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Office of the Superintendent

MINUTES
REGULAR GOVERNING BOARD MEETING
NOVEMBER 18, 2009– 6:30 P.M. DISTRICT AUDITORIUM, POD B
350 W. SAHUARITA ROAD – SAHUARITA, AZ 85629

I. Call to Order and Pledge of Allegiance

President Elaine Hall called the meeting to order at 6:33 P.M. Also in attendance was Board Clerk, Mike Lurkins, Members Tom Murphy, Diana Kellermeyer, and Kris Ham, Superintendent Dr. Jay C. St. John, Assistant Superintendent Dr. Manny Valenzuela, and Business Manager Charlotte Gates. There were 49 guests. The Pledge of Allegiance was observed.

II. Approval of Agenda

The superintendent recommended approval of the agenda as it was revised. Mr. Lurkins made the motion and was seconded by Mrs. Ham. The motion carried.

III. Approval of Minutes – None

IV. Approval and Ratification of Vouchers

Mrs. Gates recommended ratification of previously approved payroll voucher 9 in the amount totaling \$945,582.08. She further recommends approval of expense vouchers 1028 through 1032 in the amount totaling \$580,619.65. The motion to approve Mrs. Gates recommendation was made by Mr. Murphy and seconded by Mr. Lurkins. The motion carried.

V. Call to the Public - None

VI. Recognition of Staff, Students and Community

A. August “Leaders in Character” Honorees

- A.** Dr. Valenzuela introduced the following November “Leaders in Character” Honorees – Alanna D’Angelo, 6th Grade, Sopori; Jazzlyn Beam, 5th Grade, Anza Trail; Ryan Gilvin, 1st Grade, SPS; Victoria Jimenez, 5th Grade, SIS; Ana Rodriguez, 8th Grade; Mandi Lurkins, 12th Grade, SHS. The Governing Board recognized the above students for their excellent display of leadership and service among their peers at each of their perspective schools. Each student received a framed certificate and a gift certificate to Borders thanks to the sponsors of Freeport McMoRan. Dr. Valenzuela thanked Freeport McMoRan for sponsoring the program.

VII. New Business

A. Instruction – Discussion and Possible Action – None

B. Business– Discussion and Possible Action

1. Awarding of RFP #2006-8 for Architectural Services

The superintendent recommended awarding RFP #2006-8 to Swaim Associates LTD for Architectural Services. The motion to award RFP #2006-8 to Swaim Associates LTD was made by Mr. Lurkins and seconded by Mr. Murphy. The motion carried.

2. Resolution Authorizing the Issuance and Sale of Sahuarita Unified School District #30, Project of 2007

John Baracy of Stone and Youngberg and Fred Rosenfeld of Gust Rosenfeld presented information and answered questions regarding the Resolution Authorizing the Issuance and Sale of Sahuarita Unified School District #30, Project of 2007.

Mr. Baracy stated that the District has an opportunity for taxpayers to pay only 1.5% and explained that there are some risks involved. In addition, Mr. Baracy stated that it's in the best interest of the District to move forward. The major concern is that the construction companies and subcontractors must abide by the Davis – Bacon wages.

Dr. St. John stated the he has considered waiving the risks as the benefits outweigh the risks. He stated that the School Facilities Board will use the same bonds and the District will be able to tie it all together.

Mr. Rosenfeld stated that the issue with the bonds is that the bond cannot extend over 15 years and is paid in June and December so that the buyer can get the tax credit. The District can only use these bonds to improve, construct, or renovate school buildings. By law the District cannot purchase equipment except for busses or items that go into a school building. The penalty to the District is if the funds are not used up in its entirety then the District loses the tax credit status of the bond and the bond will jump up from 1.5% to 8.9%. The requirement is that the construction companies and their contractors must report Davis-Bacon wages on a weekly base. Mr. Rosenfeld stated that the City of Tulsan just received the Davis-Bacon filings and it is a lot of paperwork to do. He explained that because it's a federal program it is paperwork heavy and that is why one can get the low interest rate.

Mrs. Kellermeyer asked if there was a purchaser who was interested and if the monies had to be spent? Mr. Rosenfeld stated that there was an interested buyer and the money does have to be spent for school construction.

Mr. Murphy stated that he understood that our District is the only District to receive the federal stimulus dollars in the state and it's because of Mrs. Gates and Mr. Rosenfeld.

Mrs. Ham asked if we would lose the tax credit if all the paperwork is not filled out and if the District is allowed to place a contingency on the contract that states that if the company does not abide by the Davis-Bacon wages then they would suffer a penalty. Mr. Rosenfeld replied to do just that and hold the companies accountable.

Dr. St. John stated that he would speak with CORE Construction about the load of paperwork and abiding by the Davis-Bacon wages.

Dr. St. John recommended approval of the Resolution Authorizing the Issuance and Sale of Sahuarita Unified School District #30, Project of 2007. The motion to approve Dr. St. John's recommendation was made by Mrs. Ham and seconded by Mrs. Kellermeyer. The motion carried.

3. Relinquishing the 20% Donation Factor for the FICO Land Donation ++

Dr. St. John stated that the School Faculties Board is requesting that the Governing Board of the Sahuarita Unified School District #30 formally relinquish the 20% land donation factor to which the Board is entitled.

Dr. St. John recommended approval to formally relinquish the 20% Donation Factor for the FICO Land Donation and stated that the SUSD#30 Governing Board acknowledges the following:

- FICO is willing to donate the land to Sahuarita.
- As a condition of the donation, FICO has stipulated that the donated real property cannot be appraised to determine its fair market value.
- SFB has informed Sahuarita that the SFB is willing to distribute the donation factor based on a timely appraisal of the donated land.
- SFB has informed Sahuarita that SFB can only distribute the donation factor based on a timely appraisal pursuant to A.R.S. 15-2041 (F) and the applicable rules.
- SFB has informed Sahuarita that if Sahuarita wants to accept the donated land in accordance with the FICO requirement that there be no timely appraisal, it is a local decision.
- Sahuarita has informed the SFB that based on the requirement of FICO refusing to have a timely appraisal of the land, that Sahuarita is requesting that the SFB approve the donated land without a timely appraisal.
- Sahuarita also understands that without a timely appraisal, the SFB cannot distribute the donation factor.
- Sahuarita is asking that the SFB approve the donated land without a timely appraisal and that Sahuarita understands that therefore the SFB cannot distribute the donation factor to Sahuarita.

Mrs. Kellermeyer asked if this could ever come back to haunt us? She also stated that we need to be prepared if anything happens. Dr. St. John stated that he does not foresee any problems. The motion to approve Dr. St. John's recommendation to formally relinquish the 20% Donation Factor for the FICO Land Donation and stated that the SUSD#30 Governing Board acknowledges the above was made by Mr. Lurkins and seconded by Mr. Murphy. The motion carried.

4. Revised SFB Cost Estimate ++

Attached is a copy of a revised cost estimate sheet for our second high school. As Dr. St. John mentioned at the last meeting the new square footage dollar amount that the district is receiving is only increased for the increase in total square footage not the whole square footage of the original approved amount of square footage. Attached are copies of the original building at 96,000 square feet (dated September 15, 2006), and the latest new building estimate at 127,864 square feet (dated November 9, 2009). This should be the last cost estimate revision. Dr. St. John will be presenting the complete project as quickly as he can get the expansion designed. **EXHIBITS A, B, C.**

1. Budget Cuts Recommendations ++

The administration believes that it is time to begin the discussion of the budget cuts that will need to be made for the 2010-2011 school year. We will be presenting several recommendations to begin the discussion. We will need to schedule several public forums to listen to the community.

Dr. St. John thanked the community for passing the bond and the interest question on the November ballot. Unfortunately, the override did not pass. Dr. St. John stated that the District told the community that we would have to cut programs if the override did not pass. He stated that we need to cut a third of \$2.1 million. Dr. St. John suggested making cuts now so that the District can notify those affected by July 1st.

Dr. St. John recommended the following cuts for a total of \$858,498.35. He stated that of the \$858,498.35 the Governing may choose to cut \$760,000 but the Board will need to decide which programs will stay or they may choose to cut the entire \$858,498.35. Dr. St. John recommended that the Board make a decision within the next few weeks in order to give employees adequate notice.

	SOP	SPS	SIS	SMS	ANZA	SHS	TOTAL
Elementary Music	\$44,635.00	\$29,624.40	\$38,964.00		\$32,197.00		\$145,420.40
Elementary PE	\$38,964.00	\$44,219.97	\$52,355.97		\$40,499.42		\$176,039.36
1 Elementary Extra Curr.	\$1,212.00	\$1,208.00	\$1,212.00		\$3,645.00		\$7,277.00
2 Middle School Extra Curr.				\$5,378.00	\$3,644.00		\$9,022.00
3 H.S. Extra Curr.						\$45,308.00	\$45,308.00
4 Middle School Sports				\$45,262.00	\$48,781.00		\$94,043.00
5 H.S. Non-Revenue Sports*						\$38,009.00	\$38,009.00
Voc Ed						\$62,004.00	\$62,004.00
ROTC						\$42,913.59	\$42,913.59
Monitors		\$23,184.00	\$25,690.00	\$35,196.00	\$60,214.00	\$35,196.00	\$179,480.00
Elementary Computers Aides	\$14,896.00	\$14,784.00	\$14,784.00		\$14,518.00		\$58,982.00
TOTAL	\$99,707.00	\$113,020.37	\$133,005.97	\$85,836.00	\$203,498.42	\$223,430.59	\$858,498.35

1 Student Council, Yearbook

2 Student Council, Yearbook, Band Sponsor

3 Habitat for Humanity, Woods, Newspaper, Photography, Drama Coachs, Speech/Debate,

England Exchange Coordinator, Academic Decathlon, Web Design, FCCLA, FBLA, Media

4 Football, Basketball, Soccer, Volleyball, Cheerleading, Track, Softball, Wrestling & Athletic Director

5 Wrestling, Tennis, Soccer, Golf, Cross-Country, Cheerleading

B. Governing Board – Discussion and Possible Action

1. Approval of Policy Advisory:

- No. 337 – JLCB – E – Immunization of Students
- No. 338 – KB – Parental Involvement in Education
- No. 339 - LBD – Relations with Charter Schools
- No. 340 – LDA – Student Teaching and Internships
- No. 341 – BBBB – Board Member Oath of Office ++
- No. 342 – BIE – Board Member Insurance/Liability ++
- No. 343 – CBA – Qualifications and Duties of the Superintendent ++
- No. 344 – CBI – Evaluation of the Superintendent ++
- No. 345 – DBF – Budget Hearings and Review/Adoption Process ++
- No. 346 – DBJ – Budget Transfers ++
- No. 347 – DFF – Income from School Sales and Services ++
- No. 348 – DIA – Accounting System ++
- No. 349 – DIE-R – Audits/Financial Monitoring ++
- No. 350 – DJE – R – Bidding/Purchasing Procedures ++
- No. 351 – GCB – Professional Staff Compensation and Contracts ++
- No. 352 – GCBA – Professional Staff Salary Schedules ++
- No. 353 – GCCE – Professional/Support Staff Conferences/Visitations/Workshops ++
- No. 354 – GCF – Professional Staff Hiring ++
- No. 355 – GCMF – Professional Staff Duties and Responsibilities ++
- No. 356 – GCO – Evaluation of Professional Staff Members ++
 - GCO-RA – Evaluation of Professional Staff Members ++
- No. 357 – GCQA – Professional Staff Reduction in Force ++
- No. 358 – GCQF - Discipline, Suspension, and Dismissal of Professional Staff Members ++
- No. 359 – IKFA – Early Graduation ++
- No. 360 – JEB – Entrance Age Requirements ++
- No. 361 – JII – Student Concerns, Complaints and Grievances ++
 - JII-R - Student Concerns, Complaints and Grievances ++
 - JII-EB - Student Concerns, Complaints and Grievances ++

- No. 362 – JK – Student Discipline ++
- No. 363 – JKE – Expulsion of Students ++
- No. 364 – JLCD – Medicines/Administering Medicines to Students ++
- JCLD-R – Medicines/ Administering Medicines to Students ++
- No. 365 – KHB – Advertising in Schools ++

Included in your Board packet were copies of revisions to the Governing Board policies and accompanying regulations.

The superintendent recommended approval of the revisions as presented by the Arizona School Boards Association. Mrs. Kellermeyer made the motion to approve the recommended revisions to the ASBA Governing Board policies stated above and was seconded by Mr. Murphy. The motion carried.

VII. Superintendent/Administrative Reports

Included in the Board packet are the written administrative reports.

Dr. St. John reported student enrollment total of 5,026 students and the school breakdown as follows:

Anza Trail – 1,314 students
 SHS – 1,453 students
 SIS – 620 students
 SMS – 697 students
 SPS – 728 students with 46 of those students at the ECC
 Sopori – 214 students

Dr. St. John will be at the SFB meeting tomorrow. He reported that he will be meeting with CORE Construction and with the subcontractors. In addition he will be meeting with the owner of a major developer in the area.

Dr. St. John attended several meetings with contractors regarding the new high school. In addition he met with Crystal Albrecht about Pima Community College using a few District classrooms. He reported that the Thanksgiving Feast at Sopori School is next Wednesday. Dr. St. John stated that Dr. Valenzuela will be running the next Board meeting as he will not be able to attend.

Dr. St. John announced that the high school culinary class participated in a pecan contest and our students did very well. FICO will announce the winner at the Pecan Festival. The winner will receive a \$5,000 scholarship and second place will also receive a \$1,000 scholarship.

IX. Consent Agenda – Action

The superintendent will recommend approval of the Consent Agenda as they have been distributed and posted. Mr. Murphy made the motion to approve the consent agenda and was seconded by Mrs. Kellermeyer. The motion carried.

A. Employment / Change of Status /Transfers

1. Armando Aguilar, Instructional Aide, Anza Trail, New Hire – Effective 11/09/09

2. Fred Bennett, Assistant Soccer Coach, SHS, New Hire – Effective 11/02/09
3. Deanna Carreno, Instructional Aide, SPS, New Hire – Effective 10/29/09
4. Lisa Crawford, Instructional Aide, SMS, New Hire – Effective 11/18/09
5. Antonio S. Garcia, Campus Monitor, SMS, New Hire – Effective 11/12/09 ++
6. Mary Helvoight, Inclusion Health Assistant, New Hire – Effective 11/12/09
7. Janet Jacobson, Instructional Aide, Anza Trail, New Hire – Effective 11/02/09
8. Jen Nolan, Substitute, Anza Trail, New Hire – Effective 11/05/09
9. Karina Dominguez, Attendance Clerk I, Anza Trail, Status Change – Effective 11/02/09
10. Chris Fee, History Teacher, SHS, Status Change – Effective 11/02/09

B. Resignations / Terminations / Separations

1. Rebecca Draper, Health Inclusion Assistant, ECC, Resignation – Effective 11/02/09
2. Brenda Hendricks, Inclusion Aide, Sopori, Resignation – Effective 11/01/09
3. George Sinkler, Bus Driver, Transportation, Termination – Effective 11/18/09

C. Volunteers

1. Rene Camphouse, SHS
2. Anna Gallego, SPS
3. Penny Paddock, SMS

D. Addendums

1. Michelle Askren, Afterschool Enrichment Program Teacher, SPS – Effective 10/29/09
2. Krystal Lewis, Afterschool Enrichment Program Teacher, SPS – Effective 10/29/09
3. Gabby St. Paul, Afterschool Enrichment Program Director, SPS – Effective 10/29/09
4. Kelly Strayer, Afterschool Enrichment Program Teacher, SPS – Effective 10/29/09

E. Gifts and Donations

1. Green Valley Community Church, Library Books, SMS
2. John C. Crisp & Mary Lou Crisp, \$25.00, Anza Trail Band
3. LT.Col. H.W. Gullett & Patricia Gullett, \$100.00, SMS
4. Ricardo X. Arias, \$50.00, SMS
5. Dorthy Van De Poel, \$50.00, SMS
6. Dustan D. Everman, \$100.00, SMS
7. Dorothy A Erdman, \$25.00, SMS

F. Out of State/Out of Country/Overnight Travel

1. SHS Drama has requested approval to attend the Arizona Thespian Festival on November 20 – 21, 2009 in Phoenix, AZ.

G. Use of Facilities - NONE

X. Board Communication

Mrs. Hall thanked the staff who participated in setting up the ASBA Pima County Workshop that we hosted and took place at Anza Trail. She stated that she received the evaluations. The majority of the evaluations were marked as “Excellent” and a few others were marked at “Good”.

Mrs. Hall thanked everyone for who was involved and stated that we have great students and staff.

Mr. Murphy thanked the community for their total support on the election initiatives. He stated that he received a large number of phone calls the day after the election who stated that they were busy and forgot about Election Day.

Mr. Lurkins stated that he received great remarks from the Flowing Wells School District congratulating the high school band. They stated that the students were in line and did everything perfect. Mr. Lurkins stated that he would hate to see programs like this go away. He thanked Jeff Herndon and the Keep Kids First Committee for their time in getting these items passed.

Mrs. Kellermeyer stated that there is no other choice but to make these cuts. The community does not understand that they need to look at their children in their eyes and explain why they can't have certain programs. She stated that these extracurricular activities are the same activities that she participated in her childhood she holds dear. Mrs. Kellermeyer participated in extracurricular activities that taught her the skills to be successful in life.

XI. Establish Next Board Meeting – December 2, 2009 – 6:30 P.M. – District Auditorium

XII. Executive Session – Discussion and Possible Action

1. Mr. Lurkins moved the Board enter executive session Pursuant to §A.R.S.15-843 Discussion Pertaining to Pupil(s) Disciplinary Proceedings - Discussion and Possible Action. A roll call vote was taken with all members voting aye. The time was 7:48 p.m. The Board returned to regular session and adjourned the meeting at 7:55 p.m.

XIII. Adjournment

The meeting was adjourned at 7:55 p.m. Mr. Murphy made the motion and was seconded by Mrs. Kellermeyer. The motion carried.

Respectfully,

Clerk of the Board