temporary Fire Station – Discussion Only++

Captain Cory Reed from Rural Metro Fire Department contacted Dr. St. John; he asked if the Governing Board would be interested in exploring the possibility of relocating their station, temporary, while the work on Rancho Sahuarita Blvd is being done. They would like to relocate on the SUSD main property with access to Sahuarita Road. Mr. Bruno asked if this would set precedence for other fire departments to utilize school property. Dr. St. John stated that if the Board says “yes” then it probably would set precedence. Mr. McGee asked how long they planned on utilizing the property and where would they like to put it. Dr. St. John did not have the answers to the questions, but if the Board would like him to continue to research it, he will come back to the Board with more information. Mr. Lurkins recommended speaking to Rural Metro and asking them specific questions such as where they would like to put it, how long, what kind of a building, and will they utilize the district’s well, etc...

5. Cell Tower – Discussion Only++

Several years ago, the Governing Board allowed the district to arrange with a company to place a cell tower on the property. Another company who would like to put another cell tower on the property has now contacted the district. Dr. St. John

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stated that this would be another source of revenue for the district. Mr. Lurkins agreed with Dr. St. John and suggested discussions continue on the cell tower.

D. Governing Board – Discussion and Possible Action

1. Recommendation to ASBA Nominating Committee

Dr. St. John stated that Tony Bruno would like to serve as an officer of the Arizona School Board Association. Tony currently serves in the position of Treasurer in the association and Dr. St. John recommended nominating Tony as secretary. Mr. Lurkins made the motion and was seconded by Mr. McGee. The motion carried

VIII. Superintendent/Administrative Reports

Dr. Jay C. St. John - A gentleman representing a company that would like to build more houses in the school district contacted Dr. St. John. The houses would be built from Twin Buttes up to McGee Ranch road. The company has options to purchase approximately 44 hundred acres. They would like to put 26,000 homes on the property. They have approached the school and offered school sites and \$600 a rooftop. One of the things that the Long Range Planning Committee has decided is that they would like to recreate a K-12 site. In the middle of the development is a site dedicated to a school site that can be used for a K-12 site.

An inservice was held on Monday, October 11, 2004. Susan Johnson, K-5 Gifted Specialist, sent a letter thanking the Board for giving her the opportunity to attend the sessions. She stated that this is one of best inservice she has attended in her career.

Pima County Board of Elections has now changed the ballot question slightly. The local override election now has a proposition number. The district's override is now Prop 405.

The Long Range Planning Committee has been in contact with the University of Arizona's Eller School of Business. The district would like to somehow find the funds to hire a team of graduate students to come in and help with the long range planning.

The Air Force Band will be playing at the District Auditorium on November 4.

On November 18, 2004, The President's Own United States Marine Band will be playing at the District Auditorium.

Kathy Shiba, Dr. St. John and several teachers have been meeting on a regular basis with the architects on designing the new building. The architects will be attending the next Long Range Planning Committee meeting to present the project. The district has a very limited site that has been donated, but that issue is being work out at this time.

Dr. St. John attended the NJROTC Military Ball on Saturday; it was very enjoyable.

The district is reviewing its safety procedures for the district at this time.

Terri Noe (SHS) - The Volleyball team is doing very well, they have a record of 11-1. They won second place in two major tournaments. Homecoming was kicked off with a Survivor Night on Thursday, which included a bomb fire. An assembly and the homecoming game were held the next day and went very well. That night the team won their homecoming game and the dance was very successful. On the 40th day, there were 942 students enrolled. The high school will retain its 3A designation for two more years. The Kiwanis Club recognized Sarah Alfing as student of the month. On Monday SHS hosted the district inservice and it

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went very well. A successful blood drive was held on Tuesday, this morning about 100 students took the PSAT test, and tomorrow is Senior College Day.

Kathy Shiba – Part of the middle school philosophy is that the students are allowed to try out different things while they are in middle school, so when they are at SMS one of the rotations is drama, one is art, one is Spanish, and one is music. All the students go through these for one quarter. Yesterday, the sixth grade performed Chicago ERR and they were outstanding. They will be performing that again at 11:15 on Friday in Pod B of the Auditorium. This weekend SMS will be hosting the Desert Plane League Volleyball Tournament and SMS will be participating. The football teams will be at Vail for a tournament. The quarter ends on Friday and an awards ceremony will be held on November 2 at 8:00 am. Students have been working in all of their Social Studies classes on voting including all the different propositions. Next week all the sixth, seventh, and 8th graders will be given an opportunity to vote. This will either be Tuesday the 19 or Thursday the 21. The students are asking a lot of questions and it is very exciting.

This summer Kathy was notified by Johns Hopkins University that they have a center for talented youth and the purpose of the program is to identify and recognize the academically talented seventh and 8th grade students all around the entire country. There was an assembly and the turn out of parents and students was great. To qualify for the program, students must have scored 97% or better in math, language or reading on the Stanford 9. At SMS, seventy-six seventh and eighth graders qualify for this program. The eligible students are given interpretations of the test results after they take a college board SAT test. They will be taking this in January in Tucson. Teachers are excited about this and they have ordered materials and books for the students to read.

Dr. Wayne Ross – There are 592 students at SIS. There are four classrooms available, five if a new 5th grade teacher is not found. Discussions are being held about remodeling the current gym locker rooms for more space there. Student Council elections were held at SIS and they have begun to prioritize the community service fundraising efforts. The student council will again partner with the Amado Food Bank. Last year they raised in excess of 2400 lbs of canned food and plan to exceed that this year. Their goal is to hit 3000 lbs of food to be donated to families in the community. SIS will also join the Salvation Army in a blanket drive for the homeless. Students recently raised over \$1000.00 for the young girl Abby who experienced problems with a medical procedure she had. The Parent Involvement Council kicked off their annual cookie dough fundraiser. Most of the proceeds will go towards the Accelerated Reader Books and Tests for the Library. SIS student council will team up with the SHS student council to prepare gift baskets and food baskets around Thanksgiving time.

Dr. Barbara Smith – SPS is working hard getting ready for parent/teacher conferences that will be in two weeks. They are busy working on end of the quarter testing, finding out what the students have learned the last nine weeks. The SPS open house/book fair was extremely successful. There have been two very successful parent meetings at the SPS campus. The first grade team has helped with the parent meetings and there is a group of about 20 parents who are committed to helping the school in whatever is needed. Student pictures were last Friday. Two teachers are sharing the student council responsibilities and one of the things that they will be doing this year is having the first canned food drive at SPS. They will be working with the MASA club at the high school.

Charles Oldham – Mr. Oldham introduced Ginger Dunn, she is the new music teacher at Sopori. Sopori is busy getting ready for parent/teacher conferences that will take place on the 28th of this month. Student Council elections were held and everything is going well.

Charlotte Gates – Auditors are at the district office and tomorrow should be the last day. The four new busses have arrived and are on the routes. The activity bus needs air-conditioning and should be here next week. Three staff members are taking a school

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accounting class and will be out of the office next week. Nicole and Terri are going to the different schools to train on purchase orders and requisition procedures. Kay Richardson has been helping at the business office while the staff has been out.

IX. Consent Agenda

The superintendent recommended approval of those items on the Consent Agenda as they were revised. Mr. Lurkins made the motion and was seconded by Mr. McGee. The motion carried

A. Employment

1. Enrique Santa Cruz, Industrial Technology Assistant – SHS – Replacement – Ratification to 09/20/04
2. M. Ninette Moreno – SHS Principal Secretary – Change in Position – Replacement - Ratification to 10/01/04
3. Andres Aros, Student Aide – Temporary Position – Effective 10/13/04
4. Rob Kraemer, Speech Language Pathologist – Change in Status to Full-time – Effective 10/13/04
5. Raymundo Escandon – Groundskeeper – Facilities Department – Replacement – Ratification to 10/11/04
6. Dallas Rawson – Lead Inventory Technician – Facilities Department – Replacement – Ratification to 10/11/04
7. Chris Mendoza – Inventory Control Technician – Facilities Department – Replacement – Ratification to 10/04/04
8. Ronnie Dollgener – Buildings & Grounds Technician – Facilities Department – Replacement – Ratification to 10/11/04

B. Resignations/Terminations/Separations

1. Elizabeth Longacre, Instructional Aide III – Project Inspire – Resignation Effective 09/08/04
2. Jorge A. Hernandez – Maintenance – Resignation Effective 10/08/04+++ (Effective date changed)
3. Lisa Woods, Sub Instructional Aide III – Project Inspire – Resignation Effective 09/13/04
4. Jorge Salazar – Maintenance Tech – Resignation Effective 10/01/04+++

C. Approval of Declaration of Curricular & Instructional Alignment To the Arizona Academic Standards++

D. Approval of Project Opportunity Preschool Addenda – Debbie Hobbs, Meghan Cigrand

E. Approval of CIMT Extra Duty Addenda – Lauryl Fife, Jana Turner, Kevin Harcourt, Gloria Sierra, Joanne Wilson, June St. John, Emily Perez

F. Approval of New Substitute Teachers for 2004-2005 School Year – Laura Nelson, Sarah Haskins, Tatiana Hansen, Tiffany Key, Gregory J. Saxton, Jim McBride, Paul Kuhlman, Chuck Scott, Bert Campbell, Christina Elena Malovich – Ratification to 09/27/04

G. Volunteers

1. Gonzalo Gonzalez – SMS – Effective 10/13/04

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2. Shannon Warren – SMS – Effective 10/13/04
3. Rebecca D. Davis – SMS – Effective 10/13/04
4. Edward D. Broom – SHS – Effective 10/13/04
5. Ramon D. Casillas – SHS – Effective 10/13/04
6. Marjie Miller – SMS – Effective 10/13/04
7. Marianne I Collins – SMS & SHS – Effective 10/13/04

H. Gifts & Donations

1. Ladies Auxiliary to VFW Post 549 - \$50.00 – SHS - NJROTC Field Meet Competition
2. Aero Club of Arizona - \$300.00 – SHS – NJROTC Field Meet Competition
3. Mr. Edwin H. Grant, Jr. - \$500.00 – SHS – NJROTC Field Meet Competition
4. Mr. C. Kenard Roberts – Naval Magazines – SHS – NJROTC
5. Target Stores - \$128.93 – Sahuarita Primary School
6. Optimist Club of Green Valley - \$300.00 – Sahuarita Primary School
7. American Lung Association - \$600.00 – Sopori Elementary School
8. Palo Verde Chapter of Women's Army Cops of Veterans Association - \$100.00 – NJROTC Field Meet Competition

I. Student Fund Raisers

1. SHS Speech Team – Holiday Catalog Fundraising through American Greetings – October, 2004

J. Student Travel

1. SHS CTE Skills USA – Skills USA National Competition – Kansas City, MO – June 19-25, 2005
2. SHS CTE Skills USA – AZ Skills USA Officer Training Camp – Prescott, AZ – November 17-19, 2004
3. SHS CTE Skills USA – AZ Skills USA State Competition – Phoenix, AZ – April 6-7, 2005
4. SHS CTE-FACS FCCLA – FCCLA Fall Leadership Camp – Prescott, AZ – November 3-5, 2004
5. SHS Key Club – Kamp Kiwanis – Vanderwagen, NM – February 19 – 21, 2005++

X. Board Communication

Mike Lurkins – The members of the Elks Lodge were impressed with the students from Sahuarita High School who helped at the Elks Soccer Shot Out on Saturday. They spent eight hours pulling weeds and helping with what they could. SUSD has some of the best students.

XI. Establish Next Board Meeting – October 27, 2004, District Auditorium

XII. Executive Session

Mrs. Hall moved the Board enter executive session pursuant to §A.R.S. 15-843 to hear the possible appeal of the decision of the hearing officer in a long-term suspension hearing – Discussion and possible action - A roll call vote was taken with all members voting aye. The time was 8:01 PM. The board returned to regular session at 8:32 and adjourned the meeting.

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XIII. Adjournment

The meeting was adjourned at 8:32 PM. Mr. Lurkins made the motion and was seconded by Mr. McGee. The motion carried.

Respectfully,

Clerk of the Board

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ATTACHMENT A

Major Funds:	Budgeted Amount	Expenditures	Balance
M& O (001)	\$ 12,307,881.00	\$ 11,898,037.00	\$ 409,844.00
Classroom Site Funds (011, 012, 013)	\$ 687,680.00	\$ 626,894.00	\$ 60,786.00
Unrestricted Capital (610)	\$ 936,390.00	\$ 727,026.00	\$ 209,364.00
Soft Capital (625)	\$ 493,734.00	\$ 415,220.00	\$ 78,514.00
Building Renewal (690)	\$ 210,400.00	\$ 124,178.00	\$ 86,222.00
Adjacent Ways (620)	\$ 35,000.00	\$ 10,591.00	\$ 24,409.00
Food Service (510)	\$ 690,000.00	\$ 728,560.00	\$ (38,560.00)
Civic Center (515)	\$ 92,500.00	\$ 47,695.00	\$ 44,805.00
Extra Curricular Activities (526)	\$ 150,935.00	\$ 60,461.00	\$ 90,474.00
Gifts and Donations (530)	\$ 225,750.00	\$ 126,917.00	\$ 98,833.00
Medicaid (290)	\$ 150,000.00	\$ 88,378.00	\$ 61,622.00
MIPS (291)	\$ 10,000.00	\$ 246.00	\$ 9,754.00