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Office of the Governing Board

MINUTES

NOTICE OF PUBLIC MEETING

Notice is hereby given to the general public that a quorum of three or more Governing Board members may tour the Sahuarita Middle School Gymnasium on November 9, 2011 at 5:45 p.m. Discussions may take place, but no action will be taken.

REGULAR GOVERNING BOARD MEETING
6:30 P.M. – November 9, 2011 – Sub Hall B - District Auditorium
350 W. Sahuarita Road, Sahuarita, AZ 85629

I. Call to Order and Pledge of Allegiance

President Tom Murphy called the meeting to order at 6:34 P.M. Also in attendance was Board Clerk, Kris Ham, Members Elaine Hall and David Eves; Superintendent Dr. Manuel Valenzuela, and Assistant Superintendent Scott Downs. There were 70 guests. The Pledge of Allegiance was observed. Board Member Diana Kellermeier and Business Manager, Charlotte Gates were absent.

II. Approval of Agenda

The superintendent recommended approval of the agenda as it was revised. Mr. Eves made the motion and was seconded by Mrs. Hall. The motion carried.

III. Approval of Minutes – October 19, 2011, October 20, 2011, and October 26, 2011

The Superintendent recommend approval of the October 19, 2011 TOS & SUSD Joint Meeting, October 20, 2011 ASBA County Workshop, and regularly scheduled October 26, 2011 Board meeting minutes as they have been distributed. Mrs. Hall made the motion to approve the minutes as described and was seconded by Mrs. Ham. The motion carried.

IV. Approval and Ratification of Vouchers

Dr. Valenzuela recommended ratification of previously approved payroll Voucher 8 in the amount totaling \$910,168.38 and approved payroll Voucher 9 in the amount totaling \$952,404.73 and new payroll Voucher 11 in the period ending November 25, 2011 in the amount no to exceed \$2,000,000, new payroll Voucher 12 for the period ending December 2011, in the amount not to exceed \$2,000,000, and new payroll Voucher 13 for the period ending December 23, 2011, in the amount not to exceed \$2,000,000. He further recommended approval of expense vouchers 1228 through 1230 in the amount of \$503,474.08. The motion to approve ratification of vouchers was made by Mrs. Ham and seconded by Mrs. Hall. The motion carried.

V. Call to the Public - None

VI. Recognition of Staff, Students and Community

A. Friend of Sahuarita – Kevin Lutz, Green Valley Decorative Rock

Dr. Valenzuela recognized Mr. Kevin Lutz of Green Valley Decorative Rock for his continued generosity regarding his donation of landscaping supplies and manual labor to SIS. Dr. Valenzuela presented a Mr. Lutz with a framed certificate and read the nomination memo from Mrs. Kristy DeBaun.

B. Support Staff Employee of the Month – Name to be announced

Dr. Valenzuela recognized Mr. Manuel Villa Martinez with the Support Staff of the Month Award. Dr. Valenzuela read the following nomination memorandum from Mr. Downs:

I would like to recognize a support staff member who has dedicated himself to the mission we embrace here at the Sahuarita Unified School District. It is my pleasure to announce that Mr. Manuel Villa Martinez has been selected as the Support Staff Employee of the Month for November, 2011. Manuel currently serves as an Auditorium Technician and has held this position since September 8, 2011.

His supervisor, Mr. John Flannery, says "Even though Manny has only been employed with our organization for short time, his drive, dedication and enthusiasm in being part of Sahuarita Unified School District is incredible. His hard work continues to keep the Auditorium looking new and I have had many compliments on how well the Auditorium is maintained since he has been employed with our District."

Manuel is described as a hard working, dedicated employee who goes above and beyond his assigned duties. He is viewed as an employee that is a true asset to our organization. It is therefore a pleasure to recognize Mr. Manuel Villa Martinez as the November 2011 Support Staff Employee of the Month.

C. November "Leaders in Character" Honorees – Myela Blanco, 3rd Grade, Sopori; Hope Mohrland, 5th Grade, Anza Trail; Danitza Barra, 1st Grade, SPS; Sergio Torres-Valencia, 3rd Grade, SIS; Anabelle Durazo, 7th Grade, SMS; Larisa Ruedas, 12th Grade, SHS; Krystal Sanders, 10th Grade, WGHS.

Dr. Valenzuela introduced the following November "Leaders in Character" Honorees – Myela Blanco, 3rd Grade, Sopori; Hope Mohrland, 5th Grade, Anza Trail; Danitza Barra, 1st Grade, SPS; Sergio Torres-Valencia, 3rd Grade, SIS; Anabelle Durazo, 7th Grade, SMS; Larisa Ruedas, 12th Grade, SHS; Krystal Sanders, 10th Grade, WGHS. The Governing Board recognized the above students for their excellent display of leadership and service among their peers at each of their perspective schools. Each student received a framed certificate and a gift certificate to Borders thanks to the sponsors of Freeport McMoRan. Dr. Valenzuela thanked Freeport McMoRan for sponsoring the program.

VII. New Business

A. Instruction – Discussion and Possible Action

1. Sopori School Structured Recess Initiative Presentation

Mrs. Desi Raulston presented information on the Sopori School Structured Recess Initiative. She explained the initiative opportunities, efforts and data. Additionally, Mrs. Raulston explained the recess equipment procedures, schedule, and feedback in detail.

The feedback from the Governing Board was positive.

B. Business – Discussion and Possible Action

1. Energy Efficiency Grants Withdrawal

Dr. Valenzuela requested approval to withdrawal from the following grants:

- SFB Energy Efficiency Grant # 100230000-9999-001EFF | Sahuarita High School | Total Cost: \$209,565 | SFB Grant: \$62,309
- SFB Energy Efficiency Grant # 100230000-9999-002EFF | Sahuarita Intermediate School | Total Cost: \$51,113 | SFB Grant: \$15,197
- SFB Energy Efficiency Grant # 100230000-9999-003EFF | Sahuarita Middle School | Total Cost: \$105,358 | SFB Grant: \$31,325

The motion to approve the withdrawal of the School Facilities Board Energy Efficiency Grants was made by Mrs. Hall and seconded by Mr. Eves. The motion carried 4-0.

C. Governing Board – Discussion and Possible Action - None

D. Personnel – Discussion and Possible Action

1. New K-5 Principal Request

Dr. Valenzuela stated that in order to open the new K – 5 school in August 2012 efficiently and effectively, it is imperative to hire a school principal several months prior to its opening. The principal is integral for future staffing and programic decisions at this site. Dr. Valenzuela recommended approval of 1 FTE administrator position for the new K-5 school. A motion to approve Dr. Valenzuela's recommendation was made by Mrs. Ham and seconded by Mrs. Hall. The motion carried.

VIII. Superintendent/Administrative Reports

Dr. Valenzuela shared the enrollment numbers as follows:

**SUSD
Attendance
as of 10-
26-2011**

	Boys	Girls	Total	" / " from last report on 10-26-2011
SHS	579	572	1151	13
WGHS	213	178	391	2
SMS	379	363	742	-3
ANZA	685	662	1347	5

SIS	301	329	630	3
SPS	440	341	781	4
SOP	124	91	215	1
TOTAL	2721	2536	5257	25
%	51.8%	48.2%		0.0045%

Dr. Valenzuela presented highlighted articles in the Green Valley News specifically the Sahuarita High School Baseball Team, Red Ribbon Week, Sopori Art Celebration, and the Sweaters for Nanas article. Additionally, he shared two video clips from the local news channels. KVOA highlighted the SHS Cheerleaders and KOLD highlighted the Sahuarita Culinary Students.

Additionally, he shared pictures from the SIS Family Fun Night. Dr. Valenzuela announced that the next Boundary Realignment forum will take place on November 29th at 9:00 a.m. and another at 6:00 p.m. He stated that a Boundary recommendation to the Board will be forthcoming in January.

Dr. Valenzuela reminded the Board that the Sopori Board luncheon will take place tomorrow at 11:00 a.m. and will be serving albondigas. He wished everyone a Happy Thanksgiving.

IX. Consent Agenda – Discussion and Possible Action

Dr. Valenzuela recommended approval of the consent agenda as it was distributed. A motion to approve the consent agenda was made by Mr. Eves and seconded by Mrs. Hall. The motion carried.

A. Employment / Change of Status / Transfers

1. Ben Barfield, Asst. Coach – Girls Basketball, SHS, Replacement – Effective 10/31/11
2. Jerry Mendelson, Bus Driver Trainee, Transportation, Replacement – Effective 11/02/11
3. Sarah Rieger, LINK Aide-Substitute, LINK, Replacement – Effective 11/07/11
4. Bianca Soria-Galvarro, Inclusion Health Asst, SPS, Status Change – Effective 11/04/11

B. Resignations / Terminations / Separations

1. William Ahrens, Teacher-3rd, Sopori, Resignation – Effective 05/25/12
2. Karrie Barone, Instructional Aide, SMS, Resignation – Effective 11/30/11
3. Elma Guzman de Shaffer, Inclusion Health Asst, SPS, Resignation – Effective 11/04/11
4. M. Rene Kline, Bus Driver Trainee, Transportation, Resignation – Effective 10/19/11
5. Justin Archer, 2nd Grade Teacher, Anza Trail, Resignation – Effective 11/18/11 ++
6. Rachelle Fenn, Substitute Teacher, District, Termination – Effective 11/04/11 ++
7. Valarie James, Substitute Teacher, District, Separation – Effective 10/26/11 ++

C. Addendums

1. Kim Avelar, PDT, SMS – Effective 07/01/11

2. Mary Jo Boyter, SPLIT, SPS – Effective 07/01/11 ++
3. Mary Jo Boyter, PDT, SPS – Effective 07/01/11
4. Judy Fisher, PDT, SHS – Effective 07/01/11
5. Jodi Hekter, SPLIT, SPS – Effective 07/01/11 ++
6. James Hinkley, Asst. Coach – Girls Soccer, SHS, Replacement – Effective 10/31/11
7. Caroline Kappes, PDT, Anza Trail – Effective 07/01/11
8. Karin Rojahn, PDT, WGHS – Effective 07/01/11
9. Jeanine Sanders, PDT, SIS – Effective 07/01/11
10. Kathy Sheldon, SPLIT, Sopori – Effective 07/01/11 ++
11. Jan Spooner, SPLIT, SPS – Effective 07/01/11 ++
12. Jana Turner, SPLIT, Sopori – Effective 07/01/11 ++
13. Jana Turner, PDT, Sopori – Effective 07/01/11

D. Volunteers

- | | |
|-----------------------------------|---------------------------------|
| 1. Jennifer Baca, SPS & SMS | 17. Adam Mercier, SPS & SIS |
| 2. Maria Bejarano, SPS & SOP | 18. Gilbert Miranda, SPS |
| 3. Julie Biatnick, SPS | 19. Alma Monteverde, SPS |
| 4. Chris Campbell, ATS | 20. Charlie Palmer, SPS |
| 5. Camille Carter, SPS | 21. Wendy Palmer, SPS |
| 6. Kerri Elam, SPS & SIS | 22. Jessica Ramirez, SPS |
| 7. Valerie Federico, SOS | 23. Michael Rogowski, Jr., SPS |
| 8. Christine Garcia, SPS | 24. Andrew Ryan, SPS |
| 9. Norma Gutierrez, SPS | 25. Claudia Sedano-Jimenez, SPS |
| 10. Edward Hagemann, SIS | 26. Lonnie Shepard, SPS |
| 11. Kadar Hamilton, WGHS | 27. Merri Tavares, ATS |
| 12. Lindsey Holland, SPS | 28. Brenda Thiel, SPS |
| 13. Adnra Klitzke, SPS | 29. Selina Valdez, SPS |
| 14. Dawn Kohler, SPS | 30. Megan Ward, SPS & ATS |
| 15. Cindy Larkins, SPS | |
| 16. Maricella Martinez-Perez, SPS | |

E. Use of School Facilities

1. The Sopori Astronomy Club has requested the use of the Sopori Kitchen/Cafeteria for their Stargazing Night for serving hotdogs, chips and water on Thursday, December 1, 2011 from 5:30 PM to 8:00 PM.
2. The SWCA Environmental Consultants has requested the use of the Main Auditorium & Pods, all Pathways and Common Areas surrounding the Auditorium for their Public Meeting-Hearing/Comment format on the Rosemont Copper DEIS on Saturday, January 14, 2012 from 9:00 AM to 9:00 PM.
3. My Church has requested the use of two classrooms at SPS, room C-111 and C-115 for their Sunday Church Services starting Sunday, November 13, 2011 through Sunday, June 24, 2012 from 8:00 AM to 12:00 PM for their Sunday School Program.
4. The Cub Scouts have requested the use of the Anza Trail Cafetorium for their Christmas Caroling Party to be held Wednesday, December 14, 2011 from 5:00 PM to 9:00 PM. ++
5. The Green Valley Concert Band has requested to use the Main Auditorium for their concerts on 12-11-2011, 2-12-2012, and 3-25-2012 from 5:00 PM to 9:00 PM. ++

F. Gifts and Donations

1. Ohiopyle Prints, Inc, \$59.29 – District
2. Greater Green Valley Arts Council, \$2,000.00 – Sopori Artist In Residence
3. Miscellaneous, \$375.50 – Anza Trail Field Trip
4. A.E. Combs, One set of men's golf clubs and one set of women's golf clubs – SHS
5. GV Elks Lodge #2592 - Demonstration of Fatal Vision classes, bracelets, color books, zipper bags, pencils, bookmarks, and red ribbon supplies for all classes – Sopori.
6. GV Elks Lodge #2592, 225 Red Ribbons for staff and students – Sopori.
7. GV Elks Lodge #2592, Door Decorating Award with a trophy and celebration for 4 winning classes – Sopori.
8. GV Elks Lodge #2592, Judged Sopori Parade and gave 225 bags with crayons, pencils, and granola bars for all students – Sopori.
9. TRICO Electric, \$600.00 – Sopori Cultural Program
10. Continental Safeway – 15 pumpkins for the Sopori Thanksgiving Feast ++

G. Approval of PTO/Booster Support Organizations - None

H. Approval of Student Fund-Raising Activities

1. Wolfpack Football Club, Football Sweatshirts - November 2011
2. Spirit Club, T-Shirt Sales, WGHS Spirit Club – November 2011 – January 2012
3. WGHS FBLA, New Toy Drive – Toys for Tots Drop Off – November – December 2011
4. SIS Library, Collect Top Tabs for Ronald McDonald House Charities – October 3, 2011 – April 20, 2012.
5. SIS, Scholastic Book Fair – April 23 – May 4, 2012
6. SMS Student Council, Toys for Tots - November – December 2011
7. Anza Trail PTO, Kids Go Shopping – November 29 – December 2, 2011
8. SHS Boys & Girls Soccer, McDonalds Fundraiser – November 9, 2011
9. Sopori Sports Club, Food Sales – December 1, 2011
10. Sopori Astronomy Club, Hot Dog Sales – December 1, 2011
11. WGHS Student Council, Giving Tree – November 14 –December 2, 2011 ++
12. Walden Grove Lady Wolfpack Soccer Club, Sell Cookie Dough – November 9-16, 2011 ++
13. WGHS Red Wolf Regiment Marching Band, performing at the opening ceremony of the Sahuarita Pecan Festival – November 12, 2011 ++
14. SHS Student Council, Sell Candy Cane Grams – December 4 -10, 2011 ++
15. SMS - Bookstore, Lady Hoosier, Soccer, NJHS, PBIS, Wrestling Band, & Stucco to sell t-shirts and sweatshirts during the 2011-12 SY. ++

I. Overnight Travel

1. Enrique Santa Cruz and Eric Riddles to attend the Arizona Technology & Industrial Education Association Winter Conference for the Sahuarita/WGHS/CTE Robotics & Automation from December 2-3, 2011 at Yavapai College.
2. Sahuarita High School Music Department to travel to Los Angeles or San Diego, CA for the Choir to perform in the Heritage Music Festival on April 5-8, 2012.
3. SHS/WGHS Robotics Team to compete at the Cal State Northridge for the Los Angeles Vex Robotics Championship from December 8-11, 2011 in Northridge, CA.
4. SHS Student Council to attend the student council retreat in Pinetop, AZ from January 27-29, 2012. ++

**J. Approval of Student Activity and Auxiliary Accounts Revenue and Expenditure Reports
– None**

X. Board Communication

Mrs. Hall stated that she enjoyed Dr. Valenzuela's presentation and pictures.

Mr. Eves stated that we have a wonderful community and we have the privileged to have great schools.

Mr. Murphy congratulated the Districts who were able to pass their overrides as he realizes what a big task and accomplishment that is. Attended the Anza Trail music presentation and they did a wonderful job. Asked Dr. Valenzuela to bring back the Sahuarita Football Team and parents to a Board meeting after the holidays to congratulate them for a job well done this season. Additionally, he asked that the culinary arts students also be recognized for their accomplishments.

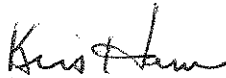
XI. Establish Next Board Meeting – December 7, 2011 – 6:30 P.M. – District Auditorium

XII. Executive Session – Discussion and Possible Action - None

XIII. Adjournment

The meeting was adjourned at 7:24 p.m. Mrs. Hall made the motion and was seconded by Mrs. Ham. The motion carried.

Respectfully,



Clerk of the Board